

**12<sup>th</sup> March 2025**

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the  
**Properties Advisory Committee** of Dronfield Town Council  
to be held on **19<sup>th</sup> March at 2:00pm** in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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## **AGENDA**

1. **Apologies**  
To receive apologies for absences.
2. **Declaration of Interests**
3. **To approve the minutes of the last meeting**  
To approve the minutes of the meeting held on 10<sup>th</sup> February 2025 as a true and accurate record.
4. **Items for exclusion of the public**  
To determine what items on the agenda, if any, should be taken with public excluded.
5. **Church Clock**  
To meet with representatives from the Church regarding the repair costs for the Church Clock.
6. **Bus Shelters**  
To review correspondence from DCC regarding the replacement of three bus shelters within the town and to review the decision regarding the bus shelter on Leabrook Road.
7. **Trees**  
To review the contract for conducting tree surveys and tree work.  
To discuss residents concerns regarding trees off Snape Hill Crescent and Birches Fold.
8. **Health & Safety Audit**  
To provide members with an update on the actions from the Health & Safety Audit.
9. **Ovens**  
To review the gas safety reports for the ovens at the Civic Hall and Gosforth Lodge.
10. **Water Testing**  
To review quotes for the work required following the water risk assessment.
11. **Civic Hall**  
To review a quote to repair the lift within the Civic Hall.  
To review a request for free use of the Civic Hall.
12. **Dog Waste Bins**  
To discuss requirements following annual inspection for new dog waste bins and review quotes.

**13. Coal Aston Playing Fields**

To review potential costs and savings for the short and long term from hiring out or leasing the football pitches at Coal Aston.

**14. Civic Society**

To discuss additional requests from the Civic Society in relation to the bequest left to them.

**15. Cemetery Lodge**

To review quotes for the work required to the flat roof at Cemetery Lodge.  
To discuss the Cemetery Lodge Tenancy Agreement.

**16. Marsh Avenue Fencing**

To review quotes for the work required to repair the fencing at Marsh Avenue.

**17. Allotments**

To provide updates from Dronfield Allotment Society.

**18. Website**

To review the cost for the website annual license, hosting and support for the period 1st May 2025 - 30th Apr 2026.

**19. Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to commercially sensitive information being discussed).

**20. Dronfield Woodhouse Recreation Community Rooms**

To provide an update on the progress of the new lease.

**21. Date of next meeting**

To agree the date for the next meeting.