

**Minutes of the Meeting of the Cemetery Advisory Committee  
of Dronfield Town Council held in The Council Chamber, Civic Hall  
on Tuesday 1<sup>st</sup> August 2023 at 10:00am**

**Present:** Cllr M. Foster, Cllr M. Emmens, Cllr L. Deighton and Cllr P. Wright

**In attendance:** M. Keys (Assistant Clerk)

**1. Election of Chair**

Cllr Mark Foster was nominated and seconded, and no other nominations were received.

It was **RESOLVED** that Cllr Mark Foster be elected as Chair of the Cemetery Advisory Committee.

Cllr Mark Foster took the Chair.

**2. Apologies**

Cllr Christine Smith was absent.

**3. Declaration of Interests**

None

**4. Minutes**

Members reviewed the minutes of the committee meeting held on Thursday 2<sup>nd</sup> March 2023.

It was **RESOLVED** to approve the minutes as a true and accurate record of the Cemetery Advisory Committee Meeting held on 2<sup>nd</sup> March 2023.

**5. Terms Of Reference**

Members reviewed the Terms of Reference for the Cemetery Advisory Committee, where references to the Joint Committee had been removed.

It was **RESOLVED** to recommend to Council to approve the Terms of Reference for the Cemetery Advisory Committee.

**6. Perpetuity Rights**

Members discussed perpetuity rights for all plots purchased before the 1977 Local Authorities Cemetery Order.

It was **RESOLVED** to recommend to Council to grant perpetuity rights to all Dronfield Cemetery graves sold before the 1977 Local Authorities Cemetery Order.

It was **RESOLVED** to update the Dronfield Cemetery rules and regulations to include the granting of perpetuity rights to all Dronfield Cemetery graves sold before the 1977 Local Authorities Cemetery Order.

#### **7. Dronfield Cemetery Regulations**

Members reviewed the updated 2023 Cemetery regulations from the Assistant Clerk.

It was **RESOLVED** to recommend to Council to approve the updated 2023 Cemetery regulations from the Assistant Clerk.

#### **8. Garden Of Rest**

Members received an update on the continuation of the Garden Of Rest area.

It was **RESOLVED** to note the update.

#### **9. Cemetery Post Signage**

Members discussed new signage in the Cemetery.

It was **RESOLVED** to remove the old wooden cemetery sign and install an updated Cemetery information sign on the Cemetery entrance fencing.

It was **RESOLVED** to install a sign reminding residents that only guide and assistance dogs are permitted in the cemetery.

#### **10. Cemetery Maintenance**

Members received an update regarding the inspection of the trees within the Cemetery to determine if any cemetery tree maintenance is required.

It was **RESOLVED** to grant permission for boundary tree maintenance to a resident.

Members reviewed quotes for renovating the former toilets into a storage area.

It was **RESOLVED** to recommend to Council to accept the quote of £6,893.60 for the renovation of the former toilets into a storage area.

Members reviewed a request from residents regarding pest control.

It was **RESOLVED** for Outside Services to install rat boxes along the boundary wall of the cemetery.

Members reviewed a request from a resident regarding plot maintenance.

It was **RESOLVED** not to allow the installation of artificial grass within the Cemetery.

**11. Chapel Remedial Works**

Members reviewed quotes for the bell tower repairs.

It was **RESOLVED** to obtain quotes from alternative companies for the bell tower repairs, due to contractors declining to quote for the work.

Members received an update regarding the glazed doors in the Chapel.

It was **RESOLVED** to note the update.

**12. Date of next meeting**

The date of the next meeting will be called as and when required.

Meeting closed at 11:10am