

Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 5th November 2024 at 10:00am in the Council Chamber, Dronfield

Present: Cllr. S. Burkitt, Cllr M Emmens (Chair), Cllr M Ireland and Cllr P Jones

In attendance: M. Keys (Assistant Clerk), L. Stonehouse (Projects and Communications Officer)

1. Apologies

Cllr C Smith did not attend.

2.. Declarations of Interest

There were no declarations of interest

3.. Approval of minutes

Members received a copy of the minutes of the previous meeting.

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on the 1st of October 2024 as a true and accurate record of the meeting.

4. Any items for exclusion of the public

There were no items for discussion which required the public to be excluded.

5. Remembrance Day Parade

Members discussed the Remembrance Day Parade.

Members were informed that we are ordering a wreath directly from a florist in Sindelfingen, rather than sending a wreath in the post.

It was RESOLVED to note this feedback.

The Projects and Communications Officer informed Councillors that the office had only just received confirmation of the road closure for Remembrance Sunday from NEDDC despite it being submitted on the 5th of July 2024.

It was RESOLVED to contact Cllr Nigel Barker, Leader of NEDDC to ask him why it takes so long to process road closure documentation.

6. Christmas 2024

Members discussed plans for the Christmas Light Switch On.

Members reviewed quotes for purchasing of some partitions, external cable protectors and uplighters.

It was RESOLVED to accept the following quotes:

Partitions - £144.18

External Cable Protectors - £284.85

Uplighters - £559 plus £10 delivery

Members discussed the occupancy limits and health and safety measures at the Civic Hall for the Christmas Light Switch On.

It was RESOLVED to ensure that we stay within the safety limits, to implement a system where a small queue forms inside for Santa, while the remainder of the attendees queue outside the Civic Hall.

Members discussed the progress of the redevelopment of the Civic Centre Car Park by NEDDC.

It was RESOLVED to contact NEDDC Estates Department to request if the parking spaces in front of the Civic Hall will be available to use for the Christmas Light Switch on.

7. Summer Fayre Theatre

Members discussed Paperback, a Birmingham based theatre company who are currently planning a summer tour of The Wind in the Willows and the Wizard of Oz and will be touring next July/August, taking the show around a variety of outdoor venues.

It was RESOLVED to contact our local MP and PCC to see if there is any grant funding available to book these performances.

8. Date of next meeting

It was RESOLVED to hold the next Events Committee meeting on Tuesday 10th December 2024 at 10 am.

The meeting closed at 11.10am.