

Dronfield Town Council

Town Clerk:
Joanne Mitchell



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30th May 2023

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

MONDAY 5th JUNE 2023 AT 7.30pm
IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

4.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

4.2 General Matters

An opportunity for members of the public to raise any matters relating to the town.

4.3 Police Matters

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 15 May 2023 (Pages 849 - 867).

6. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
 - 7.1 **Planning Applications**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 7.2 **Planning Decisions**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Appointments to Committees**
To review appointments to the vacant positions on the committees.
9. **Outside Bodies**
To review the outside bodies which council representatives sit on and any vacant appointments.
10. **Outside Services Report**
To consider the written report submitted.
11. **Meeting Reports**
To receive the meeting reports and recommendations on various matters:-
 - 11.1 Parks & Recreation Advisory Committee held on 24 May 2023
 - 11.2 Properties Advisory Committee held on 30 May 2023
12. **Town Clerk's Report**
To consider the written report submitted by the Town Clerk
13. **Year-end accounts**
To note the final year end accounts for 2022/23.
14. **Internal Audit Report**
To receive the report from the Internal Auditor.
15. **Annual Governance Statement for 2022/23**
To consider responses and approve the Annual Governance Statement for 2022/23.
16. **Accounting Statements for 2022/23**
To approve the accounting statements prior to submission for External Audit.
17. **Financial Reports**
 - 17.1 Schedule of Payments including BAC breakdown for April 2023
 - 17.2 Schedule of Receipts for April 2023
 - 17.3 Bank Reconciliation at 30th April 2023
 - 17.4 Income and Expenditure to 30th April 2023
18. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.
19. **Meeting Report**
To receive the meeting report from the Personnel Advisory Committee Meeting held on 2nd June 2023.