

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on 22nd June 2023

Present: Cllr G. Baxter, Cllr S. Burkitt, Cllr A. Dale (Chair) and Cllr P. Jones

In attendance: J. Mitchell (Town Clerk) M. Keys (Assistant Clerk), P. Duncan (Outside Services Team Leader) and one member of the public.

1. Apologies

Apologies were received from Cllr M Foster.

2. Declaration of Interests

None declared.

3. To approve the minutes of the last meeting

Members received the minutes of the last Properties committee meeting.

It was RESOLVED to approve the minutes of the meeting held on 30th May 2023 as a true and accurate record of the last meeting.

4. Items for exclusion of the public

One item was already identified on the agenda under the confidential section – there were no further agenda items that required the exclusion of the public.

5. Running Track

Members reviewed a request from Dronfield Running Club for the marking out of a six lane, 400m running track. A representative from Dronfield Running Club spoke to the committee regarding proposals for pitch markings to create a temporary running track and explained that the running club was happy to cover the cost of marking the tracking out.

It was RESOLVED to recommend to council to agree in principle to the temporary running track, pending Dronfield Running Club funding the costs of marking the pitch out and the evaluation of suitable sites by the Outside Services Team Leader.

The member of the public left the meeting at 9:50am.

6. Gladys Buxton Centre Site

Members discussed whether the parcel of land at the former Gladys Buxton Centre Site would be of interest to the Town Council, following contact from Derbyshire County Council.

It was RESOLVED to defer this item until the next Properties Committee meeting, pending further enquiries to Derbyshire County Council regarding the registration and current usage of the land.

7. Civic Hall Lift Maintenance

Members reviewed quotes for maintenance work required on the civic hall lift.

It was RESOLVED to recommend to council to accept the quote of £2,670 for the lift maintenance work.

8. Stonelow Licences

Members reviewed the timeline of previous discussions and discussed available dates for a meeting with the clubs.

It was RESOLVED to review the proposed license agreement and feedback from the clubs at the next Properties Committee meeting and then hold a meeting with both clubs.

It was RESOLVED to write to Dronfield Town Football Club requesting that teams stop playing on the cricket pitch with immediate effect and stop training on the Coal Aston pitches and that we have one central point of contact.

9. Dog and Litter Bins

Members reviewed a resident's request for an additional dog and litter bin.

It was RESOLVED not to install an additional dog bin or litter bin at this location, due the adequate number of bins already sited within the area and to keep this under review.

10. Gosforth Lodge Boiler

Members reviewed a manufacturer quote to repair the boiler in Gosforth Lodge.

It was RESOLVED to recommend to council to accept the manufacturer fixed-price repair quote of £365 to repair the boiler.

11. Cliffe Park

Members reviewed the condition of the 59m long fencing along the front of Cliffe Park, parallel to Callywhite Lane.

It was RESOLVED for the Outside Services Team Leader to obtain three quotes for the replacement of the fencing at both 6 foot height and 4 foot height fencing.

12. Fire Alarm, Emergency Lighting & Fire Extinguisher Testing

Unfortunately, the quotes had not been received in time for the meeting.

It was RESOLVED to recommend to council to delegate the expenditure for the Fire Alarm, Emergency Lighting & Fire Extinguisher Testing to the Town Clerk in consultation with the Chair of the Properties Advisory Committee, pending the three quotes.

13. Dronfield Woodhouse Recreation Ground

Members reviewed a request to mark out a junior football pitch at Dronfield Woodhouse Recreation Ground.

It was RESOLVED to recommend to council to delegate the decision to marking out a junior football pitch at Dronfield Woodhouse Recreation Ground to the Town Clerk in consultation with the Chair of the Properties Advisory Committee. This is pending availability and evaluation of the required pitch.

14. Date of next meeting

Members discussed the date of the next Properties Advisory Committee meeting.

It was RESOLVED to hold the next Properties Advisory Committee week commencing 17th July with members to agree the actual date via e-mail.

15. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

16. Dronfield Woodhouse Sports and Social Club (DWSSC)

Members received the latest update from the Town Clerk.

It was RESOLVED to feedback from the meeting with representatives of Dronfield Woodhouse Sports and Social Club at the next Properties Committee meeting.

Meeting closed at 10:53am