

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD GOSFORTH LODGE ON MONDAY 7<sup>th</sup> JUNE 2021**

**Present:**

Councillors S. Burkitt, A. Dale, L. Deighton, M. Emmens, A. Foster, M. Foster, M. Hanrahan, M. Ireland, W. Jones, R. Spooner, K. Tait, R. Welton and P. Wright

**In Attendance:**

A. Tristram (Town Clerk) and J. Mitchell (Assistant Town Clerk).

**1. Apologies**

Apologies were received from Councillors R. Gilmore, R. Hall, P. Parkin and A. Powell.

**2. To consider a variation of order of business**

There were no variations to the order of business.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Public Speaking**

**4.1 Planning matters**

There were no comments on planning matters.

**4.2 General Matters**

There were no members of the public wishing to speak.

**4.3 Police Matters**

There were no police present.

**5. Council Minutes**

The minutes from the Council Meeting held on Monday 10<sup>th</sup> May 2021 were presented to the meeting.

**030/21-22 RESOLVED**

That the minutes of the Annual Meeting of the Town Council held on Monday 10<sup>th</sup> May 2021 are approved and adopted as a true and accurate record of the meeting.

**6. Items for exclusion of public**

There were no items on the agenda which required the exclusion of member of the public.

**7. Planning Matters**

**7.1 Planning Applications**

**031/21-22 RESOLVED**

That the planning applications are noted.

**7.2 Planning Decisions**

**032/21-22 RESOLVED**

That the schedule of planning decisions are noted.

**8. Outside Services Report**

The following tasks have been carried out in May 2021.

**Litter/Dog Bins** - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route

We are also emptying some dog bins on a Monday around the Golf course and Hilltop area.

A visual inspection of the play areas/equipment is carried out at the same time.

Anything that is picked up on the Visual inspection is entered on to the forms when they return to workshop and rectified as soon as possible.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Litter Picking – All the play areas have been litter picked which included the hedge rows around the parks.

Grass Cutting – Outside Services staff are now cutting all DTC open spaces, parks and children's play areas on a fortnightly basis.

Cemetery Grass Cutting – The Cemetery grass areas are being cut on a fortnightly basis the week after cutting DTC grass.

All the headstones have been strimmed around.

Coal Aston Tennis Courts – The tarmac has been laid and new fencing installed, once the tarmac has had time to settle the tennis courts will be painted along with new lines.

Ford Close - All the brambles that were overhanging the wall into the allotments have been cut down and removed.

The annual inspection of the play areas was carried out on Thursday 27<sup>th</sup> May.

#### Play Areas

Birches Fold – nothing to report

Cliffe Park – The roundabout is still fenced off and waiting on repairs. The top step next to the large slide has been mended.

Hilltop – nothing to report

Moonpenny Way – nothing to report

Sindlefingen Park – The zip wire has been removed due to vandalism to the wooden platform which has all been smashed. The soft surface around the equipment has been filled in.

Stonelow – nothing to report

Dronfield Woodhouse. – requires a new spring for the side gate.

Lundy Rd – Removed graffiti from the slide.

Marsh Avenue – nothing to report

Cemetery Rd – Removed graffiti from the climbing frame and the slide.

#### **Tennis courts –**

Dronfield Woodhouse

Coal Aston – waiting on painting and lines

Cliffe Park – cleaning planned for July

#### **Bowling Greens –**

All 3 bowling greens are in good condition

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

#### **033/21-22 RESOLVED**

That the Outside Services report is noted.

## **9. Meeting Reports**

### **9.1 Parks and Recreation Advisory Committee Meeting**

Members received the minutes from the Parks and Recreation Committee Meeting held on 24<sup>th</sup> May 2021.

#### **034/21-22 RESOLVED**

That that an additional £444 is paid for fencing to relocate the entrance gate away from the road and an additional £6,289 is paid to enable wet pour to cover the entire surface of the play area at Moonpenny.

#### **035/21-22 RESOLVED**

That the minutes of the Parks and Recreation Advisory Committee are noted.

### **9.2 Properties Committee Meeting**

Members received the minutes from the Properties Committee meeting held on 24<sup>th</sup> May 2021.

#### **036/21-22 RESOLVED**

That this bus shelter on Snape Hill is replaced and costs are shared 50% / 50% with Derbyshire County Council, who will install the shelter and then the Town Council will be responsible for ongoing maintenance.

#### **037/21-22 RESOLVED**

That the minutes of the Properties Committee meeting are noted.

## **10. Town Clerks Report**

### **Items for Decision**

None.

### **Items for Information**

None.

### **Correspondence Received**

**Network Rail** – have informed us of overnight work being carried out on a various dates between June and September to carry out their Vegetation Management Project, which will use a variety of equipment including chainsaws, chipping machines and on track machines.

#### **038/21-22 RESOLVED**

That the Town Clerk Report is noted.

## **11. Year End Accounts**

The year end accounts were presented to council.

#### **039/21-22 RESOLVED**

That the year end accounts for 2020/2021 are noted.

## **12. Internal Audit Report**

The Internal Audit report was presented to council.

#### **040/21-22 RESOLVED**

That the Internal Audit Report is noted.

## **13. Annual Governance Statements**

The Annual Governance Statements were presented and read out to council by the Town Clerk.

#### **041/21-22 RESOLVED**

That the Council acknowledge, as members of Dronfield Town Council, their responsibility for ensuring that there is a sound system of internal control, including arrangements for the

preparation of the accounting statements and confirm to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021 that statements 1 to 9 on the Annual Governance Statement are agreed.

**14. Accounting Statements**

The Accounting Statements were presented to council.

**042/21-22 RESOLVED**

That the accounting statements for 2020/2021 are approved

**15. Financial Reports**

Members received an income and expenditure report, bank reconciliations and the schedule of receipts and schedule of payments for April 2021.

**043/21-22 RESOLVED**

That payments of £79,517.16 for April 2021 are approved.

**044/21-22 RESOLVED**

To note the schedules of receipts for April 2021.

**045/21-22 RESOLVED**

To note the Bank Reconciliations for the period ending 30<sup>th</sup> April 2021.

**046/21-22 RESOLVED**

To note the Income and Expenditure for the period ending 30<sup>th</sup> April 2021.

**15. Exclusion of the Press and the Public**

There were no items requiring the exclusion of press or public.

The meeting closed at 7:47pm.

Chairman:.....Date:.....

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 7<sup>th</sup> JUNE 2021**

No	Reference	Applicant	Location	Details
1.	21/00348/FLH	V Wood	59 Stubley Lane Dronfield S18 1PG	Extensions and alterations to the existing house and erection of a detached garage
2.	21/00427/TPO	Mrs J Blake	25 Holmesdale Close Dronfield S18 2EZ	Application to crown clean and lift 1no Oak tree covered by TPO number DUDC2 (G2)
3.	21/00436/FLH	Mr Paul Metcalf	93 Eckington Road Coal Aston Dronfield S18 3AU	Application for a single storey rear extension, first floor side extension above existing garage, front porch and rear dormer windows with juliet balconies
4.	21/00438/FLH	Tim Turner	28 Salisbury Avenue Dronfield S18 1WD	Application to create pitched roof over existing two storey side extension
5.	21/00439/FLH	Ms Philippa Griffiths	66 Hallows Lane Dronfield S18 1ST	Application for two storey and single storey rear extensions
6.	21/00440/FLH	Mrs L Lockwood	14 Burnaston Close Dronfield Woodhouse Dronfield S18 8QU	Application to replace conservatory with single storey rear extension
7.	21/00450/FLH	Mr M Johnson	119 Coniston Road Dronfield Woodhouse Dronfield S18 8PG	Proposed single storey side and rear extensions and porch to the front elevation
8.	21/00457/FLH	Mr and Mrs Ben Wallbridge	54 Snape Hill Crescent Dronfield S18 2DR	Application for two storey side and rear extension
9.	21/00458/FLH	Mr C Warburton	36 Netherfields Crescent Dronfield S18 1UX	Removal of existing garage and proposed 2 storey side extension with single storey extension to the rear and new porch
10.	21/00472/FLH	Mr Andrew Blair	98 Oakhill Road Dronfield S18 2EN	Proposed first floor side extension over existing ground floor accommodation

11.	21/00487/FLH	Emma Coupland	172 Carr Lane Dronfield Woodhouse Dronfield S18 8XD	Application to change front bay window to accommodate new ground floor doors, front and rear dormers, new render, windows and roof tiles (Conservation Area/Affecting the Setting of a Listed Building)
12.	21/00493/FLH	Mr And Mrs D Elkington	4 Holmesdale Close Dronfield S18 2EZ	Replacement of car port with single storey side extension and alterations to rear openings (Revised scheme of 20/00847/FLH)
13.	21/00498/FLH	Lindley	19 Cemetery Road Dronfield S18 1XX	Demolition of garage and erection of two storey side and single storey rear extensions with raised patio area, alterations to the fenestration of the front elevation and widening of existing driveway
14.	21/00499/FLH	Adam Chapman	16 Highfields Crescent Dronfield S18 1UT	Demolition of garage and erection of two storey side extension, alterations to front fenestration and widening of existing access
15.	21/00502/FLH	Mrs H Preston	16 Ferndale Rise Coal Aston Dronfield S18 3BS	Raising of roof height to create rooms in roofspace
16.	21/00503/FLHPD	Mr C Stirr	7 Allestree Drive Dronfield Woodhouse Dronfield	Application under the neighbour notification scheme for a single storey rear extension
17.	21/00512/AMEND	Robert Harrison	10 Melbourne Avenue Dronfield Woodhouse Dronfield	Non material amendment pursuant of 20/00920/FLH to create gable and and remove the hip
18.	21/00514/FLH	Mr David Parsons	4 Stubley Croft Dronfield Woodhouse Dronfield S18 8QZ	First floor extension above existing garage with extension of existing pitched roof
19.	21/00518/FLH	Mr Julian Delaney	Shirecliffe Farm Barlow Lees Lane Barlow Dronfield	Construction of detached double garage and hardstanding to front

20.	21/00526/FLH	Helen Hughes And Robert Kodheli	40 Barnes Avenue Dronfield Woodhouse Dronfield S18 8YG	Single storey rear extensions (including conversion of existing garage) and 2 storey side and front extensions
21.	21/00530/LDC	ROB BURRAS	33 Holmesfield Road Dronfield Woodhouse Dronfield S18 8WS	Application for a certificate of lawfulness for a proposed single storey rear extension
22.	21/00534/FLH	Mr Tom Schofield	162 Carr Lane Dronfield Woodhouse Dronfield S18 8XD	Application for a first floor rear extension (Conservation Area)
23.	21/00543/CATPO	Mr Lee Oldfield	20 Moonpenny Way Dronfield S18 1TQ	Notification of the intention to remove of 1no Leylandii and 1no Willow located within the Dronfield Conservation Area
24.	21/00548/AMEND	Mrs Elizabeth Dawes	76 Hallows Lane Dronfield S18 1UA	Non-material amendment pursuant of 20/00422/FLH for increased width to the single storey element of the rear extension
25.	21/00549/FLH	Dr Andreas Kyriacou	57 Lea Road Dronfield S18 1SD	Erection of single storey orangery with raised decked area to rear
26.	21/00557/FLHPD	Mr And Mrs Fitzpatick	3 Highgate Drive Dronfield S18 1UD	Application under the neighbour notification scheme for a single storey rear extension
27.	21/00563/CATPO	John Harvey - Dronfield Junior School	Dronfield County Junior School School Lane Dronfield	Notification of intention to remove 1no Alder tree located within the Dronfield Conservation Area
28.	21/00578/AMEND	Mrs Susan Burke	105 Carr Lane Dronfield Woodhouse Dronfield	Non-material amendment to planning application 20/00550/FLH for the addition of 4no windows to the side elevations
29.	21/00663/FLHPD	Bishop	7 Drury Lane Coal Aston Dronfield	Application under the neighbour notification scheme for a single- storey rear extension



## BANK ACCOUNT-NO 1

## List of Payments made between 01/04/2021 and 30/04/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/04/2021	NEDDC CLIFF PARK	ddr	494.10		Rates - Gos Lodge 21/22
05/04/2021	NEDDC - CHURCH ST CAR PARK	ddr	137.20		Rates - Church Street 21/22
06/04/2021	NEDDC - DRONFIELD	ddr2	147.00		Rates-Dron Woodhouse 21/22
06/04/2021	NEDDC - CIVIC HALL	ddr	2,495.00		Rates - Civic Hall 21/22
06/04/2021	NEDDC - COAL ASTON	ddr2	440.20		Rates - Coal Aston 21/22
07/04/2021	Gamma Business Communications	ddr3	118.49		Telephone contract-March
08/04/2021	NEST April Deductions	NEST DDR	287.65		NEST April Deductions
08/04/2021	HSBC Bank Plc	ddr4	11.00		Bank Charges 18.2-17.3.21
09/04/2021	OPUS - 42 Cemetery Road (Lodge	ddr	8.53		Electric - Cemetry adjustment
12/04/2021	Post Office Ltd	ddr	4,279.41		March 21 - Tax & NI
12/04/2021	HSBC Bank Plc	ddr5	40.20		Electronic bank charges
12/04/2021	TALKTALK DIRECTDEBIT	ddr	29.00		Broadband - Works Unit April
13/04/2021	O2 Direct Debit	ddr6	86.95		Mobile Phone contract - March
13/04/2021	Plusnet PLC	ddr2	52.20		Broadband - Civic -April 21
15/04/2021	HSBC April Salaries	APRILWAGES	18,841.81		HSBC April Salaries
15/04/2021	NEDDC Cemetery Lodge	ddr7	687.25		Rates - Cemetery 21/22
15/04/2021	NEDDC - WORKS UNIT	ddr8	484.30		Rates-Works Unit 21/22
16/04/2021	FuelGenie	ddr9	350.41		Fuel for Vehicles - March
16/04/2021	North East Derbyshire District	ddr10	1,768.28		Trade Waste - C/ Park Apr-Sep
16/04/2021	North East Derbyshire District	ddr11	589.42		Trade Waste - Civic - Apr-Sep
18/04/2021	The Sign Shed	ddr	48.00		Dogs on leads sign x 10
18/04/2021	ARGOS (Gift Vouchers)	ddr2	150.00		Gift Vouchers- Easter Egg Comp
18/04/2021	Trade UK Account	ddr3	299.88		Various Tools - Screwfix
18/04/2021	HandStations.co.uk	ddr4	323.96		Floor standing handstation
19/04/2021	North East Derbyshire District	ddr12	64.77		Trade Waste - CP-Extra Bin
20/04/2021	Contract Natural Gas Ltd	ddr13	141.91		Gas - Stonelow - March
20/04/2021	Contract Natural Gas Ltd	ddr14	357.42		Gas - Gos Lodge - March
21/04/2021	Business Stream	ddr15	37.73		Water -Works Unit Dec20-Mar 21
21/04/2021	Business Stream	ddr16	114.67		Water-CA Fields Dec20-Mar21
21/04/2021	IRIS Payroll Solutions Ltd	ddr17	22.85		Auto enrolment package-March
21/04/2021	Spitfire Network Services Ltd	ddr18	39.60		Alam line rental - April
21/04/2021	British Gas Trading Ltd	ddr19	618.43		Gas - Civic Hall
21/04/2021	OPUS - Main Pavillion Stonelow	ddr	47.65		Electric-Main Pav SLow March
21/04/2021	OPUS - Coal Aston Pavilion	ddr2	12.03		Electric-CA Pav - March
21/04/2021	OPUS - Cliffe Park	ddr3	846.28		Electric-Cliffe Park March
21/04/2021	OPUS - Church Street	ddr4	8.12		Electric-Church Street March
21/04/2021	OPUS - Small Pavillion Stone	ddr5	101.38		Electric Sml Pav S/low March
21/04/2021	OPUS - Main Pavillion Stonelow	ddr6	211.68		Electric-Civic Hall March
22/04/2021	Personnel Advice & Solutions L	ddr2	120.00		Purchase Ledger DDR Payment
22/04/2021	Business Stream	ddr3	74.02		Water - Cemetery 11.2-8.4.21
23/04/2021	Coal Aston Village Hall	CAVH	995.60		Car Park Grant - CAVH
26/04/2021	IDMobile	ddr20	9.31		Mobile Phone - April
26/04/2021	Westfield Health Direct D	ddr21	47.10		Westfield deductions - April
26/04/2021	British Gas Trading Ltd	ddr23	8.44		Gas - Works Unit March
26/04/2021	IDMobile	ddr	6.00		Mobile Phone - LS Office
27/04/2021	BACS P/L Pymnt Page 2784	BACS Pymnt	8,647.81		BACS P/L Pymnt Page 2784
29/04/2021	BACS P/L Pymnt Page 2785	BACS Pymnt	34,814.14		BACS P/L Pymnt Page 2785
		<b>Total Payments</b>	<b>79,517.16</b>		



## BANK ACCOUNT-NO 1

## Cash Received between 01/04/2021 and 30/04/2021

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
29/04/2021	Arts Festival - VE Refund	bacs	Arts Festival - VE Refund	2,650.00
30/04/2021	Forward Motion - VE Refund	bacs	Forward Motion - VE Refund	1,794.00
16/04/2021	NEDDC - Precept receipt	Precept	NEDDC - Precept receipt	417,000.00
28/04/2021	Sales Recpts Page 4560		Sales Recpts Page 4560	400.00
01/04/2021	Sales Recpts Page 4561		Sales Recpts Page 4561	420.00
01/04/2021	Sales Recpts Page 4562		Sales Recpts Page 4562	116.60
01/04/2021	Sales Recpts Page 4563		Sales Recpts Page 4563	620.00
28/04/2021	Sales Recpts Page 4564		Sales Recpts Page 4564	1,305.00
28/04/2021	Sales Recpts Page 4565		Sales Recpts Page 4565	2,740.00
06/04/2021	Sales Recpts Page 4566		Sales Recpts Page 4566	100.00
07/04/2021	Sales Recpts Page 4567		Sales Recpts Page 4567	276.70
07/04/2021	Sales Recpts Page 4568		Sales Recpts Page 4568	123.33
07/04/2021	Sales Recpts Page 4569		Sales Recpts Page 4569	123.33
08/04/2021	Sales Recpts Page 4570		Sales Recpts Page 4570	170.00
28/04/2021	Sales Recpts Page 4571		Sales Recpts Page 4571	123.25
08/04/2021	Sales Recpts Page 4572		Sales Recpts Page 4572	341.70
08/04/2021	Sales Recpts Page 4573		Sales Recpts Page 4573	154.03
09/04/2021	Sales Recpts Page 4574		Sales Recpts Page 4574	341.70
12/04/2021	Sales Recpts Page 4575		Sales Recpts Page 4575	100.00
19/04/2021	Sales Recpts Page 4576		Sales Recpts Page 4576	100.00
19/04/2021	Sales Recpts Page 4577		Sales Recpts Page 4577	154.03
19/04/2021	Sales Recpts Page 4578		Sales Recpts Page 4578	307.50
21/04/2021	Sales Recpts Page 4579		Sales Recpts Page 4579	307.50
26/04/2021	Sales Recpts Page 4580		Sales Recpts Page 4580	100.00
13/04/2021	Sales Recpts Page 4581		Sales Recpts Page 4581	311.00
16/04/2021	Sales Recpts Page 4582		Sales Recpts Page 4582	307.50
07/04/2021	Sales Recpts Page 4583		Sales Recpts Page 4583	341.70
08/04/2021	Sales Recpts Page 4585		Sales Recpts Page 4585	310.00
26/04/2021	Sales Recpts Page 4587		Sales Recpts Page 4587	125.00
29/04/2021	Sales Recpts Page 4588		Sales Recpts Page 4588	400.00
29/04/2021	Sales Recpts Page 4589		Sales Recpts Page 4589	1,000.00
29/04/2021	Sales Recpts Page 4590		Sales Recpts Page 4590	500.00
29/04/2021	Sales Recpts Page 4591		Sales Recpts Page 4591	400.00
28/04/2021	Sales Recpts Page 4592		Sales Recpts Page 4592	341.70

Continued on Page 2

## BANK ACCOUNT-NO 1

Cash Received between 01/04/2021 and 30/04/2021

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
16/04/2021	Sales Recpts Page 4593		Sales Recpts Page 4593	35.00
28/04/2021	Sales Recpts Page 4594		Sales Recpts Page 4594	5.00
23/04/2021	Saxton Mee	bacs	Lodge Rent/Water/Agent Fee	795.80
<b>Total Receipts</b>				<b><u>434,741.37</u></b>

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