

Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 2nd March 2022 at 14:00pm held in Council Chamber, Civic Hall

Present: Cllr. S. Burkitt, Cllr. M. Emmens (Chair), Cllr R. Hall, Cllr A Powell and Cllr. R Welton

In attendance: L Stonehouse (Projects and Communications Officer), J Mitchell (Town Clerk) and R Dick (Outside Services Manager)

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest.

3. Approval of Minutes

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 1st February 2022 as a true and accurate record of the meeting.

4. Any items for exclusion of the public

It was RESOLVED there were no items for discussion which required the public to be excluded.

5. Terms of Reference

Members reviewed and discussed the Terms of Reference.

It was RESOLVED to recommend to council that the Terms of Reference for the Events Committee are approved.

Cllr R. Hall left the meeting.

6. Queens Jubilee Celebrations

Members discussed the Queens Platinum Jubilee event in June.

It was RESOLVED to gain quotes to purchase Union Jack bunting flags to be displayed down the High Street.

It was RESOLVED to purchase a Platinum Jubilee Flag at a cost of £92.00

Members were informed by the Outside Services Manager that there will be no staff available to work on the 2nd of June at the Lighting of the Beacon event.

It was RESOLVED to gain quotes to hire a local event company to assist with organising the event and bring the quotes to the next committee meeting.

Members discussed screening the Queen's Coronation in the Civic Hall throughout Thursday 2nd June 2022 between 10am – 4pm.

It was RESOLVED to recommend to council that the Queen's Coronation is screened in the Civic Hall on Thursday 2nd June 2022 between 10am and 4pm and that Cllr Powell manage the arrangements of the screening with Cllr Burkitt to support.

7. Dronfield Gala

Members were provided with a verbal update on how plans are progressing for the Dronfield Gala so far. Members discussed which free rides to provide at the Gala this year.

It was RESOLVED to hire the following rides this year, with one more to be confirmed.

- Trampolines
- Wipeout

- Helter Skelter

8. Quotes

The Outside Services Manager informed members he is still sourcing replacement Christmas Icicle lights which are currently out of stock.
Members discussed the purchase of Kenwood Walkie Talkies for a cost of £680.

It was RESOLVED to recommend to council that the walkie talkies are purchased at a cost of £680 + VAT.

9. Any other business

Members were informed that the Roller Disco had been in contact to confirm the date for the Christmas Light Switch On.

It was RESOLVED to confirm with the organiser of the Roller Disco that the Christmas Lights Switch-On will be held on Friday 25th November, if they wanted to book the sports centre out for a Christmas Roller Disco.

10. Date of Next Meeting

The date next meeting to be confirmed.

The meeting closed at 14.32pm.