

**Minutes of the meeting of the Budget Advisory Committee  
of Dronfield Town Council held in the Council Chamber  
on Monday 25<sup>th</sup> September 2023 at 10:00am**

**Present:** Cllr A. Foster (Chair), Cllr R Welton and Cllr J Yates

**In attendance:** J. Mitchell (Town Clerk)

**1. Apologies**

Apologies were received from Cllr K. Tait and Cllr G. Hopkinson.

**2. Declaration of Interests**

There were no declarations of interests.

**3. Minutes**

It was RESOLVED to approve the minutes of the meeting held on 17<sup>th</sup> July 2023 as a true and accurate record of the meeting.

**4. 2023 – 2024 Budget**

Members reviewed the budget up to the end of July 2023 and the Clerk highlighted several budget codes which were close to or had already gone over budget such as property maintenance, maintenance contracts and other professional fees due to unforeseen circumstances.

Members discussed the possibility of reviewing the code for the agency staff payments and whether separate codes could be created for the cemetery expenditure, which the Clerk explained would be shown on the Income and Expenditure report.

It was RESOLVED to note the update.

**5. 2024 – 2025 Budget Planning**

Members discussed areas to consider for the forthcoming budget year which included - staff costs, properties, park refurbishments/maintenance, replacement vehicles, tree works and election costs, with other areas to be reviewed once main costs were accounted for.

It was RESOLVED to note the discussion.

It was RESOLVED to draft a budget based on feedback from the various committee meetings and present a draft budget at the next meeting.

**6. Date of next meeting**

Members discussed the date to hold the next meeting.

It was RESOLVED to hold the next Budget Advisory Committee meeting on Monday 23<sup>rd</sup> October at 10.00am.

The meeting closed at 10:40am.