

# Dronfield Town Council

Town Clerk:  
Joanne Mitchell



Dronfield Civic Hall  
Dronfield Civic Centre  
Dronfield, S18 1PD  
Telephone: 01246 418573  
Email: townclerk@dronfield.gov.uk  
Website: www.dronfield.gov.uk

28<sup>th</sup> June 2022

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 4<sup>th</sup> JULY 2022 AT 7.30pm**  
**IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

---

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

**The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.**

4.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

4.2 General Matters

An opportunity for members of the public to raise any matters relating to the town.

4.3 Police Matters

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 6 June 2022 (Pages 690 – 703).

6. **Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
  - 7.1 **Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 7.2 **Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**  
To consider the written report submitted.
9. **Meeting Reports (Appendix 4)**  
To receive the meeting reports and recommendations on various matters:-
  - 9.1 Properties Advisory Committee held on 13 June 2022
  - 9.2 Events Advisory Committee held on 14 June 2022
  - 9.3 Cemetery Advisory Committee held on 23 June 2022
  - 9.4 Parks & Recreation Advisory Committee held on 4 July 2022 – to follow
  - 9.5 Budget Advisory Committee held on 4 July 2022 – to follow
10. **Town Clerk's Report (Appendix 5)**  
To consider the written report submitted by the Town Clerk.
11. **Financial Reports (Appendix 6) – to follow**
  - 11.1 Schedule of Payments including BAC breakdown for May 2022
  - 11.2 Schedule of Receipts for May 2022
  - 11.3 Bank Reconciliation as at 31<sup>st</sup> May 2022
  - 11.4 Income and Expenditure to 31<sup>st</sup> May 2022
12. **Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.
13. **Meeting Report**  
To receive the meeting report of the Personnel Advisory Committee meeting held on 27 June 2022 and recommendations on various matters.

**DRONFIELD TOWN COUNCIL - PLANNING APPLICATIONS**

**SUBMITTED TO COUNCIL ON MONDAY 4<sup>th</sup> JULY 2022**

<b>No</b>	<b>Reference</b>	<b>Applicant</b>	<b>Location</b>	<b>Details</b>
<b>1</b>	<b>22/00485/FL</b>	Mr Nick Marwood	Scout Hall Wreakes Lane Dronfield S18 1PN	Application for the siting of 2no portacabins on a temporary basis for the continuation of scouting activities
<b>2</b>	<b>22/00534/FLH</b>	Mr Russell Palmer	3 Birchen Close Dronfield Woodhouse Dronfield S18 8ZD	Single storey side extension including demolition of existing garage and new access
<b>3</b>	<b>22/00545/FLH</b>	WARD	6 Heathfield Close Dronfield S18 1RJ	Demolition of an existing single storey side extension. Alterations to an existing conservatory and erection of a double storey side extension with front porch entrance
<b>4</b>	<b>22/00548/FLH</b>	Mr. & Mrs. Ryan Holdsworth	166 Longcroft Road Dronfield Woodhouse Dronfield S18 8XY	Proposed single second floor side and rear extensions with pitched roof over porch and garage to front elevation. (revised scheme of 22/00034/FLH)
<b>5</b>	<b>22/00557/FLH</b>	Mr Matthew Tongue	45 Summerfield Road Dronfield S18 2GZ	Single storey and 2 storey side extensions, 3 car parking spaces and new timber fencing
<b>6</b>	<b>22/00558/TPO</b>	Mr Nicholas Cosby	30 Northern Common Dronfield Woodhouse Dronfield S18 8XJ	Application to prune 1no Red Leaf Sycamore T2 covered by TPO 251
<b>7</b>	<b>22/00565/FLH</b>	Mr Scott Webster	192 Carr Lane Dronfield Woodhouse Dronfield S18 8XD	Proposed single storey side, rear single storey replacement extensions and replacement front porch (Conservation Area)

<b>8</b>	<b>22/00569/DISCON</b>	Jennifer Durham	1 Stone Close Coal Aston Dronfield	Discharge of Condition 1 and Condition 2 pursuant to 22/00319/LB (Conservation area)
<b>9</b>	<b>22/00591/FL</b>	Mr Luke Denton	2 - 4 Summerwood Lane Dronfield S18 1PB	Conversion of two semi detached properties into 1 dwelling with front, side and rear extensions, alterations to roof to create rooms in roof space. Construction of new 6 bed detached property with associated works, balcony, new access and landscaping.
<b>10</b>	<b>22/00599/LB</b>	Ms Rachel Taylor	7C Church Street Dronfield S18 1QB	Application for listed building consent to re- introduce 2 new conservation type rooflights into the existing roof which were removed during emergency roof repair works in 2019 ( Listed Building/ Consevation Area)
<b>11</b>	<b>22/00602/FLH</b>	Jamie Nicholson	5 Buckingham Close Dronfield Woodhouse Dronfield S18 8ZX	Demolition of existing garage, erection of a double storey side extension with front and rear dormer windows with a single storey entrance porch and garage extension, finished in render with feature cladding to the front elevation. (Revised scheme 22/00066/FLH)
<b>12</b>	<b>22/00604/FLH</b>	Ms J Pillar	40 Holmesdale Road Dronfield S18 2FB	Removal of flat garage roof and replacement with a hipped lean-to roof (Revised scheme 21/00680/FLH)



<b>13</b>	<b>22/00606/FLH</b>	Ms B Trollope	34 Hollins Spring Avenue Dronfield S18 1RN	Conversion and extension of existing garage to living space, extended front porch and removal of existing stone cladding and replacing with render along with new roof (Revised scheme 21/01272/FLH)
<b>14</b>	<b>22/00616/FLH</b>	Andrew Jowitt	11 Longacre Road Dronfield S18 1UQ	Demolition of an existing side and rear conservatory, erection of single storey side and rear extension with alterations to existing fenestrations, conversion of garage with raising of roof to create additional bedroom and part rendering to existing walls
<b>15</b>	<b>22/00618/FL</b>	Mrs Jennifer Hine	Land Opposite 5 To 44 Bowshaw Dronfield	Retrospective permission for the erection of a new agricultural building for storage.
<b>16</b>	<b>22/00619/FLH</b>	Mr & Mrs Shortland	31 Salisbury Avenue Dronfield S18 1WD	Proposed front porch and front garage extension
<b>17</b>	<b>22/00626/FLH</b>	Ms Jo Hibberd	27 Gosforth Crescent Dronfield S18 1PT	Proposed single storey side rear extension

**DRONFIELD TOWN COUNCIL - SCHEDULE OF PLANNING DECISIONS**  
**SUBMITTED TO COUNCIL MONDAY 4<sup>th</sup> JULY 2022**

<b>No</b>	<b>Reference</b>	<b>Location</b>	<b>Details</b>	<b>Decision</b>
1	21/01091/FLH	11 Prospect Road Dronfield S18 2EA	Proposed Loft conversion, Rear Extension & Porch (Amended Plans)	<b>CONDITIONALLY APPROVED</b>
2	21/01416/FL	Stubley Hollow Farm 84 Stubley Hollow Dronfield S18 1PP	Change of use of part of stable to ancillary accommodation with new first floor over, extension of existing property to link stable and alterations to existing porch (Amended Title/Amended Drawings)	<b>CONDITIONALLY APPROVED/P.D. REMOVED</b>
3	22/00250/FLH	130 Holmley Lane Dronfield S18 2HS	Retention of conversion of integral garage to habitable room	<b>APPROVED</b>
4	22/00268/FL	51 - 53 Highfields Road Dronfield S18 1UW	Application for erection of freestanding canopy	<b>CONDITIONALLY APPROVED</b>
5	22/00295/OL	92 Hallows Lane Dronfield S18 1UA	Outline application for proposed 4 bed dormer bungalow in the grounds	<b>CONDITIONALLY APPROVED</b>
6	22/00365/FLH	1 Elm Tree Crescent Dronfield S18 2HD	Two-storey side extension and creation of new parking area	<b>CONDITIONALLY APPROVED</b>
7	22/00371/FLH	125 Green Lane Dronfield S18 2FJ	Conservatory to front elevation (Affecting the setting of a Listed Building)	<b>CONDITIONALLY APPROVED</b>
8	22/00388/TPO	Land To The East Of 25 Beechwood Road Dronfield	Application to fell 1 no Ash tree, re-pollard 1 no. Ash tree and crown lift to 2.4m, crown clean as required and remove feathers/suckers from a group of Norway Maple, Ash and Sycamore	<b>CONDITIONALLY APPROVED</b>

			trees covered by NEDDC Tree Preservation Order Area DUDC3 (A1)	
9	22/00422/FLH	4 Crawshaw Mews Dronfield Woodhouse Dronfield S18 8WG	Proposed single storey rear and side extension (Conservation Area)	<b>CONDITIONALLY APPROVED</b>
10	22/00448/DEM	Scout Hall Wreakes Lane Dronfield S18 1PN	Proposed demolition of a timber frame Scout hut.	<b>APPROVED</b>
11	22/00450/FLH	25 Marsh Avenue Dronfield S18 2HA	Extension to enlarge first floor bedroom on front of house by adding another storey to existing porch	<b>CONDITIONALLY APPROVED</b>
12	22/00459/DISCON	83 Hollins Spring Avenue Dronfield S18 1RP	Discharge of Condition 4 (parking) pursuant to 21/00761/FLH	<b>APPROVED</b>
13	22/00468/FLH	23 Barnes Avenue Dronfield Woodhouse Dronfield S18 8YF	Single storey extension to rear of existing dwelling.	<b>CONDITIONALLY APPROVED</b>
14	22/00476/FLH	26 Green Lea Dronfield Woodhouse Dronfield S18 8YA	Single storey rear extension	<b>CONDITIONALLY APPROVED</b>
15	22/00478/CATPO	The Manor House Hotel And Restaurant High Street Dronfield S18 1PY	Notification of intention to prune Ash trees located within Dronfield Conservation Area	<b>NO OBJECTION</b>
16	22/00509/AMEND	193 Stonelow Road Dronfield S18 2EQ	Non-material amendment pursuant of 21/00818/FLH to change from the approved brickwork on the front elevation to render	<b>APPROVED</b>

<b>17</b>	<b>22/00521/CATPO</b>	2 Stone Road Coal Aston Dronfield S18 3AH	Notification of intention to fell 1no flowering Cherry tree within Coal Aston Conservation Area	<b>NO OBJECTION</b>
-----------	-----------------------	---	---	---------------------

## **Dronfield Town Council - July 2022** **Outside Services Managers Report**

The following tasks have been carried out in June 2022.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of two men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to workshop. 'Clean up after your dog' signs have now been installed in all play areas.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday and the grass is being cut on a fortnightly basis.

Flower Beds – All Dronfield Town Council flower beds have been emptied and rotovated with additional compost being added to all flower beds ready for the planting of summer bedding plants. The Outside Services team spent a week planting all the flower beds around the town. A total of 7,500 summer bedding plants have been planted.

Hanging Baskets – 40 half round hanging basket containers have been hung on 20 lighting columns around the town. Hanging baskets have also been installed on the lighting columns in Cliffe Park along with 15 half round baskets installed onto the entrance fencing. The hanging baskets are currently being watered twice a week.

Allotments – The overhanging bracken has been cut back and removed from the allotment on Gomersal Road.

Beacon – The Queen's Jubilee Beacon Lighting event took place on 2<sup>nd</sup> June 2022 in Sindelfingen Park. Four members of the Outside Services team set up and cleaned up after the event.

Cliffe Park Gala – The Outside Services team spent several day's cutting back hedges, cutting grass and tidied up all flower beds in Cliffe Park in preparation for the Gala. The Gala took place on Sunday 26<sup>th</sup> June and three members of the Outside Services team assisted with the set up and clean up of the park after the event.

Sindelfingen Park – Four further broken benches have been removed from around the park.

Stonelow Car Park - the pothole at the entrance to Stonelow car park is being filled with hardcore on 28<sup>th</sup> June 2022.

Grass Cutting – All play areas and council owned land are being cut on a fortnightly basis with the cemetery being cut on alternative weeks.

### Play Areas

Birches Fold

Cliffe Park – ongoing issue with the roundabout

Hilltop

Moonpenny Way – awaiting new net for trampoline

Sindelfingen Park – the basketball back boards at Sindelfingen Park have been replaced.

Stonelow – The platform on the climbing frame has been repaired

Lundy Road

Marsh Avenue

Cemetery Road

Dronfield Woodhouse – the remaining wet pour from a previous piece of play equipment has now been removed and grass seeded over.

### Tennis courts

Dronfield Woodhouse – a replacement centre tape has been installed on one of the nets

Coal Aston – a new net has been installed

Cliffe Park – three replacement centre tapes have been installed on the tennis nets at Cliffe Park

Bowling Greens – nothing to report

Other Tasks

Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

Ronnie Dick  
Outside Services Manager

**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 13th June 2022 at 2:00pm**

Present: Cllr A Powell (Chair), Cllr S Burkitt, Cllr A Foster, Cllr M Harahan and Cllr R Spooner

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and four members of the public.

**1. Appointment of Chair**

Cllr A Powell was proposed and seconded for the position of Chair and no other nominations were received.

It was RESOLVED that Cllr A Powell was appointed Chair of the Properties Advisory Committee.

**2. Apologies**

There were no apologies.

**3. Declarations Of Interest**

There were no declarations of interest.

**4. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 9<sup>th</sup> May 2022.

**5. Items for exclusion of the public**

Members discussed whether any agenda items required the exclusion of the public.

It was RESOLVED to move agenda items 7 and 8 to the confidential section of the agenda.

Cllr A Powell proposed that agenda item 16 was moved to the next item on the agenda, to accommodate those members of the public in attendance.

It was RESOLVED to move agenda item 16 to the next item on the agenda.

**6. Skatepark**

Members discussed an email which had been received from the headteacher of Dronfield Henry Fanshawe School, with a petition of signatures attached in support of a skatepark.

It was RESOLVED to arrange a meeting with the headteacher of Dronfield Henry Fanshawe School to discuss the petition and proposed skatepark.

Four members of the public left the meeting at 2:10pm.

**7. Dronfield Woodhouse Sports and Social Club (DWSSC)**

Members received a verbal update regarding Dronfield Woodhouse Sports and Social Club.

It was RESOLVED to contact Dronfield Woodhouse Sports and Social Club and request their attendance at the next Properties Committee meeting to provide the committee with the following information:

- Proposals for the Great Fire of Dronfield.
- The building inspection checklist paperwork.
- Proposals for the roof repair.

**8. Stone Wall Repair, Church Street**

Members received a quote for the repair of a stone wall off Church Street.

It was RESOLVED to recommend to council to accept a quote of £4316.00 for the wall repair.

**9. Car Park, Church Street**

Members received a quote to replace the fence at the rear of the car park on Church Street.

It was RESOLVED to recommend to council to accept a quote of £1836.00 for the fence repair.

**10. Stone Wall Repair, Sheffield Road**

Members received a quote to repair a section of stone wall on Sheffield Road.

It was RESOLVED to recommend to council to accept a quote of £1625.00 for the wall repair

**11. Dog Bins**

Members reviewed an email request from a resident regarding the installation of a dog bin on Stonelow Road and another at the nature reserve.

It was RESOLVED not to install a dog bin on Stonelow Road, as there is already one on the opposite side of the road from the location requested.

It was RESOLVED to clarify the exact location for the requested dog bin at the nature reserve.

**12. CCTV**

An email from a resident regarding the reinstatement of CCTV at the junction of Callywhite Lane and Green Lane was reviewed.

It was RESOLVED to note that Cllr A Powell had already responded to the residents email.

**13. Rebuild of stone wall on land abutting Pighills lane**

Members reviewed information from a resident regarding the repair of a wall adjacent to Council Land.

It was RESOLVED to note this update.

**14. Rhythm Time**

Members reviewed a letter received from Rhythm Time regarding their booking at Gosforth Lodge.



It was RESOLVED to recommend to council to give Rhythm Time their own key to Gosforth Lodge once a refundable deposit for loss has been paid.

**15. Public Rights of Way Maintenance Agreement**

Members reviewed correspondence from Derbyshire County Council requesting their intention to participate in this scheme for this financial year.

It was RESOLVED to recommend to council to participate in the scheme for this financial year, only if an increased fee can be agreed to reflect the increased costs.

**16. Oakhill Road Litter Bin**

Members reviewed a request to remove the litter bin from a bus stop and replace it with a dog bin on Oakhill Road.

It was RESOLVED to refer this matter back to North East Derbyshire District Council, as the litter bin is maintained by them.

**17. Mental Health Bench Signs**

To review a 'Lets Chat' sign from Derbyshire County Council to fix to benches.

It was RESOLVED to request free copies of the sign from Derbyshire County Council and attach them to the noticeboards around town, rather than benches.

**18. Removal of EU banner on Beacon**

Members reviewed a request to remove the EU banner on the Beacon in Sindelfingen Park.

It was RESOLVED to defer this item to the next Properties Committee Meeting, while further investigation is carried out into the reasoning behind the banner.

**19. Hilltop Road**

Members were informed there was no further update from NEDDC regarding the maintenance of the amenity land at Hilltop Road.

It was RESOLVED to note this update.

**20. Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed).

**21. Stonelow Leases**

Members received an update following the tree survey and Schedule of Conditions and reviewed a request for an uplift in fee from the solicitors.

It was RESOLVED to look at the original order placed with the solicitors and confirm what the original cost should have included.

It was RESOLVED to gain quotes to carry out the tree work identified in the tree survey and bring the quotes back to the next committee meeting.

**22. Cemetery Lodge**

Members received an update on the requests from the current tenants at Cemetery Lodge.

It was RESOLVED that Saxton Mee arrange the repair of the light switch sensor.

It was RESOLVED to recommend to council that permission is granted for the tenant to decorate the property at their own cost, pending recommendations on paint from the conservation company that previously carried out repairs.

It was RESOLVED to recommend to council that permission is granted for the tenant to install CCTV at the property at their own cost, as long as it is removed when the tenant leaves the property.

It was RESOLVED to recommend to council that permission is not granted for the replacement of the garage door.

It was RESOLVED to recommend to council that no credit of rent be given in lieu of any of the tenants own maintenance or time they have chosen not to live in the property.

**23. Any other business**

Cllr A Foster requested that a larger bin is installed at Pentland Road shops.

It was RESOLVED to check the size of the bin at Gorsey Brigg, as the bin at Pentland Road shops does not belong to the Town Council, and replace with a larger one if possible.

**24. Meeting Dates**

It was RESOLVED to hold the next Properties Advisory Committee meeting on Monday 18<sup>th</sup> July at 2:00pm.

Meeting closed at 3:10pm

**Minutes of the Events Advisory Committee of Dronfield Town Council**  
**Meeting held on 14 June 2022 at 9:30am in Council Chamber, Civic Hall**

**Present:** Cllr. S. Burkitt, Cllr. M. Emmens (Chair), Cllr A Powell and Cllr. R Welton

**In attendance:** L Stonehouse (Projects and Communications Officer) Mike Keys (Assistant Town Clerk) and J Mitchell (Town Clerk)

**1. Apologies**

Cllr R Hall sent his apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Approval of Minutes**

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 24th May 2022 as a true and accurate record of the meeting.

**4. Any items for exclusion of the public**

It was RESOLVED there were no items for discussion which required the public to be excluded.

**5. Queens Platinum Jubilee Celebrations**

Members gave excellent feedback on the Queens Jubilee Beacon Lighting Event and thanks were passed on to all the staff involved in organising the event.

It was RESOLVED to note this feedback.

**6. Dronfield Platinum Gala**

Members reviewed the plans for the Dronfield Platinum Gala event to be held later this month.

Members were updated of the final total of stalls, 15 community stalls, 5 commercial stalls and 7 food and drinks stalls confirmed.

It was RESOLVED to note this update.

Members were informed that three will be six groups performing in the arena at the Gala.

It was RESOLVED to note this update.

Members were informed L & K Sweets stall have offered to provide a rodeo ride for the gala and will donate profits from this ride to Dronfield Town Council.

It was RESOLVED to note this update.

Members discussed a fee to donate to Dronfest for the use of their marque for the Gala.

It was RESOLVED defer until after the Gala using the remaining balance of the Gala budget.

**7. Civic Service**

Members were updated that Reverend Webb, Reverend Morley and Reverend Gore had all been contacted and informed of the date of the service. The Project and Communications Officer was waiting of confirmation of a time to hold to service from all contacted parties.

It was RESOLVED to contact all Reverends asking for confirmation of the time of the service and the theme for this years' service.

**8. Christmas**

The Assistant Town Clerk informed members of some Christmas Lights he had sourced. Members discussed the purchase of the Falling Rain Lights Meteor Shower Christmas Lights.

It was RESOLVED to investigate how many sets of lights would be required and bring the total cost back to the next committee meeting.

Members discussed the Rotary Club Santa's Sleigh attending the Christmas Light Switch on.

It was RESOLVED to contact Rotary Club to check on their availability to attend this year's Christmas event.

**9. Date of Next Meeting**

It was RESOLVED to hold the next meeting on Tuesday 5th July at 2:30pm.

The meeting closed at 10.17am.

**Minutes of the Meeting of the Cemetery Advisory Committee  
of Dronfield Town Council held in The Council Chamber, Civic Hall  
on Thursday 23<sup>rd</sup> June 2022 at 10:00am**

**Present:** Cllr M. Foster (Chair), Cllr L. Deighton, Cllr M. Ireland and Cllr P. Wright

**In attendance:** J. Mitchell (Town Clerk), M. Keys (Assistant Town Clerk)

**1. Election Of Chair**

Cllr M. Foster was proposed and seconded for the position of Chair and no other nominations were received.

It was RESOLVED that Cllr M. Foster was appointed Chair of the Cemetery Advisory Committee.

**2. Apologies**

Cllr P Parkin sent his apologies.

**3. Declaration of Interests**

There were no declarations of interest.

**4. To Approve the Minutes of the Last Meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Cemetery Advisory Committee Meeting held on 22<sup>nd</sup> March 2022.

**5. Joint Burial Committee with Unstone Parish Council**

Members received and reviewed a copy of the draft response to the Unstone Parish Council statement.

It was RESOLVED that the final response be agreed by the Town Clerk in consultation with the Chair of the Committee before being submitted to North East Derbyshire District Council on 29<sup>th</sup> June 2022.

**6. Burial Statistics**

Members received burial statistics for the first five months of the year in comparison to the previous two years.

It was RESOLVED to note the update.

**7. Cemetery Fees**

Members received a comparison of Cemetery fees and costs from other local parish cemeteries.

It was RESOLVED to recommend to council to increase all cemetery fees by 5% to reflect the rising cost of expenses for the maintenance of the cemetery.

**8. Chapel Remedial Works**

Members reviewed a quote to carry work on the bell tower, the glazed door and repair the missing pew.

It was RESOLVED to delegate the work on the bell tower to outside services.

It was RESOLVED to obtain two additional quotes to reglaze the doors.

It was RESOLVED to recommend to council to accept the quote of £630 for the repair of the missing pew.

**9. Spoil Heaps**

Members reviewed quotes to remove the spoil heaps in the Cemetery.

It was RESOLVED to recommend to council to accept the quote of £7,680 to remove the spoil heaps in the Cemetery.

**10. Date of Next Meeting**

No date was agreed for the next meeting at this time.

Meeting closed at 11:25am

## **Town Clerk's Report**

### **Council Meeting to be held on 4<sup>th</sup> July 2022**

#### **Items for Decision**

**May Council Meeting Date** – to review the Council Meeting date in May 2023 due to local elections taking place and revise the date to 15<sup>th</sup> May 2023.

#### **Items for Information**

**Derbyshire County Council** – Temporary road closure and suspension of one way order on Soaper Lane, Dronfield for any five days between 8<sup>th</sup> July 2022 and 16<sup>th</sup> August 2022 to facilitate carriageway resurfacing works.

**Derbyshire County Council** – Temporary road closure of Hollins Spring Avenue, Dronfield from 19<sup>th</sup> July 2022 to 27<sup>th</sup> July 2022 08:00 to 18:00 each day (not including weekend) to facilitate carriageway resurfacing work.

**Derbyshire County Council** – Temporary road closure of Dyche Lane, Coal Aston from 29<sup>th</sup> July 2022 to 4<sup>th</sup> August 2022 19:00 to Midnight each night to facilitate carriageway resurfacing works.

**Derbyshire County Council** – Temporary road close on the A61 Unstone - Dronfield Bypass, Dronfield from 20<sup>th</sup> August 2022 to 21<sup>st</sup> August 2022 06:00 to 18:00 each day to facilitate highway maintenance works.

#### **Correspondence Received**

**Derbyshire Building Control Partnership** – Registration of postal address for a new dwelling on Land To The Rear Holmley Lane, Coal Aston, Dronfield, Derbyshire, S18 3DA. Proposed postal addresses for 2 new dwellings (barn conversion) and 1 street name - 1 & 3 Deakon Drive, Coal Aston.

**North East Derbyshire District Council** - UK Shared Prosperity Fund – Wider Local Partnership Group Consultation (shared electronically)

**DERBYSHIRE COUNTY COUNCIL**  
**TEMPORARY ROAD CLOSURE AND SUSPENSION OF ONE WAY ORDER**

**Soaper Lane, Dronfield**

**WHEN:** 8th July 2022 to 16th August 2022 any 5 days between these dates

**WHERE:** Soaper Lane Dronfield between its junction with Church Street and its junction with the B6057. \_\_\_\_\_.

**REASON:** To facilitate carriageway resurfacing works. \_\_\_\_\_.

**ALTERNATIVE ROUTE:** B6057, Lea Road, Church Street Dronfield and vice versa.

The road closure and one way suspension will be in force for the time stated or until the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended).

Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG



**DERBYSHIRE COUNTY COUNCIL**  
**TEMPORARY ROAD CLOSURE**  
**Hollins Spring Avenue, Dronfield**

**WHEN:** 19th July 2022 to 27th July 2022 08:00 to 18:00 each day (not including weekend)

**WHERE:** Hollins Spring Avenue, Dronfield between its junction with Hallows Lane to its junction with Gosforth Lane. \_\_\_\_\_.

**REASON:** To facilitate carriageway resurfacing works. \_\_\_\_\_.

**ALTERNATIVE ROUTE:** Gosforth Lane, Gomersal Lane, Scarsdale Road, Hallows Lane and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG

**DERBYSHIRE COUNTY COUNCIL**

**TEMPORARY ROAD CLOSURE**

**Dyche Lane, Coal Aston**

**WHEN:** 29th July 2022 to 4th August 2022 19:00 to Midnight each night

**WHERE:** Dyche Lane, Coal Aston between its junction with the B6056 Eckington Road for a distance of 220 metres in a northerly direction.\_\_\_\_\_.

**REASON:** To facilitate carriageway resurfacing works.\_\_\_\_\_.

**ALTERNATIVE ROUTE:** B6158, Callywhite Lane, B6057 Chesterfield Road / Sheffield Road, Bowshaw Interchange, Jordanthorpe Parkway, Dyche Lane (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG

**DERBYSHIRE COUNTY COUNCIL**  
**TEMPORARY ROAD CLOSURE**  
**A61 Unstone - Dronfield Bypass, Dronfield**

**WHEN:** 20th August 2022 to 21st August 2022 06:00 to 18:00 each day

**WHERE:** A61 Unstone - Dronfield Bypass, Dronfield between a point 1.3 kilometres north of Whittington Interchange at the B6057 off-slip to Bowshaw Interchange.\_\_\_\_\_.

**REASON:** To facilitate highway maintenance works.\_\_\_\_\_.

**ALTERNATIVE ROUTE:** A61 Chesterfield Rd South, A6102, A6135 to Barlborough, M1 J30 Interchange, A616, A619 to Chesterfield, A61 Inner Relief Road to Whittington Interchange and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG



**Derbyshire Building Control Partnership**

Dunston Innovation Centre, Dunston Road,  
Chesterfield, S41 8NG

**E:** info@dbcp.co.uk

**T:** 0333 880 2000

**W:** dbcp.co.uk

LLPG - Street Naming & Numbering

Your ref:

Our ref: 22/01756/SNN

Date: 10 June 2022

Contact: Jade Sheppard

Tel: 0333 880 2000

Email: snn@dbcp.co.uk

Dear Sir/Madam

**BUILDING REGULATIONS - STREET NAME AND NUMBERING**

**LOCATION:** Land To The Rear Holmley Lane Coal Aston Dronfield Derbyshire S18 3DA

**PROPOSAL:** Proposed postal addresses for 2 new dwellings (barn conversion) and 1 street

**SNN REF:** 22/01756/SNN

Please find attached a site plan for the above.

This is the address suggestion for you to action accordingly:

1 & 3 Deakon Drive, Coal Aston

Please contact me, should you require any further information.

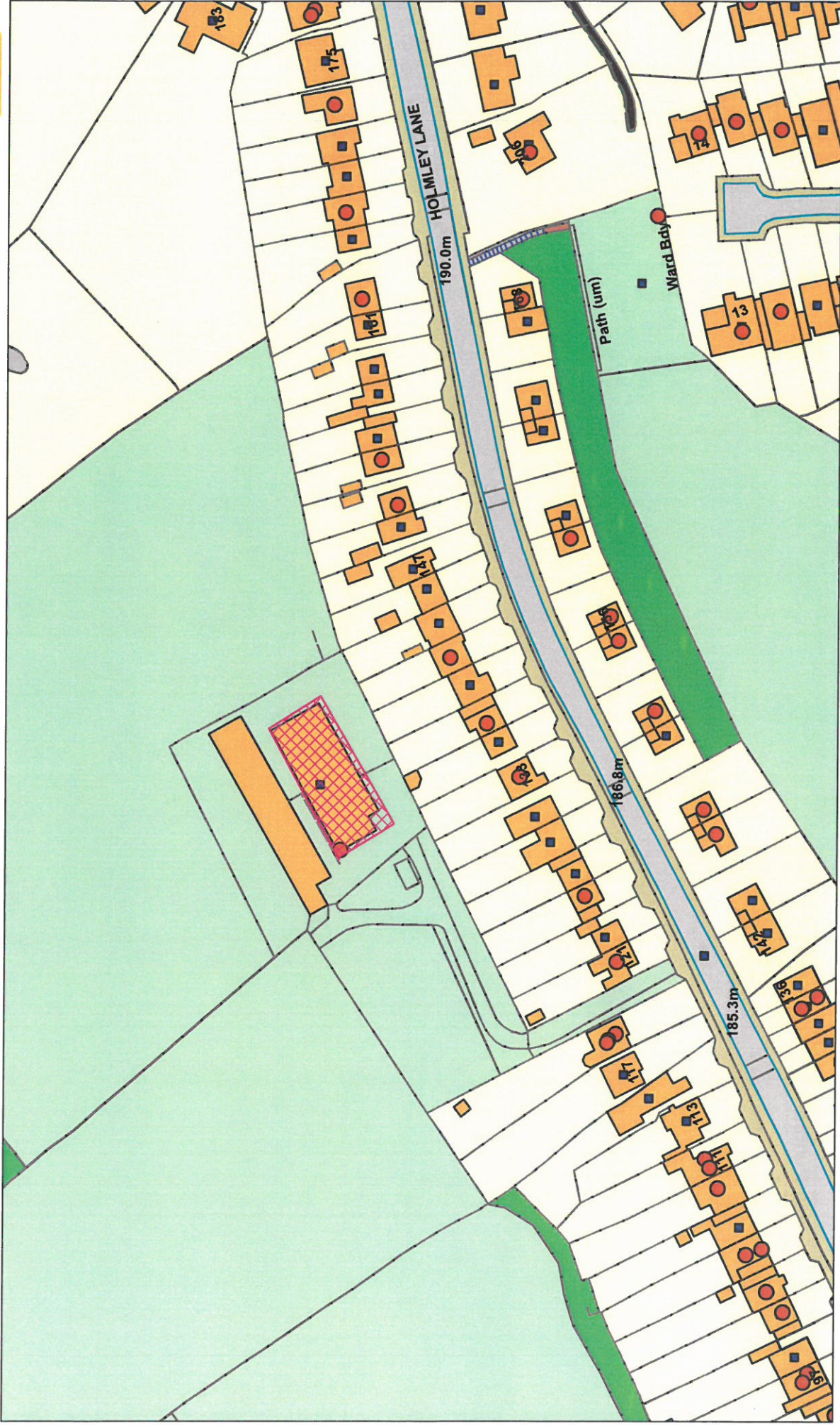
Yours faithfully

Jade Sheppard  
Technical Support



21/01756/SNN

Land to the rear of Holmley Lane



Date 09/03/2022  
SLA 100018505  
Scale 1:1,250

Reproduced from the Ordnance Survey map with permission of the Controller of Her Majesty's Stationery Office © Crown Copyright . All rights reserved.  
Chesterfield Borough Council 100018505 (2010)  
Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.



## Town Clerk

---

**From:** Lee, Steve <Steve.Lee@ne-derbyshire.gov.uk>  
**Sent:** 17 June 2022 16:45  
**Subject:** UK Shared Prosperity Fund – Wider Local Partnership Group Consultation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Stakeholder,

You may be aware that the Government has launched the UK Shared Prosperity Fund as part of its Levelling Up agenda. North East Derbyshire District Council (NEDDC) has been allocated £2,568,204, phased over 3 years, for local investment in building pride in place, supporting high quality skills training, supporting pay, employment and productivity growth and increasing life chances.

As Lead Authority, NEDDC is tasked with working with a range of local stakeholders to inform our Investment Plan. We have produced a longlist of projects which reflect the Council's initial thoughts and as part of the expectation to consult, we are seeking your views on these and in identifying anything you think is missing.

You can do this by completing our online survey at <https://forms.office.com/r/sJa8AMzzwP>



The survey closes on 27<sup>th</sup> June 2022.

Your response will help inform further discussions we are planning to hold with representative stakeholders to refine our Investment Plan.

Thank you for your input and support.

Regards

Steve

**Steve Lee**  
**Assistant Director – Transformation and Communication**  
**North East Derbyshire District Council**  
District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG  
email: [steve.lee@ne-derbyshire.gov.uk](mailto:steve.lee@ne-derbyshire.gov.uk)  
Tel: 01246 217512  
Mob: 07816 913730

## BANK ACCOUNT-NO 1

## List of Payments made between 01/05/2022 and 31/05/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/05/2022	Water Plus	3/5/22-01	186.10		P/Ledger Electronic Payment
05/05/2022	NEDDC - CHURCH ST CAR PARK	MAT 22	140.00		P/Ledger Electronic Payment
05/05/2022	NEDDC CLIFF PARK	MAY 22 CLI	494.00		P/Ledger Electronic Payment
05/05/2022	NEDDC - DRONFIELD	MAY22 WOOD	150.00		P/Ledger Electronic Payment
05/05/2022	NEDDC - CIVIC HALL	MAY22 CIVI	2,495.00		P/Ledger Electronic Payment
05/05/2022	NEDDC - COAL ASTON	MAY22 COAL	439.00		P/Ledger Electronic Payment
05/05/2022	Water Plus	MAY'22-02	40.35		P/Ledger Electronic Payment
06/05/2022	FRAMA ONLINE do not use	MAY'22-03	200.00		P/Ledger Electronic Payment
09/05/2022	DCC Superannuation Fund	ACH CRED 1	3,543.54		P/Ledger Electronic Payment
09/05/2022	Cloudy IT Ltd	9/5/22 -01	189.00		Domain and registration
09/05/2022	Cloudy IT Ltd	09/5/22-02	421.92		MS 365 and IT support
09/05/2022	DCS Cleaning Solutions	09/5/22-04	614.40		Civic caretaking April
09/05/2022	Cubit Ultrasonic	09/5/22-03	262.50		Ultrasound test on lighting
09/05/2022	G & L Fletcher	09/5/22-06	1,099.99		Lease of works unit April 22
09/05/2022	ICCM	09/5/22-7	95.00		ICCM membership
09/05/2022	Intruder Alarm Systems	09/5/22-8	105.60		Annual inspection chge 1.4-31.
09/05/2022	KNT Training Ltd	09/5/22-9	360.00		IPAF operator training 5.4.22
09/05/2022	Lightwood Sports Groundcare Lt	09/5/22-10	1,474.50		Grounds Maint April 22
09/05/2022	Lightwood Sports Groundcare Lt	09/5/22-11	588.00		Pre-season preparation
09/05/2022	Joe Littlewood	09/5/22-12	1,680.00		Graves Jan, feb, March, April
09/05/2022	Peak Roofclean	09/5/22-13	4,752.00		Roof cleaning
09/05/2022	Procheck Electrical Ltd	09/5/22-14	2,266.56		upgrade car park lighting
09/05/2022	Procheck Electrical Ltd	09/5/22-15	192.00		electric testing Cemetery
09/05/2022	Procheck Electrical Ltd	09/5/22-16	1,152.00		upgrade 12xfluorescent fitting
09/05/2022	Procheck Electrical Ltd	09/5/22-17	408.48		Electrical testing workshop
09/05/2022	Viking Direct	09/5/22-18	70.06		stationery
09/05/2022	Wolseley UK Ltd	09/5/22-19	25.17		inlet connection
09/05/2022	Underwood Tree Surgeons Ltd	09/5/22-20	5,760.00		tree works - Sindelfingen Pk
09/05/2022	NRC Services Ltd	09/5/22-21	299.66		replace tap C/Hall
09/05/2022	Hopkinson Waste Management Ltd	09/5/22-22	300.00		12 CU Yard skip
09/05/2022	Hopkinson Waste Management Ltd	09/5/22-23	336.00		12 Yard skip - Cemetery
09/05/2022	EON	09/5/22-24	353.32		42 Cem Rd 10.2-28.3 gas/elec
09/05/2022	Gamma Business Communications	MAY'22-05	116.26		P/Ledger Electronic Payment
09/05/2022	OPUS - 42 Cemetery Road (Lodge	MAY'22-06	22.54		P/Ledger Electronic Payment
09/05/2022	TALKTALK DIRECTDEBIT	MAY'22-07	31.50		P/Ledger Electronic Payment
09/05/2022	Saxton Mee Commercial Ltd	FEES	1,008.00		LETTING FEE CEMETERY LODGE
09/05/2022	Saxton Mee Commercial Ltd	FEES	1,008.00		LETTING FEE CEMETERY LODGE
09/05/2022	Saxton Mee Commercial Ltd	CORRECTION	-1,008.00		LETTING FEE CEMETERY LODGE
09/05/2022	HSBC	DD	47.80		BANK CHARGES APR 22
10/05/2022	Plusnet PLC	MAY-22-08	28.87		P/Ledger Electronic Payment
10/05/2022	NEST PENSIONS	NEST	1,045.71		NEST PENSIONS
12/05/2022	O2 Direct Debit	MAY'22-14	121.10		P/Ledger Electronic Payment
12/05/2022	Business Stream	MAY'22-15	661.44		P/Ledger Electronic Payment

## BANK ACCOUNT-NO 1

## List of Payments made between 01/05/2022 and 31/05/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
12/05/2022	Business Stream	MAY'22-16	83.66		P/Ledger Electronic Payment
12/05/2022	Business Stream	MAY'22-17	31.03		P/Ledger Electronic Payment
12/05/2022	Water Plus	MAY'22-18	88.09		P/Ledger Electronic Payment
13/05/2022	HSBC Bank Plc	MAY'22-19	49.76		P/Ledger Electronic Payment
13/05/2022	Salaries & Wages	DD	17,041.92		Salaries & Wages
16/05/2022	Water Plus	MAY'22-10	50.63		P/Ledger Electronic Payment
16/05/2022	NEDDC Cemetery Lodge	MAY'22 CEM	686.00		P/Ledger Electronic Payment
16/05/2022	NEDDC - WORKS UNIT	MAY'22 UNI	484.00		P/Ledger Electronic Payment
16/05/2022	NEDDC - WORKS UNIT	DV20127414	465.00		P/Ledger Electronic Payment
16/05/2022	North East Derbyshire District	DV20127360	1.00		P/Ledger Electronic Payment
17/05/2022	FuelGenie	MAY'22-11	276.47		P/Ledger Electronic Payment
18/05/2022	Business Stream	MAY'22-12	127.80		P/Ledger Electronic Payment
19/05/2022	ACW Medical Services	BACS 1	50.00		QUEENS JUBILEE BEACON LIGHTING
19/05/2022	ACW Medical Services	BACS 2	375.00		4 FIRST AIDERS FOR GALA
19/05/2022	A.J.S Diagnostics Ltd	BACS 3	2,397.00		FIT SMARTRACK TO 3 VEHICLES
19/05/2022	Alfred Dunham & Son Ltd	BACS 4	81.65		POSTCRETE FOR WASTE BINS
19/05/2022	Intruder Alarm Systems	BACS 5	31.20		SENSOR REPAIR CALL OUT
19/05/2022	Konica Minolta	BACS 6	105.48		PRINTING 8/12/21 - 07/03/22
19/05/2022	NRC Services Ltd	BACS 7	470.40		DECORATION OF CEMETRY KITCHEN
19/05/2022	Proludic Ltd	BACS 8	1,768.08		PLAY AREA MAINTENANCE PARTS
19/05/2022	E D Steel Ltd	BACS 9	48.45		PAINT FOR CEMETRY LODGE
19/05/2022	The Society of Local Council C	BACS 10	144.00		QUALIFICATION FEE D.EGERTON
19/05/2022	Quality Training Services (Mid	BACS 11	420.00		MANUAL HANDLING TRAINING
19/05/2022	Underwood Tree Surgeons Ltd	BACS 12	360.00		REMOVAL OF TREES BIRCHES FOLD
19/05/2022	Rialtas Business Solutions Ltd	BACS 13	240.00		TRAINING - CENETERIES SOFTWARE
19/05/2022	Drainage 2000 Ltd	BACS 14	420.00		jet/vac works
19/05/2022	HMCR	HMRC APR22	6,713.90		PAYE APR 22
23/05/2022	Spitfire Network Services Ltd	MAY'22-22	39.60		P/Ledger Electronic Payment
23/05/2022	British Gas Trading Ltd	MAY'22-23	176.54		P/Ledger Electronic Payment
23/05/2022	Personnel Advice & Solutions L	MAY'22-24	120.00		P/Ledger Electronic Payment
23/05/2022	Cricket Shed, Stonelow	72349587	155.80		ELECTRIC TO 5TH MAY 22
23/05/2022	OPUS - Coal Aston Pavilion	72347419	23.47		ELECTRIC TO 5TH MAY 22
23/05/2022	OPUS - Church Street	72347418	7.88		ELECTRIC TO 5TH MAY 22
23/05/2022	OPUS - Cliffe Park	72347421	854.32		ELECTRIC TO 6TH MAY 22
23/05/2022	OPUS - Main Pavillion Stonelow	72347420	107.31		ELECTRIC TO 5TH MAY 22
23/05/2022	OPUS - Small Pavillion Stone	72347416	62.06		ELECTRIC 6/4/22-6/5/22
23/05/2022	OPUS - Civic Hall	72347417	424.37		ELECTRIC TO 5TH MAY 22
24/05/2022	British Gas Trading Ltd	MAY'22-25	562.53		P/Ledger Electronic Payment
24/05/2022	Cathedral Leasing Ltd	MAY'22-27	265.18		P/Ledger Electronic Payment
24/05/2022	Business Stream	MAY'22-28	223.12		P/Ledger Electronic Payment
24/05/2022	IDMobile	MAY'22	6.00		P/Ledger Electronic Payment
25/05/2022	Net World Sports	MAY'22-29	38.22		TENNIS/BASKETBALL NETS
25/05/2022	Amazon	MAY22-29/2	7.24		A QUEEN IS CROWNED DVD



Date: 24/06/2022

**Dronfield Town Council**

Page 3

Time: 10:07

**BANK ACCOUNT-NO 1**

**List of Payments made between 01/05/2022 and 31/05/2022**

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
25/05/2022	FLAGS AND FLAGPOLES.CO.UK	MAY22-29/3	71.95		UNION FABRIC BUNTING
25/05/2022	ZOOM Monthly Direct Debit	MAY22-29/4	59.95		ANNUAL FEE
25/05/2022	IDMobile	MAY 22	6.00		P/Ledger Electronic Payment
27/05/2022	British Gas Trading Ltd	MAY22-32	8.83		P/Ledger Electronic Payment
27/05/2022	Water Plus	MAY22-31	69.24		P/Ledger Electronic Payment
30/05/2022	Water Plus	MAY22-33	80.82		P/Ledger Electronic Payment
30/05/2022	Westfield Health Direct D	MAY22-34	49.92		P/Ledger Electronic Payment
31/05/2022	Water Plus	MAY22-35	177.67		P/Ledger Electronic Payment
31/05/2022	Water Plus	MAY22-36	22.97		P/Ledger Electronic Payment
<b>Total Payments</b>			<b>70,208.88</b>		

10:05

## BANK ACCOUNT-NO 1

## Cash Received between 01/05/2022 and 31/05/2022

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
11/05/2022	DERBYSHIRE COUNTY COUNCIL		GRANT TOWARDS PROJECTOR	1,000.00
12/05/2022	HMRC	VAT	VAT JAN,FEB,MAR'22	31,077.41
23/05/2022	NEST PENSIONS	NEST REC	NEST PENSIONS	35.96
23/05/2022	NEST PENSIONS	NEST RECNE	NEST RECEIPT	862.97
02/05/2022	Sales Recpts Page 5035		Sales Recpts Page 5035	950.00
23/05/2022	Sales Recpts Page 5037		Sales Recpts Page 5037	579.00
09/05/2022	Sales Recpts Page 5038		Sales Recpts Page 5038	120.00
09/05/2022	Sales Recpts Page 5039		Sales Recpts Page 5039	40.00
06/05/2022	Sales Recpts Page 5040		Sales Recpts Page 5040	50.50
03/05/2022	Sales Recpts Page 5041		Sales Recpts Page 5041	355.38
03/05/2022	Sales Recpts Page 5073		Sales Recpts Page 5073	2,635.00
23/05/2022	Sales Recpts Page 5075		Sales Recpts Page 5075	226.80
23/05/2022	Sales Recpts Page 5076		Sales Recpts Page 5076	75.60
11/05/2022	Sales Recpts Page 5080		Sales Recpts Page 5080	269.00
11/05/2022	Sales Recpts Page 5081		Sales Recpts Page 5081	36.00
08/05/2022	Sales Recpts Page 5084		Sales Recpts Page 5084	714.00
05/05/2022	Sales Recpts Page 5087		Sales Recpts Page 5087	86.00
10/05/2022	Sales Recpts Page 5088		Sales Recpts Page 5088	36.00
18/05/2022	Sales Recpts Page 5089		Sales Recpts Page 5089	36.00
26/05/2022	Sales Recpts Page 5090		Sales Recpts Page 5090	341.25
26/05/2022	Sales Recpts Page 5091		Sales Recpts Page 5091	110.00
26/05/2022	Sales Recpts Page 5092		Sales Recpts Page 5092	76.75
26/05/2022	Sales Recpts Page 5093		Sales Recpts Page 5093	322.90
26/05/2022	Sales Recpts Page 5094		Sales Recpts Page 5094	322.90
26/05/2022	Sales Recpts Page 5095		Sales Recpts Page 5095	48.00
16/05/2022	Sales Recpts Page 5096		Sales Recpts Page 5096	50.50
31/05/2022	Sales Recpts Page 5098		Sales Recpts Page 5098	1,194.00
31/05/2022	Sales Recpts Page 5099		Sales Recpts Page 5099	358.80
30/05/2022	Sales Recpts Page 5100		Sales Recpts Page 5100	452.00
29/05/2022	Sales Recpts Page 5101		Sales Recpts Page 5101	200.00
25/05/2022	Sales Recpts Page 5102		Sales Recpts Page 5102	800.00
19/05/2022	Sales Recpts Page 5117		Sales Recpts Page 5117	86.00
26/05/2022	Sales Recpts Page 5129		Sales Recpts Page 5129	109.20
03/05/2022	Sales Recpts Page 5132		Sales Recpts Page 5132	15.00

Continued on Page 2

---

24/06/2022

Dronfield Town Council

Page 2

10:05

BANK ACCOUNT-NO 1

Cash Received between 01/05/2022 and 31/05/2022

---

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
31/05/2022	Sales Recpts Page 5133		Sales Recpts Page 5133	50.00
09/05/2022	Sales Recpts Page 5134		Sales Recpts Page 5134	160.00
09/05/2022	SAXTON MEE	CEM LODGE	WATER CONTRIBUTION MAY 22	70.00
09/05/2022	SAXTON MEE	CEM LODGE	RENT RECEIVED CEMETERY LODGE	9,625.00
			<b>Total Receipts</b>	<b>53,577.92</b>

Date: 23/06/2022

Dronfield Town Council

Page 1

Time: 10:56

**Bank Reconciliation Statement as at 31/05/2022  
for Cashbook 1 - BANK ACCOUNT-NO 1**

User: DE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	31/05/2022	0	1,013,680.82
			<u>1,013,680.82</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,013,680.82
<u>Receipts not Banked/Cleared (Plus)</u>			
08/04/2022 183.00		269.00	
19/04/2022 allocate		64.00	
19/04/2022		-86.00	
			<u>247.00</u>
			1,013,927.82
		<b>Balance per Cash Book is :-</b>	<b>1,013,927.82</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 CIVIC HALL</b>								
1010 LETTING INCOME	18,763	2,894	25,000	22,106			11.6%	
1071 NEDDC GRANTS (Covid-19)	4,000	0	0	0			0.0%	
1077 GRANTS RECEIVED	0	1,320	0	(1,320)			0.0%	
<b>CIVIC HALL :- Income</b>	<b>22,763</b>	<b>4,214</b>	<b>25,000</b>	<b>20,786</b>			<b>16.9%</b>	<b>0</b>
4001 STAFF COSTS	58,000	9,221	50,256	41,035		41,035	18.3%	
4011 RATES	24,950	4,990	24,950	19,960		19,960	20.0%	
4012 WATER	1,504	505	2,500	1,995		1,995	20.2%	
4014 ELECTRICITY	3,159	732	6,000	5,268		5,268	12.2%	
4015 GAS	4,837	469	5,000	4,531		4,531	9.4%	
4018 WASTE DISPOSAL	1,179	191	1,500	1,309		1,309	12.7%	
4020 MISCELLANEOUS EXPENSES	891	80	1,000	920		920	8.0%	
4025 INSURANCE	1,141	0	1,000	1,000		1,000	0.0%	
4036 PROPERTY MAINTENANCE	706	3,074	4,000	926		926	76.8%	
4038 MAINTENANCE CTRCTS	3,256	0	2,000	2,000		2,000	0.0%	
4040 EQUIPMENT REPLACEMENT	8,001	0	1,000	1,000		1,000	0.0%	
4042 EQUIPMENT MAINTCE	229	0	1,000	1,000		1,000	0.0%	
4061 EXTERNAL CONTRACTOR FEES	522	512	1,500	988		988	34.1%	
4062 LICENCES (PREMISES)	155	0	155	155		155	0.0%	
4100 RENT - CIVIC HALL	179,522	0	179,522	179,522		179,522	0.0%	
<b>CIVIC HALL :- Indirect Expenditure</b>	<b>288,051</b>	<b>19,773</b>	<b>281,383</b>	<b>261,610</b>	<b>0</b>	<b>261,610</b>	<b>7.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(265,288)</b>	<b>(15,559)</b>	<b>(256,383)</b>	<b>(240,824)</b>				
<b>102 PARKS &amp; OPEN SPACES</b>								
1001 RENT RECEIVED	90	0	90	90			0.0%	
1077 GRANTS RECEIVED	495	0	495	495			0.0%	
1080 MISC INCOME	1,014	0	0	0			0.0%	
<b>PARKS &amp; OPEN SPACES :- Income</b>	<b>1,599</b>	<b>0</b>	<b>585</b>	<b>585</b>			<b>0.0%</b>	<b>0</b>
4011 RATES	1,397	277	1,397	1,120		1,120	19.8%	
4018 WASTE DISPOSAL	558	0	0	0		0	0.0%	
4019 LITTER & DOG BIN EMPTYING	(1,123)	68	2,200	2,132		2,132	3.1%	
4034 ENVIRONMENTAL IMPROVEMENTS	926	136	3,000	2,864		2,864	4.5%	
4037 GROUNDS MAINTENANCE	19,025	6,198	24,830	18,633		18,633	25.0%	
4046 TREE WORKS MAINTENANCE	164	4,800	5,000	200		200	96.0%	
4048 BENCHES - RELACE/MAINT	2,361	1,080	1,500	420		420	72.0%	
4049 ENVIRONMENTAL DTC	2,476	1,300	10,000	8,700		8,700	13.0%	
4050 ENVIRONMENTAL GRANTS	0	0	2,500	2,500		2,500	0.0%	
4077 PLANTS & HANGING BASKETS	5,518	263	5,000	4,738		4,738	5.3%	
4078 BOWLING GREEN MAINTENANCE	12,253	943	13,000	12,058		12,058	7.3%	
<b>PARKS &amp; OPEN SPACES :- Indirect Expenditure</b>	<b>43,553</b>	<b>15,063</b>	<b>68,427</b>	<b>53,364</b>	<b>0</b>	<b>53,364</b>	<b>22.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(41,954)</b>	<b>(15,063)</b>	<b>(67,842)</b>	<b>(52,779)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 WATER	5,165	377	2,300	1,923		1,923	16.4%	
4014 ELECTRICITY	7,433	1,526	6,500	4,974		4,974	23.5%	
4018 WASTE DISPOSAL	3,038	572	3,500	2,928		2,928	16.3%	
4020 MISCELLANEOUS EXPENSES	0	5	0	(5)		(5)	0.0%	
4036 PROPERTY MAINTENANCE	2,162	6,605	2,000	(4,605)		(4,605)	330.2%	
4037 GROUNDS MAINTENANCE	19,754	1,889	3,000	1,111		1,111	63.0%	
<b>CLIFFE PARK :- Indirect Expenditure</b>	<b>38,697</b>	<b>10,974</b>	<b>46,849</b>	<b>35,875</b>	<b>0</b>	<b>35,875</b>	<b>23.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(11,510)</b>	<b>(5,694)</b>	<b>(18,254)</b>	<b>(12,560)</b>				
6000 plus Transfer from EMR	29,900	0						
<b>Movement to/(from) Gen Reserve</b>	<b>18,390</b>	<b>(5,694)</b>						
<b>107 CLIFFE PARK CAFE</b>								
1010 LETTING INCOME	1,600	0	0	0			0.0%	
1015 CAFE RENTAL INCOME	9,500	800	9,000	8,200			8.9%	
1016 CAFE SERVICE CHARGE	0	0	2,000	2,000			0.0%	
1080 MISC INCOME	42	0	0	0			0.0%	
<b>CLIFFE PARK CAFE :- Income</b>	<b>11,142</b>	<b>800</b>	<b>11,000</b>	<b>10,200</b>			<b>7.3%</b>	<b>0</b>
4042 EQUIPMENT MAINTCE	0	99	0	(99)		(99)	0.0%	
<b>CLIFFE PARK CAFE :- Indirect Expenditure</b>	<b>0</b>	<b>99</b>	<b>0</b>	<b>(99)</b>	<b>0</b>	<b>(99)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>11,142</b>	<b>701</b>	<b>11,000</b>	<b>10,299</b>				
<b>109 COAL ASTON</b>								
1001 RENT RECEIVED	95	0	95	95			0.0%	
1020 PITCH FEES	459	46	750	705			6.1%	
1071 NEDDC GRANTS (Covid-19)	1,500	0	0	0			0.0%	
1077 GRANTS RECEIVED	2,751	0	0	0			0.0%	
<b>COAL ASTON :- Income</b>	<b>4,805</b>	<b>46</b>	<b>845</b>	<b>800</b>			<b>5.4%</b>	<b>0</b>
4011 RATES	4,391	879	4,391	3,512		3,512	20.0%	
4012 WATER	637	88	600	512		512	14.7%	
4014 ELECTRICITY	319	39	600	561		561	6.5%	
4015 GAS	1,851	73	1,600	1,527		1,527	4.6%	
4036 PROPERTY MAINTENANCE	11,381	26	1,500	1,474		1,474	1.7%	
4037 GROUNDS MAINTENANCE	3,220	300	1,000	700		700	30.0%	
4038 MAINTENANCE CTRCTS	464	88	500	412		412	17.6%	
4042 EQUIPMENT MAINTCE	45	0	500	500		500	0.0%	
<b>COAL ASTON :- Indirect Expenditure</b>	<b>22,308</b>	<b>1,493</b>	<b>10,691</b>	<b>9,198</b>	<b>0</b>	<b>9,198</b>	<b>14.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(17,504)</b>	<b>(1,448)</b>	<b>(9,846)</b>	<b>(8,398)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>119 CEMETERY</b>								
1002 GRANT OF RIGHTS FEES	16,649	3,206	12,000	8,794			26.7%	
1003 MEMORIAL FEES	5,820	1,614	5,000	3,386			32.3%	
1004 INTERMENT FEES	25,181	9,325	20,000	10,675			46.6%	
1005 CHAPEL FEES	0	306	400	94			76.5%	
1011 LODGE - RENT RECEIVED	7,525	9,625	9,900	275			97.2%	
1012 LODGE - WATER RECEIVED	450	70	600	530			11.7%	
1073 UNSTONE - CONTRIBUTION	0	0	4,000	4,000			0.0%	
<b>CEMETERY :- Income</b>	<b>55,625</b>	<b>24,146</b>	<b>51,900</b>	<b>27,754</b>			<b>46.5%</b>	<b>0</b>
4001 STAFF COSTS	60,626	8,273	70,601	62,328		62,328	11.7%	
4005 GRAVEDIGGING	4,933	467	4,500	4,033		4,033	10.4%	
4011 RATES	6,861	1,373	6,861	5,488		5,488	20.0%	
4012 WATER	923	190	850	660		660	22.3%	
4014 ELECTRICITY	1,351	406	1,500	1,094		1,094	27.1%	
4015 GAS	1,260	(302)	0	302		302	0.0%	
4018 WASTE DISPOSAL	2,750	530	2,000	1,470		1,470	26.5%	
4024 SUBSCRIPTIONS	95	95	100	5		5	95.0%	
4036 PROPERTY MAINTENANCE	13,295	943	2,000	1,057		1,057	47.2%	
4037 GROUNDS MAINTENANCE	387	233	1,000	767		767	23.3%	
4059 LETTING AGENT FEES	594	840	800	(40)		(40)	105.0%	
<b>CEMETERY :- Indirect Expenditure</b>	<b>93,075</b>	<b>13,048</b>	<b>90,212</b>	<b>77,164</b>	<b>0</b>	<b>77,164</b>	<b>14.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(37,450)</b>	<b>11,098</b>	<b>(38,312)</b>	<b>(49,410)</b>				
6000 plus Transfer from EMR	10,520	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(26,930)</b>	<b>11,098</b>						
<b>121 CORPORATE MANAGEMENT</b>								
1076 PRECEPT	834,000	417,425	854,850	437,425			48.8%	
1091 INTEREST RECEIVED HSBC BOND	5	4	0	(4)			0.0%	
1092 INTEREST RECEIVED CCLA FUND	77	332	0	(332)			0.0%	
<b>CORPORATE MANAGEMENT :- Income</b>	<b>834,082</b>	<b>417,761</b>	<b>854,850</b>	<b>437,089</b>			<b>48.9%</b>	<b>0</b>
4057 AUDIT FEES	2,400	400	2,400	2,000		2,000	16.7%	
<b>CORPORATE MANAGEMENT :- Indirect Expenditure</b>	<b>2,400</b>	<b>400</b>	<b>2,400</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>16.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>831,682</b>	<b>417,361</b>	<b>852,450</b>	<b>435,089</b>				
<b>122 DEM REPRESENTATION &amp; MGT</b>								
1080 MISC INCOME	850	140	600	460			23.3%	
<b>DEM REPRESENTATION &amp; MGT :- Income</b>	<b>850</b>	<b>140</b>	<b>600</b>	<b>460</b>			<b>23.3%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 STAFF COSTS	113,564	18,235	126,457	108,222		108,222	14.4%	
4006 PROTECTIVE CLOTHING	1,174	0	2,000	2,000		2,000	0.0%	
4008 TRAINING	1,100	416	2,000	1,584		1,584	20.8%	
4011 RATES	4,840	968	4,840	3,872		3,872	20.0%	
4012 WATER	255	51	300	249		249	16.9%	
4013 RENT	11,000	1,833	13,000	11,167		11,167	14.1%	
4014 ELECTRICITY	(711)	15	3,500	3,485		3,485	0.4%	
4015 GAS	77	8	250	242		242	3.4%	
4018 WASTE DISPOSAL	665	225	600	375		375	37.5%	
4020 MISCELLANEOUS EXPENSES	127	3	800	797		797	0.3%	
4021 TELEPHONE COSTS	1,014	182	1,000	818		818	18.2%	
4036 PROPERTY MAINTENANCE	5,689	250	2,000	1,750		1,750	12.5%	
4037 GROUNDS MAINTENANCE	1,400	0	0	0		0	0.0%	
4038 MAINTENANCE CTRCTS	772	0	1,200	1,200		1,200	0.0%	
4040 EQUIPMENT REPLACEMENT	12,323	0	5,000	5,000		5,000	0.0%	
4041 EQUIPMENT HIRE	186	0	1,000	1,000		1,000	0.0%	
4042 EQUIPMENT MAINTCE	1,285	548	2,500	1,952		1,952	21.9%	
4043 VEHICLE LEASING	3,197	0	3,178	3,178		3,178	0.0%	
4044 VEHICLE COSTS & FUEL	62,898	2,674	8,000	5,326		5,326	33.4%	
OUTSIDE SERVICES :- Indirect Expenditure	<b>220,855</b>	<b>25,409</b>	<b>177,625</b>	<b>152,216</b>	<b>0</b>	<b>152,216</b>	<b>14.3%</b>	<b>0</b>
Net Income over Expenditure	<b>(220,845)</b>	<b>(25,409)</b>	<b>(177,625)</b>	<b>(152,216)</b>				
6000 plus Transfer from EMR	53,239	0						
Movement to/(from) Gen Reserve	<b>(167,606)</b>	<b>(25,409)</b>						
<b>132 CENTRAL SERVICES</b>								
1025 INSURANCE CLAIMS	45,693	0	0	0			0.0%	
1080 MISC INCOME	1,439	0	1,400	1,400			0.0%	
CENTRAL SERVICES :- Income	<b>47,132</b>	<b>0</b>	<b>1,400</b>	<b>1,400</b>			<b>0.0%</b>	<b>0</b>
4001 STAFF COSTS	97,051	19,980	142,452	122,472		122,472	14.0%	
4008 TRAINING	1,010	599	2,000	1,401		1,401	29.9%	
4016 JANITORIAL	4,071	0	4,000	4,000		4,000	0.0%	
4020 MISCELLANEOUS EXPENSES	(27)	61	250	189		189	24.5%	
4021 TELEPHONE COSTS	2,339	234	2,000	1,766		1,766	11.7%	
4022 POSTAGE	736	305	1,000	695		695	30.5%	
4023 STATIONERY/PRINTING	543	223	1,000	777		777	22.3%	
4024 SUBSCRIPTIONS	362	60	1,000	940		940	6.0%	
4025 INSURANCE	11,894	0	13,000	13,000		13,000	0.0%	
4026 PHOTOCOPY CHARGES	317	0	500	500		500	0.0%	
4030 RECRUITMENT ADVTG	1,014	0	500	500		500	0.0%	