

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL

HELD IN COUNCIL CHAMBER, CIVIC HALL ON MONDAY 3rd FEBRUARY 2025

Present:

Councillors P. Jones (Chair), S. Burkitt, G. Baxter, D. Cheetham, L. Deighton, M. Emmens, A. Foster, M. Foster, G. Hopkinson, A. Hutchinson, M. Ireland, Caroline Smith, Christine Smith, R. Welton, P. Wright and J. Yates

In Attendance:

J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk)

1. Apologies

Apologies were received from Councillors A. Dale, K. Tait and L. Coles.

2. To consider a variation of order of business

There were no variations to the order of business.

3. Declarations of Interest

Cllr J Yates declared a non-pecuniary interest in agenda item 7.1.

4. Public Speaking

4.1 Planning Matters

There were no speakers on planning matters.

4.2 General Matters

There were no speakers on general matters.

4.3 Police Matters

The Police were not in attendance at the meeting.

292/24-25 RESOLVED

To note the Police report provided.

5. Council Minutes

Members received copies of the minutes from the previous council meeting.

293/24-25 RESOLVED

To adopt the Minutes of the Ordinary Meeting of the Council held on 6th January 2025 as a true and accurate record of the meeting.

6. Items for exclusion of public

There were no items for the exclusion of the public on the agenda.

7. Planning Matters

Cllr J. Yates did not participate in the discussion and voting for this agenda item. Cllr D. Cheetham abstained from voting on planning matters.

7.1 Planning Applications

Members reviewed the planning applications submitted before council.

294/24-25 RESOLVED

To write to North East Derbyshire District Council regarding planning application 24/00831/FLH to raise awareness to planning officers of the possible use of the building for tourism, contravening Policy WC5.

Cllr M Foster abstained from the voting on the following resolution.

295/24-25 RESOLVED

To write to North East Derbyshire District Council regarding planning application 25/00012/FLH to outline the Council's objections to this application, as the proposed fencing is not in keeping with the surrounding conservation area.

7.2 Planning Decisions

Members reviewed the planning decisions submitted before council.

296/24-25 RESOLVED

To note the schedule of planning decisions.

8. Motion Proposed by Cllr A Foster and seconded by Cllr P Jones

Council discussed the fact that no response had been received from the landlord or their agent regarding plans for the Civic Centre.

297/24-25 RESOLVED

To write again to the agents of the Civic Centre landlord expressing profound disappointment that they have not responded and urging them to engage with the Council and residents in a meaningful way about their plans for the future redevelopment of the site and if they fail to respond, council will consider escalating the matter further.

9. Outside Services Report

Members reviewed the written report submitted by the Outside Services Team Leader. The following tasks have been carried out during January 2025.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of two men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to workshop.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday and several funerals have been carried out. Outside Services staff have been topping up various graves and cutting the grass and keeping the area tidy.

Church Clock – Outside Service Operatives can't wind up the Church clock due to birds nesting on the clock face which has stopped the clock until further notice.

Tasks around Dronfield

1. Hedge cutting Cemetery Road playing fields
2. Cemetery has new bollards fitted at the bottom of each path
3. 141 grit bins around Dronfield filled up twice

4. Grit holding back up to full entitlement from DCC
5. Christmas tree and decorations taken down and put in storage
6. Tree work carried out at Marsh Avenue
7. Tree work carried out at Barnard Avenue
8. Roof inspection on cemetery lodge kitchen roof
9. Tractor training course for two outside service personnel
10. Repair leaking roof at Civic Hall and replaster ceiling above Civic Hall entrance door
11. New boilers fitted at Stonelow football / cricket pavilion

Play Areas

Weekly checks of following play parks;

Hilltop – goal post removed from one end of pitch and new grass planted

Moonpenny Way – nothing to report

Sindelfingen Park – new bearings, plastic slides and new seat required for cable runway

Stonelow – basket swing removed due to damage

Lundy Road – nothing to report

Marsh Avenue - nothing to report

Cemetery Road - nothing to report

Dronfield Woodhouse - nothing to report

Cliffe Park – cradle swing removed, waiting on new chains and new bearings required for basket swing

Birches Fold - nothing to report

Footpaths - Various footpaths around Dronfield have been blown and cleared from leaves where required.

Other Tasks

Agendas have been placed on noticeboards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

298/24-25 RESOLVED

To note the Outside Services Report.

10. Meeting Reports

To receive the meeting reports.

10.1 Budget Advisory Committee held on 13th January 2025

Members received and reviewed a copy of the minutes of the meeting.

299/24-25 RESOLVED

To note the minutes of Budget Advisory Committee held on 13th January 2025

10.2 Properties Advisory Committee held on 22nd January 2025
Members received and reviewed a copy of the minutes of the meeting.

301/24-25 RESOLVED

To accept the quote of £217.80 + VAT for the annual PAT testing.

302/24-25 RESOLVED

To accept the quote of £1,530 + VAT for the annual roller shutter door servicing.

303/24-25 RESOLVED

To accept the quote of £361 per month for the office IT systems for the next year.

304/24-25 RESOLVED

To accept the request from the Civic Society to take on the licence to site an amenity object in the Public Highway in Coal Aston, pending the Civic Society completing the relevant paperwork and covering all associated costs.

305/24-25 RESOLVED

To offer the Dronfield Allotment Society a rent-free period up to April 2026 for all four allotment sites.

306/24-25 RESOLVED

That livestock is not permitted to be kept on any allotment land and to ensure this is reflected within any tenancy agreements with allotment holders.

307/24-25 RESOLVED

To execute the lease for Dronfield Woodhouse Sports & Social Club as a deed, upon final agreement of the lease, and to nominate the Chair and Vice Chair of the Council to sign the lease on behalf of Council.

308/24-25 RESOLVED

To note the minutes of the Properties Advisory Committee held on 22nd January 2025.

10.3 Road Safety Advisory Committee held on 28th January 2025

Members received and reviewed a copy of the minutes of the meeting.

Cllr A. Foster proposed an amendment to the proposed Dronfield Eye article to promote the recruitment of a school crossing patrol vacancy on Carr Lane.

309/24-25 RESOLVED

To promote the recruitment of the school crossing patrol vacancy on Carr Lane in the next issue of the Dronfield Eye.

310/24-25 RESOLVED

To note the minutes of Road Safety Advisory Committee held on 28th January 2025.

2025-26 Budget

Members received a copy of the budget for 2025-2026 and the Budget Advisory Committee recommended to Council to accept the 2025-2026 budget of £1,058,495.

311/24-25 RESOLVED

That the 2025-26 Budget is unanimously approved.

11. **2025-26 Precept**

Cllr A. Foster explained that the council would be requesting a 5.92% increase in the precept which would be equivalent to an average annual increase of £8.18 per band D property.

The Budget Advisory Committee recommended to Council to approve the 2025-2026 precept of £1,058,495.

312/24-25 RESOLVED

That a precept of £1,058,495 is requested from North East Derbyshire District Council for the financial year 2025-2026.

12. **Town Clerk's Report**

Items for Decision

North East Derbyshire District Council – To agree the Town Council representatives to attend informal engagement meetings regarding the Local Plan in March, June and November. No more than three representatives per Council to attend, one of which is recommended to be the Clerk plus two council members - potentially Chair plus one other, ideally someone who has been involved in the Neighbourhood Plan process. Please note a substitute can also be nominated.

Locum RFO – to receive feedback on appointment of a Locum RFO and discuss next steps.

NEDDC – to discuss granting permission to NEDDC to use the map image of Dronfield for the new signs.

Items for Information

Derbyshire County Council - Derbyshire County Council Developer Contributions Protocol is now out for consultation. Details of the current consultation can be found at: <https://www.derbyshire.gov.uk/council/have-your-say/consultation-search/consultation-details/developer-contributions-protocol-update-2025.aspx>

This consultation is open until midnight on 24 February 2025.

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Derbyshire County Council – Temporary Road Closure notice for Hallowes Lane, Dronfield, 19th March 2025 09:30 to 15:30 to facilitate cabling works.

Derbyshire County Council - Parish and Town Council Liaison Forum which is being held from 5pm until 8pm on Wednesday 5 March 2025 at County Hall, Matlock.

Derbyshire County Council – Emergency Temporary Road Closure on Soaper Lane, Dronfield from 28th January 2025 to 3rd February 2025 to facilitate urgent gas main repair works.

Correspondence Received

DALC – January 2025 Newsletter

DALC - Darley Dale Town Council's third Big Green Energy Day. The event will be held on Saturday 8th February 2025 from 11.00am to 3.00pm at The Whitworth, Darley Dale, it is a free event and all are welcome.

Ron Bailey - Lithium Ion Battery Safety – a request to support and back the campaign.

Resident – to review a complaint from a resident regarding the Town Council Facebook page.

Resident – to review a complaint from a resident regarding temporary fencing at Stonelow Recreation Ground.

313/24-25 RESOLVED

For the Chair, Town Clerk and Cllr R. Welton (with Cllr A. Foster as a reserve) to attend the Local Plan engagement meeting.

314/24-25 RESOLVED

To uphold the original response from the Town Clerk regarding the complaint from a resident regarding the Town Council Facebook page and consider the complaint now closed.

315/24-25 RESOLVED

To move the discussion regarding the recruitment of a Locum RFO to the confidential section of the meeting.

316/24-25 RESOLVED

To grant permission to NEDDC to use the map image of Dronfield for the new signs.

317/24-25 RESOLVED

To uphold the original response from the Town Clerk to a resident regarding a complaint about temporary fencing at Stonelow Recreation Ground and consider the complaint now closed.

318/24-25 RESOLVED

To note the Town Clerks report.

13. Financial Reports

Members received an income and expenditure report, bank reconciliation statement, the schedule of receipts and schedule of payments for December 2024.

319/24-25 RESOLVED

That payments of £122,957.31 are approved for December 2024.

320/24-25 RESOLVED

To note the Schedule of Receipts for December 2024.

321/24-25 RESOLVED

To note the Income and Expenditure reports to 31st December 2024.

322/24-25 RESOLVED

To note the Bank Reconciliation as of 31st December 2024.

14. Exclusion of the Press and the Public

323/24-25 RESOLVED

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.

Members discussed possible options regarding the recruitment of a Locum RFO.

324/24-25 RESOLVED

To use a broader range of recruitment options to appoint a Locum RFO and bring any final option back to full council before appointment.

Meeting closed at 8:27pm.

Chair..... Date.....

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS SUBMITTED TO COUNCIL
ON MONDAY 3rd FEBRUARY 2025

No	Reference	Applicant	Location	Details
1	24/00831/FLH	Constantinou	5A Cross Lane Coal Aston Dronfield S18 3AL	Creation of Annexe for dependant living within existing dwelling footprint and massing, part garage conversion. Installation of additional roof lights. Construction of external access and escape stairs from the existing first floor accommodation (Conservation Area)
2	24/01044/FLH	Mr & Mrs Graham and Janet Wright	25 Longcroft Road Dronfield Woodhouse Dronfield S18 8XU	S73 application to vary condition 2 (Approved plans) of planning application 24/00190/FLH to change porch from brick to render finish.
3	25/00004/FLH	Mr Andrew Nicholls	21 Melbourne Avenue Dronfield Woodhouse Dronfield S18 8YW	Single storey rear extension, also a second-floor extension over Garage
4	25/00011/FLH	Miss Chloe Henson	90 Highfields Road Dronfield S18 1UW	Two storey side extension and widening of the driveway
5	25/00012/FLH	SCARLETT	29 High Street Dronfield S18 1PX	Alterations to an existing rear window forming new double doors. New boundary fencing to the garden and removal of an
6	25/00014/CATP O	Dr John Yates	Southview Cottage Fanshaw Bank Dronfield	Notification of intention to fell 1 Rowan (sorbus aucuparia) tree within Dronfield Conservation Area
7	25/00018/FL	Mr and Mrs Dan Piercey	12 Park Avenue Dronfield S18 2LQ	S73 Application to vary condition 2 (Approved plans) of Planning Application 22/00238/FL

8	25/00024/FL	Sainsbury's Supermarkets Ltd	Sainsbury's Wreakes Lane Dronfield S18 1NW	Construction of retail pod (Use Class E)
9	25/00025/AD	Sainsbury's Supermarkets Ltd	Sainsbury's Wreakes Lane Dronfield S18 1NW	Application for Advertisement Consent for non-illuminated signage on the external elevations of proposed retail pod
10	25/00026/FLH	Nick and Caroline Marwood	129 Longcroft Road Dronfield Woodhouse Dronfield S18 8XW	Single storey rear extension, garage conversion and associated internal works

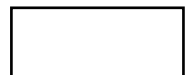
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BANK ACCOUNT-NO 1

List of Payments made between 01/12/2024 and 31/12/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/12/2024	Water Plus	29106n	50.42		WaterChrgsNov24
03/12/2024	Gradient Finance UK Ltd	NOV2024	50.00		FrameTopUp
04/12/2024	NEST Pensions	NESTNOV24	1,270.43		NestNov2024
04/12/2024	EE Limited	0650	204.00		EE MobileChrgsNov24
05/12/2024	NEDDC - CHURCH ST CAR PARK	rates	105.00		DECRATES24
05/12/2024	NEDDC CLIFF PARK	decrates	414.00		DECRATES24
05/12/2024	NEDDC - DRONFIELD	rates24	157.00		DECRATES24
05/12/2024	NEDDC - CIVIC HALL	rates2	2,495.00		DECRATES24
05/12/2024	NEDDC - COAL ASTON	decrates24	449.00		DECRATES24
09/12/2024	Gamma Business Communications	ga1803533	173.06		GammaChrgsOct24
11/12/2024	HSBC Bank Plc	12027668	51.75		BankChrgsNov24
11/12/2024	Croner Group Limited	c000954257	439.25		CronerChrgsDec24
13/12/2024	Salaries & Wages	TRANS	24,767.78		Salaries & Wages Dec 24
16/12/2024	Flogas Britain Ltd	1940452	70.27		GasChrgsNov24
16/12/2024	NEDDC - WORKS UNIT	DECRATES24	549.00		DECRATES24
16/12/2024	NEDDC Cemetery Lodge	RATES24	773.00		DECRATES24
16/12/2024	NEDDC CARR LANE 2	RATES2	497.00		DECRATES24
17/12/2024	Business Stream	6548036	331.54		WaterWasteChrgsSep-Dec24
17/12/2024	Business Stream	6549199	45.38		WaterWasteChrgsSep-Nov24
17/12/2024	FuelOnline	11116863	295.89		FuelChrgsNov24
18/12/2024	EDF Energy	0003	1,052.84		ElecChrgsNov24
18/12/2024	EDF Energy	0004	49.27		ElecChrgsNov24
18/12/2024	HSBC Bank Plc	NOV24	9.45		HSBCChrgsNov24
18/12/2024	Water Plus	INV0764704	43.80		WaterChrgsNov-Dec24
18/12/2024	Water Plus	INV0763823	173.01		WaterChrgsNov-Dec24
19/12/2024	Gradient Finance UK Ltd	FRAMADEC24	50.00		FrameTopUpDec24
20/12/2024	Business Stream	6664236	97.90		WaterWasteServicesSep-Dec24
20/12/2024	EE Mobile	30916236	6.00		MobileChrgsDec24
20/12/2024	Water Plus	waterplus	80.89		WaterChrgsDec24
20/12/2024	LGPS DEC 24	BACS	3,877.30		LGPS DEC 24
23/12/2024	Shelter Maintenance Ltd	1	793.13		BusShelterCleaningNov24
23/12/2024	Protectek Electrical Ltd	263	910.00		C/HallFolterShutter
23/12/2024	Bobover District Council	4	3,200.00		ExtremeWheelsDTC8274
23/12/2024	Aplus Medical Services & Train	5	600.00		XmasSwitchOnMedical
23/12/2024	Linco Hire & Sales Limited	6	393.00		MiftyHireChrgsDec24
23/12/2024	ER Clean Ltd	INV-1262	420.00		ExtractionClean3/Lodge
23/12/2024	Workwear Express Ltd	8	37.39		WorkwearOrderDec
23/12/2024	Cloudy IT Ltd	9	401.16		CloudyITChrgsDec24
23/12/2024	Taylor Emmet	10	1,200.00		C/HallProfFees
23/12/2024	Derbyspire Landskills	11	870.00		LANTRATractorTraining24
23/12/2024	Ian R Collins & Co	12&13	129.40		MonthCloseDown
23/12/2024	SSE Energy Solutions	14	1,150.79		GasChrgsOct-Sep24
23/12/2024	Hallamshire Heating Co Ltd	15	150.00		AnnualServingHeatingBoiler
23/12/2024	Access Credit Management	16	10.70		CollectionFeeDebtRecovery
23/12/2024	Yorkshire Purchasing Organisat	17&18	130.00		Stationery/OfficeOrder
23/12/2024	Metro (RS) Limited (previously	19	57,934.50		C/HallRentCumCommDec24
23/12/2024	Taylor Emmet	20	1,020.00		ProfFeesCivicHall

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BANK ACCOUNT-NO 1

List of Payments made between 01/12/2024 and 31/12/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/12/2024	Brett Cashmorew	BACS	727.63		B Cashmorew - football refund
24/12/2024	Water Plus	076544392	38.22		WaterChrgsNov-Dec24
24/12/2024	British Telecommunications PLC	m01251	81.90		BTChrgsDec24
24/12/2024	EDF Energy	0004	21.43		ElecChrgsNov24
24/12/2024	EDF Energy	0005	68.62		ElecChrgsNov24
27/12/2024	SSE Energy Solutions	2134578	1,504.21		GasChrgsOct-Nov24
27/12/2024	HMRC TAX Nil etc	nov24	10,857.16		Nov24HMRCPayment
27/12/2024	Westfield Health Direct D	wchs-01-91	26.46		WestfieldHealthDec24
29/12/2024	FRAMA	50	-50.00		quadient uk - wrong month
30/12/2024	Water Plus	07754424	13.48		WaterChrgsNov24
30/12/2024	Water Plus	07759867	88.12		WaterChrgsNov-Dec24
30/12/2024	HSBC Bank Plc	carddec24	633.32		CommercialCardDec24
31/12/2024	Water Plus	07778693	7.77		WaterChrgsNov-Dec24

Total Payments	<u>122,957.31</u>
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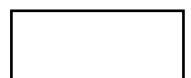
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BANK ACCOUNT-NO 1

Cash Received between 01/12/2024 and 31/12/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
16/12/2024	Christian Aid	25% Dep	Christian Aid 25% Deposit	11.02
17/12/2024	Christmas Stalls	Xmas Stall	Christmas Stalls Payments 2024	75.00
18/12/2024	Funfair	Xmas Fair	Fun fair donation Christmas	200.00
12/12/2024	Helping Our Ukrainian Friends	25% Deposit	25% Deposit	41.07
17/12/2024	Lidsters			200.00
12/12/2024	Logan Murphy	25% Deposit	Logan Murphy 25% Deposit	83.62
18/12/2024	Noodle Performance	25% Deposit	25 Deposit	123.37
01/12/2024	Sales Recpts Page 6213		Sales Recpts Page 6213	77.25
02/12/2024	Sales Recpts Page 6214		Sales Recpts Page 6214	2,756.00
02/12/2024	Sales Recpts Page 6218		Sales Recpts Page 6218	441.70
02/12/2024	Sales Recpts Page 6219		Sales Recpts Page 6219	132.30
02/12/2024	Sales Recpts Page 6220		Sales Recpts Page 6220	77.64
04/12/2024	Sales Recpts Page 6221		Sales Recpts Page 6221	52.92
04/12/2024	Sales Recpts Page 6222		Sales Recpts Page 6222	194.67
06/12/2024	Sales Recpts Page 6223		Sales Recpts Page 6223	58.30
06/12/2024	Sales Recpts Page 6224		Sales Recpts Page 6224	373.00
06/12/2024	Sales Recpts Page 6225		Sales Recpts Page 6225	373.00
08/12/2024	Sales Recpts Page 6226		Sales Recpts Page 6226	55.62
08/12/2024	Sales Recpts Page 6227		Sales Recpts Page 6227	156.58
09/12/2024	Sales Recpts Page 6228		Sales Recpts Page 6228	92.70
09/12/2024	Sales Recpts Page 6229		Sales Recpts Page 6229	1,290.00
09/12/2024	Sales Recpts Page 6230		Sales Recpts Page 6230	60.00
02/12/2024	Sales Recpts Page 6231		Sales Recpts Page 6231	48.50
09/12/2024	Sales Recpts Page 6232		Sales Recpts Page 6232	70.00
09/12/2024	Sales Recpts Page 6233		Sales Recpts Page 6233	373.00
16/12/2024	Sales Recpts Page 6234		Sales Recpts Page 6234	60.00
13/12/2024	Sales Recpts Page 6235		Sales Recpts Page 6235	12.36
13/12/2024	Sales Recpts Page 6236		Sales Recpts Page 6236	90.00
13/12/2024	Sales Recpts Page 6237		Sales Recpts Page 6237	132.30
13/12/2024	Sales Recpts Page 6238		Sales Recpts Page 6238	373.00
15/12/2024	Sales Recpts Page 6239		Sales Recpts Page 6239	98.88
16/12/2024	Sales Recpts Page 6240		Sales Recpts Page 6240	23.18
15/12/2024	Sales Recpts Page 6241		Sales Recpts Page 6241	335.70
16/12/2024	Sales Recpts Page 6242		Sales Recpts Page 6242	414.50

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BANK ACCOUNT-NO 1

Cash Received between 01/12/2024 and 31/12/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
16/12/2024	Sales Receipts Page 6243		Sales Receipts Page 6243	155.28
16/12/2024	Sales Receipts Page 6244		Sales Receipts Page 6244	60.00
17/12/2024	Sales Receipts Page 6245		Sales Receipts Page 6245	590.00
17/12/2024	Sales Receipts Page 6246		Sales Receipts Page 6246	414.50
17/12/2024	Sales Receipts Page 6247		Sales Receipts Page 6247	111.24
18/12/2024	Sales Receipts Page 6248		Sales Receipts Page 6248	193.10
18/12/2024	Sales Receipts Page 6249		Sales Receipts Page 6249	302.20
18/12/2024	Sales Receipts Page 6250		Sales Receipts Page 6250	207.25
19/12/2024	Sales Receipts Page 6251		Sales Receipts Page 6251	17.64
19/12/2024	Sales Receipts Page 6252		Sales Receipts Page 6252	373.00
04/12/2024	Sales Receipts Page 6254		Sales Receipts Page 6254	273.52
19/12/2024	Sales Receipts Page 6255		Sales Receipts Page 6255	55.62
20/12/2024	Sales Receipts Page 6256		Sales Receipts Page 6256	30.90
23/12/2024	Sales Receipts Page 6257		Sales Receipts Page 6257	373.00
23/12/2024	Sales Receipts Page 6258		Sales Receipts Page 6258	1.00
24/12/2024	Sales Receipts Page 6259		Sales Receipts Page 6259	414.50
25/12/2024	Sales Receipts Page 6260		Sales Receipts Page 6260	24.72
27/12/2024	Sales Receipts Page 6261		Sales Receipts Page 6261	800.00
20/12/2024	Sales Receipts Page 6271		Sales Receipts Page 6271	84.00
17/12/2024	State of Mind Show	25% Deposit	25% Deposit	96.37
11/12/2024	Stephen Ineson	25% Deposit	Stephen Ineson 25% Deposit	97.25
Total Receipts				13,632.27

