

# Dronfield Town Council

Town Clerk:  
Joanne Mitchell



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Dronfield Civic Centre  
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28<sup>th</sup> November 2023

To: The Chair and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 4<sup>th</sup> DECEMBER 2023 AT 7.30pm**  
**IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

**The period of time designated for public participation at a meeting shall not exceed fifteen minutes as per Standing Order 3(f). A member of the public shall not speak for more than three minutes as per Standing Order 3(g). In accordance with Standing Order 3(e) a question shall not require a response at the meeting nor start a debate on the question.**

**Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.**

**4.1 Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

**4.2 General Matters**

An opportunity for members of the public to raise any matters relating to the town.

**4.3 Police Matters**

If a Police Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 6<sup>th</sup> November 2023 (Pages 948 – 963).
6. **Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
  - 7.1 **Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 7.2 **Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**  
To consider the written report submitted.
9. **Meeting Reports (Appendix 4)**  
To receive the meeting reports and recommendations on various matters:-
  - 9.1 Gritting Advisory Committee held on 13 November 2023
  - 9.2 Parks & Recreation Advisory Committee held on 13 November 2023
  - 9.3 Events Advisory Committee held on 14 November 2023
  - 9.4 Properties Advisory Committee held on 20 November 2023
  - 9.5 Budget Advisory Committee held on 4 December 2023 – minutes to follow
10. **Town Clerk's Report (Appendix 5)**  
To consider the written report submitted by the Town Clerk.
11. **Utility Contracts**  
To review and approve the prices and new contracts for utility services.
12. **Financial Reports (Appendix 6)**
  - 12.1 Schedule of Payments including BAC breakdown for October 2023
  - 12.2 Schedule of Receipts for October 2023
  - 12.3 Income and Expenditure to 31<sup>st</sup> October 2023
  - 12.4 Bank Reconciliation as of 31<sup>st</sup> October 2023
13. **Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.
14. **Meeting Report**  
To receive the following meeting reports and recommendations on various matters.
  - 14.1 Civic Hall Advisory Committee held on 4 December 2023
15. **2023-2024 Local Government Services Pay Agreement**  
To receive a recommendation regarding the recently approved Local Government Services Pay Agreement for 2023 - 2024.