

**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 9th May 2022 at 2:00pm**

Present: Cllr A Powell (Chair), Cllr A Foster, Cllr S Burkitt, Cllr M Harahan and Cllr R Spooner

In attendance - J. Mitchell (Town Clerk), M. Keys (Assistant Clerk)

**1. Apologies**

None

**2. Declarations Of Interest**

There were no declarations of interest.

**3. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 28<sup>th</sup> March 2022.

**4. Items for exclusion of the public**

There were no items for exclusion of the public.

**5. Dronfield Woodhouse Sports and Social Club (DWSSC)**

Members received a verbal update regarding Dronfield Woodhouse Sports and Social Club from Cllr Powell and the Town Clerk.

It was RESOLVED to invite the management committee of Dronfield Woodhouse Sports and Social Club to the next committee meeting and remind them of what information to bring with them.

**6. Stonelow Leases**

Members received quotes to conduct a site survey and compile a schedule of condition on the properties at Stonelow.

It was RESOLVED to recommend to council to accept a quote of £975 for the site survey and schedule of condition at Stonelow.

**7. Birch House Lease**

Members received an update on the new lease for the depot at Birch House.

It was RESOLVED to recommend to council to accept the fee estimate of £750 - £1000 to cover the solicitor's costs to finalise the new lease for Birch House.

**8. Land Registration**

Members received an update on the land valuation report carried out in April 2022.

It was RESOLVED to gain quotes to register the seven plots of land in the valuation report and bring the quotes to the next committee meeting.

#### **9. Parking Permit Request**

Members reviewed a parking permit request for the Church Street car park.

It was RESOLVED not to grant a new parking permit at this time.

#### **10. Civic Hall Wi-fi**

A quote for a new wi-fi connection to improve the speed within the main hall at the Civic Hall was discussed.

It was RESOLVED not to take on an additional wi-fi connection at a monthly cost.

#### **11. Cemetery Lodge**

Members were informed that a new tenant had moved into Cemetery Lodge on 7<sup>th</sup> May and a request to carry out some maintenance work and additional work on the property had been received from tenant via the estate agents.

It was RESOLVED to recommend to council that Saxton Mee carry out any required maintenance work and that any requests for additional work are handled by Saxton Mee based on the terms of the contract in place.

#### **12. Hilltop Road**

Members were informed there was no further update from NEDDC regarding the maintenance of the amenity land at Hilltop Road.

It was RESOLVED to note this update.

#### **13. Date of next meeting**

It was RESOLVED to hold the next Properties Advisory Committee meeting on Monday 13<sup>th</sup> June at 2:00pm.

Meeting closed at 2:35pm