

**Minutes of the meeting of the Parks & Recreations Advisory Committee  
held in the Council Chamber, Civic Hall on Monday 10<sup>th</sup> July 2023 at 9:30am**

**Present:**

Cllr. K. Tait, Cllr M. Emmens, Cllr L. Deighton and Cllr M. Ireland.

**In attendance:**

J. Mitchell (Town Clerk), P. Duncan (Outside Services Team Leader) and M. Keys (Assistant Clerk) J. Coghlan (Kompan.) and J. Thompson (Kompan)

**1. Apologies**

Cllr S. Burkitt sent her apologies.

**2. Declarations of Interest**

None

**3. Approval of minutes of the last meeting**

Members received a copy of the minutes of the last meeting

It was RESOLVED to approve the minutes of the last meeting as a true and accurate record of the meeting held on 24<sup>th</sup> May 2023.

**4. Items for exclusion of the public**

There were no items on the agenda that required the exclusion of the public.

J. Thompson (Kompan) joined the meeting at 9:40am.

**5. Outstanding Tickets**

Members discussed the outstanding tickets for the play areas.

It was RESOLVED to note the update.

The Chair proposed a variation to the order of business.

It was RESOLVED to move agenda item 8 – Sindelfingen Park, to the next item on the agenda.

**6. Sindelfingen Park**

Members reviewed quotes for picnic benches in Sindelfingen Park.

It was RESOLVED to recommend to Council to accept the quote of £685 for one six-seater picnic bench. The bench will be installed at Sindelfingen Park on a trial basis for three months after installation.

Members received an update on play area equipment in Sindelfingen Park.

It was agreed for Kompan to perform an inspection of the entire play area at their own cost.

It was agreed for Kompan to replace the faulty unit of the Saturn Carousel and the three remaining seats and send the failed unit for inspection.

It was agreed for Kompan to perform a full inspection of the Saturn Carousel after replacement of the faulty seats.

It was RESOLVED to note the play area equipment update.

Members reviewed the safety report from Kompan and reviewed replacement swing options.

It was RESOLVED for Kompan to install a new inclusive swing seat in Sindelfingen Park at their own cost, pending suitability of the current swing frame. If the current swing frame cannot accommodate a new inclusive swing seat, Kompan will assess where the equipment can be relocated to meet the swing size requirements.

J. Coghlan and J. Thompson left the meeting at 10:38am

**7. Annual Inspection Report**

Members reviewed the annual play area inspection report and the Outside Services Team Leader informed members they were working through the list of recommendations.

It was RESOLVED to note the update.

**8. Memorial Benches Policy**

Members reviewed the updated Memorial Bench Policy

It was RESOLVED to recommend to Council to approve the updated Memorial Bench Policy.

**9. Cliffe Park**

Members reviewed requests from the bowling club regarding access and maintenance.

It was RESOLVED to obtain quotes for the replacement edging boards, along with an assessment of the brickwork for the next Parks & Recreation Committee meeting.

It was RESOLVED not to allow regular vehicle access to the bowling club for insurance purposes.

Members received an update on play area equipment in Cliffe Park.

It was RESOLVED to monitor any further issues over the summer and bring a log of all issues/faults to the September Parks & Recreation Committee meeting.

**10. Cemetery Road**

Members reviewed quotes for the wall repair within Cemetery Road play area.

It was RESOLVED to recommend to Council to accept the quote of £395 for the wall repair within Cemetery Road play area.

**11. Dronfield Woodhouse Play Area**

Members reviewed a complaint from a resident.

It was RESOLVED to provide a list of accessible equipment in Council owned playparks and inform the resident about the installation of a new inclusive swing seat in Sindelfingen Park.

It was RESOLVED to write to the William Levick school and request the cutting of the boundary hedge, as the Outside Services team are unable to cut the hedge due to the possibility of damaging the fencing.

**12. Date of next meeting**

The next meeting date will be arranged as required in September 2023.

Meeting closed at 10:46am