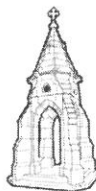


# Dronfield Town Council

Town Clerk:  
Joanne Mitchell



Dronfield Civic Hall  
Dronfield Civic Centre  
Dronfield, S18 1PD  
Telephone: 01246 418573  
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29<sup>th</sup> November 2022

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 5<sup>th</sup> DECEMBER 2022 AT 7.30pm**  
**IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

**The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.**

**4.1 Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

**4.2 General Matters**

An opportunity for members of the public to raise any matters relating to the town.

**4.3 Police Matters**

If the Police Liaison Officer is in attendance, they will be given the opportunity to raise any relevant matters.

**5. Council Minutes**

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 7<sup>th</sup> November 2022 (Pages 758 – 773).

**6. Items for exclusion of public**

To determine what items on the agenda, if any, should be taken with public excluded.

**7. Planning Matters**

**7.1 Planning Applications (Appendix 1)**

To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.

**7.2 Planning Decisions (Appendix 2)**

To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.

**8. Outside Services Report (Appendix 3)**

To consider the written report submitted.

**9. Meeting Reports (Appendix 4)**

To receive the meeting reports and recommendations on various matters:

- 9.1 Budget Advisory Committee held on 14 November 2022
- 9.2 Environmental Advisory Committee held on 14 November 2022
- 9.3 Road Safety Advisory Committee held on 21 November 2022
- 9.4 Properties Advisory Committee held on 21 November 2022
- 9.5 Events Advisory Committee held on 22 November 2022
- 9.6 Parks & Recreation Advisory Committee held on 2 December 2022 – minutes to follow

**10. Town Clerk's Report (Appendix 5)**

To consider the written report submitted by the Town Clerk.

**11. Financial Reports - To Follow**

- 11.1 Schedule of Payments including BAC breakdown for October 2022
- 11.2 Schedule of Receipts for October 2022
- 11.3 Bank Reconciliation as at 31<sup>st</sup> October 2022
- 11.4 Income and Expenditure to 31<sup>st</sup> October 2022

**12. Exclusion of the Press and the Public**

To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.

**13. Meeting Report**

To receive the meeting report and recommendations on various matters from the Personnel Advisory Committee Meeting held on 5<sup>th</sup> December 2022.

**DRONFIELD TOWN COUNCIL - PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 5<sup>th</sup> DECEMBER 2022**

| <b>No</b> | <b>Reference</b>       | <b>Applicant</b>    | <b>Location</b>                                                   | <b>Details</b>                                                                                                                                                                                                            |
|-----------|------------------------|---------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b>  | <b>22/00897/FLH</b>    | Callum Guest        | 54 Derwent Close<br>Dronfield S18<br>2FQ                          | Construction of two storey side extension (Amended Plans)                                                                                                                                                                 |
| <b>2</b>  | <b>22/00970/RM</b>     | Mr and Mrs Marshall | 85 Northern Common<br>Dronfield<br>Woodhouse<br>Dronfield S18 8XJ | Section 73 Application to remove condition 3 (permitted development rights for extensions, outbuildings and means of enclosure which would otherwise not require planning permission) pursuant to application 19/00679/FL |
| <b>3</b>  | <b>22/01021/FLH</b>    | Ms E Cooke          | 7 Fletcher Avenue<br>Dronfield S18<br>1RW                         | Proposed single storey rear extension and single storey front extension.                                                                                                                                                  |
| <b>4</b>  | <b>22/01025/TPO</b>    | Mr Kevin Bonsall    | 17 Langdale Drive<br>Dronfield S18<br>2FS                         | Application to reduce crown to 1no Sycamore tree within TPO 98(G1)                                                                                                                                                        |
| <b>5</b>  | <b>22/01026/TPO</b>    | Mr Paul Lucas       | 19 Langdale Drive<br>Dronfield S18<br>2FS                         | Application to prune 2no Sycamore tree T1 and T2 within TPO 98(G1)                                                                                                                                                        |
| <b>6</b>  | <b>22/01036/OL</b>     | Mr Keith Nutter     | Trent Titanium Ltd<br>Wreakes Lane<br>Dronfield S18 1LY           | Application for the proposed demolition of existing buildings and erection of a Class E foodstore together with car parking, access, servicing, and other associated works (Major Development)                            |
| <b>7</b>  | <b>22/01058/DISCON</b> | Miss Cate Harris    | Land To The East<br>Of 25 Beechwood<br>Road Dronfield             | Discharge of Condition No. 5 (tree replacement                                                                                                                                                                            |

|    |                |                       |                                         |                                                                                                                                                                                                             |
|----|----------------|-----------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                |                       |                                         | scheme) pursuant of 22/00388/TPO.                                                                                                                                                                           |
| 8  | 22/01059/FL    | Mr Luke Denton        | 2 - 4 Summerwood Lane Dronfield S18 1PB | Application for construction of 2 storey 5 bed dwelling with associated parking and landscaping                                                                                                             |
| 9  | 22/01062/FLH   | Mr Christopher Naylor | 29 Falcon Road Dronfield S18 2ED        | Two storey Side extension.                                                                                                                                                                                  |
| 10 | 22/01063/FLHPD | Mr Ben Cantrell       | 116 Stonelow Road Dronfield S18 2EP     | Application under the Neighbour Notification Scheme for Single storey Rear extension.                                                                                                                       |
| 11 | 22/01068/FL    | Mr Abul Khayere       | 135 Cemetery Road Dronfield S18 1XX     | Application for the demolition of former public house and erection of two detached dwellings. (Public Right of Way)                                                                                         |
| 12 | 22/01069/FL    | Mr M Darl             | 26 Chesterfield Road Dronfield S18 2XB  | Application to replace Existing Rear Store and New Shop Front (Conservation Area)                                                                                                                           |
| 13 | 22/01072/FLH   | Taylor-Cook           | 58 Green Lane Dronfield S18 2LN         | Application to demolish conservatory and replace with a part single storey and part two storey rear extension, addition of new porch, alteration of fenestration and external landscaping works to boundary |
| 14 | 22/01086/FLH   | Mr Hague              | 11 Holmley Bank Dronfield S18 2HP       | Application for ground floor extension to rear of house in place of existing conservatory                                                                                                                   |
| 15 | 22/01092/TPO   | Mr. R. Burgin         | 22 Gardom Close Dronfield Woodhouse     | Application to fell 1 No. Elm Tree (T4) covered by NEDDC Tree                                                                                                                                               |

|           |                     |                         |                                              |                                                                                                      |
|-----------|---------------------|-------------------------|----------------------------------------------|------------------------------------------------------------------------------------------------------|
|           |                     |                         | Dronfield S18<br>8ZH                         | Preservation Order 103<br>PT 3                                                                       |
| <b>16</b> | <b>22/01095/FLH</b> | Mr Stephen<br>Aldersley | 52 Gomersal<br>Lane Dronfield<br>S18 1RU     | Proposed garage to<br>front of property                                                              |
| <b>17</b> | <b>22/01101/AD</b>  | Mr M Darl               | 26 Chesterfield<br>Road Dronfield<br>S18 2XB | Application for<br>advertisement consent<br>for shop name above<br>shop front<br>(Conservation Area) |

**DRONFIELD TOWN COUNCIL - SCHEDULE OF PLANNING DECISIONS**

**SUBMITTED TO COUNCIL MONDAY 5<sup>TH</sup> DECEMBER 2022**

| <b>No</b> | <b>Reference</b>      | <b>Location</b>                                           | <b>Details</b>                                                                                                                                                                                                                                   | <b>Decision</b>                |
|-----------|-----------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <b>1</b>  | <b>NED21/01435/FL</b> | Upper Birchitt Rod<br>Moor Road<br>Dronfield<br>Woodhouse | Single storey rear extension in lieu of existing ruin with rooms in the roofspace, new windows, roofing, thermal insulation, internal alterations and alterations to existing openings (Listed Building) (Amended Plans) (Further Amended Plans) | <b>CONDITIONALLY APPROVED</b>  |
| <b>2</b>  | <b>NED21/01436/LB</b> | Upper Birchitt Rod<br>Moor Road<br>Dronfield<br>Woodhouse | Listed Building Consent for single storey rear extension in lieu of existing ruin with rooms in the roofspace, new windows, roofing, thermal insulation, internal alterations and alterations to existing openings (Amended Plans)               | <b>CONDITIONALLY APPROVED</b>  |
| <b>3</b>  | <b>NED22/00599/LB</b> | 7C Church Street<br>Dronfield S18 1QB                     | Application for listed building consent to re-introduce 2 new conservation type rooflights into the existing roof which were removed during emergency roof repair works in 2019 (Listed Building / Conservation Area)                            | <b>WITHDRAWN - NO DECISION</b> |
| <b>4</b>  | <b>NED22/00695/FL</b> | Callywhite Lane<br>Dronfield S18 2XR                      | Demolition of existing office building and construction of new office building at Cobal Cranes                                                                                                                                                   | <b>CONDITIONALLY APPROVED</b>  |

|   |                   |                                                                                                                                                |                                                                                                                                                                                                                                                                                        |                               |
|---|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| 5 | NED22/00831/FL    | Dronfield Sports Centre<br>Dronfield Civic Centre<br>Dronfield S18 1PD                                                                         | Installation of 248 solar panels to the roof, 2no. x Air Source Heat Pumps (ASHP) at ground level to the south and erection of a 3-4m high acoustic fence to enclose the ASHP (Adjacent Conservation Area) (NEDDC) (Amended Plan)                                                      | <b>CONDITIONALLY APPROVED</b> |
| 6 | NED22/00858/FLH   | 137 Stonelow Road<br>Dronfield S18 2EP                                                                                                         | Application for the retention of an 8ft x 6ft shed                                                                                                                                                                                                                                     | <b>APPROVED</b>               |
| 7 | NED22/00862/CATPO | Dronfield Conservation Area at Land On South Side Of Civic Centre Car Park At The End Of Farwater Lane<br>Dronfield for Dronfield Town Council | Notification of intention to fell 1no Sycamore G1b, prune Sycamore G2, prune Beech, Cherry and Hornbeam Tree G3, prune Mixed species G4, prune Beech trees G5, prune Beech, Acer and Chestnut tree G6, fell and prune Mixed species G7, prune Mixed Species G8, prune Mixed Species G9 | <b>NO OBJECTION</b>           |
| 8 | NED22/00919/TPO   | 4 Highdale Fold<br>Dronfield S18 1TA                                                                                                           | Application to undertake tree works to Holly, Birch, Rowan, Sycamore located within NEDDC TPO 275                                                                                                                                                                                      | <b>CONDITIONALLY APPROVED</b> |
| 9 | NED22/00934/FLH   | 29 Hatton Close<br>Dronfield Woodhouse<br>Dronfield S18 8RW                                                                                    | Erection of a 4m single storey rear extension and conversion of an existing garage forming new entrance/utility/bedroom with a new pitched roof                                                                                                                                        | <b>CONDITIONALLY APPROVED</b> |

|           |                        |                                                                    |                                                                                                        |                                   |
|-----------|------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>10</b> | <b>NED22/00949/FLH</b> | 42 Highfields Road<br>Dronfield S18<br>1UW                         | Single storey rear<br>extension                                                                        | <b>CONDITIONALLY<br/>APPROVED</b> |
| <b>11</b> | <b>NED22/00952/FLH</b> | 17 Chatsworth<br>Place Dronfield<br>Woodhouse<br>Dronfield S18 8ZW | Application for first floor<br>extension over existing<br>garage with small 2<br>storey side extension | <b>CONDITIONALLY<br/>APPROVED</b> |
| <b>12</b> | <b>NED22/00956/FLH</b> | 16 Ravensdale<br>Road Dronfield<br>Woodhouse<br>Dronfield S18 8QQ  | Two storey rear<br>extension and single<br>storey side extension                                       | <b>CONDITIONALLY<br/>APPROVED</b> |



## Dronfield Town Council - December 2022 Outside Services Managers Report

The following tasks have been carried out during November 2022.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to workshop.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The footpaths and roadways have been cleared from leaves; this task has been done once a week to keep the area clear of leaves.

Grass Cutting – All Dronfield Town Council land around the Town had its last cut at the beginning of the month, we attempted to cut all areas before the wet weather set in.

Cliffe Park Fascia's – The soffits and fascia have been replaced on the changing rooms with new black fascia boards.

Sindelfingen – The basketball court has been resurfaced. We have 20 trees that are to be planted around Sindelfingen Park, the trees will be planted Tuesday 29<sup>th</sup> and Wednesday 30<sup>th</sup> November.

Library Gardens – During the week while installing the Christmas lights at Library gardens, Procheck installed a new fuse board, the old one required upgrading and tested all cabling around the library garden area.

Remembrance Sunday – Outside Services staff set up the PA system and laid a covering over the grassed area for the Remembrance Sunday Service to take place.

Bus Shelters – Over the last month we have had some damage done to some more bus shelters. The new bus shelter installed on Gosforth Drive near the flyover had the remaining two glass panels smashed and the shelter opposite also had two panels of glass smashed. Outside Services had to remove all broken glass and save any beading for the replacement glass. In addition to this one of the bus shelters on Gosforth Lane had one panel smashed.

Isuzu 4x4 – The Isuzu was taken into the dealership for the electrics to be looked at as there was a fault, it was repaired and back on the road within 3 days.

Roller Shutter Doors – All roller shutter doors have been serviced.

Banners – Install banners around the town advertising the Christmas Light Switch-on.

Christmas Lights – Outside Services pulled in a new power cable at Library Gardens and attached to the existing wire which comes from the fuse board to the tree, where we have the electric feed for the lights. This was to give us some extra sockets for more lights being installed. Procheck then terminated both ends - new outlet in tree and other end into fuse board.

The icicles around Library gardens were installed. We had 8 new sets of icicles that were put up and replaced some of the old lights which were faulty.

The Christmas trees were picked on Monday 21<sup>st</sup> November, we had a 24ft tree for Library gardens, a 22ft tree for Sindelfingen and 8 x 12ft trees for other areas around the Town.

Whilst we had picked up all trees, we started to install the 12ft ones as we were waiting for a telehandler to help install the large trees which was arranged for the Tuesday and thanks to Joe Littlewood for arranging and helping with the telehandler to install both large trees. We continued to install the 12ft trees although the weather was awful with rain most of the week, Outside Services staff managed to

get all the trees installed and decorated and ready for the Lights Switch-on. The 12ft trees this year had chestnut fencing erected around them.

The area in the Library Gardens was set up by Outside Services staff which included fencing off the area in front of the steps, erecting a gazebo and making a stage for the PA system, erecting lighting and seating for the band and set up the PA system. We also fenced off the parking spaces in front of the Civic Hall for the fair ground rides. Outside Services dropped off all the barriers and road closure signs for the High Street and erected a lighting tower at end of high street along with a generator to power the lights. Once the event was over at 8pm we then disassembled and packed everything away and picked up all fencing.

#### Tasks actioned around Dronfield

1. Notices installed onto lighting columns stating road closures for Remembrance Sunday.
2. Cutting back hedge at Hilltop play area.
3. Repair wooden fencing at Church Street car park as a car must have hit the fencing and dislodged some of it.
4. Fence off footpath at Dyche Lane and quote received for relaying path with tarmac.
5. Cut up old fitness equipment and weighed in for scrap.
6. Clearing up glass from shelters on Gosforth Drive and Gosforth Lane.
7. Removed graffiti from the benches and fencing at Dronfield Woodhouse play area.
8. Removed all 165 poppies from the lighting columns around the Town.

#### Play Areas

Birches Fold – installed the rolling barrel with new bushes and new bar.

Cliffe Park – the zipwire, basket swing and junior climbing frame is out of action due to requiring repairs by Creative play which are booked in for week commencing 5th December.

Hilltop – cut back all hedge to rear of play area.

Moonpenny Way - nothing to report

Sindelfingen Park - removed all the bollards from around inverted V equipment

Stonelow – site visit with Tom Burke to assess how to get new equipment into play area.

Lundy Rd – cut back protruding handle

Marsh Ave – new spring for gate has been installed

Cemetery Rd – nothing to report

Dronfield Woodhouse – repaired graffiti from the bench and fencing

#### Tennis courts

Dronfield Woodhouse

Coal Aston

Cliffe Park

**Bowling Greens** – winter maintenance is being carried out.

#### Other Tasks

Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Ronnie Dick  
Outside Services Manager

**Minutes of the meeting of the Budget Advisory Committee  
of Dronfield Town Council held in the Council Chamber, Civic Hall  
on Monday 14<sup>th</sup> November 2022 at 10:00am**

**Present:** Cllr W Jones, Cllr R Spooner (Chair) and Cllr R Welton

**In attendance:** J Mitchell (Town Clerk) and A Mott (RFO)

**1. Apologies**

Cllr A Powell and Cllr A Foster sent their apologies.

**2. Declaration of Interests**

There were no declarations of interests.

**3. Minutes**

It was RESOLVED to approve the minutes of the meeting held on 4<sup>th</sup> July 2022 as a true and accurate record of the meeting.

**4. 2022/23 Budget**

Members were presented with a copy of the budget for the current financial year along with a breakdown of income and expenditure for the first six months of the year.

It was RESOLVED to note the update.

It was RESOLVED to recommend to council to increase the stationery budget to £5,000 and delegate the power to spend up to that budget to the Town Clerk in consultation with the Chair of the Budget Advisory Committee/Deputy Leader.

**5. Reserves**

Members were presented with details of reserves as they currently stand for this financial year.

It was RESOLVED to recommend to council to increase the ear-marked reserve for elections to £29,000 and take the increase from the rolling capital fund.

It was RESOLVED to recommend to council to reduce the ear-marked reserve for CCTV to £10,000 and reallocate the remaining £40,000 with £5,000 to parks, £15,000 to tree maintenance and to create a new ear-marked reserve for replacement vehicles and allocate the remaining £20,000 - see appendix A for the proposed balances on each reserve category.

**6. 2023/24 Budget**

Members were presented with a copy of the draft budget for 2023/2024 and discussed various matters.

It was RESOLVED to make the amendments discussed and review the draft budget again at the December Budget Advisory Committee Meeting.

**7. Petty Cash**

The RFO presented an option to members to use cash that is taken into the office, as petty cash rather than having to go to the bank to cash a cheque.

It was RESOLVED to recommend to Council to accept the proposal of the RFO that any cash taken at the office is then used to top up the petty cash balances and any surplus cash will then be banked.

It was RESOLVED to update the Financial Regulations to reflect the above decision, pending approval by full council.

**8. Dormant Bank Accounts**

Members were informed that the Town Council had two dormant banks accounts with HSBC, an events account and a bond account.

Members were informed that none of the signatories on the accounts were currently members of the council or staff.

It was RESOLVED to recommend to council to close both accounts and transfer the balances into the current account and then into the CCLA Fund.

**9. Date of next meeting**

It was RESOLVED to hold the next meeting on Monday 12<sup>th</sup> December at 10am.

## APPENDIX A

### Earmarked Reserve Balances 2022-2023

|                       | <b>Current Balance</b> | <b>Proposed Balance</b> |
|-----------------------|------------------------|-------------------------|
| General Fund          | £355,819               | £355,819                |
| Rolling Capital       | £130,827               | £123,327                |
| Bus Shelters          | £20,000                | £20,000                 |
| Elections             | £21,500                | £29,000                 |
| Parks & Recreation    | £45,000                | £50,000                 |
| Buildings Maintenance | £50,000                | £50,000                 |
| Professional Fees     | £100,000               | £100,000                |
| CCTV                  | £50,000                | £10,000                 |
| Civic Hall            | £100,000               | £100,000                |
| Tree Works            | £30,000                | £45,000                 |
| Replacement vehicle   | n/a                    | £20,000                 |
| Cemetery              | £75,000                | £75,000                 |
|                       | -----                  | -----                   |
| <b>Total Reserves</b> | <b>£978,146</b>        | <b>£978,146</b>         |

**Minutes of the meeting of the Environmental Advisory Committee  
Held in the Council Chambers, Civic Hall  
on Monday 14<sup>th</sup> November 2022 at 2pm**

**Present:** Cllr L. Deighton, Cllr M. Hanrahan (Chair), Cllr. M. Ireland, Cllr W. Jones and Cllr. R. Spooner

**In attendance:** J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk)

**1. Appointment of Chair**

Cllr M Hanrahan was nominated and seconded, no other nominations were received.

It was RESOLVED to appoint Cllr M. Hanrahan as Chair of the Environmental Advisory Committee.

**2. Apologies**

There were no apologies.

**3. Declaration of Interests**

There were no declarations of interest.

**4. Minutes of Last Meeting**

Members received a copy of the minutes of the previous meeting to review.

It was RESOLVED to approve the minutes of the last Environmental Advisory Committee Meeting held on 30<sup>th</sup> March 2022 as a true and accurate record of the meeting.

**5. No Idle Zone**

Members discussed the extension of the No Idle Zone (triallyed on School Lane) across Dronfield and reviewed a letter to be sent to headteachers of all infants, junior and primary schools in Dronfield.

It was RESOLVED to recommend to council to send a letter to the headteachers of all the infant, junior and primary schools within Dronfield, seeking their voluntary participation in the extension of the No Idle Zone scheme.

**6. Wildflower Meadows 2023**

Members reviewed the quote for planting the annual wildflower meadow at Sindelfingen Park and attending to the perennials at Hilltop for 2023.

It was RESOLVED to recommend to Council to accept the quote of £1,480 for the planting and maintaining of the Wildflower Meadows in Sindelfingen Park.

It was RESOLVED for the Chair of the committee to seek alternative support for the Wildflower Meadow at Hilltop from local garden centres, horticultural groups or other organisations and bring back any updates to the next advisory committee meeting.

**7. Tree Planting**

Members were informed that 20 new trees will be delivered and planted at Sindelfingen Park on 29<sup>th</sup> November 2022.

It was RESOLVED to note the update.

**8. Grass cutting and verges**

Members discussed the spraying of grass and verges by NEDDC and DCC.

It was RESOLVED to not progress anything on the matter at this time.

## **9. Town Council Buildings**

Members discussed the review of thermostat settings in buildings owned by the Town Council.

It was RESOLVED to review the thermostat location and settings in the office and Council Chamber.

It was RESOLVED to request that the caretaking staff are reminded to reduce the thermostat setting following a booking in Gosforth Lodge.

## **10. Date of next meeting**

It was RESOLVED to set the next meeting date when required.

## Minutes of the Meeting of the

### Road Safety Advisory Committee of Dronfield Town Council

held in the Shaun Hadley Room, Civic Hall on 21<sup>st</sup> November 2022 at 10am

**Present:** Cllr M. Hanrahan, Cllr L. Deighton, and Cllr M. Ireland.

**In attendance:** M. Keys (Assistant Clerk)

#### 1. Apologies

Apologies received from Councillors A. Foster, M. Foster and John Harvey (Civic Society) and Dronfield SNT.

#### 2. Declaration of Interests

None

#### 3. Minutes

It was RESOLVED to approve the minutes as a true and accurate record of the Road Safety Advisory Committee Meeting held on 28<sup>th</sup> September 2022.

#### 4. Items for exclusion of the press & public

None

#### 5. Speed Indicator Devices

Members received an update on the Speed Indicator Device application.

It was RESOLVED to note the update.

Members reviewed the updated Speed Indicator Device quotes.

It was RESOLVED to recommend to Council to accept the adjusted quote of £7,306.25 for the Speed Indicator Devices.

#### 6. Parking Issues – Sheffield FC / Bowshaw

Dronfield SNT not in attendance. The Assistant Clerk and Cllr Hanrahan updated the committee on the information provided by Dronfield SNT at the previous cancelled meeting.

It was RESOLVED to note the update and request an update of the actions taken from Dronfield SNT / resulting parking improvements noted at the site for the next meeting.

#### 7. Site Meeting at Green Lane/Eckington Road with DCC Highways Department

Members discussed the site meeting at Green Lane / Eckington Road with members of the DCC Highways department.

It was RESOLVED to note the update and request a list of the agreed actions from DCC Highways from the site visit.

#### 8. Community speed watch update

Dronfield SNT not in attendance. Cllr Hanrahan updated the committee on the information provided by Dronfield SNT at the previous cancelled meeting.

It was RESOLVED to note the update

#### 9. Civic Society

John Harvey was not in attendance.



**10. Date of next meeting**

To date of the next meeting is yet to be decided.

**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 21<sup>st</sup> November 2022**

Present: Cllr S Burkitt, Cllr A Foster, Cllr M Hanrahan, Cllr A Powell, Cllr R Spooner and Cllr W Jones

In attendance: J. Mitchell (Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declarations Of Interest**

There were no declarations of interest.

**3. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 17<sup>th</sup> October 2022.

**4. Items for exclusion of the public**

There were no additional items for exclusion of the public other than the one already on the agenda.

*Please note:* agenda item 12 was brought forward so that Cllr W Jones could speak about the item and then leave the meeting.

Cllr M Hanrahan joined the meeting.

**5. Farwater Lane Bench**

Cllr Jones explained that two residents had contacted him regarding the ongoing anti-social behaviour around the bench located on Farwater Lane. Members discussed the matter and viewed a video received from the residents.

It was RESOLVED to contact the local police inspector to arrange a meeting to discuss their plans to address anti-social behaviour within Dronfield.

It was RESOLVED to revisit a decision regarding whether to remove the bench on Farwater Lane in six months' time and for the Town Clerk to write a letter informing the residents of this decision.

Cllr W. Jones left the meeting.

**6. Dronfield Woodhouse Sports & Social Club**

Members discussed feedback from the Great Fire of Dronfield event.

It was RESOLVED to put together a list of pre-conditions for future Great Fire of Dronfield events.

It was RESOLVED to arrange an evening meeting with representatives of Dronfield Woodhouse Sports and Social Club by the end of February 2023.

#### **7. Civic Hall**

Members reviewed quotes to install a CCTV monitor within the office, to purchase a microwave and to upgrade the electrical distribution boards. Members were provided with a verbal update regarding the internet speed within the Civic Hall and the outstanding work on the lift.

It was RESOLVED to recommend to council to accept the quote of £400 to install a CCTV monitor within the office.

It was RESOLVED to recommend to council to accept the quote of £55 to purchase a microwave for the office.

It was RESOLVED not to upgrade the electrical distribution boards with the Civic Hall, unless it was a statutory requirement.

It was RESOLVED to note the update regarding internet speed within the Civic Hall.

It was RESOLVED to note the update regarding work on the lift at the Civic Hall.

#### **8. Stone Wall Repair**

Members were informed that no further quotes had been received for the repair of the Stone Wall on Sheffield Road.

It was RESOLVED to check with Derbyshire County Council, whether the retaining wall came under the responsibility of the highways department and to chase all outstanding quotes.

#### **9. Bus Shelters**

Members reviewed a quote to clean the 66 bus shelters within Dronfield on a quarterly basis.

It was RESOLVED to recommend to Council to go ahead with the quote of £17.50 per shelter for an enhanced clean, once a year and £10.00 per shelter for a standard clean on a quarterly basis for the remainder of the year.

It was RESOLVED that outside services ensure any hedges and trees are cut back around the bus shelters before cleaning.

#### **10. Grounds Maintenance Tender**

Members received a verbal update on the progress of the Grounds Maintenance tender from the Outside Services Manager.

It was RESOLVED to note the update.

#### **11. PRS Licence**

It was RESOLVED to defer this item to a future meeting.

## **12. Land Registry**

Members received an update on the four areas of land that still require registering.

It was RESOLVED that the Outside Services Manager provide Statements of Truth required for each area of land.

## **13. Exclusion of the Press and Public**

It was RESOLVED that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting pursuant to the Public Bodies (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed).

## **14. Stonelaw Leases**

Members were given a verbal update on the outstanding issues relating to decisions that still needed to be made to finalise the leases for CACC and DTFC.

It was RESOLVED to set up a working group with the Town Clerk, Cllr Spooner and Cllr Hanrahan to finalise the details within the leases.

Meeting closed at 3:07pm.

**Minutes of the Events Advisory Committee of Dronfield Town Council  
Meeting held on 22<sup>nd</sup> November 2022 at 9:30am in the  
Council Chamber, Civic Hall, Dronfield**

**Present:** Cllr. M. Emmens (Chair) Cllr. S. Burkitt and Cllr. A Powell

**In attendance:** J Mitchell (Town Clerk), M. Keys (Assistant Town Clerk), L Stonehouse (Projects and Communications Officer), and R. Dick (Outside Services Manager)

**1. Apologies**

Cllr R Welton and Cllr R Hall sent their apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Approval of Minutes**

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 25<sup>th</sup> October 2022 as a true and accurate record of the meeting.

**4. Any items for exclusion of the public**

There were no items for discussion which required the public to be excluded.

**5. Remembrance Sunday**

Members gave good feedback on the Remembrance Day Event and thanks were passed on to all the staff involved in organising the event.

The Town Clerk informed members that we had received a request from a resident for their relative's name be put on a lamp post poppy from next year.

It was RESOLVED to agree to this request and for any future residents' requests until all poppies were taken.

**6. Christmas**

Cllr Burkitt updated members regarding the arrangements that businesses on the High Street are organising for the Christmas Fest evening on 25<sup>th</sup> November 2022.

Members discussed the prospect of having a Face Painter on the High Street.

It was RESOLVED to book the face painter if a location could be found for them to be in.

**7. Coronation**

Members discussed plans and budget for the coronation.

It was RESOLVED to recommend to Council to approve a budget of £500 for the Kings Coronation events.

It was RESOLVED to wait for any protocol from the pageant master before deciding on the options of a Beacon Lighting Event.

**8. Extreme Wheels**

Members were updated on the Extreme Wheels booking for 2023 and possible grant funding. The Town Clerk informed members that the 29-week booking has been requested and so far Extreme Wheels have guaranteed 10 weeks and we are awaiting an update from Extreme Wheels around February 2023 as to whether they can fulfil the other 19 weeks requested by the Council.

It was RESOLVED to contact the local County Councillors regarding possible grant funding from them and to apply to the Police and Crime Commissioner anti-social behaviour grant fund once it reopens again for applications.

It was RESOLVED to note the update.

#### **9. Budget Review**

The budget options were discussed.

It was RESOLVED to recommend to council to keep a separate budget for each event and request the following budgets in 2023/2024;

Christmas – £6,000

Gala – £6,000

Remembrance Sunday – £1,000

Coronation - £500

#### **10. Gala**

Members reviewed the plans for the annual Dronfield Gala event to be held next year.

It was RESOLVED to recommend to council to book the Unicorn pony rides which will cost £3 per ride and contact Dronfield Music Tuition about providing the live music again for a cost of £600.

#### **11. Date of Next Meeting**

It was RESOLVED to hold the next meeting on Tuesday 21<sup>st</sup> February 2023 at 9:30am.

The meeting closed at 10:38am

## **Town Clerk's Report**

### **Council Meeting to be held on 5<sup>th</sup> December 2022**

#### **Items for Decision**

Sindelfingen Anniversary Visit 9<sup>th</sup> to 11<sup>th</sup> December 2022 – to confirm which councillor will be attending Sindelfingen to represent the Town Council at the anniversary event.

#### **Items for Information**

**DCC** - Emergency Road closure and suspension of one-way order - Brown Lane, Coal Aston, 28th November 2022 to 7th December 2022 to facilitate urgent retaining wall repair works (sent electronically)

**Dronfield Town Twinning Federation** – report to Dronfield Town Council.

#### **Correspondence Received**

**NEDDC** - tickets are still available for the Chair's Charity Christmas 70's Themed Disco on Friday 2nd December 2022.

Frau Bürgermeisterin  
Lilian Deighton  
Dronfield Civic Hall  
Civic Center  
S18 1PD Dronfield  
Großbritannien

Rathausplatz 1  
71063 Sindelfingen  
Telefon  
07031/94-314/315  
Telefax  
07031/94-206  
E-Mail-Adresse  
stadt@sindelfingen.de  
  
im Oktober 2022

### Einladung zum Partnerschaftsjubiläum

Sehr geehrte Frau Bürgermeisterin Deighton,  
liebe Kollegin,

es ist mir eine große Freude, Sie zu unserem Partnerschaftsjubiläum am 10. Dezember 2022 herzlich nach Sindelfingen einzuladen.

Coronabedingt mussten wir unser für letztes Jahr geplantes Jubiläumsfest leider verschieben. Umso mehr freut es mich, dass wir dieses Jahr 40 Jahre Städtepartnerschaft mit Dronfield nachfeiern können.

Die Anreise nach Sindelfingen ist für den 9. Dezember und die Abreise aus Sindelfingen ist für den 11. Dezember angedacht.

Lassen Sie bitte unseren Ansprechpartner aus der Abteilung Internationale Angelegenheiten, Herrn Schahl (Telefon +49 7031 94 403, E-Mail julian.schahl@sindelfingen.de), bis zum 15. November wissen, ob und mit wie vielen Personen Sie an unserem Partnerschaftsjubiläum teilnehmen werden.

Ich freue mich, Sie bald in Sindelfingen begrüßen zu können.

Herzliche Grüße



Dr. Bernd Vöhringer



**DERBYSHIRE COUNTY COUNCIL**  
**EMERGENCY ROAD CLOSURE AND SUSPENSION OF ONE WAY ORDER**

**Brown Lane, Coal Aston**

**WHEN:** 28th November 2022 to 7th December 2022

**WHERE:** Brown Lane Coal Aston between its junction with the B6158 to its junction with Cross Lane.\_\_\_\_\_.

**REASON:** To facilitate urgent retaining wall repair works.\_\_\_\_\_.

**ALTERNATIVE ROUTE:** B6158, B6056 Eckington Road, Stone Road, Cross Lane Coal Aston and vice versa.

The road closure and one way suspension will be in force for the time stated or until the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended).

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG



# Dronfield Town Twinning Federation

## Report to Dronfield Town Council – November 2022

The committee of Dronfield Town Twinning Federation would like to thank Dronfield Town Council for their support in our official twinning with Sindelfingen.

Whilst we realise that twinning has a lower priority compared with the many other local issues, we are pleased to represent Dronfield through the many links and events that we hold.

We appreciate the financial support and as promised we submit this report so you can appreciate how the town's money is spent. It is our intention to submit a fund raising report on an annual basis.

We would like to thank Philip Wright and Tim Collins who are the council representatives on our committee, they can give more information

The recent citizens visit in September was a great success with 25 citizens of Sindelfingen visiting us including 4 councillors, the mayor and his assistant. Previously Dronfield Town Council has paid for the officials accommodation and we were pleased to take this on from the council. The £1,000 which we receive annually from the council goes towards the costs incurred by the Federation to host the visit.



Mayor of Dronfield receiving gift from  
Sindelfingen



Mayor of Sindelfingen receiving gift from  
Dronfield

The visit cost £7,223 this year with the remainder of the costs coming from the Federation funds which are raised through various events. A huge contribution and effort from the committee kept



# Dronfield Town Twinning Federation

these costs to a minimum whilst giving our visitors a memorable experience of Dronfield and our surroundings.

A full programme of events included visits to Renishaw Hall, Eyam, Bakewell and Castleton, walking tours of Dronfield and Sheffield, a Ceilidh, an afternoon tea and celebration dinners.

We were pleased to welcome the Dronfield Mayor, Deputy Mayor, Councillors and MP Lee Rowley to some of the events.



Walking in Castleton



Dancing in Coal Aston



Our guided walking tour of Sheffield



Our guided walking tour of Dronfield

There are many links, both formal and informal between our two towns including the following:-

- Exchange visits with Dronfield Henry Fanshawe School
- Official citizens visits held every two years
- Annual badminton tournament between Dronfield, Schafhausen and Sindelfingen
- Links between the Rotary Clubs of Dronfield and Sindelfingen
- Artists visiting Dronfield for Arts festival



# Dronfield Town Twinning Federation

- Annual Strassenfest in Sindelfingen
- Dronfield and Barlow Singers performing at the Strassenfest

Our main fund-raising occurs at the annual Strassenfest in Sindelfingen every June where we are given a stall to sell various British / local products to our friends in Germany. Yorkshire tea, marmalade, biscuits and gins + tonic. Sindelfingen Council host some of our councillors at the formal events on the same weekend along with their other eight twin towns.

Our members travel to this weekend at their own cost and promote Dronfield.



**Sindelfingen Strassenfest 2022**  
Our stall selling British products  
The Sindelfingen Mayor saying 'hello'



**Sindelfingen Strassenfest 2022**  
Our cardboard model of the Queen was a great photo opportunity for our German friends

If you would like any further information or adding to our mailing list please get in touch at [dronfield.town.twinning@gmail.com](mailto:dronfield.town.twinning@gmail.com)

Many thanks

Yours sincerely

David Goater - Chair

On behalf of Dronfield Twinning Federation



Christmas **70's** themed

# DINCO

**N I G H T**

in aid of the  
Chair's charity

**ssafa**  
the  
Armed Forces  
charity

**£35**

per person

Includes a three  
course meal  
with tea/coffee  
and mints!

Fancy dress  
optional!



North East  
Derbyshire  
District Council

**Friday 2nd  
December  
2022**

**7pm** arrival

Food served **7.30pm**

at **Shirland  
Golf Club**



To book tickets  
scan the QR code

Alternatively, contact Joe Hayden on 01246 217155  
or email: [chairsoffice@ne-derbyshire.gov.uk](mailto:chairsoffice@ne-derbyshire.gov.uk) to book tickets.