

Dronfield Town Council

Town Clerk:
Joanne Mitchell



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29th March 2022

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

MONDAY 4th APRIL 2022 AT 7.30pm
IN GOSFORTH LODGE, CLIFFE PARK, CALLYWHITE LANE, DRONFIELD

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Public Speaking**
The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes.

4.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

4.2 General Matters

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

4.3 Police Matters

If the Police Liaison Officer is in attendance, they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 7th March 2022 (pages 650– 660).
6. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
 - 7.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 7.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**
To consider the written report submitted by the Outside Services Manager.
9. **Meeting Reports (Appendix 4)**
To receive the meeting reports and recommendations on various matters;
 - a. Parks & Recreations Advisory Committee meeting held on 21st March 2022
 - b. Road Safety Advisory Committee meeting held on 22nd March 2022
 - c. Cemetery Advisory Committee meeting held 22nd March 2022
 - d. Grants Advisory Committee meeting held 28th March 2022 – minutes to follow
 - e. Properties Advisory Committee meeting held on 28th March 2022 – minutes to follow
 - f. Environmental Advisory Committee meeting held on 30th March 2022 – minutes to follow
 - g. Budget Advisory Committee meeting held on 4th April 2022 – minutes to follow
10. **Town Clerk’s Report (Appendix 5)**
To consider the written report submitted by the Town Clerk.
11. **Financial Report (Appendix 6)**
 - a. Schedule of Payments including BACS breakdown for February 2022
 - b. Schedule of Receipts for February 2022
 - c. Bank Reconciliation at 28th February 2022
 - d. Income and Expenditure to 28th February 2022
12. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.
13. **Personnel Committee Meeting**
To receive the meeting report and recommendations from the Personnel Committee Meeting held on 28th March 2022 and 4th April 2022.
14. **Holiday Entitlements**
To review and agree holiday entitlements going forwards.