

Dronfield Town Council

Town Clerk:
Andrew Tristram



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26th November 2019

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 2nd DECEMBER 2019 AT 7.30pm IN THE
COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Andrew Tristram'.

Andrew Tristram
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Public Speaking**
 - 4.1 **Planning Matters**
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
 - 4.2 **General Matters**
A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.
 - 4.3 **Police Matters**
If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.
5. **Presentation from Leabrook Valley Project**
To receive a presentation from the Leabrook Valley Project for their School Walk Public Footpath following receipt of a Feasibility Study.
6. **Council Minutes**
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 4th November 2019 (pages 321 – 332).

7. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
8. **Planning Matters**
 - 8.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 8.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
9. **Grants Committee**
To review the number of members on the Grants Committee and approve new members of the Grants Committee.
10. **Lea Brook Valley**
To review a request for support from the Lea Brook Valley Project.
11. **Initiative to tackle idle car engines**
To discuss a proposal put forward by Cllr Kevin Tait and Cllr Mark Foster about an initiative to tackle the issue of engine idling around schools.
12. **Outside Services Report (Appendix 3)**
To consider the written report submitted by the Outside Services Manager.
13. **Meeting Reports (Appendix 4)**
To receive the meeting reports on various matters:-
 - 13.1 VE Day Task & Finish Group Meeting held on 11th November 2019
 - 13.2 Christmas Events Committee Meeting held on 12th November 2019
 - 13.3 Virgin Media Meeting held on 12th November 2019
 - 13.4 Road Safety Committee Meeting held on 13th November 2019
 - 13.5 Environmental Committee Meeting held on 13th November 2019
 - 13.6 Properties Committee Meeting held on 18th November 2019
 - 13.7 Budget Committee Meeting held on 18th November 2019
 - 13.8 Cemetery Committee Meeting held on 18th November 2019
14. **Town Clerk's Report (Appendix 5)**
To consider the written report submitted by the Town Clerk.
15. **Financial Report (Appendix 6)**
 - 15.1 Schedule of Payments including BACS breakdown for October 2019
 - 15.2 Schedule of Receipts for October 2019
 - 15.3 Bank Reconciliation at 31st October 2019
 - 15.4 Income and Expenditure to 31st October 2019
16. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 2 DECEMBER 2019

No	Reference	Applicant	Location	Details
1.	19/00988/FL	Mr & Mrs Kavanagh	17 Green Lea	Construction of detached 2 bed bungalow (revised scheme of 18/00685/FL)
2.	19/01067/FL	Mr Razwan Aziz	37 Chesterfield Road	Application for single storey rear extension for use as chiropractic clinic (Conservation Area)(Affecting the setting of a listed building)(Revised scheme of 18/01048/FL)
3.	19/01072/FL	Aldi Foodstore Ltd Sheffield Rd	Aldi Foodstore Ltd Sheffield Road	Creation of staff car park to rear
4.	19/01075/FLH	Mr & Mrs Heafield	37 Hallowes Rise	Application to finish walls of extension in render (variation of Condition 2 of previously approved 19/00575/FLH)
5.	19/01076/FLH	S Thorpe	28 Highfields Road	Demolition of existing garage and construction of a single storey front and rear extension and a two storey side extension
6.	19/01077/FL	Mr F Cuvelier	Unit 21 Lucas Works Sheffield Road	Proposed change of use to beauty salon and fitness centre
7.	19/01086/FLH	Mr & Mrs Beck	13 Hilltop Road	Demolition of existing side and rear garage and erection of new two storey side extension with front porch and store and rear sunroom
8.	19/01088/FL	Mr K Cook	The Pines, Marsh Avenue	Proposed removal of existing garage/ancillary building, removal of existing trees and construction of detached dormer bungalow.
9.	19/01089/FLH	Mrs Toni Jones	25 Birches Fold	Application for retention of summerhouse to front
10.	19/01015/FL	Mrs K Baker	Unit 20 Lucas Works Sheffield Road	Application to add B8 usage to the lower ground floor
11.	19/01116/FLH	Mr C Chapman	10 Ennerdale Close	Construction of single storey side extension with garage
12.	19/01143/CM	Derbyshire County Council	The Dronfield Henry Fanshaw School Green Lane	CD4/1119/58 - County Matters application for roof replacement

DRONFIELD TOWN COUNCIL
SCHEDULE OF PLANNING DECISIONS
SUBMITTED TO COUNCIL MONDAY 2 DECEMBER 2019

No	Reference	Location	Details	Decision
1.	19/00809/FL	Land To The Rear Of 14 To 22 Green Lane And 4 To 16 Park Avenue	Application to vary conditions 5 (Method statement) and 7 (Implementation Plan and Timetable) pursuant of 14/00901/FL (Amended title/Amended plans)	Refused
2.	19/00845/FL	41 Northern Common	Erection of 2no huts adjacent to the property for agricultural use	Conditionally Approved
3.	19/00863/FL	116 Eckington Road	Application of dormer bungalow (revised scheme of 18/01023/FL)	Conditionally Approved/P.D Removed
4.	19/00891/FL	7 Church Street	Application for change of use from offices (A2) to beauty rooms (sui generis) to expand existing salon below (Listed Building/Conservation Area)	Conditionally Approved
5.	19/00896/FLH	11 Gosforth Crescent	First floor front and rear extensions, raising of ridge height to create accommodation in the roof space and construction of a detached garage/home office to rear	Conditionally Approved
6.	19/00905/FLH	44 Scarsdale Road	Erection of wooden storage shed	Conditionally Approved
7.	19/00909/LB	183 Carr Lane	Application for Listed Building consent for stonework repairs, replacement of 1990s timber window frames and reinstatement of the nineteenth century geometry steel casements. (Listed Building/Conservation Area)	Conditionally Approved
8.	19/00934/FLH	92 Hilltop Road	Application for demolition of a conservatory and replacement with a single-storey rear extension + raised decking (amended plans/amended title)	Conditionally Approved
9.	19/00939/FLH	3 Wingfield Close	Removal of existing rear conservatory and side canopy and construction of single-storey side and rear extensions	Conditionally Approved
10.	19/00945/FLH	128 Coniston Road	Demolition of existing garage and erection of a two-storey side and front extension with front porch	Conditionally Approved
11.	19/00950/FLH	2 Snape Hill Crescent	Construction of a detached garage to rear of dwelling	Conditionally Approved
12.	19/00958/FLH	78 Lea Road	Demolition of existing side extension, garage and carport and construction of single storey extension to side with rooms in the roof space and front facing dormer	Conditionally Approved
13.	19/00987/ CATPO	Dronfield Hall Barn High Street	Notification of intention to fell a group of Cypress trees and 1no Ash tree located within the Dronfield Conservation Area	No Objection

Appendix 2

14.	19/00990/TPO	145 Carr Lane	Application for pruning works to 2no. Copper Beech (T17+T18) covered by NEDDC TPO 103 (Part 1)	Conditionally Approved
15.	19/00993 /FLHPD	34 Hilltop Road	Notification of prior approval for a proposed larger home extension comprising single storey rear extension	Permitted Development
16.	19/00994/FLH	55 Holmesfield Road	Provision of disabled external access to side door. Works for external step lift and revised path access to side entrance door. (Revised scheme of 17/00370/FLH)	Conditionally Approved
17.	19/01046/ AMEND	1 Millston Close	Non-Material amendment pursuant of 19/00742/FLH to reduce footprint of extension, change roof pitch on kitchen extension 10° to 12.5	Approved
18.	19/01068	11 Hilltop Road	Non material amendment pursuant of 18/00075/FLH to move porch roof forward and include 2no electric charging points	Approved

Dronfield Town Council
December 2019
Outside Services Managers Report

The following tasks have been carried out during the month of November 2019.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time. We have installed 3 new dog bins around the Town with a further 4 still to replace.

Play Areas – Maintenance continues on the play areas. Lundy Road has had most of the soil removed and a concrete plinth is now in place ready for when the metal steps that are being fabricated are ready to install.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The toilets are checked and cleaned and opened before any funeral or GOR takes place.

Cliffe Park – The outside Services open the park in the mornings and check the lodge is set up and ready for any users when required. The park maintenance is being done on a fortnightly basis. The grass has been cut last week and hopefully this will have been the last cut.

Flower Beds – The flower beds have now had the winter bedding plants planted, we have planted 6,000 plants around the Town.

Civic Hall window boxes - The window boxes will be removed this week 25th November to allow us to clean out the boxes and also install new capillary matting in the bases. We have new inserts that allow us to install the window boxes when they have been cleaned out and next year we have inserts that will be filled with plants separately and we just have to insert them into the window boxes.

Noticeboards – All the notice boards have been cleaned of any old notices and any non-charity notices removed. There is a notice placed on each board stating what the boards are to be used for and what notices and sizes should be placed on the boards.

Tree works – There has been some tree works done this month the areas that have had work done were, Hill Top, Great Croft and Sheffield Road.

Remembrance Sunday – Remembrance Sunday Parade took place on the 10th November, and as in previous years there was a very large turnout, more so that we will have to extend the PA system so that the speakers cover the area around the Monument, we did extend the system this year with additional speakers, but requires a further 2 speakers to allow people on the road and around the monument to hear the service.

Banners – Outside Services have put out 4 banners to advertise the Christmas Lights Switch on and the Christmas Fest.

Christmas Lights - The Christmas lights have all been tested and ready to be installed onto the Christmas tree. We have installed nine Christmas trees along the high street and seven trees onto the Civic Hall ready for the switch on. The icicle lights have been put up around the Library Gardens. The Christmas tree has been installed in Library Gardens and will be decorated w/c 25th November, we require the use of a cherry picker to install the lights on the tree as its 24ft, and the tree was delivered on 25th November.

Leabrook Valley – There will be four new LED lights installed on the footpath behind Pound stretchers on the three columns; this work is being carried out on Wednesday 27th November.

Grit Bins - All the grit bins have been checked over and refilled if required, we have had a delivery of 14 ton of grit, we now have 21 ton of grit available to refill the grit bins when required over the winter months, more grit will be available from DCC if and when we require it.

Cemetery Lodge – The gutters on the lodge will be cleaned out this week 25th November, we have the use of the cherry picker which will make the task a lot safer.

Tree Planting – On Wednesday 20th November the Civic Society donated three trees which were planted in Sindlefingen Park along the area below the zip wire

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

Ronnie Dick
Outside Services Manager

Minutes of the VE Day & Task Finish Group of Dronfield Town Council

Held on 11th November 2019 at 10am in the Town Clerks Office

Present: Cllr. A. Foster, Cllr. L. Deighton and Cllr. P. Wright

In attendance: J. Mitchell (Office Manager & PA to Town Clerk)

1. Appoint Chair of the Group

It was RESOLVED to appoint Cllr A. Foster as Chair of the Group.

2. Apologies

There were no apologies.

3. Plans for 75th Anniversary of VE Day Commemorations

Members discussed the potential activities for the event and agreed on a programme based around the following timings and activities.

- 8:00pm Public to gather in Sindelfingen Park
- 8:05pm Parish Young Voices Choir to perform
- 8:25pm Poem competition with winning entries being read out
- 8:40pm Letter from the war being read out by an older local resident
- 8:45pm Dronfield Genquip Band with Sing-a-Long
- 9:15pm Fireworks Display

Members also discussed the opportunity of having food and drinks stalls there plus the practical needs for lighting towers, toilets, seating and possibly a marque.

It was RESOLVED to recommend this programme of events to council.

4. Responsibilities

The bulk of the responsibilities for organising the event above are to be with FWD Motion.

It was RESOLVED to note this request.

5. Budget

The budget was not discussed but an estimated cost of £5,380 had been provided by FWD Motion for them to carry out some work.

It was RESOLVED to note the estimated cost.

6. Any other business

There was no other business discussed.

Meeting closed at 10:55am

**Minutes of the Christmas Advisory Committee of Dronfield Town Council
Meeting held on 12th November 2019 at 9:30am
in the Town Clerk's Office**

Present: Cllr. S. Burkitt, Cllr. M. Emmens (Chair), Cllr. A. Hutchinson

In attendance: J. Mitchell (Office Manager & PA to Town Clerk), R. Dick (Outside Services Manager) and C. Dick (Office Admin)

Cllr. A. Powell was absent.

1. Road Closure

Cllr Burkitt reported that there were five or six volunteers from the councillors and the High Street shop owners to help manage the road closure. The Barn have also confirmed five volunteers.

It was RESOLVED to put a schedule together to ensure times are allocated for each of the volunteers to manage the road closure and to provide a briefing before the 29th November with all the volunteers.

2. Temporary Car Park Closure

It was reported that notices will be installed in the Civic Centre Car Park from 13th November to inform people about the partial car park closure.

It was RESOLVED to note this update.

3. Lights Switch-On

Members were informed of the songs that the choir and public will be singing on the night and were also shown a copy of the programme for the evening.

It was RESOLVED to print 500 copies of the programme and distribute on the night and in the shops.

4. Christmas Fest

It was reported that there will be 12 stalls including the free children's crafts plus Santa's Grotto in the Civic Hall plus Cllr Wright providing refreshments in the kitchen.

It was RESOLVED to note this update.

5. Sound System

Members reviewed two quotes for a new sound system which would include a mixing desk, with heavy duty protective case with all necessary connectors, aux leads and mains board plus 2 microphone boom stands and 2 high reach long boom stands for the choir. Members were informed that the cost would take them over the budgeted expenditure for the Christmas event.

It was RESOLVED to purchase the new sound system at a total cost of £1,390 + VAT but split the cost across the Gala budget and Remembrance budget as the system would also be used at those events, with around £465 + VAT allocated to each budget.

6. Tree in Library Gardens

Members were informed that unfortunately NEDDC had been unable to prune the tree when they had planned to. Therefore we will be unable to wrap the tree in lights this year. Members were also informed that a 24ft Christmas Tree had been ordered for the centre of the gardens and will be delivered on 22nd November.

It was RESOLVED to note this update.

7. Promotion of the event

Members were informed that there had already been an advert featured in the November issue of the Dronfield Eye and flyers had also been distributed. There will also be another advert plus editorial in the December issue of the Dronfield Eye which will be distributed mid-November. The Christmas events have also featured on the Town Council website and Twitter account and flyers will be distributed to local schools.

It was RESOLVED to produce and print four banners to place at the entrances to Dronfield to promote the new time for the lights switch-on and Christmas Fest.

8. Any other business

Members discussed the possibility of having more light in the Library Gardens during the lights switch-on to help people avoid the kerb around the grassed area.

It was RESOLVED to install notices to beware of the step.

Members reviewed the request from a local business on Dronfield Bottom and discussed the possibility of installing Christmas trees along Dronfield Bottom.

It was RESOLVED to write to the business owner explaining that unfortunately it was too late to install Christmas Trees on the shops this year but that a meeting would be arranged for early 2020 to discuss plans and opportunities for Christmas 2020.

Cllr Burkitt requested details of any local Dronfield Children's Charities that the shops on the High Street could donate to after the event on 29th November. A number of suggestions were made.

It was RESOLVED for Cllr Burkitt to report the suggestions back to the businesses.

Meeting closed 10:35am

Notes from meeting with Virgin Media
held on Tuesday 12th November at 2:00pm in the Town Clerks Office

In attendance: Cllr A Dale, Cllr W Jones and Cllr R Welton

Present: Jo Mitchell (Office Manager & PA to Town Clerk), Andrew Courcey (Community and Wayleave Officer Virgin Media), Matt Palani (Build Engineer Virgin Media), Stephen Mitchell (Senior Build Engineer Virgin Media) and Mick Rennicks (Build Engineer NMCN)

Cllr William Jones led the meeting.

Virgin Media confirmed that they were working with Alan Tulloch's team at Derbyshire County Council. Plans had been drawn up before the installation began with all cabinet locations agreed by County Council.

There are three sizes of cabinets in place across Dronfield which are the Vhub, which is the largest size, the L4 and the L3 which are smaller in size. The location of the smaller cabinets is not fixed in stone and if residents speak with the teams on the ground before installation takes place a possible alternative location may be found. Alternatively they can contact the Community & Wayleave Officer at Virgin Media who will liaise with the build teams.

Virgin Media only have four 'nodes' left to complete, which falls to the left and right hand side of Carr Lane in Dronfield Woodhouse. They were scheduled to be completed by May 2020 but will in fact be completed by January 2020.

The only land where they have not installed their infrastructure is on any unregistered land or in the Dronfield conservation area.

The cabinets are grey in colour in order to reflect heat rather than absorb it as temperature rises may affect the glass fibre contained within the cabinets. Virgin Media confirmed that the cabinets are covered in an anti-graffiti paint and that Derbyshire County Council also have access to this paint. There is a planned maintenance schedule of the cabinets by Virgin Media and any graffiti would be removed if found by an engineer.

The Community and Wayleave Officer offered to look into any assistance they could offer to help with the work needed on a pathway.

After Virgin Media has left Dronfield any issues can be reported directly to Virgin Media.

**Minutes of the Meeting of the Road Safety Advisory Committee
of Dronfield Town Council**

held in the Town Clerk's Office on Wednesday 13th November 2019

Present: Cllr L. Deighton, Cllr A. Foster, Cllr M. Foster (Chair) and Cllr M. Ireland

In attendance: J. Mitchell (Office Manger & PA to Town Clerk), PCSO Flower and John Harvey (Civic Society)

1. **Apologies**

Cllr. M. Hanrahan sent his apologies and Cllr M. Foster was running late so the meeting was chaired by Cllr A. Foster.

2. **Declarations of Interest**

There were no declarations of interest

3. **Parking Issues**

Members discussed complaints received by local residents regarding parking issues in different areas across the town including Bowshaw, Princess Road, Stubley Lane estate, Appletree Drive and Shakespeare Crescent.

It was RESOLVED to reprint 5,000 copies of a police leaflet about parking on pavements and to request match funding from the Civic Society to cover the expenditure.

It was RESOLVED that Cllr A. Foster would request a representative from Derbyshire County Council to attend the next Road Safety Committee Meeting to discuss potential parking restrictions around the train station.

Cllr M. Foster arrived at the meeting.

4. **Community Speed Watch**

PCSO Flower informed members that he is the local coordinator for the community speed watch. He also informed them that he would be running a speed watch training course on 30th November at St Andrews Community Church from 1pm.

It was RESOLVED to note this update.

5. **Any other business**

Cllr A. Foster raised a number of issues reported by Cllr M. Hanrahan.

Poor visibility of Carr Lane zebra crossing – this had already been raised at a previous meeting and Derbyshire County Council have informed us that the crossing in question has been marked for a full refurbishment which will include installation of high visibility LED type beacons and the addition of buff coloured anti-skid material. However they only anticipate this work being carried within the next couple of years.

It was RESOLVED to note this update.

Worn away road markings – a number of areas in Dronfield were highlighted where road markings have been worn away, however PCSO Flower confirmed that research showed that worn away road markings actually encouraged drivers to slow down.

It was RESOLVED to note this request.

Speeding vehicles approaching Coal Aston from Eckington – this information was passed on to PCSO Flower to monitor.

It was RESOLVED that PCSO Flower add this road to the list of speeding hotspots.

The Civic Society representative also raised a number of issues.

Zebra crossing on Chesterfield Road near the junction with Mill Lane - where vehicles are failing to stop for pedestrians to cross the road.

It was RESOLVED to email a list of all the local hotspots for parking and speeding issues through to PCSO Flower for further investigation.

Crossing on the High Street – a request was made for the support of the County Councillors to push this at County Council.

It was RESOLVED to note this request.

20 Zone - concerns were raised about the lack of enforcement and its effectiveness. A request was made that this be raised at County Council level.

It was RESOLVED to note this request.

6. **Date of next meeting**

It was RESOLVED to arrange the next meeting after Christmas.

Meeting closed at 11:00am.

**Notes of the meeting of the Environmental Committee
Held in the Town Clerks Office on Wednesday 13th November 2019 at 11:00am**

Present: Cllr L. Deighton, Cllr. A. Foster (Chair), Cllr M. Foster, Cllr. M. Ireland, Cllr W. Jones, Cllr. P. Parkin, Cllr. R. Spooner,

In attendance: J. Mitchell (Office Manager & PA to Town Clerk) and R. Dick (Outside Services Manager)

1. Apologies

There were no apologies.

2. Declaration of Interests

Cllr M. Foster declared a non-pecuniary interest as a member of the Lea Brook Valley Management Committee.

Cllr P. Parkin declared a non-pecuniary interest as a member of the Pioneer Health & Housing Society.

3. Tree Planting

Members received an update that three tree planting applications had been received from local residents. However both Cllr A. Foster and the Outside Services Manager were waiting for a response from Ferndale Garden Centre before anything else can be progressed.

Cllr M. Ireland also informed members that she had spoken with someone who would be willing to donate two oak trees to the Town Council.

Members were also informed that three trees, which have been donated by the Civic Society, will be planted in Sindelfingen Park on Wednesday 20th November at 11:30am.

It was RESOLVED to note these updates.

4. Tree Requests

Cllr P. Parkin requested that the Town Council donate a tree to a resident on the Pioneer Estate who will be turning 100 years old later in November. The tree will be planted on land owned and maintained by the Pioneer Health & Housing Society.

It was RESOLVED to donate one of the oak trees donated to the Town Council on to the resident for their 100th birthday.

Cllr P. Parkin informed members that Lenthall School would like to apply for a tree donation from the Town Council to plant at the school.

It was RESOLVED to donate one of the oak trees donated to the Town Council on to Lenthall School to plant within their grounds.

Cllr P. Parkin informed members that he had been approached by the Guides who would like to encourage their members to grow trees from seedlings and then donate them to the Town Council to plant on their land.

It was RESOLVED to accept the offer from the Guides but to monitor how many trees would need to be planted on council owned land.

Members also reviewed a request from a local resident for trees to be planted in the green space between Marsh Avenue, Somerfield Road and Avon Close.

It was RESOLVED to inform the resident that the Town Council do not own the land in question and are therefore unable to plant any trees there.

5. Electrical Charging Points

Members reviewed a quote to provide an electrical charging point at the council workshop, which was £1,600 + VAT excluding installation costs.

It was RESOLVED to request permission from the landlord of the council workshop to install an electrical charging point and to chase a further two quotes.

Members were also informed that NEDDC had begun installing two electrical charging points in the Civic Centre car park.

It was RESOLVED to wait and see how popular the charging points were in the Civic Centre car park before committing to installing any at Cliffe Park or Gorseybrigg car parks.

6. Wildflower Meadow

Council had previously agreed to install wildflower meadows at Jubilee Park and the Alma, however members discussed holding off on these areas at the moment.

Cllr M. Foster presented an option from the Lea Brook Valley Management Committee for the Town Council to fund the installation of a wildflower meadow in the Lea Brook Valley which would then be maintained by the volunteers from the Lea Brook Valley going forwards.

It was RESOLVED gain the cost of the funding required to create a wildflower meadow in the Lea Brook Valley before recommending to council.

It was RESOLVED to contact Pictorial Meadows and invite them to the next Environmental Committee Meeting but to also source other potential companies to use and gain a quote for creating a meadow at Sindelfingen Park.

7. Any other business

Chemicals on Verges – Cllr M. Ireland asked what chemicals were used on grass verges following an enquiry by a resident.

It was RESOLVED for Cllr A. Foster to work with NEDDC to create a response to send to the resident.

Car Emissions – Members discussed reports of residents leaving car engines running outside schools.

It was RESOLVED for Cllr A. Foster to raise this issue at Derbyshire County Council.

Virgin Media – Cllr W. Jones gave members feedback from the meeting with Virgin Media.

It was RESOLVED to note this feedback.

Gosforth Lodge – The Outside Services Manager informed members that LED lighting had now been installed at Gosforth Lodge and that he was now going to look at the cost of installing sensors so that the toilet lights only come when people are in.

It was RESOLVED to note this update.

8. Date of next meeting

It was RESOLVED the committee would meet again in the New Year.

Meeting closed at 11:50am

**Minutes of the Meeting of the Properties Advisory Committee
of Dronfield Town Council
Held in the Town Clerk's Office on Monday 18th November 2019 at 10:00am**

Present: Cllr. A. Foster, Cllr. A. Powell (Chair), Cllr. M. Hanrahan, Cllr. W. Jones and Cllr. R. Spooner

In attendance: A. Tristram (Town Clerk), J. Mitchell (Office Manager & PA to Town Clerk) and R. Dick (Outside Services Manager) and M. Yeomans (Mytec Group) (part)

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest.

3. CCTV

Members viewed a demonstration of the live CCTV cameras that Mytec Group could offer the town council. He advised that there may be a need for a Data Protection Officer within the Council and data sharing issues would also need to be resolved. The different manufacturers available were discussed. The ability to transmit the data via wi-fi or SIM card were also discussed.

It was RESOLVED that the Town Clerk circulate the current maps of the locations being looked at and that three quotes are gained for phase one of the installation which will be the Civic Centre and High Street and Cliffe Park and the bottom of Callywhite Lane and are brought back to the December Properties Committee meeting.

It was RESOLVED to invite PC Crook to the next Properties Committee Meeting.

4. Path Lighting

A quote was presented to member to replace the faulty floodlights on the path through the Leabrook Valley.

It was RESOLVED to recommend to council that the floodlights on the three columns are replaced with 60w fittings at a cost of £942.78.

5. Great Fire of Dronfield

Members reviewed feedback from a local resident regarding the fireworks at the Great Fire of Dronfield. The Outside Services Manager also reported on the state the land had been left in following the event.

It was RESOLVED to request Dronfield Woodhouse Sports and Social Club attend a meeting with the Town Council to discuss the matters raised by the resident and the Outside Services Manager.

6. Civic Hall Defibrillator

Members reviewed a quote to install an oval shaped cabinet to house the defibrillator on the outside of the Civic Hall.

It was RESOLVED to recommend to council that the oval shaped cabinet is purchased for a cost of £535.62 inc. VAT and that the current defibrillator is relocated to the outside of the building.

7. Cemetery Lodge

Members were informed of all the current issues that have been dealt with at Cemetery Lodge and the current tenancy agreement was discussed.

It was RESOLVED to inform Saxton Mee that following the completion of the current term that the tenants would need to continue on a periodic tenancy.

8. Any other business

The booking enquiry from the Police and the activities that Extreme Wheels wanted to undertake in the venue were discussed.

It was RESOLVED that the venue was not suitable for this booking and that the current booking within the venue was unwilling to relocate.

Members were informed that the resident who spoke at the November Council Meeting about Upper School Lane had been in touch to ask what was being done.

It was RESOLVED to inform the resident that County Councillor Alex Dale had taken the matter up with Derbyshire County Council.

The Town Clerk requested whether any future special rates for venue hire could be decided at the discretion of the Clerk and Chair of the Properties Committee.

It was RESOLVED to recommend to council to delegate any future special rates for venue hire to the Town Clerk in consultation with the Chair of the Properties Committee.

The Town Clerk informed members that documents relating to land on Carr Lane had now been located.

It was RESOLVED to go ahead and register the outstanding land at Carr Lane on the Dronfield Woodhouse Recreation Ground.

Members were given an update on the Workshop Unit lease, where a 5 year break clause has been agreed and the rent is to increase to £13,000 per annum.

It was RESOLVED to progress the new lease for the Workshop Unit with the 5 year break clause and the new rent.

The Town Clerk informed members that the land at Stonelow had now been registered with Land Registry and the lease was now ready to progress for the football and cricket clubs.

It was RESOLVED to progress with a 15 year lease term.

Members were informed that the current tenant at the Cliffe Park café had sold her business to a new owner who would be wanting to continue the lease after April 2020.

It was RESOLVED for the Town Clerk and Chair of the Properties Committee to meet with the potential new tenant.

Members were informed that a resident on Sheffield Road was using Town Council owned land as part of his garden and was using Town Council owned land to access his property.

It was RESOLVED to offer the resident the opportunity to purchase the land he is using as a garden but to maintain the land and give the resident rights of way over Council owned land.

Members were informed that the Civic Society, who have donated three trees to the Council, will be planting them in Sindelfingen Park on Wednesday 20th November at around 11:30am.

It was RESOLVED to note this update.

The meeting closed at 12:00noon.

**Minutes of the meeting of the Budget Advisory Committee
Of Dronfield Town Council
held in the Clerk's Office on Monday 18th November 2019 11.30am**

Present: Cllr A Foster, Cllr. R Welton, Cllr A Powell, Cllr R Spooner, Cllr W Jones

In attendance: A Tristram (Town Clerk) A. Hunt (RFO)

1. Apologies

None

2. Declaration of Interests

There were no declaration of interests

3. 20/21 Budget

Members discussed the initial budget draft for 2020-21.

It was RESOLVED to make the discussed amendments and to present the revised budget draft and review earmarked reserves at the next meeting.

4. Any other business

It was RESOLVED to set the next budget meeting on Monday 16th December at 11.15am.

Meeting closed 1.10pm

Minutes of the meeting of the
Cemetery Advisory Committee
held on Monday 18th November 2019 at 2.30pm
in the Clerks Office at Dronfield Town Council

Present: Cllr. M. Foster
Cllr. A. Hutchinson
Cllr. W. Jones
Cllr P. Wright (Chairman)
M. Lilleyman (Representative from Unstone Parish Council)

In attendance: Andrew Tristram – Town Clerk
Ronnie Dick – Outside Services Manager
Sheila Dunham – Alfred Dunham & Son Limited

1. Apologies

To receive apologies for absences

2. Declaration of Interests

M.Lilleyman declared an interest in item 3 – Cemetery Chapel as the representative from Unstone Parish Council regarding their proposal to cease contributing towards cemetery costs.

The Chair had invited Sheila Dunham from Alfred Dunham & Son Funeral Directors to the meeting in order to raise several comments about the cemetery.

Matters raised:

- a) Timeline for repair of the Cemetery Chapel - This was a concern as 75% of funerals were now non-religious and they use the Cemetery Chapel around 25 times per year.
- b) Request for Cemetery Staff to stand near the grave when they arrive at the Cemetery – Other Cemeteries provide a bereavement officer is on hand who stay at the graveside who are always on hand during the interment and also remove the sticks and deal with the sand. They would like Dronfield to provide a similar service
- c) Request for interments to take place up to 3pm on Friday afternoons – DTC staff currently finish on a Friday at 12.30pm. The Council make an additional charge of £135 for interments up to after 11am on Friday to cover overtime costs for two staff but not usually as late as 3pm.
- d) Can staff be trained to accept cemetery bookings if the usual member of staff is unavailable?

3. Cemetery Chapel

Members considered two estimates for repairs to the Cemetery Chapel.

It was RESOLVED to recommend to Council that the quotation from Limecraft is accepted subject to the supplier agreeing to the price for the work being fixed.

4. Unstone Parish Council

Members discussed a proposal from Unstone Parish Council to change the current joint arrangement and withdraw making any future contributions towards the costs of the cemetery.

It was RESOLVED that the current arrangements with Unstone Parish Council remain in place.

The Clerk was asked to contact Unstone Parish Council to request that the outstanding invoice for their contribution for 2019/20 is paid.

5. Complaint

Members considered a complaint made by a local resident in respect to the lack of CCTV in the cemetery and the current practice of leaving the gates open at night. Members were informed that a response had been given to the resident.

It was RESOLVED that members agreed with the response that had been given by the Clerk.

6. Bench request

Members considered a request for installation of a new bench in the cemetery by two grave owners.

It was RESOLVED that permission is given for a bench to be in the position indicated.

7. Drainage

Members discussed a complaint regarding flooding of houses on Cemetery Road as a result of water flowing from the Cemetery. The resident requested that the Council consider installing a gully system or an alternative solution to divert water away from their homes.

Outside Services were asked to put together a short report for consideration at the next Cemetery Committee Meeting.

8. Any Other Business

The Clerk circulated burial statistics for the period April – October 2019.

M. Lilleyman informed members that members of the public can download plans of Sheffield cemeteries from the Council website. Members were also informed of another website called Sheffield Indexers who host a website where members of the public can find information of interments.

9. Date of next meeting

It was agreed that the next meeting would take place on Monday 20 January at 2.30pm.

Meeting closed 3.39pm

Town Clerk's Report

Council Meeting to be held on 2nd December 2019

Items for Decision

Dronfest have requested free use of Cliffe Park and Gosforth Lodge on Saturday 8th August to hold the annual charity music festival.

Derbyshire County Council – Consultation is being conducted into reducing the opening hours at the Record Office, where parish and town council records are archived. The deadline for responding to the consultation is 22nd December 2019.

North East Derbyshire District Council – Eight nominations have been received for the two co-opted Parish Councillor vacancies on the District Councils Standards Committee. Each Parish and Town Council may now vote for up to two candidates. Completed ballot papers must be returned by 6th January 2020.

Items for Information

Stagecoach Consultation - the proposed route change via Newbold will not be happening so there will be no change to journey time. However from the end of January the 43 service will operate every 30 minutes instead of the current 20 minutes. However, Stagecoach will continue to maintain 4 service 43/44 journeys an hour towards Dronfield and on to Sheffield.

Correspondence Received

North East Derbyshire District Council - distributed the agenda and previous minutes for the District/Parish Liaison Group Business Meeting, which was scheduled to be held at Mill Lane on Monday 25th November 2019.

Derbyshire County Council – the Community Safety Unit has secured funding for 2019-20 to repeat the Clean-up project it has held in previous years. Community payback projects should provide work for up to approximately 7 offenders for a period of one day / approximately 7 hours. An application would need to be submitted if the town council would like to put forward a project.

Joanne Mitchell

Subject: FW: Grant Application

-----Original Message-----

From: John Aspinall

Sent: 08 November 2019 13:11

To: Joanne Mitchell <Joanne.mitchell@dronfield.gov.uk>

Subject: RE: Grant Application

Good Afternoon Jo,

The date for Dronfest 2020 has now been set for Saturday 8th August and I would like to ask if we could have the use of the park and Gosforth Lodge on that day for the event.

I look forward to hearing from you in the near future and if you need any further information from me, please do not hesitate to contact me.

Kind Regards
John Aspinall

Joanne Mitchell

From: Policy & Research (Commissioning Communities and Policy) <Policy.&Research@derbyshire.gov.uk>
Sent: 18 November 2019 10:30
To: Policy & Research (Commissioning Communities and Policy)
Subject: Record Office Consultation

Dear parish and town council


Many town and parish councils deposit their archives at Derbyshire Record Office. We would therefore like to make you aware that the Record Office is consulting about reducing its opening hours by a day per week, which may affect access to town and parish council archives.

If you would like to take part in the consultation, you can fill in a paper questionnaire at the Record Office or click here to do an online survey: www.derbyshire.gov.uk/recordofficeconsultation. The consultation closes on 22 December 2019.

Many thanks,

Sarah

Sarah Chubb | Archives and Local Studies Manager | Commissioning, Communities and Policy | Derbyshire County Council | Derbyshire Record Office, New Street, Matlock, DE4 3FE | Direct Dial: 01629 539201 | Reception: 01629 538347

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 **DERBYSHIRE RECORD OFFICE** Keep up to date by visiting our Blog: <http://recordoffice.wordpress.com>
.....

This email or email thread section has been classified PUBLIC - This email includes information which is not personal.

Action Grants – apply now for cash for community activities. Find out more on our [website](#).

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Controlled



Emma Alexander
Strategic Director – Commissioning
Communities and Policy
Derbyshire County Council
County Hall, Matlock
Derbyshire DE4 3AG

Council Switchboard 01629 580000

Extension
Direct Dial 01629 538462
Ask for Jonathan Butt
Our ref
Your ref:
Date: 15/07/2019
Email jonathan.butt@derbyshire.gov.uk

Dear Colleague

During 2018/19, Derbyshire County Council worked in partnership with the Derbyshire Lincolnshire Nottinghamshire & Rutland Community Rehabilitation Company and a graffiti removal contractor to undertake clean-up work across Derbyshire.

The Community Payback teams worked on sites which included countryside sites, recreation grounds, play areas, churchyards, bridleways, allotments, pathways and ditches. Most work involved cutting back bushes and vegetation and removing litter and fly tipping plus clearing a shallow stream of weeds. Work also included basic painting and decorating e.g., varnishing fences and benches and painting corridors and rooms in community buildings.

A number of sites had graffiti removed by the contractor including Derbyshire County Council structures such as subways, underpasses and bridges on roads and country side trails. Other schemes included alleyways, walls and railings and signage.

Positive feedback was received following the exercise along with the graffiti removal contractor and Probation receiving direct feedback from members of the public who indicated that they would like to see more of this type of work undertaken.

We have some funding for 2019/20 and you are invited to submit an application for the clean-up of suitable sites in your community.

Proposals will be sent to Community Rehabilitation Company (CRC) Community Payback Team and a graffiti removal contractor as appropriate.

Funding will be used for the graffiti removal and to support CRC supervisors and pay for any skips used.

Please note that sites belonging to private companies or sites belonging to private individuals cannot be included in this project. Graffiti on private sites will be considered on a case by case basis.

Background

Community Payback projects should provide work for up to approximately 7 offenders for a period of 1 day / approximately 7 hours.

They should also meet the following criteria

- It will benefit the local community
- It will not take paid work away from others
- No one will make a profit from the work
- It will be worthwhile and constructive
- Offenders will be seen to be positively contributing to the local community

Large sites are ideal and outdoor sites are preferred but indoor sites can be considered. Please note: Sites are assessed by Probation staff for Health and Safety purposes and work is not possible on roadsides or at heights above two metres. Toilet and washing facilities should be available.

The graffiti removal contractor are contracted on a weekly basis to carry out clean up works. Projects will be coordinated geographically.

This project is designed for one-off clean-ups of areas to improve the environment for the benefit of the community and reduce levels of anti-social behaviour etc. rather than on-going maintenance, for which other arrangements should be made.

Application

An application form has been developed which will allow proposers to clearly state where and what type of work is required along with providing local contact information. The nearest postcode is required for Health and Safety purposes. Sites can then be checked and details collated so that the work can be allocated to either the graffiti removal contractor or Probation Community Payback Teams who will be sent a copy of the application.

There will be a time lapse between requests being made and work carried out. Sites for graffiti removal will be collated geographically for the contractor and work for Probation Community Payback Teams has to be assessed and teams allocated. If a skip is required please identify a suitable site. Ordering a skip needs 10 days' notice after confirming work dates with Probation.

We request before and after photographs of proposed sites which will illustrate the level and type of work to be done and the result after the work has been carried out. Also any feedback is welcome.

Please complete the attached form and return by email to jonathan.butt@derbyshire.gov.uk or alternatively post to:

Jonathan Butt
Community Safety Unit,
Room Q10 (Stable Block),
County Hall, Matlock,
Derbyshire,
DE4 3AG

If you have any queries please telephone Jonathan Butt on 01629 538494.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. Butt', with a small dot at the end.

Jonathan Butt
Senior Community Safety Officer



North East Derbyshire District Council

Mr A Tristram
Clerk to Dronfield Town Council
Civic Hall
Dronfield Civic Centre
Dronfield
Derbyshire
S18 1PD

Our Ref: NC/AJD
Contact: Nicola Calver
Tel: 01246 217753
Date: 19 November 2019

RECEIVED
21 NOV 2019

Dear Mr Tristram

Further to my previous correspondence, I write to advise that eight valid nominations were received for the two co-opted Parish Councilor vacancies on the District Council's Standards Committee.

Each Parish and Town Council in the District may now vote for up to two candidates. Please take the enclosed ballot paper to your next meeting and ask Councilors to decide on which candidate(s) they prefer. In exercising their votes they should have regard to the candidate information which is also enclosed.

I would be grateful if you could let me have your completed ballot paper by 6 January 2020. The two candidates with the most votes will be appointed to the Committee.

Yours sincerely

Nicola Calver
Governance Manager

Standards/PC Reps Nominations – Letter to PCs - Voting/AJD

NORTH EAST DERBYSHIRE DISTRICT COUNCIL
CO-OPTED MEMBER VACANCY
BALLOT PAPER

VOTE FOR UP TO TWO CANDIDATES

THOMAS

Mike

Ashover Parish Council

SKINNER

Derrick

Clay Cross Parish Council

DEFFLEY

Kane

Eckington Parish Council

TAGG

Ian

Eckington Parish Council

BUTLER

Geoff

North Wingfield Parish Council

BROADHEAD

John

Stretton Parish Council

COLEMAN

Pat

Wingerworth Parish Council

HARPER

Cecilia

Wingerworth Parish Council

**NORTH EAST DERBYSHIRE DISTRICT COUNCIL
CO-OPTED MEMBER VACANCY**

CANDIDATE INFORMATION

**COUNCILLOR MIKE THOMAS
ASHOVER PARISH COUNCIL**

Assenters: Parish Councillors Richard Fidler and Helen Boffy

My working career has been within Financial Services in London, most of it with Prudential, an organisation which prides itself on its ethical standards. My roles were within operational management so I am very familiar with managing people related issues as well as ensuring adherence to corporate standards. I also had some specialist accountabilities in audit and governance. I left Prudential after 30+ years to set up my own company. Over a five year period I undertook contract roles in business analysis and process reviews. Now retired my voluntary roles include that of a Parish Councillor in Ashover.

**COUNCILLOR DERRICK SKINNER
CLAY CROSS PARISH COUNCIL**

Assenters: Parish Councillors Mick Holmes and Brian Wright

Presently a Parish Councillor for Clay Cross and represented Shirland as a District Councillor for eight years. On the District Council I served for four years as Chair of two Scrutiny Committees (Audit and Governance). I sit on the Parish Council Finance Sub-Committee and Planning and Environment Working Group, I also represent them on the Derbyshire Law Centre Management Committee.

At Standards it is important to be impartial and non-judgemental, irrespective of a person's political affiliation. I work diligently to represent my electorate. I further believe my knowledge and experience will be an asset to the Standards Committee.

**COUNCILLOR KANE DEFFLEY
ECKINGTON PARISH COUNCIL**

Assenters: Parish Councillors Jacqui Ridgway and David Landall

I have worked in local government since 2014 as Parish Councillor for Eckington South, School Governor, and Trustee of another school. I also work for Sheffield Hallam University in the Governance and Sector Regulation Department, working both in Committee Support and Information Governance. In all of these roles, as well as my Master's Degree, I have received training in equality analysis, ethics and have written and reviewed Policies and Articles of Government.

COUNCILLOR CECILIA HARPER
WINGERWORTH PARISH COUNCIL

Assenters: Parish Councillors Diana Ruff and Patricia Antcliff

Parish Councillor for 10 years. Attended all training relevant to being a Councillor. Past National Chairman Women's Section Royal British Legion, Welfare Officer of above, Retired Senior Nurse specialising in acute medicine and computer literate.

Joanne Mitchell

Subject: FW: Stagecoach Consultation

From: Matt Davies
Sent: 21 November 2019 08:25
To: Joanne Mitchell <Joanne.mitchell@dronfield.gov.uk>
Cc: Town Clerk <townclerk@dronfield.gov.uk>
Subject: RE: Stagecoach Consultation

Dear Joanne

Thank you for making contact.

The comments of the town council are noted and I can confirm that following the consultation the responses have been considered and the proposed route change via Newbold will not be happening so there will be no change to journey time.

The reduction in frequency will however be happening and from the end of January service 43 will operate every 30 minutes instead of the current 20 minutes. Whilst this clearly may be viewed as retrograde step, the service did in fact previously operate every 30 minutes until almost two and a half years ago when we increased frequency to every 20 minutes to encourage additional patronage so the service is going back to the way it was.

Regrettably the move has not worked and patronage has fallen 3% each year, largely because of changes in society such as online retailing, reduced town and city centre footfall, increasing congestion and rising car ownership, increased home working and the rising age of eligibility for ENCTS concessionary bus passes. It is therefore not sustainable to continue the service at the current frequency of 3 buses an hour towards Chesterfield. We will however be continuing to maintain 4 service 43/44 journeys an hour towards from Dronfield to Sheffield.

I am sorry that we cannot leave the service as now but we have consulted and modified the proposals in the light of the feedback received and the revision will go some way towards addressing your concerns.

Yours sincerely

MATT DAVIES
Managing Director
Stagecoach Yorkshire

Address: Unit 4 Eldon Arcade, Barnsley, South Yorkshire, S70 2JP.

Web: www.stagecoachbus.com **Twitter:** @StagecoachYrks

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Joanne Mitchell

From: Maher, Alan <Alan.Maher@ne-derbyshire.gov.uk>
Sent: 14 November 2019 13:57
To: Ashover Parish Clerk; 'Barlow Parish Clerk - Emma Smith'; 'Brackenfield Parish Clerk - Catherine Hedley'; 'Brampton Parish Clerk - E Boswell'; 'Calow Parish Clerk - Adrian Anderson'; Clay Cross Parish Clerk; Town Clerk; Eckington Parish Clerk; Grassmoor Parish Clerk; 'Heath and Holmewood PC - K Howe'; Holmesfield Parish Clerk; 'Holymoorside & Walton PC - Kate Brailsford'; Killamarsh Parish Clerk; Morton Parish Clerk; 'North Wingfield Parish Clerk - Yvonne Colverson'; Pilsley Parish Clerk; 'Shirland & Higham PC - Helen Dowson'; Stretton Parish Clerk; Sutton Cum Duckmanton Parish Clerk; Temple Normanton Parish Clerk; 'Tupton PC - Mrs Carol Lavell'; Unstone Parish Clerk; 'Wesington PC - Adrian Anderson'; Wingerworth Parish Clerk
Subject: District / Parish Liaison Group Business Meeting - MONDAY 25 NOVEMBER 2019 AT 5PM
Attachments: District&Parish Agenda 1125.doc; AGIN3 District&Parish 1125 - Notes.doc

Dear Colleagues, please find attached a copy of the agenda for the District / Parish Liaison Group Business Meeting. It will be held in the North East Derbyshire District Council (NEDDC) Council Chamber at Mill Lane on **Monday 25 November 2019 at 5pm.**

I look forward to seeing you at the meeting. But could you please let me know if you are unable to attend.

Best Regards

Alan

Alan Maher
Senior Governance Officer
North East Derbyshire District Council
2013 Mill Lane
Wingerworth
Chesterfield
Derbyshire
S42 6NG
Tel: 01246 217391
Email: alan.maher@ne-derbyshire.gov.uk

DISTRICT/PARISH LIAISON GROUP

BUSINESS MEETING

25 NOVEMBER 2019

COUNCIL CHAMBER – 5.00 PM



**North East
Derbyshire
District Council**

A G E N D A

1 Welcome and Introductions

2 Apologies for Absence

3 Notes of Last Meeting – 24 September 2019

4 Planning Applications – Advice on Submitting Comments

Presentation from Richard Purcell, Joint Head of Service – Planning

5 Update on the Election Process – General Election

Update from Sarah Sternberg, Joint Head of Service – Corporate Governance & Monitoring Officer

6 The Council's Climate Change Strategy

Update from Councillor Cupit.

7 Health and Safety Services

8 Any Other Business

It is proposed that this meeting will finish by 6.45 pm at the latest.

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

DISTRICT AND PARISH LIAISON GROUP BUSINESS MEETING

**NOTES FROM THE MEETING HELD ON 24 SEPTEMBER 2019 IN COUNCIL CHAMBER
AT MILL LANE**

Present:

Members from District Council/Parish/Town Councils

Councillor Pat Antcliff – NEDDC and Wingerworth Parish Council
Councillor William Armitage – NEDDC and Ashover Parish Council
Councillor Bette Hill – NEDDC and
Councillor Charlotte Cupit – NEDDC
Councillor John Funnell – NEDDC and Morton Parish Council
Councillor Craig Hodgson – Wingerworth Parish Council
Councillor Maggie Jones – NEDDC and Clay Cross Parish Council
Councillor Jeremy Kenyon – NEDDC and Eckington Parish Council
Councillor Heather Liggett – NEDDC and Shirland Parish Council
Councillor Guy Liggett – Shirland and Higham Parish Council
Councillor Phil Reaney – Holmesfield Parish Council
Councillor Diana Ruff – NEDDC and Wingerworth Parish Council
Councillor P Stevenson – Pilsley Parish Council
Councillor Martin Thacker – NEDDC and Holymoorside and Walton Parish Council
Councillor Jackie Wood – Grassmoor Parish Council

Parish Clerks

Helen Dowson – Shirland and Higham Parish Council
Philip Woodward – Pilsley Parish Council
Charlotte Taylor – Wingerworth Parish Council

Also Present

Dan Swaine – Chief Executive
Sarah Sternberg – Head of Corporate Governance and Monitoring Officer
Karen Hanson – Strategic Director - Place
Lee Hickin – Strategic Director - People
Steve Brunt – Head of Streetscene
Steve Lee – Strategic Partnership Co-ordinator
Tris Burdett – Partnership Development Officer
Nicola Calver – Governance Manager

DPLG/1/19-20 Election of Chair

Councillor M Thacker, MBE was proposed and seconded for the role of Chair for the District/Parish Liaison Group and therefore was duly elected to that role for the current Municipal Year.

DPLG/2/19-20 **Chair's Welcome and Introductions**

Following his election as Chair of the Group, Councillor Martin Thacker, MBE welcomed everyone to the District/Parish Business Meeting. He thanked those present for attending and welcomed items for discussion at a future meeting.

DPLG/3/19-20 **Apologies for Absence**

Apologies for absence from the meeting were received from Councillor Tracy Reader.

Apologies were also received from parish clerks – Sara Atkinson (Ashover), Roy Ackrill (Grassmoor, Hasland & Winsick), Susan Coldwell (Killamarsh) and from parish councillors – C Lacey (Killamarsh) and Ann Clark (Sutton-cum-Duckmanton).

DPLG/4/19-20 **Notes of Last Meeting**

The Group gave consideration to the Action Notes of the District/Parish Liaison Group held on 30 January 2019 and noted their content.

It was AGREED that the Action Notes of the District and Parish Liaison Group held on 30 January 2019 be agreed as a correct record.

DPLG/5/19-20 **Presentation by the Partnerships Team**

The Leader welcomed and introduced Tris Burdett, Partnership Development Officer, and invited her to give her presentation to the group on the Healthy North East Derbyshire Partnership.

Mrs Burdett explained that the Healthy NED Partnership had been created in 2015 with the aim to improve health and wellbeing for residents in North East Derbyshire District using funding from Derbyshire County Council. The Partnership commissioned projects based on need and local issues and the contracting of the project and the monitoring was undertaken by the Partnerships Team at North East Derbyshire District Council (NEDDC). It was advised that the annual allocation of funding had been reduced by £20,000 during the previous municipal year.

The key objectives of the Partnership were:-

- Building Healthy Communities;
- Promoting Health Lifestyles;
- Supporting Access to Effective Health and Social Care;

A number of key projects had been identified which included "Working Together for Older People" – delivered by Age Concern Chesterfield and District, with the aim to grow and sustain infrastructure of groups supporting older people. Another project highlighted was "Positive for Young People", which was operating in all three senior schools within the

District, with the overall aim to support students who self-harm or were at risk of doing so.

In order to target activity in areas of greatest need, prioritisation had taken place in areas such as Grassmoor, Shirland and Clay Cross.

The Group was informed of the Social Connectedness Project, a two year project commencing in October 2019 to target loneliness and isolation where a negative impact was made on health and wellbeing of residents. This District wide project had a ring-fenced allocation of £57,750 from public health funds and would be run by Derbyshire Voluntary Action.

Contact details were given to those present in order for Parish Councils to identify any person or group within their parishes which might benefit from one of the projects managed through the partnership.

AGREED – That the presentation be noted.

DPLG06/19-20 **NEDDC Council Plan**

Karen Hanson, Strategic Director – People, presented the new NEDDC Council Plan to the meeting. The previous Corporate Plan had expired as at 31 March 2019 with transitional arrangements in place until after the Local Elections in May. Drafting of a new Council Plan had commenced in June 2019 and was subject to a process of development and consultation resulting in full Council approval in September 2019.

The key priorities of the Plan were:-

- Our Residents
- Our Environment
- Our Services
- Our Economy

All of the priorities were underpinned by values, and finance and performance management, with a holistic approach for the Council to work together for the betterment of all.

The Plan also set out the vision for the District and the values and aims for the Authority to achieve the vision. The Plan also pledged to undertake an annual review on the delivery of the Plan and would be considered on an annual basis at full Council.

A consultation period had been undertaken during the development process with 220 responses received from a variety of stakeholders including parish councillors and the citizens' panel.

When questioned around delivery methods the Strategic Director – People advised that the targets within the Plan would become business as usual. In order to fund the aims and objectives the Council was dedicating time to

find ways to take advantage of financial initiatives, re-negotiate contracts, sell services and re-purpose some its existing resources.

Parish councillors requested an open dialogue around how the Council was performing against the new Council Plan.

AGREED – That the Council Plan 2019 – 2023 be noted.

DPLG/7/19-20 **Climate Change Update**

Councillor Charlotte Cupit, Portfolio Holder for Environment and Climate Change presented an update to the Group detailing the Council's response to the climate and ecological emergency and its Climate Change Action Plan 2019-30.

In demonstrating that the climate and ecological emergency was at the heart of the priorities of the new Administration, a detailed Motion and Climate Change Action Plan was presented and adopted at meeting of full Council in July 2019. Following cross party support at that meeting a Climate Change Sub-Group was set up involving Members from across the political representation. The Council's aim of a net 100% reduction in carbon emissions by 2030 required the Council to consider systematic transformation and a change in its behaviours. This would be done in tandem with reducing carbon emissions by increasing bio-diversity and tackling waste.

The Climate Change Action Plan 2019-30 encompassed 70 actions across 8 themes:

- 1 Sustainable buildings and workplaces
- 2 Renewable energy
- 3 Low carbon fleet
- 4 Transport
- 5 Planning
- 6 Community and collaboration
- 7 Biodiversity
- 8 Procurement

Each action would be monitored for progress and, since adoption in July, funding had been secured for the installation of electric vehicle charging points. Dronfield was the first installation with more sites identified on the way. Further, the Council was leading the way on home energy improvements and efficiencies through the Healthy Homes Programme and working with local businesses to reduce energy consumption, improve efficiency and consider renewable energy sources across Council buildings. This included installing LED lighting in the Council's leisure centres. Councillor Cupit advised that 11 schools across the District had been awarded an eco-schools grant to fund a wide range of projects with a new phase of grants open for bids from April 2020.

An Eco-Conference would be held annually which would involve businesses schools and local Councils. The Council had pledged to introduce wildlife corridors and develop a wild planting policy. In its bid to encourage re-cycling and reduce waste it was also tackling litter, fly-tipping and plastic pollution. Community clean ups were key to the success and support for parish councils could be found through the Keep Britain Tidy Scheme.

Feedback from parish councillors was positive and it was confirmed that performance management against targets would be reported at regular intervals and that the aims in the Plan were established using true benchmarks.

AGREED – That the presentation be noted.

DPLG/8/19-20 **Streetscene Services**

The Leader introduced Steve Brunt, Head of Streetscene, to the Group and opened the floor to questions from parish councillors in relation to waste collection, street cleansing, grounds maintenance and fleet transport maintenance. The comments and questions received confirmed the following points:-

- Lead officers within Streetscene would visit parish councils to discuss issues such as grass verges and grass cutting;
- Residents across the District had concerns around track marks and mess from grass cutting vehicles;
- Weed control across the District was rotational and feedback on problem areas was welcomed;
- Parish councillors requested year round disposal of green bins for a nominal charge. Councillor Cupit advised on this matter that new legislation was awaited and further advice on this matter would be forthcoming;
- Advice on clinical waste would be publicised within the next edition of NED News magazine;
- PPE equipment was provided to all Council employees working within the Streetscene department in line with regulations;
- In response to a request for a waste recycling facility within the District the Chief Executive advised that Derbyshire County Council had recently mothballed plans for developing a household waste recycling centre due to funding issues.

DPLG/9/19-20 **Code of Conduct, Ethics and Governance**

Sarah Sternberg, Monitoring Officer and Nicola Calver, Governance Manager gave a presentation to parish councillors around Governance, Ethics, and the Code of Conduct. They covered areas such as the role of the Parish Council, its legal obligations and its powers, as well as the role of parish councillors and the importance and role of Parish Council meetings.

Each Parish Council was required to have their own Code of Conduct which could be reviewed at any time or the Parish Council could choose to adopt the Code of Conduct operated by NEDDC. Each Code of Conduct should be focused around the seven principles of public life which were:-

- 1 Leadership;
- 2 Selflessness;
- 3 Honesty;
- 4 Accountability;
- 5 Integrity;
- 6 Objectivity;
- 7 Openness.

The key behaviours expected of all Councillors included:-

- Dealing with people fairly, appropriately and impartially;
- Acting in accordance with the Council's policies and procedures;
- Not allowing external pressures to deter Councillors from acting in the interests of the Council or community;
- Listening to the interests of all parties and taking relevant advice and information into consideration.

Politeness was a key factor discussed.

The Monitoring Officer reminded parish councillors that disclosable pecuniary interests must be disclosed within 28 days of being elected and that there was a legal responsibility on each Member to update their Register of Interests when a change occurred.

The advice offered on disclosure of DPIs was to disclose it at the relevant meeting, ensure that if the interest was not registered that the Monitoring Officer was notified and interest forms changed within 28 days of the disclosure, and that the Councillor should not participate in any discussion of the matter and not vote in any decision taken. It was best practice to leave the room whilst any discussion took place around a matter from which a Councillor had an interest.

Parish Councillors were advised that the District Council had adopted recently its own guidance note for social media, which was published within its working Constitution. The guidance was devised to advise Councillors with particular regard to issues such as standards, libel, copyright, data protection, bias and pre-determination as well encouraging good manners on-line. The guidance made explicit reference to how aspects of the Code of Conduct for Members would apply to on-line activity, in the same way as they do to any other Councillors' use. This is important especially when an individual has a social media account and they comment both as a councillor and as an individual.

AGREED – That the presentation be noted.

DPLG/10/19-20 Any Other Business

There was no business to be considered under this item.

Meeting closed at 6.42 pm

DPLG 0924 Notes

Joanne Mitchell

From: Town Clerk
Subject: FW: Community Safety Clean Up
Attachments: 2019 11 18 2018 2019 Letter.doc; 2019 2020 Cleanup Application Form.doc

From: Policy & Research (Commissioning Communities and Policy) [mailto:Policy.&Research@derbyshire.gov.uk]
Sent: 18 November 2019 14:31
To: Policy & Research (Commissioning Communities and Policy) <Policy.&Research@derbyshire.gov.uk>
Subject: Community Safety Clean Up

Dear parish and town council

The Community Safety Unit has secured funding for 2019-20 to repeat the Clean-up project which we have done in previous years, please find attached a covering letter explaining the scheme and an application form. Please submit a completed form for any work which fulfils the criteria to Jonathan.Butt@derbyshire.gov.uk or send to Jonathan Butt, Room Q10 Stable Block, County Hall, Matlock DE4 3AG.

Many thanks,

Jonathan Butt | Senior Community Safety Officer | Community Safety Unit | Commissioning, Communities and Policy | Derbyshire County Council | County Hall, Matlock, Derbyshire DE4 3AG | Direct Dial 01629 538462 | Mobile 07771980107|

Visit us at www.derbyshire.gov.uk | | Follow us on Twitter | Find us on Facebook

 **website:** www.saferderbyshire.gov.uk



Emma Alexander
Strategic Director – Commissioning
Communities and Policy
Derbyshire County Council
County Hall, Matlock
Derbyshire DE4 3AG

Council Switchboard 01629 580000

Extension
Direct Dial 01629 538462
Ask for Jonathan Butt
Our ref
Your ref:
Date: 15/07/2019
Email jonathan.butt@derbyshire.gov.uk

Dear Colleague

During 2018/19, Derbyshire County Council worked in partnership with the Derbyshire Lincolnshire Nottinghamshire & Rutland Community Rehabilitation Company and a graffiti removal contractor to undertake clean-up work across Derbyshire.

The Community Payback teams worked on sites which included countryside sites, recreation grounds, play areas, churchyards, bridleways, allotments, pathways and ditches. Most work involved cutting back bushes and vegetation and removing litter and fly tipping plus clearing a shallow stream of weeds. Work also included basic painting and decorating e.g., varnishing fences and benches and painting corridors and rooms in community buildings.

A number of sites had graffiti removed by the contractor including Derbyshire County Council structures such as subways, underpasses and bridges on roads and country side trails. Other schemes included alleyways, walls and railings and signage.

Positive feedback was received following the exercise along with the graffiti removal contractor and Probation receiving direct feedback from members of the public who indicated that they would like to see more of this type of work undertaken.

We have some funding for 2019/20 and you are invited to submit an application for the clean-up of suitable sites in your community.

Proposals will be sent to Community Rehabilitation Company (CRC) Community Payback Team and a graffiti removal contractor as appropriate.

Funding will be used for the graffiti removal and to support CRC supervisors and pay for any skips used.

Please note that sites belonging to private companies or sites belonging to private individuals cannot be included in this project. Graffiti on private sites will be considered on a case by case basis.

Background

Community Payback projects should provide work for up to approximately 7 offenders for a period of 1 day / approximately 7 hours.

They should also meet the following criteria

- It will benefit the local community
- It will not take paid work away from others
- No one will make a profit from the work
- It will be worthwhile and constructive
- Offenders will be seen to be positively contributing to the local community

Large sites are ideal and outdoor sites are preferred but indoor sites can be considered. Please note: Sites are assessed by Probation staff for Health and Safety purposes and work is not possible on roadsides or at heights above two metres. Toilet and washing facilities should be available.

The graffiti removal contractor are contracted on a weekly basis to carry out clean up works. Projects will be coordinated geographically.

This project is designed for one-off clean-ups of areas to improve the environment for the benefit of the community and reduce levels of anti-social behaviour etc. rather than on-going maintenance, for which other arrangements should be made.

Application

An application form has been developed which will allow proposers to clearly state where and what type of work is required along with providing local contact information. The nearest postcode is required for Health and Safety purposes. Sites can then be checked and details collated so that the work can be allocated to either the graffiti removal contractor or Probation Community Payback Teams who will be sent a copy of the application.

There will be a time lapse between requests being made and work carried out. Sites for graffiti removal will be collated geographically for the contractor and work for Probation Community Payback Teams has to be assessed and teams allocated. If a skip is required please identify a suitable site. Ordering a skip needs 10 days' notice after confirming work dates with Probation.

We request before and after photographs of proposed sites which will illustrate the level and type of work to be done and the result after the work has been carried out. Also any feedback is welcome.

Please complete the attached form and return by email to jonathan.butt@derbyshire.gov.uk or alternatively post to:

Jonathan Butt
Community Safety Unit,
Room Q10 (Stable Block),
County Hall, Matlock,
Derbyshire,
DE4 3AG

If you have any queries please telephone Jonathan Butt on 01629 538494.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. Butt', with a stylized flourish above the name.

Jonathan Butt
Senior Community Safety Officer

**Derbyshire County Council
Community Safety Clean Up Project – 2019/20**

<i>Office use only:</i>	
<i>Reference Number:</i>	<i>Date received:</i>
<i>Date passed to Probation or Contractor:</i>	

Contact Details

Name:	Organisation and role (if applicable)
Telephone:	Email:
<i>Address:</i>	

Probation Community Payback projects should provide work for up to 10 offenders for a period of 1 day / approximately 7 hours (or multiples of this). They should also meet the following criteria

- It will benefit the local community
- It will not take paid work away from others
- No one will make a profit from the work
- It will be worthwhile and constructive
- It does not represent on-going maintenance of a site.
- Offenders will be seen to be positively contributing to the local community

Graffiti removal projects involve a team of 2 staff who are contracted to carry out the work. Smaller projects will be coordinated geographically.

Projects

Details of project– Please note that work benefiting private business or individuals cannot be included in this project

Project name (relevant to location and work required) :
--

Location and postcode (Postcode is a necessity for Health and Safety reasons)
--

<i>Maps can sometimes be useful - please insert here or attach</i>	
Ownership of site e.g. DCC, District, Parish DCC	

Probation Community Payback - work required <i>Please put a tick in relevant box and add any information about the work required</i>			
Description of work	Tick	Description of work	Tick
Cutting back vegetation / bushes / trees		Painting and decorating	
Ditch /site clearance		Site preparation	
Removing fly tipping /litter picking			
Other , please explain:			

Timescale for work to be done (<i>Please tick</i>)	Tick
1 to 3 months	
Anytime	
Seasonal preferences or restrictions (<i>please explain e.g. nesting bird restrictions</i>)	
Is a skip required?	
What type of material will be put in the skip – <i>e.g. Lighter materials - branches, vegetation, paper, cans. Or denser materials e.g., bricks, concrete, metal, wood etc. .</i> <i>Please note that tyres should not be put in skips as there is a cost attached to disposal.</i>	

<p>What sort of quantities are involved? <i>This helps determine size of skip to be used eg 4 cu metre /8 cu metre/12 cu metre (for lighter materials usually vegetation)</i></p>
<p>Location of skip – <i>note that skips are best sited off road where possible as permits have to be obtained for skips on the highway. At least 7 days' notice is required for skips. Please think about access and turning for driver.</i></p>

<p>Graffiti removal contractor – work required <i>Please put a tick in relevant box and add any information about the work required</i></p>	
Description of work	Tick
Graffiti removal e.g. pressure wash	<input type="checkbox"/>
Painting out graffiti	<input type="checkbox"/>
Other, please explain:	<input type="checkbox"/>

Where possible:

Please provide photographs of sites to be cleaned up to indicate the extent of the problem / graffiti.

Please provide photographs of sites when work complete.

If possible please send electronically or to the address below.

Funding is available to support Probation teams and provide equipment such as skips. Details of work required, work done and supporting photographs and feedback are vital for evaluation, to evidence spend and promote the project to potential clients and funding providers.

Please return completed application form along with any photographs (preferably electronically) to:

jonathan.butt@derbyshire.gov.uk or

**Jonathan Butt,
Senior Community Safety Officer
Community Safety Unit (Room Q10),
Derbyshire County Council,
County Hall,
Matlock,
Derbyshire, DE4 3AG.**

Probation assessment

Date of assessment:
Name of assessor:
Contact number /email of assessor:
Estimate – work planned:
Estimate - Number of days to complete work:
Estimate - Dates work to be done:
Date/s work done

Appendix 6 – Financial Reports

6 - 1 Schedule of Payments for October 2019

6 - 2 Schedule of Receipts for October 2019

6 - 3 Bank Reconciliation at 31st October 2019

6 - 4 Income and Expenditure to 31st October 2019

At : 11:55

BANK ACCOUNT-NO 1

List of Payments made between 01/10/2019 and 31/10/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/10/2019	BACS B/L Pymnt Page 2470	BACS Pymnt	6,412.52		BACS B/L Pymnt Page 2470
05/10/2019	NEDDC CLIFF PARK	ddr	486.00		Rates 2019/20 - Gosforth Lodge
05/10/2019	NEDDC - CHURCH ST CAR PARK	ddr2	119.00		Rates - 2019/20 - Church Stree
05/10/2019	NEDDC - COAL ASTON	ddr3	432.00		Rates 2019/20 - Coal Aston
05/10/2019	NEDDC - CIVIC HALL	ddr4	2,455.00		Rates 2019/20 - Civic Hall
07/10/2019	BACS B/L Pymnt Page 2471	BACS Pymnt	100.00		BACS B/L Pymnt Page 2471
07/10/2019	NEDDC - DRONFIELD	ddr5	147.00		Rates 2019/20 - Dron Woodhouse
09/10/2019	Gamma Business Communications	ddr	116.65		Telephone line/calls - Sept
09/10/2019	Plusnet PLC	ddr2	52.43		Broadband - Civic Hall- Oct
09/10/2019	OPUS - 42 Cemetery Road (Lodge	ddr3	38.25		Electric - Cemetery - Sept
09/10/2019	HSBC Bank Plc	ddr4	22.24		Bank charges - Aug/Sept
09/10/2019	British Gas Trading Ltd	ddr5	170.50		Gas - Civic Hall - Sept
09/10/2019	HSBC Bank Plc	ddr6	28.68		Electronic bank charges - Aug
10/10/2019	TalkTalk	DDR	27.00		Broadband - Works Unit
14/10/2019	Post Office Ltd	ddr	4,667.47		Tax & NI - Sept 19
14/10/2019	O2 Direct Debit	ddr	52.12		Mobiles -Mcafee - TO CREDIT
14/10/2019	NEDDC Cemetery Lodge	ddr2	614.00		Rates 2019/20-Cemetery/Chapel
14/10/2019	NEDDC - WORKS UNIT	ddr3	476.00		Rates 2019/20 - Works Unit
14/10/2019	FuelGenie	ddr4	341.15		Fuel - Vehicles/Machines -Sept
15/10/2019	HSBC BACS Salaries - OCT	BACS	17,005.06		HSBC BACS Salaries - OCT
15/10/2019	Guideacre (Grant Award)	200123	400.00		Guideacre - chq 200123
15/10/2019	Dronfield Parish Young Voices	200125	500.00		Dronfield Y/Voices chq 200125
16/10/2019	BACS B/L Pymnt Page 2476	BACS Pymnt	3,741.92		BACS B/L Pymnt Page 2476
21/10/2019	Dronfield Young Voices	200125CXL	-500.00		Cancel Cheque 200125
21/10/2019	Dronfield Parish Church-Voices	200126	500.00		re-issue Chq 200126
21/10/2019	Spitfire Network Services Ltd	ddr	39.60		Alaem line rental - Oct
21/10/2019	OPUS - Cliffe Park	ddr10	722.16		Electric - Cliffe Park - Sept
21/10/2019	OPUS - Main Pavillion Stonelow	ddr11	154.98		Electric - Stonelow main - Sep
21/10/2019	OPUS - Coal Aston Pavilion	ddr12	41.54		Electric - C/Aston Pav - Sept
21/10/2019	OPUS - Unit Callywhite Lane	ddr13	588.58		Electric - Works Unit - Sept
21/10/2019	Contract Natural Gas Ltd	ddr2	68.78		Gas - Stonelow - September
21/10/2019	Contract Natural Gas Ltd	ddr3	124.79		Gas - Gosforth Lodge - Sept
21/10/2019	IRIS Payroll Solutions Ltd	ddr4	22.85		Auto rrolment package - Sept
21/10/2019	OPUS - Civic Hall	ddr7	901.18		Electric - Civic Hall - -Sept
21/10/2019	OPUS - Church Street	ddr8	13.04		Electric - Church St - Sept
21/10/2019	OPUS - Small Pavillion Stone	ddr9	19.50		Electric - Stonelow - Sept
22/10/2019	Water Plus	ddr5	35.76		Water - C/Aston Pav - Jul-Sep
22/10/2019	Personnel Advice & Solutions L	ddr6	120.00		Purchase Ledger Payment
25/10/2019	DEA - Attachment Order payment	DDR	168.91		DEA - Attachment Order payment
28/10/2019	IDMobile	ddr	5.00		sim card for tablet - Oct
31/10/2019	Westfield Health Direct D	ddr2	66.15		Westfield deductions - Oct
31/10/2019	Water Plus	ddr3	65.78		Water -Stonelow- 24/7-15/10/19
31/10/2019	BACS B/L Pymnt Page 2482	BACS Pymnt	39,070.80		BACS B/L Pymnt Page 2482
31/10/2019	BACS B/L Pymnt Page 2486	BACS Pymnt	25,294.33		BACS B/L Pymnt Page 2486

Total Payments	105,928.72
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List of Purchase Ledger BACS Payments

Ledger : 1

Month : 7

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
06/10/2019	AUG-OCT	Gravedigging x 5		900.00	0.00	900.00	0.00
06/10/2019	TRENCH	Trenchwork/Cable ducts -C/Park		2,856.00	0.00	2,856.00	0.00
				0.00		3,756.00	

Above paid on : 31/10/2019 BACS No LAVER

Supplier : Lightwood Sports Groundcare Ltd

LIGHTWOOD

14/10/2019	3008	Grounds maintenance - Oct		2,196.00	0.00	2,196.00	0.00
14/10/2019	3009	Bowling/ Football maintenance		3,780.00	0.00	3,780.00	0.00
				0.00		5,976.00	

Above paid on : 31/10/2019 BACS No LIGHTWOOD

Supplier : Mail Order Online (We R Christmas)

MAILORDER

11/10/2019	3130	Indoor wreaths / lights -Civic		274.89	0.00	274.89	0.00
11/10/2019	3131	Indoor Lights-Bulb Stringsx10		77.94	0.00	77.94	0.00
				0.00		352.83	

Above paid on : 31/10/2019 BACS No MAILORDER

Supplier : North East Derbyshire District Council

NEDDCNORMA

28/10/2019	DV20114437	Pedestrian access- Marsh Ave		1.00	0.00	1.00	0.00
				0.00		1.00	

paid by dar.

Above paid on : 31/10/2019 BACS No NEDDCNORM

Supplier : Procheck Electrical Ltd

PROCHECK

20/09/2019	1996	Stonelow-Fire Extng/light		259.20	0.00	259.20	0.00
				0.00		259.20	

Above paid on : 31/10/2019 BACS No PROCHECK

Supplier : Trade UK Account

SCREWFIX

11/09/2019	1008348236	Guttering repairs - G/Lodge		35.05	0.00	35.05	0.00
				0.00		35.05	

Above paid on : 31/10/2019 BACS No SCREWFIX

Supplier : Shelter Maintenance Ltd

SHELTERMAI

30/10/2019	12718	Bus shelter panel-Gosforth		478.80	0.00	478.80	0.00
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List of Purchase Ledger BACS Payments

Ledger : 1

Month : 7

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Arden Winch & Co Ltd			ARDEN				
09/10/2019	592768	disinfectant/bags/bleach-Stock		695.92	0.00	695.92	0.00
24/10/2019	594283	Bleach - Stock		15.66	0.00	15.66	0.00
31/10/2019	CN595408	Credit for Safety Boots		-40.51	0.00	-40.51	0.00
					0.00	671.07	
Above paid on : 31/10/2019						BACS No ARDEN	
Supplier : Av Irrigation Ltd			AVIRRIGATI				
11/10/2019	10/052	Irrigation decomission -CAston		107.28	0.00	107.28	0.00
					0.00	107.28	
Above paid on : 31/10/2019						BACS No AVIRRIGATI	
Supplier : Broxap Limited			BROXAP				
31/10/2019	INV256039	Dog Waste Bins x 10		1,848.00	0.00	1,848.00	0.00
					0.00	1,848.00	
Above paid on : 31/10/2019						BACS No BROXAP	
Supplier : Classic Windows Dronfield Ltd			CLASSIC				
14/10/2019	10084	Glass panel - Civic rear door		40.30	0.00	40.30	0.00
					0.00	40.30	
Above paid on : 31/10/2019						BACS No CLASSIC	
Supplier : Derbyshire County Council			DCC				
02/10/2019	800063907	Hardware Maint-1.4.19-31.3.20		1,080.00	0.00	1,080.00	0.00
					0.00	1,080.00	
Above paid on : 31/10/2019						BACS No DCC	
Supplier : DCC Superannuation Fund			DCCSUPER				
15/10/2019	OCT2019	Superannuation - October 2019		6,035.03	0.00	6,035.03	0.00
					0.00	6,035.03	
Above paid on : 31/10/2019						BACS No DCCSUPER	
Supplier : Dronfield Horticultural Society			DRONHORT				
30/09/2019	WINTER2019	Winter bedding plants x 6000		2,300.00	0.00	2,300.00	0.00

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 7

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier :		Wicksteed Leisure Ltd	WICKSTEED				
18/03/2019	DU836500	<i>Birches Fold Play Area</i>		78,000.00	0.00	78,000.00	0.00
18/03/2019	DU836501	<i>Lundy Road Play Area</i>		42,000.00	0.00	42,000.00	0.00
11/04/2019	0000805607	<i>Burches Fold- Stanchion Refurb</i>		741.10	0.00	741.10	0.00
31/08/2019	ON ACC 0	<i>BACS B/Pymnt P</i>		-78,000.00	0.00	-78,000.00	0.00
18/10/2019	CN359	<i>Wicksteed - Credit Note</i>		-741.10	0.00	-741.10	0.00
18/10/2019	CN360	<i>Wicksteed - Credit Note</i>		-2,929.20	0.00	-2,929.20	0.00
					0.00	39,070.80	
Above paid on :				31/10/2019	By BACS No WICKSTEED		
PAYMENT TOTALS					0.00	39,070.80	

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 7

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier :		North East Derbyshire District Council	NEDDCNORMA				
01/10/2019	DV20113808	2 x 1100L bins - Civic Hall		1,069.12	0.00	1,069.12	0.00
01/10/2019	DV20114156	3 x 1100L Bins - Cliffe Park		1,603.68	0.00	1,603.68	0.00
01/10/2019	DV20114254	2 x 1100LBins - Dog Waste		1,069.12	0.00	1,069.12	0.00
					0.00	3,741.92	
				Above paid on :	16/10/2019	By BACS No	NEDDCNORM
PAYMENT TOTALS					0.00	3,741.92	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 7

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : A.J.S Diagnostics Ltd			AJSERVICES				
20/09/2019	7944	YT63 XFN - Service & MOT		294.12	0.00	294.12	0.00
20/09/2019	7948	NV55 JXR - Bulb lights & MOT		50.00	0.00	50.00	0.00
					0.00	344.12	
Above paid on : 04/10/2019						BACS No AJSERVICES	
Supplier : Amberol Ltd			AMBEROL				
25/09/2019	19111	Window box- self water liners		133.19	0.00	133.19	0.00
25/09/2019	19112	Basket liners-self watering		1,097.04	0.00	1,097.04	0.00
					0.00	1,230.23	
Above paid on : 04/10/2019						BACS No AMBEROL	
Supplier : Alfred Dunham & Son Ltd			DUNHAM				
28/09/2019	547618	Sawn Timber/Postcrete		136.86	0.00	136.86	0.00
					0.00	136.86	
Above paid on : 04/10/2019						BACS No DUNHAM	
Supplier : G & L Fletcher			G & L FLET				
30/09/2019	GF/PM/512	Lease of works unit - Sept		1,099.99	0.00	1,099.99	0.00
					0.00	1,099.99	
Above paid on : 04/10/2019						BACS No G&LFLET	
Supplier : Heron Publications Ltd			HERONPUBLI				
20/09/2019	PP272	Leaflets - Neighbourhood Plan		526.00	0.00	526.00	0.00
					0.00	526.00	
Above paid on : 04/10/2019						BACS No HERONPUBLI	
Supplier : Hussey Seatway Ltd			HUSSEYSEAT				
13/09/2019	18469	Retractable seating - Service		744.00	0.00	744.00	0.00
					0.00	744.00	
Above paid on : 04/10/2019						BACS No HUSSEYSEAT	
Supplier : Intruder Alarm Systems			IAS				
30/09/2019	10413	Battery for alarm - cem lodge		4.62	0.00	4.62	0.00

At : 11:55

BANK ACCOUNT-NO 1**Cash Received between 01/10/2019 and 31/10/2019**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/10/2019	Sales Recpts Page 4175		Sales Recpts Page 4175	307.00
01/10/2019	Sales Recpts Page 4176		Sales Recpts Page 4176	307.00
03/10/2019	Sales Recpts Page 4172		Sales Recpts Page 4172	307.00
04/10/2019	Sales Recpts Page 4173		Sales Recpts Page 4173	307.00
04/10/2019	Xmas Stall - N Donohoe	bacs	Xmas Stall - N Donohoe	15.00
05/10/2019	Sales Recpts Page 4174		Sales Recpts Page 4174	50.50
07/10/2019	Sales Recpts Page 4169		Sales Recpts Page 4169	307.00
07/10/2019	Sales Recpts Page 4170		Sales Recpts Page 4170	110.80
07/10/2019	Sales Recpts Page 4171		Sales Recpts Page 4171	46.75
08/10/2019	Sales Recpts Page 4177		Sales Recpts Page 4177	1,000.00
09/10/2019	Mr Giles	cash	Market rent 26.9 & 3.10.19	107.50
09/10/2019	Sales Recpts Page 4165		Sales Recpts Page 4165	595.03
09/10/2019	Sales Recpts Page 4166		Sales Recpts Page 4166	135.49
09/10/2019	Sales Recpts Page 4167		Sales Recpts Page 4167	23.22
10/10/2019	Sales Recpts Page 4168		Sales Recpts Page 4168	1,438.90
14/10/2019	HMRC	bacs	VAT Repayment - QTR 2	35,405.30
15/10/2019	Leonard Chesire	BACS	Paid to DTC in error - Refund	123.30
16/10/2019	Sales Recpts Page 4178		Sales Recpts Page 4178	109.50
16/10/2019	Sales Recpts Page 4179		Sales Recpts Page 4179	23.22
16/10/2019	Sales Recpts Page 4182		Sales Recpts Page 4182	650.00
17/10/2019	Sales Recpts Page 4180		Sales Recpts Page 4180	307.00
17/10/2019	Sales Recpts Page 4181		Sales Recpts Page 4181	400.00
18/10/2019	Sales Recpts Page 4187		Sales Recpts Page 4187	50.50
21/10/2019	Sales Recpts Page 4183		Sales Recpts Page 4183	1,010.16
21/10/2019	Sales Recpts Page 4185		Sales Recpts Page 4185	400.00
22/10/2019	Becky Taylor	bacs	Xmas Fest - Life Dronfield	5.00
22/10/2019	Sales Recpts Page 4184		Sales Recpts Page 4184	143.18
23/10/2019	Sales Recpts Page 4186		Sales Recpts Page 4186	50.50
23/10/2019	Sales Recpts Page 4188		Sales Recpts Page 4188	50.50
23/10/2019	Saxton Mee	bacs	Lodge Rent/Water/Agent Fee	795.80
24/10/2019	Sales Recpts Page 4189		Sales Recpts Page 4189	50.50
25/10/2019	G Keeble - Xmas Stall	bacs	G Keeble - Xmas Stall	15.00
26/10/2019	Sales Recpts Page 4197		Sales Recpts Page 4197	191.70

At : 11:55

BANK ACCOUNT-NO 1**Cash Received between 01/10/2019 and 31/10/2019**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
28/10/2019	Sales Recpts Page 4190		Sales Recpts Page 4190	20.92
28/10/2019	Sales Recpts Page 4191		Sales Recpts Page 4191	1,167.06
28/10/2019	Sales Recpts Page 4196		Sales Recpts Page 4196	23.22
29/10/2019	Mr Giles	cash	Market Rent 10 & 17.10.19	102.50
29/10/2019	Sales Recpts Page 4194		Sales Recpts Page 4194	307.00
29/10/2019	Sales Recpts Page 4195		Sales Recpts Page 4195	36.50
30/10/2019	Sales Recpts Page 4193		Sales Recpts Page 4193	495.00
Total Receipts				46,991.55

Bank Reconciliation Statement as at: 31/10/2019 for Cash Book 1 BANK ACCOUNT-NO 1

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	31/10/2019		1,086,961.66
			<u>1,086,961.66</u>
<u>Unpresented Cheques (Minus)</u>			
		<u>Amount</u>	
21/10/2019 200126 Dronfield Parish Church-Voices		500.00	
31/10/2019 BACS Pymnt BACS B/L Pymnt Page 2482		39,070.80	
31/10/2019 BACS Pymnt BACS B/L Pymnt Page 2486		25,294.33	
			<u>64,865.13</u>
			1,022,096.53
<u>Receipts not Banked/Cleared (Plus)</u>			
21/10/2019		1,010.16	
22/10/2019		143.18	
28/10/2019		20.92	
28/10/2019		1,167.06	
29/10/2019		102.50	
			<u>2,443.82</u>
			1,024,540.35
		Balance per Cash Book is :-	1,024,540.35
		Difference is :-	0.00



Account name Dronfield Town Council
 Account number 401951-41550632
 Bank name HSBC UK Bank PLC
 Currency GBP
 Location United Kingdom
 BIC HBUKGB4B
 IBAN GB89HBUK40195141550632
 Account status Active
 Account type Current account

Bank reference	Narrative	Customer reference	TRN type	Value date	Credit amount	Debit amount	Balance	Time	Post date
	Closing ledger balance brought forward From 30 Oct 2019						1,087,027.44		31 Oct 2019
	Closing available balance brought forward From 30 Oct 2019						1,086,961.66		30 Oct 2019
	Current ledger balance As at 31 Oct 2019 09:24						1,086,961.66		29 Oct 2019
	Current available balance As at 31 Oct 2019 09:24						1,086,225.44		29 Oct 2019
5							1,086,188.94		29 Oct 2019
							1,086,255.09		28 Oct 2019

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>Dronfield Town Council</u>								
101	<u>CIVIC HALL</u>							
4001	STAFF COSTS	24,628	14,645	40,911	26,266	26,266	35.8 %	
4011	RATES	24,000	24,550	24,676	126	126	99.5 %	
4012	WATER	2,302	2,482	3,500	1,018	1,018	70.9 %	
4014	ELECTRICITY	5,870	3,943	6,000	2,057	2,057	65.7 %	
4015	GAS	4,694	1,472	5,000	3,528	3,528	29.4 %	
4018	WASTE DISPOSAL	2,277	2,138	2,500	362	362	85.5 %	
4020	MISCELLANEOUS EXPENSES	485	301	1,000	699	699	30.1 %	
4025	INSURANCE	906	0	1,000	1,000	1,000	0.0 %	
4036	PROPERTY MAINTENANCE	2,725	5,861	1,500	-4,361	-4,361	390.8 %	
4038	MAINTENANCE CTRCTS	1,735	1,752	2,000	248	248	87.6 %	
4040	EQUIPMENT REPLACEMENT	184	700	0	-700	-700	0.0 %	
4042	EQUIPMENT MAINTCE	442	429	1,200	771	771	35.7 %	
4061	EXTERNAL CONTRACTOR FEES	0	520	0	-520	-520	0.0 %	
4062	LICENCES (PREMISES)	350	155	400	245	245	38.8 %	
4100	RENT - CIVIC HALL	164,132	82,066	164,132	82,066	82,066	50.0 %	
	CIVIC HALL :- Expenditure	234,732	141,014	253,819	112,805	0	112,805	55.6 %
1001	RENT RECEIVED	1,953	1,408	1,800	-392		78.2 %	
1010	LETTING INCOME	26,809	19,241	25,000	-5,759		77.0 %	
1080	MISC INCOME	175	0	0	0		0.0 %	
	CIVIC HALL :- Income	28,937	20,649	26,800	-6,151		77.0 %	
	Net Expenditure over Income	205,794	120,365	227,019	106,654			
102	<u>PARKS & OPEN SPACES</u>							
4011	RATES	1,062	1,195	1,087	-108	-108	109.9 %	
4019	LITTER & DOG BIN EMPTYING	2,036	1,120	2,100	980	980	53.3 %	
4034	ENVIRONMENTAL	3,587	1,540	2,000	460	460	77.0 %	
4037	GROUND MAINTENANCE	108,497	-595	0	595	595	0.0 %	
4046	TREE WORKS MAINTENANCE	4,420	1,020	10,000	8,980	8,980	10.2 %	
	PARKS & OPEN SPACES :- Expenditure	119,602	4,280	15,187	10,907	0	10,907	28.2 %
1001	RENT RECEIVED	90	0	90	-90		0.0 %	
1077	GRANTS RECEIVED	495	495	495	0		100.0 %	
1080	MISC INCOME	1,057	706	0	706		0.0 %	
	PARKS & OPEN SPACES :- Income	1,642	1,201	585	616		205.3 %	
	Net Expenditure over Income	117,960	3,079	14,602	11,523			

Month No : 7

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u>	<u>ALLOTMENTS</u>							
1001	RENT RECEIVED	-95	5	400	-395			1.3 %
	ALLOTMENTS :- Income	-95	5	400	-395			1.2 %
	Net Expenditure over Income	95	-5	-400	-395			
<u>104</u>	<u>PLAY AREAS</u>							
4042	EQUIPMENT MAINTCE	2,666	410	2,500	2,090		2,090	16.4 %
	PLAY AREAS :- Expenditure	2,666	410	2,500	2,090	0	2,090	16.4 %
	Net Expenditure over Income	2,666	410	2,500	2,090			
<u>105</u>	<u>GOSFORTH LODGE</u>							
4001	STAFF COSTS	17,396	9,124	18,282	9,158		9,158	49.9 %
4011	RATES	4,752	4,861	4,897	36		36	99.3 %
4015	GAS	2,585	1,407	2,800	1,393		1,393	50.2 %
4020	MISCELLANEOUS EXPENSES	1,025	562	1,200	638		638	46.9 %
4021	TELEPHONE COSTS	287	164	600	436		436	27.3 %
4036	PROPERTY MAINTENANCE	951	12,148	500	-11,648		-11,648	2429.6 %
4038	MAINTENANCE CTRCTS	981	452	1,000	548		548	45.2 %
4042	EQUIPMENT MAINTCE	334	7	900	893		893	0.8 %
	GOSFORTH LODGE :- Expenditure	28,312	28,725	30,179	1,454	0	1,454	95.2 %
1010	LETTING INCOME	11,616	7,710	12,000	-4,290			64.2 %
1077	GRANTS RECEIVED	10,000	0	0	0			0.0 %
	GOSFORTH LODGE :- Income	21,616	7,710	12,000	-4,290			64.2 %
	Net Expenditure over Income	6,695	21,015	18,179	-2,836			
<u>106</u>	<u>CLIFFE PARK</u>							
4001	STAFF COSTS	24,916	7,442	14,463	7,021		7,021	51.5 %
4012	WATER	4,178	493	2,300	1,807		1,807	21.4 %
4014	ELECTRICITY	6,650	3,519	5,300	1,781		1,781	66.4 %
4018	WASTE DISPOSAL	2,937	3,207	3,100	-107		-107	103.5 %
4020	MISCELLANEOUS EXPENSES	166	0	0	0		0	0.0 %
4036	PROPERTY MAINTENANCE	1,518	754	1,500	746		746	50.3 %
4037	GROUNDS MAINTENANCE	190	2,380	0	-2,380		-2,380	0.0 %
	CLIFFE PARK :- Expenditure	40,555	17,796	26,663	8,867	0	8,867	66.7 %
1001	RENT RECEIVED	80	81	80	1			101.3 %
1020	PITCH FEES	26,277	15,765	22,000	-6,235			71.7 %

Month No : 7

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1080	MISC INCOME	169	315	0	315			0.0 %
	CLIFFE PARK :- Income	26,526	16,161	22,080	-5,919			73.2 %
	Net Expenditure over Income	14,030	1,635	4,583	2,948			
<u>107</u>	<u>THE KIOSK</u>							
1015	KIOSK RENTAL INCOME	12,000	7,000	12,000	-5,000			58.3 %
	THE KIOSK :- Income	12,000	7,000	12,000	-5,000			58.3 %
	Net Expenditure over Income	-12,000	-7,000	-12,000	-5,000			
<u>109</u>	<u>COAL ASTON</u>							
4011	RATES	4,224	4,321	4,325	4		4	99.9 %
4012	WATER	305	122	200	78		78	60.9 %
4014	ELECTRICITY	592	184	400	216		216	46.1 %
4015	GAS	1,592	145	1,500	1,355		1,355	9.7 %
4036	PROPERTY MAINTENANCE	201	240	1,000	760		760	24.0 %
4037	GROUNDS MAINTENANCE	191	-303	250	553		553	-121.3 %
4038	MAINTENANCE CTRCTS	541	384	500	117		117	76.7 %
4042	EQUIPMENT MAINTCE	0	144	500	356		356	28.8 %
	COAL ASTON :- Expenditure	7,645	5,237	8,675	3,438	0	3,438	60.4 %
1001	RENT RECEIVED	80	81	80	1			101.3 %
1020	PITCH FEES	2,150	1,300	2,200	-900			59.1 %
	COAL ASTON :- Income	2,230	1,381	2,280	-899			60.6 %
	Net Expenditure over Income	5,415	3,856	6,395	2,539			
<u>110</u>	<u>STONELOW REC</u>							
4012	WATER	10,144	616	1,500	884		884	41.0 %
4014	ELECTRICITY	1,819	1,088	1,800	712		712	60.5 %
4015	GAS	1,190	323	700	377		377	46.1 %
4036	PROPERTY MAINTENANCE	480	865	500	-365		-365	172.9 %
4037	GROUNDS MAINTENANCE	2,693	230	300	70		70	76.7 %
4038	MAINTENANCE CTRCTS	590	324	250	-74		-74	129.4 %
4042	EQUIPMENT MAINTCE	299	32	750	718		718	4.3 %
	STONELOW REC :- Expenditure	17,214	3,477	5,800	2,323	0	2,323	59.9 %
1001	RENT RECEIVED	45	45	45	0			100.0 %
1020	PITCH FEES	2,040	2,300	2,400	-100			95.8 %
	STONELOW REC :- Income	2,085	2,345	2,445	-100			95.9 %
	Net Expenditure over Income	15,129	1,132	3,355	2,223			

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
111	<u>DRONFIELD WOODHOUSE REC</u>						
4011	RATES	1,440	1,473	1,475	2	2	99.9 %
4036	PROPERTY MAINTENANCE	0	213	1,000	787	787	21.3 %
4038	MAINTENANCE CTRCTS	48	11	0	-11	-11	0.0 %
4042	EQUIPMENT MAINTCE	1,015	0	200	200	200	0.0 %
	DRONFIELD WOODHOUSE REC :- Expenditure	2,503	1,697	2,675	979	0	63.4 %
1001	RENT RECEIVED	400	161	400	-239		40.2 %
1020	PITCH FEES	1,200	1,700	1,200	500		141.7 %
1080	MISC INCOME	1,015	0	0	0		0.0 %
	DRONFIELD WOODHOUSE REC :- Income	2,615	1,861	1,600	261		116.3 %
	Net Expenditure over Income	-112	-164	1,075	1,239		
118	<u>HIGHWAYS & ST FURNITURE</u>						
4035	BUS SHELTER REPAIRS	6,434	399	11,000	10,601	10,601	3.6 %
4045	NOTICEBOARDS/SEATS/SIGNS	2	2	3,000	2,998	2,998	0.1 %
	HIGHWAYS & ST FURNITURE :- Expenditure	6,436	401	14,000	13,599	0	2.9 %
	Net Expenditure over Income	6,436	401	14,000	13,599		
119	<u>CEMETERY</u>						
4001	STAFF COSTS	59,943	35,475	70,246	34,771	34,771	50.5 %
4005	GRAVEDIGGING	3,300	2,700	4,500	1,800	1,800	60.0 %
4011	RATES	5,760	6,136	5,253	-883	-883	116.8 %
4012	WATER	965	267	750	483	483	35.5 %
4014	ELECTRICITY	2,207	1,121	850	-271	-271	131.9 %
4015	GAS	969	0	0	0	0	0.0 %
4018	WASTE DISPOSAL	2,820	1,440	3,000	1,560	1,560	48.0 %
4021	TELEPHONE COSTS	185	56	180	124	124	31.0 %
4024	SUBSCRIPTIONS	90	95	90	-5	-5	105.6 %
4036	PROPERTY MAINTENANCE	9,491	2,644	1,500	-1,144	-1,144	176.3 %
4037	GROUNDS MAINTENANCE	500	324	2,500	2,176	2,176	13.0 %
4040	EQUIPMENT REPLACEMENT	93	0	1,000	1,000	1,000	0.0 %
4044	VEHICLE COSTS & FUEL	783	0	1,500	1,500	1,500	0.0 %
4046	TREE WORKS MAINTENANCE	3,210	0	1,750	1,750	1,750	0.0 %
4051	BANK CHARGES	13	0	0	0	0	0.0 %
4059	LETTING AGENT FEES	362	462	0	-462	-462	0.0 %
	CEMETERY :- Expenditure	90,693	50,719	93,119	42,400	0	54.5 %
1002	GRANT OF RIGHTS FEES	11,463	8,465	15,000	-6,535		56.4 %
1003	MEMORIAL FEES	5,400	3,905	5,000	-1,095		78.1 %

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1004 INTERMENT FEES	23,820	16,905	18,000	-1,095			93.9 %
1005 CHAPEL FEES	635	160	400	-240			40.0 %
1006 SEARCH FEES	20	0	0	0			0.0 %
1011 LODGE - RENT RECEIVED	4,050	5,775	9,600	-3,825			60.2 %
1012 LODGE - WATER RECEIVED	100	363	0	363			0.0 %
1073 UNSTONE - CONTRIBUTION	2,893	0	2,893	-2,893			0.0 %
1093 Interest Received RBS Cemetery	4	0	0	0			0.0 %
1105 VAT Refunds	2,559	0	0	0			0.0 %
CEMETERY :- Income	50,943	35,573	50,893	-15,321			69.9 %
Net Expenditure over Income	39,750	15,146	42,226	27,080			
121 CORPORATE MANAGEMENT							
4057 AUDIT FEES	2,020	-15	2,400	2,415		2,415	-0.6 %
CORPORATE MANAGEMENT :- Expenditure	2,020	-15	2,400	2,415	0	2,415	-0.6 %
1075 PRECEPT SUPPORT GRANT	25,226	12,613	12,613	0			100.0 %
1076 PRECEPT	808,956	810,369	810,369	0			100.0 %
1091 INTEREST RECEIVED HSBC	70	61	0	61			0.0 %
1092 INTEREST RECEIVED CCLA	1,587	959	1,000	-41			95.9 %
CORPORATE MANAGEMENT :- Income	835,839	824,002	823,982	20			100.0 %
Net Expenditure over Income	-833,819	-824,017	-821,582	2,435			
122 DEM REPRESENTATION & MGT							
4008 TRAINING	150	100	500	400		400	20.0 %
4027 TWINNING COSTS	0	0	2,300	2,300		2,300	0.0 %
4028 ELECTION COSTS	0	0	7,500	7,500		7,500	0.0 %
4201 MAYOR'S ALLOWANCE	3,000	1,500	3,000	1,500		1,500	50.0 %
4211 CIVIC REGALIA	0	362	500	138		138	72.4 %
4221 CHRISTMAS EVENT COSTS	2,224	1,040	3,000	1,960		1,960	34.7 %
4231 REMEMBRANCE SERVICE	2,260	230	2,000	1,770		1,770	11.5 %
4232 CIVIC SERVICE	15	15	100	85		85	14.9 %
4233 DRONFIELD GALA	2,840	2,509	3,000	491		491	83.6 %
4235 ROAD SAFETY	0	0	250	250		250	0.0 %
4714 CHURCH & CIVIC CLOCK	163	250	1,000	750		750	25.0 %
DEM REPRESENTATION & MGT :- Expenditure	10,652	6,006	23,150	17,144	0	17,144	25.9 %
1080 MISC INCOME	1,475	640	0	640			0.0 %
DEM REPRESENTATION & MGT :- Income	1,475	640	0	640			
Net Expenditure over Income	9,177	5,366	23,150	17,784			

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
123 GRANTS							
4701 CRICKET CLUB GRANT	2,000	0	2,000	2,000		2,000	0.0 %
4711 GRANT AWARDS	1,900	900	3,143	2,243		2,243	28.6 %
4713 COMMUNITY BUS	4,000	-4,000	4,000	8,000		8,000	-100.0
GRANTS :- Expenditure	7,900	-3,100	9,143	12,243	0	12,243	-33.9 %
Net Expenditure over Income	7,900	-3,100	9,143	12,243			
125 CAPITAL PROGRAMME							
4053 LOAN INTEREST NEDDC	403	0	0	0		0	0.0 %
4054 LOAN INTEREST PWLB	10,193	4,602	12,000	7,398		7,398	38.3 %
4055 LOAN CAPITAL REPAID	40,037	12,827	27,000	14,173		14,173	47.5 %
4913 CAP VEHICLES & PLANT	18,019	0	0	0		0	0.0 %
4933 CAPITAL - EQUIPMENT	4,946	0	0	0		0	0.0 %
4981 Assets Funded from Rolling Fd	0	0	41,600	41,600		41,600	0.0 %
CAPITAL PROGRAMME :- Expenditure	73,598	17,429	80,600	63,171	0	63,171	21.6 %
Net Expenditure over Income	73,598	17,429	80,600	63,171			
126 NEIGHBOURHOOD PLAN							
4023 STATIONERY/PRINTING	230	995	500	-495		-495	199.0 %
4060 OTHER PROF FEES	7,275	800	5,000	4,200		4,200	16.0 %
NEIGHBOURHOOD PLAN :- Expenditure	7,505	1,795	5,500	3,705	0	3,705	32.6 %
1077 GRANTS RECEIVED	3,325	0	0	0			0.0 %
NEIGHBOURHOOD PLAN :- Income	3,325	0	0	0			
Net Expenditure over Income	4,180	1,795	5,500	3,705			
131 OUTSIDE SERVICES							
4001 STAFF COSTS	118,565	67,997	140,343	72,346		72,346	48.5 %
4006 PROTECTIVE CLOTHING	1,749	1,055	2,000	945		945	52.7 %
4008 TRAINING	1,582	384	2,500	2,116		2,116	15.4 %
4011 RATES	4,929	4,763	5,100	337		337	93.4 %
4012 WATER	374	26	300	274		274	8.6 %
4013 RENT	11,000	5,500	11,000	5,500		5,500	50.0 %
4014 ELECTRICITY	3,578	1,985	2,500	515		515	79.4 %
4015 GAS	161	35	250	215		215	13.8 %
4018 WASTE DISPOSAL	1,259	0	2,100	2,100		2,100	0.0 %
4020 MISCELLANEOUS EXPENSES	397	125	1,300	1,175		1,175	9.6 %
4021 TELEPHONE COSTS	1,072	504	1,200	696		696	42.0 %

Month No : 7

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4036	PROPERTY MAINTENANCE	672	242	2,000	1,758		1,758	12.1 %
4037	GROUNDS MAINTENANCE	40,867	25,952	47,000	21,048		21,048	55.2 %
4038	MAINTENANCE CTRCTS	992	844	1,500	656		656	56.3 %
4040	EQUIPMENT REPLACEMENT	4,667	3,063	5,000	1,937		1,937	61.3 %
4041	EQUIPMENT HIRE	0	0	1,000	1,000		1,000	0.0 %
4042	EQUIPMENT MAINTCE	1,161	688	2,500	1,812		1,812	27.5 %
4044	VEHICLE COSTS & FUEL	6,409	4,189	8,000	3,811		3,811	52.4 %
	OUTSIDE SERVICES :- Expenditure	199,433	117,351	235,593	118,242	0	118,242	49.8 %
1001	RENT RECEIVED	10	100	0	100			0.0 %
1025	INSURANCE CLAIMS	0	683	0	683			0.0 %
1080	MISC INCOME	250	240	0	240			0.0 %
	OUTSIDE SERVICES :- Income	260	1,024	0	1,024			
	Net Expenditure over Income	199,173	116,327	235,593	119,266			
<u>132</u>	<u>CENTRAL SERVICES</u>							
4001	STAFF COSTS	93,777	56,461	96,905	40,444		40,444	58.3 %
4008	TRAINING	962	75	2,000	1,925		1,925	3.8 %
4009	TRAVEL	11	0	0	0		0	0.0 %
4015	GAS	0	13	0	-13		-13	0.0 %
4016	JANITORIAL	2,550	2,280	2,500	220		220	91.2 %
4020	MISCELLANEOUS EXPENSES	102	153	400	247		247	38.2 %
4021	TELEPHONE COSTS	1,985	981	1,700	719		719	57.7 %
4022	POSTAGE	1,031	638	1,200	562		562	53.2 %
4023	STATIONERY/PRINTING	881	454	1,400	946		946	32.4 %
4024	SUBSCRIPTIONS	2,306	1,681	2,300	619		619	73.1 %
4025	INSURANCE	13,436	13,928	14,000	72		72	99.5 %
4026	PHOTOCOPY CHARGES	566	216	800	584		584	27.0 %
4030	RECRUITMENT ADVTG	299	112	500	388		388	22.4 %
4032	PUBLICITY	5,215	2,000	5,500	3,500		3,500	36.4 %
4033	COMPUTER MAINTENANCE	4,598	4,707	4,800	93		93	98.1 %
4042	EQUIPMENT MAINTCE	0	0	1,500	1,500		1,500	0.0 %
4051	BANK CHARGES	1,024	355	1,100	745		745	32.3 %
4058	ACCOUNTANCY FEES	643	3	600	597		597	0.5 %
4060	OTHER PROF FEES	2,332	2,171	10,000	7,829		7,829	21.7 %
	CENTRAL SERVICES :- Expenditure	131,716	86,228	147,205	60,977	0	60,977	58.6 %
1080	MISC INCOME	9,726	719	0	719			0.0 %
	CENTRAL SERVICES :- Income	9,726	719	0	719			
	Net Expenditure over Income	121,990	85,509	147,205	61,696			
	Dronfield Town Council :- Expenditure	983,181	479,447	956,208	476,761	0	476,761	50.1 %
	Income	999,124	920,270	955,065	-34,795			96.4 %
	Net Expenditure over Income	-15,943	-440,823	1,143	441,966			