

# Dronfield Town Council

Town Clerk:  
Joanne Mitchell



Dronfield Civic Hall  
Dronfield Civic Centre  
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31<sup>st</sup> January 2023

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 6<sup>th</sup> FEBRUARY 2023 AT 7.30pm**  
**IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

- Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
- Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

**The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.**

**4.1 Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

**4.2 General Matters**

An opportunity for members of the public to raise any matters relating to the town.

**4.3 Police Matters**

If the Police Liaison Officer is in attendance, they will be given the opportunity to raise any relevant matters.

- 5. Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 5<sup>th</sup> December 2022 (Pages 791 – 803).
- 6. Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
- 7. Planning Matters**
  - 7.1 Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 7.2 Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
- 8. Outside Services Report (Appendix 3)**  
To consider the written report submitted.
- 9. Meeting Reports (Appendix 4)**  
To receive the meeting reports and recommendations on various matters:
  - 9.1 Budget Advisory Committee held on 16<sup>th</sup> January 2023
  - 9.2 Properties Advisory Committee held on 16<sup>th</sup> January 2023
  - 9.3 Road Safety Advisory Committee held on 27<sup>th</sup> January 2023
  - 9.4 Parks & Recreation Advisory Committee held on 30<sup>th</sup> January 2023
  - 9.5 Gritting Advisory Committee held on 30<sup>th</sup> January 2023
  - 9.6 Grants Advisory Committee held on 30<sup>th</sup> January 2023
- 10. Creation of Committee**  
To discuss the creation of a Civic Hall Committee and appoint members to the committee.
- 11. 2023-2024 Budget (Appendix 5)**  
To seek members approval of the 2023-2024 Budget.
- 12. 2023-2024 Precept**  
To seek members approval of the 2023-2024 Precept level.
- 13. Town Clerk's Report (Appendix 6)**  
To consider the written report submitted by the Town Clerk.
- 14. Financial Reports**
  - 14.1 Schedule of Payments including BAC breakdown for December 2022
  - 14.2 Schedule of Receipts for December 2022
  - 14.3 Bank Reconciliation as at 31<sup>st</sup> December 2022
  - 14.4 Income and Expenditure to 31<sup>st</sup> December 2022
- 15. Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.
- 16. Meeting Report**  
To receive the meeting report and recommendations from the Personnel Advisory Committee Meeting held on 30<sup>th</sup> January 2023.

**DRONFIELD TOWN COUNCIL - PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 6<sup>th</sup> FEBRUARY 2023**

No	Reference	Applicant	Location	Details
1	22/01144/FLH	Mr And Mrs Bond	163 Longcroft Road Dronfield Woodhouse Dronfield S18 8XW	Erection of single storey rear extension, cladding alterations to front, rear dormers and new windows
2	22/00447/FL	Mr Saud Ghani	Land South Of 38 Hilltop Road Dronfield	Proposed two 4 bedroom 2 storey detached dwellings
3	23/00004/FLH	Mr Richard Dawson	31 Holmesfield Road Dronfield Woodhouse Dronfield S18 8WS	Single storey side and rear extension
4	23/00006/FLH	Mr Kenny Brakes	7 Windermere Avenue Dronfield Woodhouse Dronfield S18 8PD	Two storey side extension, single storey rear extension, single storey front extension and pitched roof over existing garage
5	23/00011/FLH	Mr and Mrs Pritchard	75 Hollins Spring Avenue Dronfield S18 1RP	Application for a two storey side extension
6	23/00013/FL	Mr R Burgin	179A Stubley Lane Dronfield Woodhouse Dronfield S18 8YN	Conversion of barn to form dwelling and erection of dwelling with detached garages (setting of a listed building)
7	23/00014/FLH	Mr Stephen Downsborough	4 Princess Road Dronfield S18 2LY	Proposed ramp for disabled access and porch
8	23/00017/FLH	Mr. E. Allcock	69 Hallowes Lane Dronfield S18 1ST	Alterations to roof to form additional habitable space including hip to gable extension, erection of front dormers and rooflight, erection of

				rear flat roof dormer and erection of front open porch and erection of single storey side and rear extension with raised patio and additional vehicular access of Moorgate Crescent.
9	23/00018/FLH	Mrs Lynne Brown	8 Bradwell Close Dronfield Woodhouse Dronfield S18 8RS	Proposed Garage extension.
10	23/00023/FLH	Lucy Wainwright	187 Stonelow Road Dronfield S18 2EQ	Erection of a double storey side extension, increase ridge height and a rear single storey extension
11	23/00031/FLH	Hewer	20 Netherdene Road Dronfield S18 1TR	Conversion of an existing side garage with new pitched roof and render to walls
12	23/00056/DISCON	Mr Thomas Lawrence	Upper Birchitt Rod Moor Road Dronfield Woodhouse	Application to discharge condition 26 (Bat Survey), condition 27 (Biodiversity) and condition 28 (Mitigation Plan) pursuant to planning application 21/01435/FL
13	23/00064/FLH	Chris and Clare Gorman	14 Hilltop Way Dronfield S18 1YL	Single storey rear and side extension, part garage conversion.
14	23/00070/FLH	Mr And Mrs J Sidey	36 Moonpenny Way Dronfield S18 1SA	New raised roof and chimney with side dormers to create rooms in roof with juliet balcony to rear and raised patio to rear. New raised roof to Utility and WC

**Type of Appeal**

Appeal against refusal of planning permission in respect of :-  
Proposed Detached Two Bedroomed Dwelling, 92 Fletcher Avenue Dronfield S18  
1RX

**Method of Dealing with the Appeal**

Written Representations

Appellant

Mr Andrew Wraith - Holmley Properties Ltd

Agent (if any)

n/a

Reference to be quoted on any letter to the Planning Inspectorate

APP/R1038/W/22/3309537

NEDDC – Planning Application No. (For searching our records) – NED/21/01250/FL  
NEDDC Appeal Case Reference Number - 23/00001/REF

**Starting Date - 11.01.2023**

**Closing Date for Comments**

To reach the Planning Inspectorate by **15.02.2023**

Please note the Planning Inspectorate will need 3 copies of any representations and any comments the Planning Inspectorate receive after this date will not be considered.

**DRONFIELD TOWN COUNCIL - SCHEDULE OF PLANNING DECISIONS**

**SUBMITTED TO COUNCIL MONDAY 6<sup>th</sup> FEBRUARY 2023**

<b>No</b>	<b>Reference</b>	<b>Location</b>	<b>Details</b>	<b>Decision</b>
1	22/00895/TPO	25 Pentland Road Dronfield Woodhouse Dronfield S18 8ZQ	Application to crown lift 1no Large Ash tree T39 covered by NEDDC Tree Preservation Order 103 PT3	<b>CONDITIONALLY APPROVED</b>
2	22/01021/FLH	7 Fletcher Avenue Dronfield S18 1RW	Proposed single storey rear extension and single storey front extension (Amended Plan	<b>CONDITIONALLY APPROVED</b>
3	22/01025/TPO	17 Langdale Drive Dronfield S18 2FS	Application to reduce crown to 1no Sycamore tree within TPO 98(G1)	<b>PART APPROVED PART REFUSED</b>
4	22/01026/TPO	19 Langdale Drive Dronfield S18 2FS	Application to prune 2no Sycamore tree T1 and T2 within TPO 98(G1	<b>PART APPROVED PART REFUSED</b>
5	22/01028/FL	Hilltop Sports And Social Club Longacre Road Dronfield S18 1UQ	Single storey extension on the south side of the building, with reconstituted stone cladding and a flat roof	<b>CONDITIONALLY APPROVED</b>
6	22/01062/FLH	29 Falcon Road Dronfield S18 2ED	Two storey Side extension	<b>CONDITIONALLY APPROVED</b>
7	22/01069/FL	26 Chesterfield Road Dronfield S18 2XB	Application to replace Existing Rear Store and New Shop Front (Conservation Area)	<b>REFUSED</b>
8	22/01072/FLH	58 Green Lane Dronfield S18 2LN	Application to demolish conservatory and replace with a part single storey and part two storey rear	<b>CONDITIONALLY APPROVED</b>

			extension, addition of new porch, alteration of fenestration and external landscaping works to boundary	
<b>9</b>	<b>22/01095/FLH</b>	52 Gomersal Lane Dronfield S18 1RU	Proposed garage to front of property	<b>CONDITIONALLY APPROVED</b>
<b>10</b>	<b>22/01120/FLHPD</b>	11 Barnes Avenue Dronfield Woodhouse Dronfield S18 8YF	Application under the neighbour notification scheme for a single storey rear extension	<b>APPROVED</b>
<b>11</b>	<b>22/01151/FLH</b>	22 Holmley Lane Dronfield S18 2HR	Application for first floor extension with pitched roof (resubmission plans of 22/00878/FLH)	<b>CONDITIONALLY APPROVED</b>
<b>12</b>	<b>22/01209/CATPO</b>	1 Princess Road Dronfield S18 2LX	Trees in Conservation Area application to remove and stump grind 1no Conifer and 1no Pine Tree and Hedge cut vegetation	<b>APPROVED</b>

## Dronfield Town Council - February 2023

### Outside Services Managers Report

The following tasks have been carried out during January 2023.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of two men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to the workshop.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The footpaths and roadways and all grounds were cleared of any fallen branches/twigs which have been blown around the Cemetery due to some of the high winds we had.

Gritting – The w/c 23<sup>rd</sup> January outside staff were out filling the grit bins around the town. All the bins have been topped up.

Christmas trees – The first week in January outside staff started to remove the 8 x 12ft trees from around Dronfield. The two large trees at Library Gardens and Sindlefingen were removed the second week in January, all lights and icicles were removed and tested before being stored away till next Christmas. All fencing was removed and stored. All the Christmas trees from on High St, Civic Hall, and Dronfield Bottom were removed the 3<sup>rd</sup> week of January and stored.

Clearing of grounds – Outside staff removed some tree and branches from around areas of the Town after the high winds in the week commencing 9<sup>th</sup> January. We had a few small trees come down and a few branches which were all cut back and disposed of, we left some branches cut down in situ (nature park) for wildlife.

#### Tasks around Dronfield

1. Removed the old bollard at Hilltop and replaced with a new one.
2. Installed litter bin at Dronfield Woodhouse.
3. Installed dog bin at Hilltop.
4. Cutting back hedge rows on DTC land which included -
  - a. Jubilee Park
  - b. Mill Lane
  - c. Dyche Lane
  - d. Dronfield Woodhouse play area
  - e. Poplar
  - f. Brown Lane
5. Installed four floor standing flower tubs at School Lane.
6. Installed bench in Hilltop play area.
7. Realigned the new lighting at Coal Aston car park.

Play area Maintenance – Outside staff have been working round the play areas and have completed most of the items that were picked up on the latest inspection. We are waiting on some spares to allow us to complete some of the outstanding tasks.

#### Play Areas

Birches Fold – Smoothed off rough edges on fencing.

Cliffe Park - The zip wire is due to be fixed by Creative Play on 1<sup>st</sup> & 2<sup>nd</sup> February.

Hilltop – bench installed.

Moonpenny Way

Sindlefingen Park – removed two sets of swings.

Stonelow – Fencing still to be repaired. Re-hung gate with new hinges.

Lundy Rd

Marsh Ave – secured buffer to gate post.

Cemetery Rd

Dronfield Woodhouse



**Tennis courts**

Dronfield Woodhouse  
Coal Aston  
Cliffe Park

**Bowling Greens** – winter maintenance is being carried out.

Other Tasks

Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

Ronnie Dick  
Outside Services Manager

**Minutes of the meeting of the Budget Advisory Committee  
of Dronfield Town Council held in the Council Chamber, Civic Hall  
on Monday 16<sup>th</sup> January 2023 at 1:00pm**

**Present:** Cllr R. Spooner (Chair) Cllr A. Foster, Cllr W. Jones, Cllr A. Powell and Cllr R. Welton.

**In attendance:** J. Mitchell (Town Clerk) and A. Mott (RFO)

**1. Apologies**

There were no apologies.

**2. Declaration of Interests**

There were no declarations of interests.

**3. Minutes**

It was RESOLVED to approve the minutes of the meeting held on 12<sup>th</sup> December 2022 as a true and accurate record of the meeting.

**4. Terms of Reference**

Members received and reviewed the Terms of Reference for the Budget Advisory Committee (see appendix A).

It was RESOLVED to recommend to council to approve the Terms of Reference for the Budget Advisory Committee.

**5. 2023/24 Budget**

The RFO updated members on the current financial position for 2022/2023 and informed members of the expected reserve levels remaining going into 2023/2024.

Members were presented with an updated copy of the draft budget for 2023/2024 and discussed various matters.

It was RESOLVED to recommend to council that the budget for 2023/2024 is approved, which includes a 5% increase in Council Tax.

It was RESOLVED that the RFO takes on responsibility for expanding the asset management register.

**6. 2023/2024 Precept**

Members discussed the required precept for 2023/2024.

It was RESOLVED to recommend to council that a precept of £876,592.50 is requested from North East Derbyshire District Council for 2023/2024.

**7. Date of next meeting**

No date was agreed for the next Budget Advisory Committee Meeting.

The meeting closed at 1:37pm

## APPENDIX A

### BUDGET ADVISORY COMMITTEE

#### TERMS OF REFERENCE

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##### **Membership**

The Committee shall consist of five members of the Council. The Mayor and Deputy Mayor are ex officio members of this Committee. Whilst non-councillors can be members of committees, they cannot be members of this committee as it deals with financial matters.

##### **Chairman**

At the first meeting of the Committee after the Annual Meeting of the Council, the first business will be to appoint a Chairman of the Committee and Vice Chairman of the Committee.

##### **Frequency of Meetings**

Meetings will be held on an ad hoc basis as and when required but shall meet not less than four times per year.

##### **Quorum**

A quorum at each meeting shall be 3 members.

##### **Staff Attendance**

The Town Clerk shall normally be required to attend all meetings. Other staff may, at the Chairman's discretion or the Committee's request, attend meetings as required.

##### **Terms of Reference**

The Finance Committee is constituted to monitor all Dronfield Town Council income and expenditure including:

1. To safeguard the Council's funds and ensuring efficiency and effectiveness in their use.
2. To ensure that any funds are invested effectively.
3. To ensure that financial reports and management accounts are accurate and provide a good basis for financial planning.
4. To ensure that financial records and controls are adequate.
5. To agree budgets and submit them to the Council to enable the setting of the level of precept. But the actual agreement to the budget levy must be made by Full Council.
6. To review on-going income and expenditure against budgets, viring (transferring) funds between budget heads as necessary and authorising expenditure within the limits of the Council's Financial Regulations.
7. To review the Council's insurance.
8. To review the Council's reserves.
9. To review the Council's assets.
10. To ensure that proper risk management measures are in place.
11. To ensure that the requirements for the internal and external audits are met.
12. To annually assess the financial risks facing the Council.
13. The committee cannot take responsibility for

- Levying or issuing a precept
- Borrowing money
- Approving the council's accounts
- Considering an auditor's report made in the public interest
- Confirming (by resolution) that it has satisfied the statutory criteria to exercise the power of General Competence
- Adopting or revising the council's Code of Conduct

**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 16<sup>th</sup> January 2023**

Present: Cllr S Burkitt, Cllr A Foster, Cllr M Hanrahan, Cllr A Powell and Cllr R Spooner.

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declarations Of Interest**

There were no declarations of interest.

**3. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 12th December 2022.

**4. Items for exclusion of the public**

Agenda item 14 requires the exclusion of the public.

**5. Dronfield Woodhouse Sports and Social Club**

Members were informed that the letter regarding the pre and post event conditions for the Great Fire of Dronfield had been sent to Dronfield Woodhouse Sports & Social Club. However, a response for a meeting date had not yet been received.

Members were also informed that there was outstanding balance on account for Dronfield Woodhouse Sports and Social Club and the Club had already been chased for payment twice.

It was RESOLVED to send a final reminder to Dronfield Woodhouse Sports and Social Club with a 10 day deadline from the date of the letter for the outstanding balance to be paid.

It was RESOLVED to continue to chase the club for a meeting date and time to suit Dronfield Woodhouse Sports and Social Club, by the date of the February 2023 Properties Committee meeting.

**6. Grounds Maintenance Tender**

The Outside Services Manager presented three quotes that had been received for the ground's maintenance contract.

It was RESOLVED to recommend to Council to award a three year ground maintenance contract to Lightwood Landscapes from 1 April 2023 to 31 March 2026.

It was RESOLVED to write to the cricket clubs who are interested in playing at Dronfield Woodhouse Recreation Ground with the updated cricket pitch maintenance cost for the season and request confirmation by the end of February 2023 as to whether they wish to use the pitch for the 2023/2024 season.

#### **7. Bus Shelter Updates**

Members discussed feedback from Derbyshire County Council regarding the relocation of a bus shelter.

It was RESOLVED not to relocate the bus shelter based on advice from Derbyshire County Council.

Members reviewed the quote to repair the bus shelters on Gosforth Lane and Wreakes Lane with polycarbonate.

It was RESOLVED to recommend to council to accept the cost of £200 per panel plus beading to repair the bus shelters with polycarbonate on Gosforth Lane and Wreakes Lane.

Members were informed that an insurance claim had been made to repair the bus shelters on Gosforth Drive, but no update on the claim had yet been provided.

It was RESOLVED to note the update.

Members were informed that the meeting with Derbyshire County Council had been arranged for 23<sup>rd</sup> January 2023.

It was RESOLVED to note the date of the forthcoming meeting.

#### **8. Bowling Club & Allotment Fees**

Members reviewed the fees paid for the use of the Bowling Pavilions and Allotments.

It was RESOLVED to recommend to council to increase the annual rent for the use of the bowling pavilions by 5% to £99.75.

It was RESOLVED to recommend to council to increase the annual fee for the allotment rent by 10% to £462.00.

#### **9. Tree Work**

Members reviewed quotes to carry out tree work at Coal Aston and Hilltop.

It was RESOLVED to recommend to Council to accept the quote of £300 for branches overhanging the bowling green.

It was RESOLVED not to carry out any tree work at Hilltop and write to the residents to inform them they can cut any branches overhanging their property and send them a copy of the Tree Policy.

#### **10. Dronfield Nature Park**

The Assistant Clerk gave members an update following maintenance work at Dronfield Nature Park by QTS.

It was RESOLVED to note the update and write to QTS to thank them for their time and work.

**11. Church Street Land**

Members discussed whether to reinstall wooden posts and signage stating 'no parking' on the land at the bottom of Church Street.

It was RESOLVED not to reinstall the wooden posts and signage and examine other parking deterrents.

**12. Civic Hall Scene Bay**

Members discussed whether to box in the electrical area in the scene bay and review the cost for the work.

It was RESOLVED to recommend to Council to accept the quote of £318.25 for the materials required for the scene bay work, which the caretaking staff would carry out.

**13. Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

**14. Stonelow**

Members received an update from the working group.

It was RESOLVED to note the update and run the 'licences to use' past the Councils solicitors for feedback.

Meeting closed at 3:05pm.

**Minutes of the Meeting of the  
Road Safety Advisory Committee of Dronfield Town Council  
held in the Council Chamber, Civic Hall on 27<sup>th</sup> January 2023 at 1:00pm**

**Present:** Cllr M. Ireland, Cllr L. Deighton, and Cllr M. Foster

**In attendance:** M. Keys (Assistant Clerk)

1. **Apologies**

Apologies were received from Cllr A. Foster and Cllr M. Hanrahan and Dronfield SNT.

2. **Declaration of Interests**

There were no declarations of interest.

3. **Minutes**

It was RESOLVED to approve the minutes as a true and accurate record of the Road Safety Advisory Committee Meeting held on Monday 21<sup>st</sup> November 2022.

4. **Items for exclusion of the press & public**

There are no items for exclusion of the press & public.

5. **Sheffield Road / Snape Hill Lane**

Members reviewed a request from a resident regarding the signage approaching the roundabout.

It was RESOLVED to contact the Highways Department at Derbyshire County Council requesting a site visit regarding the roundabout signage and to inform the resident of the actions taken.

6. **Speed Indicator Devices**

Members received an update on the Speed Indicator Device installation.

It was RESOLVED to contact SWARCO for an updated installation date after production of the SID signs.

Members reviewed the information received from PC Matthews regarding a new future site for the Speed Indicator Devices.

It was RESOLVED to contact Derbyshire County Council for a quote and funding options for fitting a new post for a SID at Northern Common - the exact location for the post to be decided by the Chair of the Road Safety Advisory Committee in consultation with PC Julian Matthews.

7. **Community speed watch**

Members reviewed a quote for the calibration of the speed gun used by Dronfield SNT. It was noted that this was not the speed gun used by the Community Speed Watch programme, but instead one used by Dronfield SNT for monitoring speed within Dronfield.



It was RESOLVED to recommend to Council to accept the quote to recalibrate the speed gun at a cost of £313.20.

**8. Date of next meeting**

The date of the next meeting is to be decided.

Meeting ended at 13:45pm

**Minutes of the meeting of the Parks & Recreations Advisory Committee  
held in the Council Chamber, Civic Hall on Monday 30<sup>th</sup> January 2023 at 9:30am**

**Present:**

Cllr. K. Tait (Chair) Cllr. S. Burkitt, Cllr L. Deighton, Cllr M. Hanrahan and Cllr M. Ireland.

**In attendance:**

J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Approval of minutes of the last meeting**

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes of the last meeting as a true and accurate record of the meeting held on Tuesday 20<sup>th</sup> December 2022.

**4. Items for exclusion of the public**

There were no items for exclusion of the public.

**5. Outstanding Tickets**

Members discussed the outstanding tickets for the play areas. Members were assured, by the Outside Services Manager, that all areas are safe.

It was RESOLVED to recommend to council to accept a quote of £1094.54 for replacement parts for the play equipment at Stonelow.

It was RESOLVED to note the updates regarding the outstanding tickets.

**6. Commercial Use of Parks Policy**

Members reviewed the Commercial Use of Parks Policy including terms and conditions of use.

It was RESOLVED to recommend to Council to update the Commercial Use of Parks Policy to include terms and conditions regarding booking cancellations and refunds.

Members reviewed the fees paid for the commercial use of parks owned by the Town Council.

It was RESOLVED to recommend to Council to increase all of the Commercial Use of Parks Policy fees by 5%.

7. **Sindelfingen Park**

Members received an update on the Sindelfingen Park refurbishment.

It was RESOLVED to note the update.

Members reviewed the survey template provided by NEDDC, which needs to be carried out as part of the funding application for the UK SPF funding, before work on the refurbishment begins at Sindelfingen Park. Members also discussed when and who would carry out the survey.

It was RESOLVED to use the survey template provided by NEDDC and for members of the Parks & Recreation Advisory Committee to carry out the survey on a date to be agreed before mid-February.

Members discussed the signage for the fitness area within the Sindelfingen Park refurbishment and reviewed a draft design.

It was RESOLVED to approve the draft signage design for the fitness area.

8. **Cliffe Park**

Members received an update on the outstanding repairs to the equipment within Cliffe Park and were informed that that zip wire is due to be repaired on 1<sup>st</sup> & 2<sup>nd</sup> February 2023.

It was RESOLVED to note the update.

Members reviewed the site report/drainage inspection of Cliffe Park from December 2022.

It was RESOLVED to obtain a quote for a report of the ground conditions at Cliffe Park from a land drainage specialist.

Members reviewed a request to have basketball court markings put on the tennis courts at Cliffe Park.

It was RESOLVED not to install basketball court markings on the tennis courts at Cliffe Park.

Members discussed whether to continue to lock the car park gates on certain nights at Cliffe Park.

It was RESOLVED to trial leaving the car park gate unlocked for one month and report back at the next Parks & Recreation Committee Meeting.

Members received a report on the ground conditions at Cliffe Park and any proposals to improve.

It was RESOLVED to defer this item until the full drainage inspection has been carried out at Cliffe Park.

9. **Dronfield Woodhouse**

Members discussed a potential new piece of play equipment.

It was RESOLVED to note this item for future consideration.

10. **NED UK Shared Prosperity Fund - Quality Parks and Play Areas**

Members discussed Round 2 of the NED UK Shared Prosperity Fund.

It was RESOLVED to recommend to council not to apply for Round 2 of the NED UK Shared Prosperity Fund for Parks.

11. **Date of next meeting**

The date of the next meeting is to be when required.

Meeting closed at 10:30am

**Minutes of the Meeting of the Gritting Advisory Committee of Dronfield Town Council  
Held in the Council Offices on Monday 30<sup>th</sup> January at 10:30am**

**Present:** Cllr K. Tait and Cllr M. Foster

**In attendance:** M. Keys (Assistant Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

Apologies were received from Cllr P. Parkin.

**2. Declaration of Interests**

There were no declaration of interests.

**3. Minutes**

It was RESOLVED that the minutes of the Gritting Advisory Committee from 7<sup>th</sup> November 2022 are approved as a true and accurate record of the meeting.

**4. Outside Services Update**

Members received a verbal update on the grit bins from the Outside Services Manager.

It was RESOLVED to note the update.

**5. Grit Bin Requests**

Members reviewed a request to install one grit bin on Egerton Road and one on the corner of Beechwood Road and Manor Crescent.

It was RESOLVED that the Outside Services Manager contact Derbyshire County Council with a request to site grit bins at both locations.

It was RESOLVED that the Assistant Clerk contact the residents and inform them of the grit bin installation requests, pending approval from Derbyshire County Council.

Meeting ended at 11:05am

**Minutes of the Meeting of the Grant Awards Committee**

**Held in the Council Chamber, Civic Hall on 30th January 2023 at 1:30pm**

Present: Cllr Harahan, Cllr Spooner, Cllr Welton

In attendance: J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk)

**1. Apologies**

None

**2. Declaration of Interests**

None

**3. Minutes**

It was RESOLVED to approve the minutes of the Grants Committee Meeting held on 28 March 2022 as a true and accurate record of the meeting.

**4. Award of Grants**

Members reviewed and discussed the grant applications that had been received.

It was RESOLVED to request more information from St Johns Ambulance regarding what the electric vehicle would be used for and clarification of the direct charitable benefit to Dronfield residents.

It was RESOLVED to recommend to Council to give a grant of £263 to Dronfield2gether towards the operating costs of the group with the following conditions:

- The support from the grants committee is acknowledged and publicised in future communications from the group.
- Dronfield2gether seek grant funding through alternative community grants schemes in the long term.

**5. Date of next meeting**

The date of the next meeting will be as and when required.

Meeting closed at 1:45pm

**DRONFIELD TOWN COUNCIL  
ESTIMATES OF INCOME AND EXPENDITURE 2023-24**

		<b>2023-24</b>			
		<b>BUDGET</b>			
<i>REVENUE EXPENDITURE</i>					
Services		768,661			
Administration & Local Democracy		225,677			
Grants and Donations		4,000			
		<b>998,338</b>			
<i>INCOME</i>					
Services		143,745			
Administration & Local Democracy		9,500			
Grants and Donations		0			
		<b>153,245</b>			
<b>NET REVENUE EXPENDITURE</b>		<b>845,093</b>			
<i>CAPITAL EXPENDITURE</i>					
Loan Repayments & Interest		31,500			
		<b>31,500</b>			
Capital Expenditure					
<b>NET CAPITAL EXPENDITURE</b>		<b>31,500</b>			
<b>TOTAL NET EXPENDITURE</b>		<b>876,593</b>			
Used to Fund Expenditure\ (Rebuild Reserves)		0	Precept Increase		<b>2022/23</b>
<b>PRECEPT</b>		<b>876,593</b>	<b>5.00%</b>	<b>Precept</b>	<b>834,850</b>
<b>PRECEPT SUPPORT GRANT</b>		<b>0</b>			
		<b>876,593</b>			<b>834,850</b>

<b>Note:</b> Minimum reserve equal to	<b>211,273</b>
3 months net expenditure	

<b>Band D Equivalents</b>	<b>7184.05</b>	Precept Increase	<b>Band D Equivalents</b>	<b>2022/23</b>
				<b>7165.28</b>
<b>Precept per Band D Property</b>	<b>122.02</b>	<b>4.73%</b>	<b>Precept per Band D Property</b>	<b>116.51</b>

**DRONFIELD TOWN COUNCIL**  
**ESTIMATES OF INCOME AND EXPENDITURE 2023-24**

**2023-24 BUDGET**

**REVENUE EXPENDITURE**

Civic Hall (101)	£	294,395
Parks & Open Spaces (102)	£	73,333
Allotments (103)	£	-
Play Areas (104)	£	6,740
Gosforth Lodge (105)	£	43,447
Cliffe Park (106)	£	48,849
Coal Aston (109)	£	11,582
Stonelow Recreation Ground (110)	£	8,840
Dronfield Woodhouse Rec (111)	£	1,557
Highways & St Furniture (118)	£	9,635
Cemetery (119)	£	91,946
Outside Services (131)	£	178,337
<b>Services Total</b>	£	<b>768,661</b>

Central Services (132)	£	187,912
Corporate Mangmt (121)	£	2,750
Democratic Rep (122)	£	35,015
<b>Administration &amp; Local Democracy</b>	£	<b>225,677</b>

Grants and Donations (123)	£	4,000
	£	<b>998,338</b>

**INCOME**

Civic Hall (101)	£	25,000
Parks & Open Spaces (102)	£	1,595
Allotments (103)	£	470
Play Areas (104)	£	-
Gosforth Lodge (105)	£	12,450
Cliffe Park (106)	£	30,105
Kiosk (107)	£	11,000
Coal Aston (109)	£	905
Stonelow Recreation Ground (110)	£	2,555
Dronfield Woodhouse Rec (111)	£	2,655
Cemetery (119)	£	56,900
Outside Services (131)	£	110
<b>Services Total</b>	£	<b>143,745</b>

Corporate Mangmt (121)	£	2,500
Democratic Rep (122)	£	5,600
Central Services (132)	£	1,400
<b>Administration &amp; Local Democracy</b>	£	<b>9,500</b>

Grants and Donations (123)	£	-
	£	<b>153,245</b>

<b>NET REVENUE EXPENDITURE</b>	£	<b>845,093</b>
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**CAPITAL EXPENDITURE**

Capital Projects (125)	£	-
Loan Repayments & Interest (125)	£	31,500
	£	<b>31,500</b>

**CAPITAL RECEIPTS**

Loan Capital Contribution (125)	£	-
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<b>NET CAPITAL EXPENDITURE</b>	£	<b>31,500</b>
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<b>TOTAL NET EXPENDITURE</b>	£	<b>876,593</b>
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Clerk to the Council:  
Mrs Joanne Mitchell

Dronfield Civic Hall  
Dronfield Civic Centre  
Dronfield  
S18 1PD

Telephone: 01246 418573  
email: [townclerk@dronfield.gov.uk](mailto:townclerk@dronfield.gov.uk)  
Website: [www.dronfield.gov.uk](http://www.dronfield.gov.uk)

Mr S Peachey  
North East Derbyshire District Council

7<sup>th</sup> February 2023

Dear Simon

**Dronfield Town Council Precept 2023/24**

I can now confirm that the Town Council at its meeting held on 6<sup>th</sup> February 2023, approved the precept with the following minute reference: **/22-23**

The precept payable will be:

Net Budgeted Expenditure	£ 876,593
	-----
<b>Precept Payable NEDDC</b>	<b>£ 876,593</b>

I can be contacted on 01246-418573 if you have any questions.

Yours sincerely

Andrew Mott  
Responsible Financial Officer

## **Town Clerk's Report**

### **Council Meeting to be held on 6<sup>th</sup> February 2023**

#### **Items for Decision**

**Publication (Pre-submission) Draft Sheffield Plan 2022** - The statutory public consultation is available for a 6-week period from Monday 9 January to Monday 20 February 2023. You can read the Publication Draft Sheffield Plan on the Council's website (<https://www.sheffield.gov.uk/planning-development/emerging-sheffield-plan-draft>).

To decide if the Town Council would like to comment on the Draft Sheffield Plan 2022 consultation.

**UK SPF Grants** – North East Derbyshire District Council have now launched additional UKSPF funding schemes including for the Village Halls and Community Venues Scheme, where grants of up to £10,000 are available. Eligible changes can include renovations which increase capacity, improve key facilities such as kitchens or toilets and energy efficient adaptations and installations which help to lower energy bills and address climate change. The deadline for applications is 10<sup>th</sup> February and work must be completed by 31<sup>st</sup> December 2024.

To decide if the Town Council would like to apply to the UK SPF scheme for Village Halls and Community Venues Scheme.

#### **Items for Information**

**DCC** – Temporary Road closure – Lea Road, 2nd March 2023 to 2nd March 2023 09:30 to 19:00 to facilitate sewer works and 15th April 2023 to 7th May 2023 23:00 to 07:30 Saturday nights only to facilitate rail bridge maintenance works.

**DCC** – Temporary Road Close – Snape Hill Lane, Dronfield from 20th March 2023 to 7th April 2023 to facilitate gas main renewal works.

**DCC** - Invitation to the Parish and Town Council Liaison Forum which is being held from 5.00pm on Monday 13 March 2023 at County Hall, Matlock, DE4 3AG.

#### **Correspondence Received**

## Town Clerk

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**From:** SheffieldPlan <sheffieldplan@sheffield.gov.uk>  
**Sent:** 09 January 2023 10:57  
**Subject:** Publication (Pre-submission) Draft Sheffield Plan 2022

You don't often get email from sheffieldplan@sheffield.gov.uk. [Learn why this is important](#)

Dear Statutory Consultee/Statutory Consultee's Agent

### **Publication (Pre-submission) Draft Sheffield Plan 2022 Consultation pursuant to Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012**

We are preparing a new local plan, which, when adopted, is expected to be called "the Sheffield Plan". Following public consultation on 'Issues and Options' in 2020, the Publication (Pre-submission) Draft Sheffield Plan is now ready for consultation.

The Publication Draft Plan represents the Council's formal proposals on how the city should grow and develop over the period to 2039. It covers the whole of Sheffield except for the part of the city that is in the Peak District National Park.

We are asking for comments and feedback on whether the Plan has been prepared in accordance with legal and procedural requirements, and whether it is sound. Plans are sound if they are:

- a) **Positively prepared** – providing a strategy which, as a minimum, seeks to meet the area's objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;
- b) **Justified** – an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence;
- c) **Effective** – deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground; and
- d) **Consistent with national policy** – enabling the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework and other statements of national planning policy, where relevant.

**The statutory public consultation is available for a 6-week period from Monday 9 January to Monday 20 February 2023.** A full **Statement of the Representations Procedure** is attached to this email.

You can read the **Publication Draft Sheffield Plan** on the [Consultation Portal](#) on the Council's website. You can also view the other supporting documents that we will be seeking comments on, together with other background documents that you may find helpful to refer to.

**To make your comments visit the Consultation Portal from 9 January. Please make your comments no later than 11.59 pm on Monday 20 February.**

Details of all the consultation events are also available on the Consultation Portal (which can also be accessed from the Council's website).

### **Why we are writing to you**

We are writing to you as you as a statutory consultee or because you have previously expressed an interest in being kept informed about the new local plan. Consequently, you are on our mailing list of contacts for this group and will have signed up to our 'terms and conditions'.

### **The data you give us**

Under the General Data Protection Regulation 2016 (GDPR) and Data Protection Act 2018 (DPA) Sheffield City Council is a Data Controller for the information it holds about you. The lawful basis under which the Council uses personal data for this purpose is consent.

All representations are required to be made public and will be published on the Council's website following this consultation. Your representations and name/name of your organisation will be published, but other personal information will remain confidential. Your data and comments will be shared with other relevant agencies involved in the preparation of the local plan, including the Planning Inspectorate. Anonymous responses will not be considered. Your personal data will be held and processed in accordance with the Council's Privacy Notice which can be viewed at: <https://www.sheffield.gov.uk/utilities/footer-links/privacy-notice>

### **How to contact us**

If you would have difficulty accessing any of the consultation documents via our website or accessing the Consultation Portal, or you need any further advice or information, please contact us at [sheffieldplan@sheffield.gov.uk](mailto:sheffieldplan@sheffield.gov.uk). You can call us on 0114 2735274.

Please also email us at the above address if you no longer want us to contact you about the Sheffield Plan.

Yours faithfully

*Simon Vincent*

Simon Vincent  
Strategic Planning Service Manager  
Planning Service  
Sheffield City Council

This Email, and any attachments, may contain non-public information and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail

## Town Clerk

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**Subject:** FW: UKSPF funding opportunities

**Importance:** High

**From:** NEDUKSPF <NEDUKSPF@ne-derbyshire.gov.uk>

**Sent:** 20 January 2023 15:10

**To:**

**Cc:** NEDUKSPF <NEDUKSPF@ne-derbyshire.gov.uk>

**Subject:** UKSPF funding opportunities

**Importance:** High

Dear Parish and Town Council Colleagues,

We are writing to advise that NEDDC has now launched additional UKSPF funding schemes including the Village Halls and Community Venues Scheme which may be of interest. Details are on our website at <https://www.ne-derbyshire.gov.uk/community/uk-shared-prosperity-fund/shared-prosperity-fund-overview>.

If you have any enquiries please email [NEDUKSPF@ne-derbyshire.gov.uk](mailto:NEDUKSPF@ne-derbyshire.gov.uk).

Regards

**NED UK Shared Prosperity Team**

North East Derbyshire District Council

District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG

01246 231111

**DERBYSHIRE COUNTY COUNCIL**

**TEMPORARY ROAD CLOSURE**

**Lea Road, Dronfield**

**WHEN:** 2nd March 2023 to 2nd March 2023 09:30 to 19:00

**WHERE:** Lea Road, Dronfield between its junction with Hallows Lane for a distance of 30 metres in a westerly direction. \_\_\_\_\_.

**REASON:** To facilitate sewer works. \_\_\_\_\_.

**ALTERNATIVE ROUTE:** Lea Road (from point of closure), B6057 Chesterfield Road, Hallows Lane and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG

**DERBYSHIRE COUNTY COUNCIL**

**TEMPORARY ROAD CLOSURE**

**Lea Road, Dronfield**

**WHEN:** 15th April 2023 to 7th May 2023 23:00 to 07:30 Saturday nights only

**WHERE:** Lea Road, Dronfield between its junction with the B6057 Chesterfield Road to its junction with Church Street,\_\_\_\_\_.

**REASON:** To facilitate rail bridge maintenance works,\_\_\_\_\_.

**ALTERNATIVE ROUTE:** B6057 Chesterfield Road, Hallows Lane, Lea Road (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG

**DERBYSHIRE COUNTY COUNCIL**

**TEMPORARY ROAD CLOSURE**

**Snape Hill Lane, Dronfield**

**WHEN:** 20th March 2023 to 7th April 2023

**WHERE:** Snape Hill Lane, Dronfield between its junction with the B6158 Green Lane for a distance of 50 metres in a southerly direction.\_\_\_\_\_.

**REASON:** To facilitate gas main renewal works.\_\_\_\_\_.

**ALTERNATIVE ROUTE:** B6158 Green Lane, Callywhite Lane, B6057 Chesterfield Road / Sheffield Road, Snape Hill Lane (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG



## Town Clerk

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**From:** Chris Tyler (Corporate Services and Transformation)  
<Chris.Tyler@derbyshire.gov.uk>  
**Sent:** 13 January 2023 16:03  
**To:** CST Policy & Research (Corporate Services and Transformation)  
**Subject:** Parish & Town Council Liaison Forum 13 March 2023  
**Attachments:** PTCLF Invitation 13 March 2023.pdf; PTCLF Agenda 13 March 2023.pdf

You don't often get email from [chris.tyler@derbyshire.gov.uk](mailto:chris.tyler@derbyshire.gov.uk). [Learn why this is important](#)

Dear Parish and Town Council Clerks,

Please find attached an invitation to the next Parish and Town Council Liaison Forum which is being held from 5.00pm on Monday 13 March 2023. I do hope that your Councillors will be able to attend.

Although the meeting date was announced at the last Forum on 17 October 2022, it would be appreciated if you could share these details with your Councillors as soon as is practicable.

The meeting will be preceded by the marketplace event. Currently, the following services have agreed to attend, with more to follow:

- Adult Education.
- Careers.
- Civil Parking Enforcement.
- Derbyshire Action Grants.
- Digital Derbyshire.
- Flood Risk Management.
- Health & Wellbeing, including Volunteer Passport, Safe Places Scheme, 50+ Forum Network, First Contact Signposting Scheme & Time Swap.
- Highways.
- Highways Verge Management.
- Live Life Better.
- Road Safety.
- Sustainable Travel Team, including Low Emission Vehicle Infrastructure.
- Thriving Communities.

The agenda for the Liaison Forum is attached and I would encourage attendance as the subject matter may be of particular interest to your Councillors. This provides an opportunity for the Councillors to be informed on the latest position relating to these topics, along with the opportunity for the Councillors to ask any questions they may have.

Ample parking is available in the County Council car park off Bank Road, Matlock. If there is a disabled parking requirement, please let me know.

We look forward to seeing as many Councillors as possible at the March Forum and ask that you confirm who will be attending via email [policy@derbyshire.gov.uk](mailto:policy@derbyshire.gov.uk) or 01629 535561. In the meantime, if you have any queries or require additional information please get in touch.

Chris

**Chris Tyler** | Support Officer | Policy and Research | Corporate Services and Transformation |  
Derbyshire County Council | County Hall, Matlock, Derbyshire DE4 3AG |



**Councillor Carol Hart**  
**Cabinet Member for Health & Communities**  
County Hall  
Matlock  
Derbyshire DE4 3AG

County Councillor for the Breadsall & West  
Hallam Electoral Division (Conservative)

CH/CT  
Date: 13 January 2023

Dear Colleagues

As Chair of my local Parish Council, I understand the vital role you and Parish and Town Council in general play in local communities, providing the first point of contact on many issues of local concern, along with involvement in planning decisions, representing communities and general management of town and village centres.

I therefore wish to continue the development of the relationship the County Council has with Parish and Town Councils, building upon the good work that I know already exists and utilising local skills and knowledge to deliver better services for our communities.

Following on from the successful event on 17 October 2022, I would like to invite you all to the next meeting of the Liaison Forum which will be taking place on:

**Date: Monday 13 March 2023.**  
**Time: 5.00pm–8.00pm**  
**Location: County Hall, Matlock, DE4 3AG**

The event will begin with a Market Place which will provide the opportunity to liaise with officers about County Council services and raise any issues you feel are important. Given the timing of the meeting, sandwiches and refreshments will be available.

The main Forum will include presentations on the 2024 Derbyshire Electoral Division Boundary Review, for which the initial public consultation commences a week after this meeting, Climate Change / Going Green and a Budgetary Update. You will also have the opportunity to participate in a Question and Answer session which we will hold towards the end of the session.

We will be holding further meetings of the Forum over the coming year and if you would like to see anything on the agenda for a future meeting, please let us know. Future agenda items are very welcome and can be forwarded along with confirmation of your attendance by emailing [policy@derbyshire.gov.uk](mailto:policy@derbyshire.gov.uk) or calling 01629 535561.

I look forward to seeing as many Parish and Town Council representatives as possible on the night.

Yours sincerely

A handwritten signature in blue ink that reads 'CHart'.

Councillor Carol Hart  
Cabinet Member for Health and Communities

## BANK ACCOUNT-NO 1

## List of Payments made between 01/12/2022 and 31/12/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/12/2022	NEDDC - COAL ASTON	DecPyt	439.00		70425196RATES COAL ASTON 22/23
05/12/2022	NEDDC - CIVIC HALL	CHDecPyt	2,495.00		70644768 CIVICHALL RATES 22/23
05/12/2022	NEDDC - DRONFIELD	DWDecPyt	150.00		70753129 RATES CARR LANE 22/23
05/12/2022	NEDDC CLIFF PARK	CPDecPyt	494.00		70786709 RATES GOSFORTH LODGE
05/12/2022	NEDDC - CHURCH ST CAR PARKCHSt	DecPyt	140.00		71257471 RATES CHURCH ST 22/23
12/12/2022	Frama Smart Mailing	May2022	-102.30		Refund of unused postage
15/12/2022	NEDDC - WORKS UNIT	WUDecPyt	484.00		70671470 RATES CALLYWHITE LANE
15/12/2022	NEDDC Cemetery Lodge	CEMDecPyt	686.00		71308195 RATES CEMETRY 2022/23
23/12/2022	G & L Fletcher	747	1,300.00		Works Lease Jan23
31/12/2022	British Gas Trading Ltd	110123	711.48		Unit 2 26Oct-7Dec E
31/12/2022	Business Stream	110124	74.89		Sports Pav Coal Ast 10Sep-9Dec
31/12/2022	DCC Superannuation Fund	110125	3,480.43		November 22 Pensions
31/12/2022	Flogas Britain Ltd	110126	75.90		Coal Aston StandChg 1SepQtr
31/12/2022	Gamma Business Communications	110127	139.66		Charges Oct22
31/12/2022	HMRC TAX NI etc	110128	6,058.09		Nov22 PAYE,NI etc
31/12/2022	HSBC Bank Plc	110129	72.81		HSBCNet Chgs Oct22
31/12/2022	IDMobile	110130	12.00		07859915723 Dec22
31/12/2022	NEST Pensions	110131	728.53		November 22 Pensions
31/12/2022	O2 Direct Debit	110132	122.06		Mobile Charges
31/12/2022	OPUS - Civic Hall	110133	424.93		Civic Hall 6Nov-5Dec A
31/12/2022	OPUS - Small Pavillion Stone	110134	77.18		Small Pav Stone 6Nov-5Dec E
31/12/2022	OPUS - Main Pavillion Stonelow	110135	104.53		Main Pav Stone 6Nov-5Dec A
31/12/2022	OPUS - Cliffe Park	110136	693.94		Cliffe Pk 6Nov-5Dec A
31/12/2022	OPUS - Church Street	110137	9.05		Church St 6Nov-5Dec A
31/12/2022	OPUS - Coal Aston Pavilion	110138	17.72		CA Pav 6Nov-5Dec A
31/12/2022	OPUS - 42 Cemetery Road (Lodge	110139	33.96		Electricity 24Sep-23Nov
31/12/2022	Cricket Shed, Stonelow	110140	130.45		Cricket Shed 6Nov-6Dec E
31/12/2022	Personnel Advice & Solutions L	110141	120.00		Dec22 Service Chg
31/12/2022	Plusnet PLC	110142	28.87		Line Rental & Broadband Dec22
31/12/2022	FuelGenie	110143	534.33		November 22 Fuel
31/12/2022	Salaries for DTC	110144	32,109.11		Salaries Dec22
31/12/2022	Spitfire Network Services Ltd	110145	43.20		Monthly Service Charge
31/12/2022	TALKTALK DIRECTDEBIT	110146	34.50		Braodband Dec22
31/12/2022	Water Plus	110147	375.27		Unit 2 9Nov-9Dec E
31/12/2022	Westfield Health Direct D	110148	49.92		Dec22 Premiums
31/12/2022	A.J.S Diagnostics Ltd	1101232	136.74		New Tyre Isuzu VR71VPK
31/12/2022	Broadfield Mowers Ltd	1101233	455.00		STIHL petrol combi engine + ac
31/12/2022	Broxap Limited	1101234	1,506.00		5x 60l Dog Waste Bins & Delive
31/12/2022	██████████	1101235	18.00		██████████
31/12/2022	Classic Lifts	1101236	455.27		Stage Lift Annual Contract2023
31/12/2022	Cloudy IT Ltd	1101237	939.84		Monthly Service Chgs
31/12/2022	James Coles & Sons (Nurseries)	1101238	2,388.00		20 Trees for Singelfingen Park
31/12/2022	Creative Play (UK) Ltd	1101239	147.00		Repairs & labour PG55/56
31/12/2022	Derbyshire County Council	1101240	100.00		License fees Appletree Planter
31/12/2022	Dronfield with Holmesfield Par	1101241	5.00		Christmas Tree Festival Entry
31/12/2022	Dronfield Equipment Hire Ltd	1101242	682.00		Aluminium Tower Hire&Purchase
31/12/2022	Alfred Dunham & Son Ltd	1101243	89.28		30x Barrier Pins 1370mm

## BANK ACCOUNT-NO 1

## List of Payments made between 01/12/2022 and 31/12/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/12/2022	ED Steel Ltd	1101244	112.05		M8x100 Concrete Bolts
31/12/2022	EON	1101245	3,102.53		Supply&Install Festive Connect
31/12/2022	Freeths LLP	1101246	1,364.60		Fees re lease on Works Unit
31/12/2022	G & L Fletcher	1101247	1,300.00		Lease Dec22
31/12/2022	Gary Fletcher (Surfacing) Ltd	1101248	22,881.72		Road Salt Collection 10Tons
31/12/2022	Geldards LLP	1101249	1,630.20		Registration Chgs 4 sites
31/12/2022	The Green Estate CIC	1101250	1,020.00		weed control & season end cut
31/12/2022	Hopkinson Waste Management Ltd	1101251	300.00		12cu yd skip cemetery
31/12/2022	Intruder Alarm Systems	1101252	708.00		annual chgs etc Gosforth
31/12/2022	IOTA Garden & Home Limited	1101253	503.96		4 Enclave High Rectangle Plant
31/12/2022	Ian R Collins & Co	1101254	1,482.00		Payroll services to date
31/12/2022	JEW Smith Groundcare	1101255	942.50		Bowling Greens Nov22
31/12/2022	[REDACTED]	1101256	914.50		40th Anniv DTC Twinning Trip
31/12/2022	JP Fire Safety Solutions	1101257	414.00		Fire Awareness Training
31/12/2022	Konica Minolta	1101258	325.27		copy chgs 8Sep-7Dec22
31/12/2022	Landscape Supply Company	1101259	442.80		Safety Boots x6
31/12/2022	Lightwood Sports Groundcare Lt	1101260	4,389.00		QuadPitches x2 CricketSpikeCut
31/12/2022	Lincs Hire & Sales Limited	1101261	363.60		Nifty 120T Hire 21Nov-28Nov
31/12/2022	Metro (RS) Limited (previously	1101262	53,856.60		Rent 25Dec-24Mar23
31/12/2022	Minuteman Press	1101263	347.56		8x Vinyl Banners
31/12/2022	New Leaf Plant Centre	1101264	159.60		40x 1.8m x 50mm Tree Stakes
31/12/2022	NRC Services Ltd	1101265	6,848.83		GosforthLodge Fascia's&Soffits
31/12/2022	Procheck Electrical Ltd	1101266	1,785.00		New supply at Library Gardens
31/12/2022	Safety Signs4less	1101267	23.22		Toilet & Fire Assembly SignsGL
31/12/2022	Sheffield Concert Band	1101268	200.00		Music for Remembrance Sunday
31/12/2022	The Society of Local Council C	1101269	553.80		Locum Fees Oct22
31/12/2022	Smith of Derby Ltd	1101270	788.40		Repair Clock and re-install
31/12/2022	Sound Marks AV Services (DM Ge	1101271	120.00		Christmas Light Audio Sound Sy
31/12/2022	Martin Steers t/a FAMS Safety	1101272	95.00		Medics for Remembrance Sunday
31/12/2022	Swarco Traffic Limited	1101273	2,630.26		Moveable VAS units
31/12/2022	Tenants UK Ltd	1101274	76.18		Childrens Play Area Signs
31/12/2022	Troway Hall Nursey	1101275	1,735.00		10x Xmas Trees 23ft/20ft/12ft
31/12/2022	Underwood Tree Surgeons Ltd	1101276	16,260.00		Tree work Leabrook Valley
31/12/2022	Viking Direct	1101277	59.17		Stationery
31/12/2022	Wicksteed Leisure Ltd	1101278	12,997.94		Cableway 50p overpaid by BACS
31/12/2022	ARGOS (Gift Vouchers)	1101233	55.00		Cookworks 700w Microwave Oven
31/12/2022	The Post Office Ltd	1101234	292.50		Road Tax Isuzu YR71VPK
31/12/2022	RBL Poppy Appeal	1101234	75.00		25x Lamp Post Poppy
31/12/2022	North East Derbyshire District	1101235	180.00		Perf & Appraisal Training 15Se
<b>Total Payments</b>			<b>200,606.43</b>		

## BANK ACCOUNT-NO 1

## Cash Received between 01/12/2022 and 31/12/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/12/2022	Sales Recpts Page 5352		Sales Recpts Page 5352	38.70
01/12/2022	Sales Recpts Page 5353		Sales Recpts Page 5353	3,768.10
06/12/2022	Sales Recpts Page 5355		Sales Recpts Page 5355	614.20
20/12/2022	Sales Recpts Page 5357		Sales Recpts Page 5357	327.90
28/12/2022	Sales Recpts Page 5359		Sales Recpts Page 5359	800.00
23/12/2022	Sales Recpts Page 5360		Sales Recpts Page 5360	63.00
12/12/2022	Sales Recpts Page 5361		Sales Recpts Page 5361	1,584.90
14/12/2022	Sales Recpts Page 5362		Sales Recpts Page 5362	35.00
			<b>Total Receipts</b>	<b><u>7,231.80</u></b>

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 CIVIC HALL</b>								
1010 LETTING INCOME	53	13,589	25,000	11,411			54.4%	
1013 LETTING INCOME (Commercial)	0	105	0	(105)			0.0%	
1077 GRANTS RECEIVED	0	1,320	0	(1,320)			0.0%	
<b>CIVIC HALL :- Income</b>	<b>53</b>	<b>15,014</b>	<b>25,000</b>	<b>9,986</b>			<b>60.1%</b>	<b>0</b>
4001 STAFF COSTS	7,422	42,948	50,256	7,308		7,308	85.5%	
4011 RATES	0	24,950	24,950	0		0	100.0%	
4012 WATER	87	1,268	2,500	1,232		1,232	50.7%	
4014 ELECTRICITY	354	2,750	6,000	3,250		3,250	45.8%	
4015 GAS	0	1,394	5,000	3,606		3,606	27.9%	
4018 WASTE DISPOSAL	0	2,215	1,500	(715)		(715)	147.7%	
4020 MISCELLANEOUS EXPENSES	0	228	1,000	772		772	22.8%	
4025 INSURANCE	0	0	1,000	1,000		1,000	0.0%	
4036 PROPERTY MAINTENANCE	0	6,784	4,000	(2,784)		(2,784)	169.6%	
4038 MAINTENANCE CTRCTS	379	1,709	2,000	291		291	85.5%	
4040 EQUIPMENT REPLACEMENT	46	61	1,000	939		939	6.1%	
4042 EQUIPMENT MAINTCE	0	1,345	1,000	(345)		(345)	134.5%	
4061 EXTERNAL CONTRACTOR FEES	0	512	1,500	988		988	34.1%	
4062 LICENCES (PREMISES)	0	0	155	155		155	0.0%	
4100 RENT - CIVIC HALL	44,881	134,642	179,522	44,881		44,881	75.0%	
<b>CIVIC HALL :- Indirect Expenditure</b>	<b>53,169</b>	<b>220,805</b>	<b>281,383</b>	<b>60,578</b>	<b>0</b>	<b>60,578</b>	<b>78.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(53,116)</b>	<b>(205,792)</b>	<b>(256,383)</b>	<b>(50,591)</b>				
<b>102 PARKS &amp; OPEN SPACES</b>								
1001 RENT RECEIVED	0	0	90	90			0.0%	
1003 MEMORIAL FEES	0	1,464	0	(1,464)			0.0%	
1010 LETTING INCOME	0	160	0	(160)			0.0%	
1013 LETTING INCOME (Commercial)	0	120	0	(120)			0.0%	
1077 GRANTS RECEIVED	0	0	495	495			0.0%	
1080 MISC INCOME	0	227	0	(227)			0.0%	
<b>PARKS &amp; OPEN SPACES :- Income</b>	<b>0</b>	<b>1,971</b>	<b>585</b>	<b>(1,386)</b>			<b>336.9%</b>	<b>0</b>
4011 RATES	0	1,397	1,397	(0)		(0)	100.0%	
4013 RENT	0	(40)	0	40		40	0.0%	
4019 LITTER & DOG BIN EMPTYING	1,255	2,423	2,200	(223)		(223)	110.1%	
4034 ENVIRONMENTAL IMPROVEMENTS	1,678	10,713	3,000	(7,713)		(7,713)	357.1%	
4036 PROPERTY MAINTENANCE	0	265	0	(265)		(265)	0.0%	
4037 GROUNDS MAINTENANCE	6,838	22,310	24,830	2,520		2,520	89.8%	
4046 TREE WORKS MAINTENANCE	13,550	19,110	5,000	(14,110)		(14,110)	382.2%	
4048 BENCHES - RELACE/MAINT	0	2,552	1,500	(1,052)		(1,052)	170.1%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4049 ENVIRONMENTAL DTC	850	2,400	10,000	7,600		7,600	24.0%	
4050 ENVIRONMENTAL GRANTS	0	0	2,500	2,500		2,500	0.0%	
4077 PLANTS & HANGING BASKETS	0	3,973	5,000	1,028		1,028	79.5%	
4078 BOWLING GREEN MAINTENANCE	943	7,540	13,000	5,460		5,460	58.0%	
PARKS & OPEN SPACES :- Indirect Expenditure	<b>25,113</b>	<b>72,642</b>	<b>68,427</b>	<b>(4,215)</b>	<b>0</b>	<b>(4,215)</b>	<b>106.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(25,113)</b>	<b>(70,671)</b>	<b>(67,842)</b>	<b>2,829</b>				
<b>103 ALLOTMENTS</b>								
1001 RENT RECEIVED	0	425	405	(20)			104.9%	
ALLOTMENTS :- Income	<b>0</b>	<b>425</b>	<b>405</b>	<b>(20)</b>			<b>104.9%</b>	<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>425</b>	<b>405</b>	<b>(20)</b>				
<b>104 PLAY AREAS</b>								
4038 MAINTENANCE CTRCTS	0	850	0	(850)		(850)	0.0%	
4039 PARKS REFURBISHMENT	17,974	19,464	0	(19,464)		(19,464)	0.0%	
4042 EQUIPMENT MAINTCE	10,954	21,285	5,000	(16,285)		(16,285)	425.7%	
PLAY AREAS :- Indirect Expenditure	<b>28,928</b>	<b>41,598</b>	<b>5,000</b>	<b>(36,598)</b>	<b>0</b>	<b>(36,598)</b>	<b>832.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(28,928)</b>	<b>(41,598)</b>	<b>(5,000)</b>	<b>36,598</b>				
<b>105 GOSFORTH LODGE</b>								
1001 RENT RECEIVED	0	400	0	(400)			0.0%	
1010 LETTING INCOME	36	6,911	12,000	5,089			57.6%	
GOSFORTH LODGE :- Income	<b>36</b>	<b>7,311</b>	<b>12,000</b>	<b>4,689</b>			<b>60.9%</b>	<b>0</b>
4001 STAFF COSTS	0	0	26,549	26,549		26,549	0.0%	
4011 RATES	0	4,940	4,940	(0)		(0)	100.0%	
4015 GAS	551	2,042	2,800	758		758	72.9%	
4020 MISCELLANEOUS EXPENSES	0	682	1,200	518		518	56.8%	
4021 TELEPHONE COSTS	31	277	400	123		123	69.1%	
4036 PROPERTY MAINTENANCE	6,317	13,868	4,000	(9,868)		(9,868)	346.7%	
4038 MAINTENANCE CTRCTS	0	385	1,000	615		615	38.5%	
4040 EQUIPMENT REPLACEMENT	0	160	0	(160)		(160)	0.0%	
4042 EQUIPMENT MAINTCE	0	0	900	900		900	0.0%	
GOSFORTH LODGE :- Indirect Expenditure	<b>6,899</b>	<b>22,354</b>	<b>41,789</b>	<b>19,435</b>	<b>0</b>	<b>19,435</b>	<b>53.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(6,863)</b>	<b>(15,043)</b>	<b>(29,789)</b>	<b>(14,746)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>106 CLIFFE PARK</b>								
1001 RENT RECEIVED	0	95	95	0			100.0%	
1010 LETTING INCOME	0	(64)	0	64			0.0%	
1020 PITCH FEES	0	17,884	28,500	10,617			62.7%	
<b>CLIFFE PARK :- Income</b>	<b>0</b>	<b>17,915</b>	<b>28,595</b>	<b>10,680</b>			<b>62.7%</b>	<b>0</b>
4001 STAFF COSTS	0	0	29,549	29,549		29,549	0.0%	
4012 WATER	212	2,211	2,300	89		89	96.1%	
4014 ELECTRICITY	578	4,651	6,500	1,849		1,849	71.5%	
4018 WASTE DISPOSAL	0	3,285	3,500	215		215	93.8%	
4020 MISCELLANEOUS EXPENSES	0	5	0	(5)		(5)	0.0%	
4036 PROPERTY MAINTENANCE	298	8,569	2,000	(6,569)		(6,569)	428.5%	
4037 GROUNDS MAINTENANCE	0	2,074	3,000	926		926	69.1%	
<b>CLIFFE PARK :- Indirect Expenditure</b>	<b>1,087</b>	<b>20,794</b>	<b>46,849</b>	<b>26,055</b>	<b>0</b>	<b>26,055</b>	<b>44.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,087)</b>	<b>(2,880)</b>	<b>(18,254)</b>	<b>(15,374)</b>				
<b>107 CLIFFE PARK CAFE</b>								
1015 CAFE RENTAL INCOME	800	6,446	9,000	2,555			71.6%	
1016 CAFE SERVICE CHARGE	0	2,000	2,000	0			100.0%	
<b>CLIFFE PARK CAFE :- Income</b>	<b>800</b>	<b>8,446</b>	<b>11,000</b>	<b>2,555</b>			<b>76.8%</b>	<b>0</b>
4042 EQUIPMENT MAINTCE	0	99	0	(99)		(99)	0.0%	
<b>CLIFFE PARK CAFE :- Indirect Expenditure</b>	<b>0</b>	<b>99</b>	<b>0</b>	<b>(99)</b>	<b>0</b>	<b>(99)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>800</b>	<b>8,347</b>	<b>11,000</b>	<b>2,654</b>				
<b>109 COAL ASTON</b>								
1001 RENT RECEIVED	0	95	95	0			100.0%	
1020 PITCH FEES	0	1,302	750	(552)			173.6%	
<b>COAL ASTON :- Income</b>	<b>0</b>	<b>1,397</b>	<b>845</b>	<b>(552)</b>			<b>165.3%</b>	<b>0</b>
4011 RATES	0	4,391	4,391	(0)		(0)	100.0%	
4012 WATER	80	432	600	168		168	71.9%	
4014 ELECTRICITY	17	233	600	367		367	38.8%	
4015 GAS	72	218	1,600	1,382		1,382	13.7%	
4036 PROPERTY MAINTENANCE	0	2,757	1,500	(1,257)		(1,257)	183.8%	
4037 GROUNDS MAINTENANCE	0	300	1,000	700		700	30.0%	
4038 MAINTENANCE CTRCTS	0	88	500	412		412	17.6%	
4042 EQUIPMENT MAINTCE	0	0	500	500		500	0.0%	
<b>COAL ASTON :- Indirect Expenditure</b>	<b>169</b>	<b>8,419</b>	<b>10,691</b>	<b>2,272</b>	<b>0</b>	<b>2,272</b>	<b>78.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(169)</b>	<b>(7,022)</b>	<b>(9,846)</b>	<b>(2,824)</b>				



## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

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## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>110 STONELOW REC</b>								
1001 RENT RECEIVED	0	45	45	0			100.0%	
1020 PITCH FEES	0	945	2,400	1,455			39.4%	
<b>STONELOW REC :- Income</b>	<b>0</b>	<b>990</b>	<b>2,445</b>	<b>1,455</b>			<b>40.5%</b>	<b>0</b>
4012 WATER	58	1,554	1,500	(54)		(54)	103.6%	
4014 ELECTRICITY	297	3,548	2,000	(1,548)		(1,548)	177.4%	
4015 GAS	39	1,274	1,200	(74)		(74)	106.2%	
4020 MISCELLANEOUS EXPENSES	0	975	0	(975)		(975)	0.0%	
4036 PROPERTY MAINTENANCE	0	2,015	500	(1,515)		(1,515)	402.9%	
4037 GROUNDS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4038 MAINTENANCE CTRCTS	0	0	600	600		600	0.0%	
4042 EQUIPMENT MAINTCE	0	0	750	750		750	0.0%	
<b>STONELOW REC :- Indirect Expenditure</b>	<b>395</b>	<b>9,366</b>	<b>7,550</b>	<b>(1,816)</b>	<b>0</b>	<b>(1,816)</b>	<b>124.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(395)</b>	<b>(8,376)</b>	<b>(5,105)</b>	<b>3,271</b>				
<b>111 DRONFIELD WOODHOUSE REC</b>								
1001 RENT RECEIVED	0	95	400	305			23.8%	
1010 LETTING INCOME	0	80	0	(80)			0.0%	
1020 PITCH FEES	0	2,593	2,500	(93)			103.7%	
<b>DRONFIELD WOODHOUSE REC :- Income</b>	<b>0</b>	<b>2,768</b>	<b>2,900</b>	<b>132</b>			<b>95.5%</b>	<b>0</b>
4011 RATES	0	1,497	1,497	0		0	100.0%	
4036 PROPERTY MAINTENANCE	0	2,060	0	(2,060)		(2,060)	0.0%	
4037 GROUNDS MAINTENANCE	0	1,800	0	(1,800)		(1,800)	0.0%	
<b>DRONFIELD WOODHOUSE REC :- Indirect Expenditure</b>	<b>0</b>	<b>5,357</b>	<b>1,497</b>	<b>(3,860)</b>	<b>0</b>	<b>(3,860)</b>	<b>357.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(2,589)</b>	<b>1,403</b>	<b>3,992</b>				
<b>116 ROAD SAFETY</b>								
1077 GRANTS RECEIVED	0	3,800	0	(3,800)			0.0%	
<b>ROAD SAFETY :- Income</b>	<b>0</b>	<b>3,800</b>	<b>0</b>	<b>(3,800)</b>				<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>3,800</b>	<b>0</b>	<b>(3,800)</b>				
<b>118 HIGHWAYS &amp; ST FURNITURE</b>								
4035 BUS SHELTER MAINTENANCE	0	5,058	5,000	(58)		(58)	101.2%	
4045 NOTICEBOARDS & SIGNS	2,192	2,294	1,500	(794)		(794)	152.9%	
<b>HIGHWAYS &amp; ST FURNITURE :- Indirect Expenditure</b>	<b>2,192</b>	<b>7,351</b>	<b>6,500</b>	<b>(851)</b>	<b>0</b>	<b>(851)</b>	<b>113.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(2,192)</b>	<b>(7,351)</b>	<b>(6,500)</b>	<b>851</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>119 CEMETERY</b>								
1002 GRANT OF RIGHTS FEES	38	3,842	12,000	8,158			32.0%	
1003 MEMORIAL FEES	100	3,804	5,000	1,196			76.1%	
1004 INTERMENT FEES	360	23,395	20,000	(3,395)			117.0%	
1005 CHAPEL FEES	0	520	400	(120)			130.0%	
1011 LODGE - RENT RECEIVED	0	9,575	9,900	326			96.7%	
1012 LODGE - WATER RECEIVED	0	70	600	530			11.7%	
1073 UNSTONE - CONTRIBUTION	0	0	4,000	4,000			0.0%	
<b>CEMETERY :- Income</b>	<b>498</b>	<b>41,206</b>	<b>51,900</b>	<b>10,695</b>			<b>79.4%</b>	<b>0</b>
4001 STAFF COSTS	8,294	43,767	70,601	26,834		26,834	62.0%	
4005 GRAVEDIGGING	0	2,027	4,500	2,473		2,473	45.0%	
4011 RATES	(686)	6,952	6,861	(91)		(91)	101.3%	
4012 WATER	0	270	850	580		580	31.8%	
4014 ELECTRICITY	32	600	1,500	900		900	40.0%	
4015 GAS	0	(302)	0	302		302	0.0%	
4018 WASTE DISPOSAL	250	2,226	2,000	(226)		(226)	111.3%	
4024 SUBSCRIPTIONS	0	95	100	5		5	95.0%	
4036 PROPERTY MAINTENANCE	0	1,943	2,000	57		57	97.2%	
4037 GROUNDS MAINTENANCE	0	15,983	1,000	(14,983)		(14,983)	1598.3%	
4059 LETTING AGENT FEES	0	840	800	(40)		(40)	105.0%	
<b>CEMETERY :- Indirect Expenditure</b>	<b>7,891</b>	<b>74,401</b>	<b>90,212</b>	<b>15,811</b>	<b>0</b>	<b>15,811</b>	<b>82.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(7,393)</b>	<b>(33,196)</b>	<b>(38,312)</b>	<b>(5,116)</b>				
<b>121 CORPORATE MANAGEMENT</b>								
1076 PRECEPT	0	834,850	854,850	20,000			97.7%	
1091 INTEREST RECEIVED HSBC BOND	0	34	0	(34)			0.0%	
1092 INTEREST RECEIVED CCLA FUND	0	1,676	0	(1,676)			0.0%	
<b>CORPORATE MANAGEMENT :- Income</b>	<b>0</b>	<b>836,559</b>	<b>854,850</b>	<b>18,291</b>			<b>97.9%</b>	<b>0</b>
4057 AUDIT FEES	0	400	2,400	2,000		2,000	16.7%	
<b>CORPORATE MANAGEMENT :- Indirect Expenditure</b>	<b>0</b>	<b>400</b>	<b>2,400</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>16.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>836,159</b>	<b>852,450</b>	<b>16,291</b>				
<b>122 DEM REPRESENTATION &amp; MGT</b>								
1077 GRANTS RECEIVED	0	604	0	(604)			0.0%	
1080 MISC INCOME	0	670	600	(70)			111.7%	
<b>DEM REPRESENTATION &amp; MGT :- Income</b>	<b>0</b>	<b>1,274</b>	<b>600</b>	<b>(674)</b>			<b>212.3%</b>	<b>0</b>
4008 TRAINING	0	0	500	500		500	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4027 TWINNING COSTS	889	889	1,000	111		111	88.9%	
4037 GROUNDS MAINTENANCE	133	133	0	(133)		(133)	0.0%	
4201 MAYOR'S ALLOWANCE	250	2,250	3,000	750		750	75.0%	
4202 MAYORS EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4203 LOCAL EVENTS SPONSORSHIP	5	5	1,000	995		995	0.5%	
4205 COMMUNICATIONS	0	0	8,500	8,500		8,500	0.0%	
4211 CIVIC REGALIA	0	126	500	374		374	25.1%	
4221 CHRISTMAS EVENT COSTS	2,448	4,172	5,000	828		828	83.4%	
4231 REMEMBRANCE SERVICE	370	480	1,000	520		520	48.0%	
4232 CIVIC SERVICE	0	67	100	33		33	66.8%	
4233 DRONFIELD GALA	0	4,448	5,000	552		552	89.0%	
4235 ROAD SAFETY	0	150	500	350		350	30.0%	
4238 QUEENS JUBILEE	0	692	0	(692)		(692)	0.0%	
4714 CHURCH & CIVIC CLOCK	657	657	1,000	343		343	65.7%	
DEM REPRESENTATION & MGT :- Indirect Expenditure	<b>4,752</b>	<b>14,069</b>	<b>28,100</b>	<b>14,031</b>	<b>0</b>	<b>14,031</b>	<b>50.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,752)</b>	<b>(12,795)</b>	<b>(27,500)</b>	<b>(14,705)</b>				
<b>123 GRANTS</b>								
4701 CRICKET CLUB GRANT	0	2,000	2,000	0		0	100.0%	
4702 TWINNING GRANT	0	1,000	0	(1,000)		(1,000)	0.0%	
4711 GRANT AWARDS	0	0	3,000	3,000		3,000	0.0%	
4713 COMMUNITY BUS	0	0	2,000	2,000		2,000	0.0%	
GRANTS :- Indirect Expenditure	<b>0</b>	<b>3,000</b>	<b>7,000</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>42.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(3,000)</b>	<b>(7,000)</b>	<b>(4,000)</b>				
<b>125 CAPITAL PROGRAMME</b>								
4054 LOAN INTEREST PWLB	0	2,621	8,000	5,379		5,379	32.8%	
4055 LOAN CAPITAL REPAID	0	12,827	26,000	13,173		13,173	49.3%	
CAPITAL PROGRAMME :- Indirect Expenditure	<b>0</b>	<b>15,448</b>	<b>34,000</b>	<b>18,552</b>	<b>0</b>	<b>18,552</b>	<b>45.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(15,448)</b>	<b>(34,000)</b>	<b>(18,552)</b>				
<b>131 OUTSIDE SERVICES</b>								
1001 RENT RECEIVED	0	100	0	(100)			0.0%	
1080 MISC INCOME	0	54	0	(54)			0.0%	
OUTSIDE SERVICES :- Income	<b>0</b>	<b>154</b>	<b>0</b>	<b>(154)</b>				<b>0</b>
4001 STAFF COSTS	19,710	101,198	126,457	25,259		25,259	80.0%	
4006 PROTECTIVE CLOTHING	369	644	2,000	1,356		1,356	32.2%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4008 TRAINING	272	1,218	2,000	782		782	60.9%	
4011 RATES	(484)	4,840	4,840	(0)		(0)	100.0%	
4012 WATER	13	147	300	153		153	49.0%	
4013 RENT	2,167	9,667	13,000	3,333		3,333	74.4%	
4014 ELECTRICITY	9	64	3,500	3,436		3,436	1.8%	
4015 GAS	8	49	250	201		201	19.7%	
4018 WASTE DISPOSAL	0	1,099	600	(499)		(499)	183.1%	
4020 MISCELLANEOUS EXPENSES	600	1,140	800	(340)		(340)	142.5%	
4021 TELEPHONE COSTS	104	1,019	1,000	(19)		(19)	101.9%	
4036 PROPERTY MAINTENANCE	2,585	3,352	2,000	(1,352)		(1,352)	167.6%	
4038 MAINTENANCE CTRCTS	0	1,310	1,200	(110)		(110)	109.2%	
4040 EQUIPMENT REPLACEMENT	547	3,001	5,000	1,999		1,999	60.0%	
4041 EQUIPMENT HIRE	82	385	1,000	615		615	38.5%	
4042 EQUIPMENT MAINTCE	0	1,208	2,500	1,292		1,292	48.3%	
4043 VEHICLE LEASING	0	0	3,178	3,178		3,178	0.0%	
4044 VEHICLE COSTS & FUEL	852	5,908	8,000	2,092		2,092	73.8%	
OUTSIDE SERVICES :- Indirect Expenditure	<b>26,834</b>	<b>136,248</b>	<b>177,625</b>	<b>41,377</b>	<b>0</b>	<b>41,377</b>	<b>76.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(26,834)</b>	<b>(136,094)</b>	<b>(177,625)</b>	<b>(41,531)</b>				
<b>132 CENTRAL SERVICES</b>								
1080 MISC INCOME	0	0	1,400	1,400			0.0%	
CENTRAL SERVICES :- Income	<b>0</b>	<b>0</b>	<b>1,400</b>	<b>1,400</b>			<b>0.0%</b>	<b>0</b>
4001 STAFF COSTS	17,159	105,219	142,452	37,233		37,233	73.9%	
4008 TRAINING	223	2,056	2,000	(56)		(56)	102.8%	
4016 JANITORIAL	0	1,186	4,000	2,814		2,814	29.7%	
4020 MISCELLANEOUS EXPENSES	18	317	250	(67)		(67)	126.6%	
4021 TELEPHONE COSTS	182	1,336	2,000	664		664	66.8%	
4022 POSTAGE	(102)	649	1,000	351		351	64.9%	
4023 STATIONERY/PRINTING	49	1,153	1,000	(153)		(153)	115.3%	
4024 SUBSCRIPTIONS	0	577	1,000	423		423	57.7%	
4025 INSURANCE	0	12,421	13,000	579		579	95.5%	
4026 PHOTOCOPY CHARGES	271	271	500	229		229	54.2%	
4030 RECRUITMENT ADVTG	0	450	500	50		50	90.0%	
4032 PUBLICITY	0	2,500	0	(2,500)		(2,500)	0.0%	
4033 COMPUTER MAINTENANCE	783	5,987	9,000	3,013		3,013	66.5%	
4042 EQUIPMENT MAINTCE	0	0	500	500		500	0.0%	
4051 BANK CHARGES	73	665	600	(65)		(65)	110.8%	
4058 ACCOUNTANCY FEES	1,235	1,135	700	(435)		(435)	162.1%	
4060 OTHER PROF FEES	2,607	14,409	5,000	(9,409)		(9,409)	288.2%	
CENTRAL SERVICES :- Indirect Expenditure	<b>22,497</b>	<b>150,329</b>	<b>183,502</b>	<b>33,173</b>	<b>0</b>	<b>33,173</b>	<b>81.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(22,497)</b>	<b>(150,329)</b>	<b>(182,102)</b>	<b>(31,773)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2022

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,387	939,229	992,525	53,296			94.6%	
Expenditure	179,926	802,683	992,525	189,842	0	189,842	80.9%	
<b>Net Income over Expenditure</b>	<u>(178,539)</u>	<u>136,546</u>	<u>0</u>	<u>(136,546)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(178,539)</u>	<u>136,546</u>						

**Bank Reconciliation Statement as at 31/12/2022  
for Cashbook 1 - BANK ACCOUNT-NO 1**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	31/12/2022	303	786,817.48
			<u>786,817.48</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			786,817.48
<u>Receipts not Banked/Cleared (Plus)</u>			
08/04/2022 183.00		183.00	
19/04/2022 allocate		64.00	
23/05/2022 burial		173.00	
13/06/2022 DTC6916		0.50	
07/07/2022 dtc6969		0.80	
03/08/2022 DTC6929/77		195.00	
			<u>616.30</u>
			787,433.78
		<b>Balance per Cash Book is :-</b>	<b>787,434.08</b>
		<b>Difference Excluding Adjustments is :-</b>	<b>-0.30</b>
<u>Adjustments to Reconciliation</u>			
26/07/2022 Waterplus Invoice 31.68 06493489		-0.30	
			<u>-0.30</u>
		<b>Unreconciled Difference is :-</b>	<b><u>0.00</u></b>