

30th April 2024

To: The Chair and Members of the Budget Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Budget Advisory Committee of Dronfield Town Council to be held on
TUESDAY 7th MAY 2024 at 9:30am in the Council Chamber, Civic Hall

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Declaration of Interests**
3. **Minutes**
To review and approve the minutes of the Budget Advisory Committee meeting held on 25th March 2024.
4. **Financial Regulations**
To review the new model Financial Regulations.
5. **Outstanding Debt**
To review the outstanding debt.
6. **2023-2024 Financial Year End**
To update members on the year-end figures for 2023-2024.
7. **Earmarked Reserves**
To review the current balances on the earmarked reserves.
8. **Fuel Card**
To review changing the provider of the fuel card.
9. **Card Machine**
To review the options for taking card payments.
10. **Petty Cash**
To review the withdrawal of cash from the bank account for petty cash.
11. **Date of next meeting**
To decide on the date of the next meeting.