

Dronfield Town Council

Town Clerk:
Andrew Tristram



Dronfield Civic Hall
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24th May 2019

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 3rd JUNE 2019 AT 7.30pm IN THE
COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely



Andrew Tristram
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Public Speaking**
 - 4.1 **Planning Matters**
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
 - 4.2 **General Matters**
A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.
 - 4.3 **Police Matters**
If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 13th May 2019 (pages 257 – 271).
6. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
 - 7.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 7.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **One Valley Beer Festival**
To review initial feedback from the One Valley Beer Festival taking place on 1st June.
9. **Outside Services Report (Appendix 3)**
To consider the written report submitted by the Outside Services Manager.
10. **Meeting Reports**
To receive the meeting reports on various matters:-
 - 10.1 Parks & Recreation Committee meeting held on 31st May 2019 (minutes to follow at meeting)
11. **Town Clerk's Report (Appendix 4)**
To consider the written report submitted by the Town Clerk.
12. **Year end accounts (Appendix 5)**
To note the final year end accounts for 2018/19.
13. **Internal Audit Report (Appendix 6)**
To receive the report from the Internal Auditor
14. **Annual Governance Statement for 2018/19 (Appendix 7)**
To consider responses and approve the Annual Governance Statement for 2018/19
15. **Accounting Statements for 2018/19 (Appendix 8)**
To approve the accounting statements prior to submission for External Audit.
16. **Financial Report (Appendix 9)**
 - 16.1 Schedule of Payments including BACS breakdown for April 2019
 - 16.2 Schedule of Receipts for April 2019
 - 16.3 Bank Reconciliation at 30th April 2019
 - 16.4 Income and Expenditure to 30th April 2019
17. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 3rd JUNE 2019

No	Reference	Applicant	Location	Details
1.	19/00366/FLH	Mr J Holdsworth	92 Hallowes Lane	Demolition of Existing Conservatory & construction of new extension in its place. New Dormer & Porch to Front Elevation with Glazed Link to Existing Garage to Rear.
2.	19/00421/FL	Fletcher	43 Sheffield Road	6 No. units for Mixed use of A1, B1, B2 and B8
3.	19/00439/FL	M Denton	21 Pentland Road	Proposed first floor extension over existing ground floor side extension
4.	19/00460/FLH	Mr & Mrs Goddard	36 Green Lea	Proposed side conservatory and front porch
5.	19/00482/FLH	Mr A Ellwood	12 Hollins Spring Avenue	Demolition of existing garage and erection of new two storey side extension
6.	19/00468/LDC	Mr C Ogden	3 Greendale Shopping Centre Green Lane	Application for a lawful development certificate to test if Ice Cream parlor is under A1 use
7.	19/00487/FLH	Mr M Lintin	5 Cross Lane	Single storey front extension to existing garage block (Conservation Area)

DRONFIELD TOWN COUNCIL
SCHEDULE OF PLANNING DECISIONS
SUBMITTED TO COUNCIL MONDAY 3 JUNE 2019

No	Reference	Location	Details	Decision
1.	18/01274/FL	84 Hartington Road	Proposal to replace existing refrigeration plant with new plant, construct an external store and attached lean to canopy (Amended Plans)	Conditionally Approved
2.	19/00250/FL	New Leaf Nursery Dyche Lane	Variation of Condition 2 of previously approved 17/00728/FL for extension	Conditionally Approved
3.	19/00206/TPO	1 Rembrandt Drive	Application to crown reduce 2no Whitebeam (T1 and T2) covered by NEDDC TPO84	Conditionally Approved
4.	19/00297/FLH	48 Paddock Way	Application for single-storey front and side extensions	Conditionally Approved
5.	19/00301/FLH	40 Bowshaw	Single-storey extension to rear	Conditionally Approved
6.	19/00323/FLH	4 Holmesdale Road	Demolition of existing garage and conservatory and erection of two storey side and single storey rear extension	Conditionally Approved
7.	19/00329/FLH	22 Longcroft	Application for Single Storey Replacement Porch, Single Storey Replacement Rear Extension and Two Storey Side Extension	Conditionally Approved
8.	19/00334/CATPO	93 Chesterfield Road	Notification of intention to fell 1no Sycamore and 1no Silver Birch tree located within the Dronfield Conservation Area	No Objection
9.	19/00337/FLH	37 Hollins Spring Avenue	Construction of a two-storey side extension	Conditionally Approved
10.	19/00358/TPO	Land in Front Of 7 to 15 Salisbury Road	Application for various tree works to 6no Sycamore Trees (T2, T3, T4, T6, T7 and T8) covered by NEDDC TPO no 52	Conditionally Approved
11.	19/00361/FLH	91 Snape Hill Lane	Application for two-storey rear extension and single-story side extension (Amended Plans)	Conditionally Approved
12.	19/00363/FLH	22 Southwood Avenue	Proposed two storey side extension, single storey rear extension and front porch	Conditionally Approved
13.	19/00365/TPO	Land to The North Of 7 Turner Close	Application to fell 1no Cherry tree (T26) covered by NEDDC TPO number 103 (Part 5)	Conditionally Approved
14.	19/00379/CATPO	21 Quoit Green	Notification of intention to crown reduce 1no Ash Tree within the Dronfield Conservation Area	Conditionally Approved
15.	19/00422/CATPO	29 Lea Road	Notification of intention to crown reduce 1no Birch Tree and remove secondary trunk and crown reduce 1no Beech Tree located within the Dronfield Conservation Area	No Objection
16.	19/00445/AMEND	25 Coniston Road	Non-material amendment pursuant of 16/00229/FLH for lengthening of the approved garage by 700metres and revisions to the external material finishes	Approved

Dronfield Town Council
Outside Services Managers Report – June 2019

The following tasks have been carried out up to 23rd May 2019.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas – Maintenance continues on the play areas. We have had the Annual play area inspection reports back for this year. There are a few items that require attention and will be remedied once I have sourced the parts for the items to be mended.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. It has been a busy month in the cemetery with quite a few burials and Garden of Rest.

Cliffe Park – The outside Services open the park in the mornings and check the lodge is set up and ready for any users each day. We also visit the park during the day to ensure that the bins are being emptied. The park is now maintained by Outside Services and the maintenance is being done on a weekly basis. The grass has been cut and will continue to be cut on a fortnightly basis as we do all other DTC areas.

Gosforth Lodge – Outside Service staff have been preparing all the woodwork, sanding down, and also preparing the walls for ready for painting. The lodge has now been decorated with the walls being painted Magnolia and the door frames and skirting board being painted in a light grey. This has taken some of the O/S team away for 6 days in total from doing tasks around the Town, however the building required painting before the new flooring and new blinds are too been installed, this is now complete and the flooring will be installed w/c 27th May and the blinds fitted Tuesday 4th June.

Grass Cutting – All DTC areas are being cut twice a month; this includes all large open spaces, play areas and all smaller owned areas.

Cemetery – The grass is being cut twice a month and will be cut on the alternate weeks from when we cut the DTC areas.

Council Vehicles – The Council Tipper was broken into when O/S were out cutting the grass on the embankment at Leabrook Valley, the tipper was parked on Gosforth Close, the thieves smashed the driver's window to gain access and stole the Stihl 600 backpack leaf blower, 2 witnesses saw the incident and alerted the lads cutting grass, there was a registration given by the witnesses but when I reported it the Police they could not pursue as the registration given were false plates. The blower was locked in the cab for security as NEDDC workmen had reported to us that they have had vehicles broken into whilst out cutting grass and machines stolen also.

Flower Beds – The flower beds have all been emptied off the winter plants and made ready for the planting of the summer plants. We have 6,500 plants to be planted and this will start w/c 27th May.

Hanging Baskets – We have now had the approval from DCC to install the hanging baskets on 20 lighting columns, they will be install w/c 10th June.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have actioned around the Town.

Ronnie Dick, Outside Services Manager

Town Clerk's Report

Council Meeting to be held on 3rd June 2019

Items for Decision

Derbyshire County Council – to decide whether to accept the County Councils proposal for a new bus shelter on Stonelow Road, opposite the entrance to the shopping centre, at an estimated cost of £8,000 of which the Town Council would need to contribute £4,000 and all ongoing maintenance of the shelter.

VE Day Commemoration Events - to decide whether the Town Council would like to organise or be involved with any VE Day 75 Commemoration Events.

Derbyshire Lamp Post Poppies 2019 - to decide whether the Town Council would like to take part in the Lamp Post Poppy Campaign again and if so how many poppies are to be purchased.

Virgin Media Community Day Opportunities in Dronfield - to decide if there are any opportunities where Virgin Media could help support the community.

Coal Aston & Dronfield Against Fracking – to review a request for continued free use of Gosforth Lodge once a month for a meeting.

Use of Council Seal - to review the decision to sign proof of life certificates following advice in the 07-2019 DALC circular regarding use of the council seal.

Items for Information

None

Correspondence Received

07-2019 DALC Circular (circulated electronically)

Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course.

Derbyshire County Council - Derbyshire Climate and Carbon Reduction Manifesto



VE DAY
75TH ANNIVERSARY
A SHARED MOMENT OF CELEBRATION
8 - 10 MAY 2020

ssafa | the
Armed Forces
charity

Dear Town and Parish Clerk,

TOWN & PARISH COUNCILS - VE DAY 75

I have pleasure in outlining plans for **VE Day 75**, being organised to celebrate and commemorate the 75th Anniversary of VE Day as mentioned in my last communication to you last year.

The 8th May 1945 was the day peace emerged after nearly six years of war, so the 75th anniversary on 8th May 2020 represents an important milestone in our history. I am sure you will agree that we cannot let this day pass without reflecting on the enormous sacrifice, courage and determination of people from all walks of life who saw us through this dark period. Our celebration, **VE Day 75**, will cover the weekend of 8th - 10th May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

This includes the Armed Forces personnel from many countries who gave their lives, and those who returned home injured in body and mind; the hard-working women and men who kept the factories, mines, shipyards and farms operating throughout the years of turmoil; the ARP wardens, police officers, doctors, nurses, firemen, local defence volunteers and many others who put their lives on hold to safeguard the home front.

The official, exclusive charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

The planned activities over the weekend are as follows:

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through www.veday75.org. As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

FRIDAY 8TH MAY 2020

3pm – Battle's O'er & VE 75 Years

3pm is the time Winston Churchill officially announced the end of WW2 from the Cabinet Office at 10 Downing Street, London.

Pipers from around the world will open **VE Day 75** by playing Battle's O'er and VE 75 Years at 3pm local time in the country they are in, paying tribute to the millions who gave so much to earn our freedom today. Battle's O'er is the traditional tune played by pipers at the end of a battle, and VE 75 Years has been specially written for this occasion by Pipe Major Roger Bayes of the City of Norwich Pipe Band.

Battle's O'er will be played by pipers from the top of the four highest Peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve Donnard, Northern Ireland – and also at the five furthest points in the UK. This has never been undertaken before.

We are encouraging pipers working that day to pause at 3pm to play the tune in their workplace. It will provide pipers throughout the world the opportunity to participate without having to take time off work. We are already aware that a nurse will be playing the pipes on her hospital ward, and that others will be playing at a railway company, in a field and outside a bakery. Those pipers taking part can register their involvement at the VE Day 75 website – www.veday75.org.

3pm – The Nation's Toast to the Heroes of WW2

To coincide with the playing of Battle's O'er thousands of pubs throughout the UK, Channel Islands and the Isle of Man will encourage customers to raise a glass at 3pm and take part in The Nation's Toast to the Heroes of WW2. All pubs taking part can register their involvement on the VE Day 75 website – www.veday75.org.

6.55pm – A Cry for Peace Around the World

Town Criers around the world will be undertaking A Cry for Peace Around the World, kindly written for this occasion by Crier Peter Taunton. The 'Cry', which can be downloaded from the website, will be performed at 7pm local time in locations around the world, starting in New Zealand. Those Town Criers and others undertaking this 'Cry' can register their involvement on the VE Day 75 website – www.veday75.org.

7pm – Ringing out for Peace

Bells in churches and cathedrals will ring out at 7pm in a collective celebration of VE Day 75. The sound of church bells is deeply rooted in British culture. They provide the grand soundtrack to our historic moments, calling us to wake, to pray, to work, to arms, to feast, to celebrate and, in times of crisis, to come together. This aspect of VE Day 75 could not be more appropriate, ringing out around the world to celebrate the peace we share today. Those churches taking part can register their involvement on the VE day website – www.veday75.org.

7pm onwards – Parties and Celebration

Parties and celebrations will take place in pubs, clubs and hotels, on town and village greens and in our streets, bringing the communities of the nation together in common friendship. Those town and cities twinned with others around the world will be encouraged invite them to join in this joyous occasion. We know that many of those taking part will be organising firework displays over the weekend too. Those taking part in this celebratory element of the event can register their involvement on the VE day 75 website – www.veday75.org.

SATURDAY 9TH MAY 2020

Parties and celebrations continue.

SUNDAY 10TH MAY 2020

10.30am – Church Services of Celebration and Commemoration

Services will take place in cathedrals and churches throughout the UK, Channel Islands and the Isle of Man to celebrate the peace we share today and remember those who lost their lives or returned home dreadfully wounded. The services will also recognise the sacrifices of those who kept the nation fed and the factories, mines and hospitals working during the most challenging of times. Churches wishing to take part should register their involvement on the VE Day 75 website – www.veday75.org.

Tribute to the Millions & the Last Post

Those planning services will be encouraged to ask a representative from their local community to read out the Tribute to the Millions, which can be downloaded at www.veday75.org, and involve a local bugler or trumpeter to play the Last Post and Reveille. Their participation can also be registered on the VE DAY 75 website – www.veday75.org.

We do hope that you will take part in **VE Day 75** especially as many of those that served at home and abroad came from the Towns and Parishes of England, so your involvement will be a perfect 'tribute' to the sacrifices made by so many of them.

Please be kind enough to register your involvement in one or more of the events by going to the VE Day 75 Website - www.veday.org as soon as possible to enable us to keep in touch with you and update you on progress.

My warmest regards,



Bruno Peek LVO OBE OPR

Joanne Mitchell

From: Lilly Clements <LClements@britishlegion.org.uk>
Sent: 20 May 2019 18:04
To: Town Clerk
Subject: RE: Derbyshire Poppy Appeal 2019

Dear Ms A Hunt,

I would like to invite you to join the **Derbyshire 'Lamp Post Poppies 2019'** campaign. Last year we were overwhelmed by the public support for this campaign and raised an incredible £28K for the Poppy Appeal. Additionally we also have 'Poppy Windmills' you can use to create displays with – they are also a suggested donation of £3.



In 2019, The Royal British Legion remembers the many Allied, Empire and Commonwealth nations which have come to the aid of Britain in defending its freedoms, values, and way of life. We ask the nation to “**Remember Together**” with them, and to commit itself to the memory and support of our Armed Forces community.

Ordering the 'lamp post poppies' and 'poppy windmills'

I will be your main contact for arranging the lamp post poppies and windmills. I need to know how many you would like to order, and then based upon a suggested donation of £3 per poppy I will send you an invoice.

Some councils may like to pay in full, another option is to reach out to the local community and businesses to get the poppies 'sponsored' with councils covering any short fall. It may be worth raising the campaign in your areas to see what the uptake may be prior to ordering.

I will require orders by the **11th September**, so that I can get the order placed and delivered to you in time. Our ordering system tends to get a bit overwhelmed come October. I will also need an address on where to send the poppies to.

Paying for the 'lamp post poppies' and 'poppy windmills'

Payments will be needed before the **1st December**. I will be the contact for this, once the money is banked it will be assigned to your district tally and I will be in communication with your local volunteers so they know what was raised in the area. You could then retain the poppies for next year, potentially recruiting sponsors for the poppies to continue to raise vital funds.

Please note that you may need to speak to your local highways team on the rules and regulations for putting the poppies on lamp posts so that they don't obstruct sightlines.

Joanne Mitchell

From: Shaw, Jamie <jamie.shaw@virginmedia.co.uk>
Sent: 16 May 2019 11:52
To: Joanne Mitchell
Cc: Courcey, Andrew
Subject: Virgin Media - Community Day Opportunities in Dronfield

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Joanne,

I hope this mail finds you well.

I was given your details from my colleague Andrew (Cc'd), who I believe has already introduced himself as Community Liaison Officer supporting the Virgin Media Network Expansion activity happening in Dronfield.

As a companywide initiative we are attempting to 'build connections that really matter' – follow the link to hear all about it <https://www.virginmedia.com/corporate/about-us>.

For me that is helping to make (and maintain) a positive impact in the communities where we are expanding our network; I am a Dronfield resident and especially keen to ensure that Virgin Media explore opportunities to do this.

We are already discussing the possibility to supply volunteers to Hilltop 5th Scout Group for the renovation of their 'Activity Zone'; I would like this to be the start of the positive impact we can have on the Dronfield community.

With that in mind we thought it best placed to approach Dronfield Town Council to explore opportunities where we can support the community where it is needed most.

This is an example of one of the community initiatives we have been involved with in the past to give you an understanding of what can be done –



Centre gets a DIY makeover

BY JESSICA FARRINGTON

jessica.farrington@newsquest.co.uk

CAIA Park in Wrexham is set to benefit from a refurbished community centre thanks to Virgin Media.

As part of installing new broadband, the company also offered to decorate both inside and outside the Pentre Gwyn Tan Y Coed and Coed Y Bryn Community Centre.

Councillor Brian Cameron said: "Virgin brought a team of almost 50 people from all over the country to do the work, bringing the centre up to a very high standard.

"This will hopefully help attract more business for the centre,

given that it is run by a team of volunteers.

"The local community are very lucky to have companies such as Virgin who are willing to do such work that had been done today.

"I would like to thank Babara Nash and Julian Holland from Virgin Media on behalf of the Residents Association and the Local Community for bringing their team and for working very hard to get the work completed.

"I would also like to thank Caia Park Community Council for their continued support."



Are you able to share any similar plans or requirements that you are aware of, or discuss new opportunities which I could help develop support internally within Virgin Media for?

Perhaps if there is anything you have or aware of (around the community) please send them across, or if you would like to meet to try and develop ideas we could arrange this.

Let me know if you have any questions.

Kind regards,

Jamie Shaw - Partner Relations Manager

Network Expansion – Virgin Media

jamie.shaw@virginmedia.co.uk

07790364113



Save Paper - Do you really need to print this e-mail?

Joanne Mitchell

From: Coal Aston and Dronfield Against Fracking <dronfieldagainstfracking@gmail.com>
Sent: 20 May 2019 20:28
To: Angelique Foster (Elected Members)
Cc: Town Clerk
Subject: CADAF & Gosforth Lodge

Dear Angelique,

Firstly, congratulations to all the Councillors who have been elected to the Dronfield Town Council.

Coal Aston & Dronfield Against Fracking have kindly been allowed free use of Gosforth Lodge once a month up until August 28th. On the advice of Philip Wright I'm writing in early to ask if the Council would please consider extending our free use of the Lodge from September onwards, at the next suitable meeting.

We really do appreciate having been allowed to use this facility without charge and I'd be grateful if you could pass on our sincere thanks to the Council.

Best regards,
Bob Street.

--
Bob Street,
Co-Ordinator, Coal Aston and Dronfield Against Fracking



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Derbyshire Association of Local Councils



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Tel: 01629 826655

e-mails: chiefofficer@derbyshirealc.gov.uk

admin@derbyshirealc.gov.uk

www.derbyshirealc.gov.uk

Circular No. 07/2019

To all Member Town and Parish Councils and Parish Meetings

GENERAL CIRCULAR

In this Circular:

- DALC Excellence Awards – Year 2
- Community Organising Training – change of date
- Summary of House of Lords Select Committee Report on the Rural Economy
- Town and Parish Council VE Day 75 – 8 May 2020
- Use of the Council Seal
- Councillor Essential Training Course – 3 July 2019

1. DALC EXCELLENCE AWARDS – YEAR 2

YES, it's that time of year again! Following on from the success of our very first Excellence Awards in 2018, we're now inviting entries for this year's competition.

So... have *you* made a difference to your local community?

Has *your* council done work to be proud of?

Does *your* clerk or councillor go the extra mile to do a great job?

If the answer is 'yes' to any of the above, you need to send us a nomination.

The 2019 Awards, again sponsored by BHIB, are aimed at highlighting the outstanding work done by Derbyshire's councils, councillors and clerks.

There are three categories; Councillor of the Year, Clerk of the Year, and Council of the Year.

Last year's winners of the BHIB Council of the Year award – Ripley Town Council – described their win as 'a wonderful boost for the whole town.'

Clerk Linda McCormick said: 'The DALC Excellence Award was something our whole community could take pride in. We had lots of compliments locally, and it really felt like the community came together to enjoy the accolade.

'We're so glad we made the effort to put in an entry.'

For 2019 nominations, the entry system couldn't be simpler – just email DALC with details, explaining in 250 words or less why your nominee deserves an award. Last year, we had entries that included details of innovative fundraising ideas, renovation projects, troubleshooting skills, and healthy-living initiatives.

Entries are invited from everyone associated with a local council, as well as members of the public. Our judges will draw up a list of potential winners and request more info if needed.

DALC's chief executive Wendy Amis said: 'Building on the success of last year's awards, we're again determined to highlight the fantastic work done at local level across Derbyshire.

'We were delighted to get good-quality entries in all our categories last year, and we're aiming to repeat that in 2019. Much of the work done at local level doesn't get the recognition it deserves, so our Excellence Awards help redress the balance.'

Winners and runners up will be announced at DALC's AGM on October 22nd, and will each receive a framed certificate and county-wide recognition for their hard work via local media press releases and photos.

Entries close on 6th of September, and winners will be invited to attend the DALC AGM to collect their award.

Eligibility: Councillor of the Year – the entrant must be an elected or co-opted DALC Member parish or town councillor in 2019. Council of the Year (DALC Member) – the nomination must refer to work carried out from 2018 onwards. Clerk of the Year – the nominee must be a DALC Member parish or town council clerk in 2019.

Nominations are invited from any Derbyshire resident, councillor, clerk or council – in a summary of 250 words or less, to awards@derbyshirealc.gov.uk

2. COMMUNITY ORGANISING TRAINING

Please note the date for this training course has changed to that of 5 July 2019. Please contact the DALC Office to reserve delegate places.

This course is a starting point for anybody who is interested in community organising. It will help you begin to understand what community organising involves and what it looks like in the real world. You will be introduced to the foundations of community organising: listening, power, and action.

Community organisers reach out and listen to people, then connect and motivate them to build their collective power. In this course, you will start to explore how people come together so that they can understand and take action on their concerns to build community and overcome social injustice.

You will learn about:

- what community organising is
- the importance of listening to build relationships and explore issues
- power in communities and why it matters

3. SUMMARY OF HOUSE OF LORDS SELECT COMMITTEE REPORT ON THE RURAL ECONOMY

The House of Lords Select Committee on the Rural Economy has recently published its final report. Please see the [NALC briefing](#) highlighting the most relevant points for the local (parish and town) council sector.

One of the key recommendations in the report is that the government develops a rural strategy. NALC is backing the call from the Rural Services Network (RSN) for a rural strategy and is encouraging local councils to do the same. If you wish to support this, please click [here](#).

4. TOWN AND PARISH COUNCILS VE DAY 75 – 8TH MAY 2020

Planning is underway for the above event and we have been asked to distribute details – please see the letter attached to this circular for more details.

5. USE OF THE COUNCIL SEAL

NALC have been asked to advise on whether there is a power for a local council to use its official seal to authenticate a document on behalf of a private individual. It is understood that a practice has developed of the clerk or a councillor using their council's seal to authenticate a document confirming, for example, that a resident is still alive, for people receiving a pension from abroad.

NALC's view is that a council should not use its seal to authorise documents not directly related to that council.

In many European countries the local authority has a specific role in authenticating documents - that is not the case here.

A council seal is to be used for confirming the council's consent to a particular document and the related transaction (e.g. the sale or purchase of land). The seal should never be used without a formal resolution authorising the specific use and a council's standing orders should set out the procedure for the use of the seal. When a council uses the seal on a document relating to a council transaction, the power to use the seal is incidental to that transaction (s.111 of the Local Government Act 1972).

When the seal is used on a document to which the council is not a party, there is no power to do so and that use is not incidental to any other of the council's powers. In addition, because of the role of a foreign local authority, the council could be taking on an open ended liability if there was something wrong with a document that it applied the seal to as the foreign authority would take the seal as a guarantee by the town council of the validity of the underlying transaction.

6. COUNCILLOR ESSENTIAL TRAINING COURSE – 3 JULY 2019

To accommodate the demand for this valuable training we have arranged a further Councillor Essential Training Course for 3 July 2019 – 6.00pm – 8.30pm – at the DALC Office, Cromford. For basic subscription holder councils the cost is £50 per delegate and for enhanced subscription holder councils – up to three free of charge delegate places. Please contact the DALC Office to make reservations.

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“Value for money, quality & responsive service to Member Councils”

TRAINING & EVENTS DIARY

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
20 May 2019 (10am – 2.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
29 May 2019 (6.00pm – 8.30pm)	Councillor Essential Training	16/2019	DALC Office, Cromford	Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
3 June 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
1 July 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	Draycott	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
3 July 2019 (6pm – 8.30pm)	Councillor Essential Training	07/2019	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
5 July 2019 (10am – 4.30pm)	Community Organising	16/2018	TBC	£30 per delegate	3 per session	TBC
8 July 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
9 July 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis

2 Sept. 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	Willington (South Derbyshire)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
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7 Sept 2019 10am – 12.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
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26 Sept 2019 (10am – 1pm)	Health & Safety etc	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB
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30 Sept. 2019 (10am – 2.30pm)	CiLCA Day 1	16/2018	DALC Office, Cromford	£250 per delegate **		Jo Taylor
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30 Sept 2019 (6pm – 8.30pm)	Councillor Essential Training with disabled access	16/2018	Ashover Sports Pavilion	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
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7 October 2019 (10am – 2.30)	Finance for Local Council Clerks: Budgeting, precept & Financial Management	16/2018	DALC Office, Cromford	£75 per delegate	2 per session	Jo Taylor
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7 October 2019 (6pm – 8.30pm)	Essential Finance for Councillors	16/2018	DALC Office	£50 per delegate	1.5 per session	Jo Taylor
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15 October 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
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16 October 2019 (10am – 1pm)	Essential Employment Law for Parish & Town Councils	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Chris Moses
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22 October 2019 (11am – 2.00pm)	DALC AGM	03/2019	Chesterfield Football Club			
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23 October 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	New Mills Town Hall (Library)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
4 Nov. 2019 (10am – 12.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
6 Nov. 2019 (10am – 1pm)	Planning Nuts & Bolts	16/2018	TBC	£50 per delegate	1.5 per session	Lance Wiggins
14 Nov 2019	Risk Management etc	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB

25 Nov. 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
28 Nov. 2019 (10am – 1pm)	Freedom of Information GDPR	16/2018	TBC	£50 per delegate	1.5 per session	Michele Sarginson

* Up to 3 delegate places free per council on the enhanced subscription scheme

** Total fee for both days, plus follow-up support; a further payment is payable to SLCC for the examination and certificate



Councillor Barry Lewis
Leader of the Council (Conservative)
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County Councillor for Wingerworth and
Shirland (Conservative)

Ref: BL/LB
16 May 2019

To: All Town and Parish Councils

Dear All

Derbyshire Climate and Carbon Reduction Manifesto

I am pleased to announce that Derbyshire County Council unveiled its Derbyshire Climate and Carbon Reduction Manifesto earlier this week. We also supported a motion that recognises the current situation could be an existential threat and we have pledged to urgently review our Carbon Reduction Strategy, which strikes the right balance of ambitious and achievable targets for carbon reduction whilst protecting our county's economy, jobs and allowing green growth.

We fully recognise the challenge of climate change and make a number of pledges to reduce our carbon footprint, cut waste and work with partners, businesses and communities to reduce emissions and improve the environment. Our Climate Change and Carbon Reduction Manifesto goes further, we believe that any local authority in the UK in taking serious and proactive measures to create a greener economy and deliver real carbon reductions. This administration believes that actions speak louder than words.

We have already made progress:

- Since 2010 we've reduced emissions from street lights by 63% through our LED street lighting programme; and across our estate, emission have been reduced by 34%
- We're supporting a programme of installing electric vehicle charge points across the county
- And we've stopped the use of single-use plastics and non-recyclable cups in any type of catering at County Hall.

We're now developing the detail of our pledges and what we hope to achieve over the coming months and years. Some of the pledges in the Manifesto are aspirational and some we can only achieve with the co-operation and input of others.

I am sure you will share our determination to be greener in all that we do.

I welcome your support in the delivery of these pledges and any thoughts on what you can do to help us in this vital task.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barry Lewis'. The signature is fluid and cursive, with a large initial 'B' and a long, sweeping tail that loops back under the name.

Councillor Barry Lewis
Leader of Derbyshire County Council

Derbyshire Climate and Carbon Reduction Manifesto

May 2019

We pledge to:

- Reduce greenhouse gas emissions from the Council's buildings and operations by 55% by 2022 compared to 2010.
- Work with borough and district councils, utilities and property developers to champion eco-homes fit for the future and to help communities and businesses become less dependent on energy
- Work with Derbyshire businesses and local government partners in China, Japan, India and other countries to reduce carbon emissions in business and tourism activities
- Support renewable energy generation, both large scale and microgeneration, on the Council's land and buildings and in our communities working alongside partners such as D2N2 and the Midlands Energy Hub
- Promote energy efficiency, including reducing energy use in older buildings and through the use of smart technology
- Support low carbon businesses to establish and flourish in Derbyshire, creating new jobs across the county
- Foster green energy entrepreneurs to develop renewable or zero carbon energy production
- Attract companies into Derbyshire who will carry out research and development and upskill the workforce in partnership with universities and training providers
- Use the Council's buying power to support businesses and schools to become more sustainable
- Support and promote the development of low carbon travel and low emission vehicles, introduce electric vehicles into the Council fleet and explore opportunities for low carbon fuels for HGVs
- Develop through our close partnerships with district and borough councils solutions that minimise waste, particularly food waste and single-use plastics, and increase recycling
- Ensure we buy and use goods which are more sustainable and can be reused or recycled and wherever possible waste products are used to benefit the local economy
- Call on the UK Government to ensure the level of investment and national planning regulations support the Council's ambitions to reduce greenhouse gas emissions in Derbyshire
- Produce further targets and objectives for carbon reduction, within six months, after considering latest recommendations made to the UK Government

Derbyshire Climate and Carbon Reduction Manifesto May 2019

The challenge of global climate change and our need to reduce carbon emissions, cut waste and be greener in all we do has never been so great.

We have made great strides in Derbyshire over the last two years but there is always so much more we can and should do.

We are tackling unnecessary waste, reducing emissions from our street lighting by 63% and overall emissions from our operations by 34% since 2010, actively supporting new electric vehicle charging points across the county and introducing measures to reduce single-use plastics across the Council.

This Derbyshire Climate and Carbon Reduction Manifesto takes our commitments a step further and makes a strong public statement – one to which the people of Derbyshire can hold us accountable.

In leading by example and bringing together local people, voluntary groups, other councils and businesses to tackle climate change we believe we will win hearts and minds and work to put climate change on everyone's agenda in Derbyshire.

My Cabinet and I are firmly committed to tackling climate change and we hope you will join us on this challenging but vitally important journey.



Derbyshire County Council Leader, Cllr Barry Lewis



Councillor Simon Spencer, Cabinet Member for Highways, Transport and Infrastructure and Deputy Leader



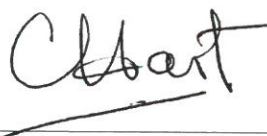
Councillor Angelique Foster, Cabinet Member for Council Services



Councillor Alex Dale, Cabinet Member for Children and Young People



Councillor Tony King, Cabinet Member for Economic Development and Regeneration



Councillor Carol Hart, Cabinet Member for Health and Communities



Councillor Jean Wharmby, Cabinet Member for Adult Social Care

Agenda Item 12 - Year End Accounts

Appendix 5

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Dronfield Town Council</u>							
101 CIVIC HALL							
4001	STAFF COSTS	30,974	24,628	28,500	3,872	3,872	86.4 %
4011	RATES	23,300	24,000	23,950	-50	-50	100.2 %
4012	WATER	3,326	2,302	2,500	198	198	92.1 %
4014	ELECTRICITY	4,581	5,870	6,000	130	130	97.8 %
4015	GAS	5,076	4,694	5,000	306	306	93.9 %
4018	WASTE DISPOSAL	1,896	2,277	2,000	-277	-277	113.9 %
4020	MISCELLANEOUS EXPENSES	448	485	1,000	515	515	48.5 %
4025	INSURANCE	958	906	930	24	24	97.4 %
4036	PROPERTY MAINTENANCE	1,477	2,725	1,500	-1,225	-1,225	181.7 %
4038	MAINTENANCE CTRCTS	1,975	1,735	2,000	265	265	86.8 %
4040	EQUIPMENT REPLACEMENT	250	184	0	-184	-184	0.0 %
4042	EQUIPMENT MAINTCE	1,078	442	1,200	758	758	36.8 %
4062	LICENCES (PREMISES)	270	350	300	-50	-50	116.8 %
4100	RENT - CIVIC HALL	157,247	164,132	164,132	0	0	100.0 %
	CIVIC HALL :- Expenditure	232,854	234,732	239,012	4,280	0	98.2 %
1001	RENT RECEIVED	1,721	1,953	1,800	153		108.5 %
1010	LETTING INCOME(Community)	27,468	26,809	25,000	1,809		107.2 %
1080	MISC INCOME	934	175	0	175		0.0 %
	CIVIC HALL :- Income	30,123	28,937	26,800	2,137		108.0 %
	Net Expenditure over Income	202,731	205,794	212,212	6,418		
102 PARKS & OPEN SPACES							
4011	RATES	959	1,062	980	-82	-82	108.3 %
4019	LITTER & DOG BIN EMPTYING	2,313	2,036	3,000	964	964	67.9 %
4034	ENVIRONMENTAL	2,462	3,587	2,000	-1,587	-1,587	179.4 %
4037	GROUNDS MAINTENANCE	111,013	108,497	45,000	-63,497	-63,497	241.1 %
4046	TREE WORKS MAINTENANCE	0	4,420	10,000	5,580	5,580	44.2 %
	PARKS & OPEN SPACES :- Expenditure	116,747	119,602	60,980	-58,622	0	196.1 %
1001	RENT RECEIVED	100	90	100	-10		90.0 %
1077	GRANTS RECEIVED	14,995	495	495	0		100.0 %
1080	MISC INCOME	55	1,057	0	1,057		0.0 %
	PARKS & OPEN SPACES :- Income	15,150	1,642	595	1,047		276.0 %
	Net Expenditure over Income	101,597	117,960	60,385	-57,575		

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
103	ALLOTMENTS							
4012	WATER	990	0	0	0		0	0.0 %
4037	GROUND MAINTENANCE	350	0	0	0		0	0.0 %
	ALLOTMENTS :- Expenditure	1,340	0	0	0	0	0	
1001	RENT RECEIVED	2,405	-95	400	-495			-23.8 %
1080	MISC INCOME	350	0	0	0			0.0 %
	ALLOTMENTS :- Income	2,755	-95	400	-495			-23.8 %
	Net Expenditure over Income	-1,415	95	-400	-495			
104	PLAY AREAS							
4042	EQUIPMENT MAINTCE	2,163	2,666	2,500	-166		-166	106.6 %
	PLAY AREAS :- Expenditure	2,163	2,666	2,500	-166	0	-166	106.6 %
	Net Expenditure over Income	2,163	2,666	2,500	-166			
105	GOSFORTH LODGE							
4001	STAFF COSTS	17,727	17,396	26,500	9,104		9,104	65.6 %
4011	RATES	4,613	4,752	4,800	48		48	99.0 %
4015	GAS	2,691	2,585	2,000	-585		-585	129.2 %
4020	MISCELLANEOUS EXPENSES	1,147	1,025	1,200	175		175	85.5 %
4021	TELEPHONE COSTS	259	287	300	13		13	95.7 %
4036	PROPERTY MAINTENANCE	428	951	500	-451		-451	190.2 %
4038	MAINTENANCE CTRCTS	968	981	1,000	19		19	98.1 %
4042	EQUIPMENT MAINTCE	857	334	900	566		566	37.1 %
	GOSFORTH LODGE :- Expenditure	28,692	28,312	37,200	8,888	0	8,888	76.1 %
1010	LETTING INCOME(Community)	11,946	11,616	12,000	-384			96.8 %
1077	GRANTS RECEIVED	0	10,000	0	10,000			0.0 %
	GOSFORTH LODGE :- Income	11,946	21,616	12,000	9,616			180.1 %
	Net Expenditure over Income	16,746	6,695	25,200	18,505			
106	CLIFFE PARK							
4001	STAFF COSTS	26,834	24,916	33,500	8,584		8,584	74.4 %
4012	WATER	2,296	4,178	2,300	-1,878		-1,878	181.7 %
4014	ELECTRICITY	5,723	6,650	5,000	-1,650		-1,650	133.0 %
4018	WASTE DISPOSAL	1,896	2,937	2,000	-937		-937	146.8 %
4020	MISCELLANEOUS EXPENSES	135	166	0	-166		-166	0.0 %
4036	PROPERTY MAINTENANCE	1,692	1,518	1,500	-18		-18	101.2 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4037	GROUNDS MAINTENANCE	950	190	1,000	810		810	19.0 %
4042	EQUIPMENT MAINTCE	2,340	0	1,000	1,000		1,000	0.0 %
	CLIFFE PARK :- Expenditure	41,866	40,555	46,300	5,745	0	5,745	87.6 %
1001	RENT RECEIVED	280	80	80	0			100.0 %
1020	PITCH FEES	22,772	26,277	22,000	4,277			119.4 %
1080	MISC INCOME	0	169	0	169			0.0 %
	CLIFFE PARK :- Income	23,052	26,526	22,080	4,446			120.1 %
	Net Expenditure over Income	18,813	14,030	24,220	10,190			
107	THE KIOSK							
1015	KIOSK RENTAL INCOME	12,000	12,000	12,000	0			100.0 %
	THE KIOSK :- Income	12,000	12,000	12,000	0			100.0 %
	Net Expenditure over Income	-12,000	-12,000	-12,000	0			
109	COAL ASTON							
4011	RATES	4,101	4,224	4,300	76		76	98.2 %
4012	WATER	295	305	350	45		45	87.1 %
4014	ELECTRICITY	336	592	400	-192		-192	148.0 %
4015	GAS	360	1,592	1,500	-92		-92	106.1 %
4036	PROPERTY MAINTENANCE	21	201	1,000	799		799	20.1 %
4037	GROUNDS MAINTENANCE	291	191	250	59		59	76.5 %
4038	MAINTENANCE CTRCTS	391	541	500	-41		-41	108.2 %
4042	EQUIPMENT MAINTCE	263	0	500	500		500	0.0 %
	COAL ASTON :- Expenditure	6,056	7,645	8,800	1,155	0	1,155	86.9 %
1001	RENT RECEIVED	80	80	80	0			100.0 %
1020	PITCH FEES	1,850	2,150	2,000	150			107.5 %
	COAL ASTON :- Income	1,930	2,230	2,080	150			107.2 %
	Net Expenditure over Income	4,126	5,415	6,720	1,305			
110	STONELOW REC							
4011	RATES	-15,400	0	1,700	1,700		1,700	0.0 %
4012	WATER	1,473	10,144	1,500	-8,644		-8,644	676.3 %
4014	ELECTRICITY	1,728	1,819	1,800	-19		-19	101.0 %
4015	GAS	825	1,190	500	-690		-690	238.0 %
4036	PROPERTY MAINTENANCE	0	480	500	20		20	96.0 %
4037	GROUNDS MAINTENANCE	0	2,693	300	-2,393		-2,393	897.7 %
4038	MAINTENANCE CTRCTS	220	590	900	311		311	65.5 %

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4042 EQUIPMENT MAINTCE	1,116	299	750	451		451	39.8 %
STONELOW REC :- Expenditure	-10,038	17,214	7,950	-9,264	0	-9,264	216.5 %
1001 RENT RECEIVED	45	45	45	0			100.0 %
1020 PITCH FEES	2,483	2,040	2,400	-360			85.0 %
STONELOW REC :- Income	2,528	2,085	2,445	-360			85.3 %
Net Expenditure over Income	-12,566	15,129	5,505	-9,624			
111 DRONFIELD WOODHOUSE REC							
4011 RATES	1,398	1,440	1,450	10		10	99.3 %
4014 ELECTRICITY	100	0	0	0		0	0.0 %
4036 PROPERTY MAINTENANCE	466	0	1,000	1,000		1,000	0.0 %
4038 MAINTENANCE CTRCTS	0	48	0	-48		-48	0.0 %
4042 EQUIPMENT MAINTCE	235	1,015	200	-815		-815	507.5 %
DRONFIELD WOODHOUSE REC :- Expenditure	2,199	2,503	2,650	147	0	147	94.5 %
1001 RENT RECEIVED	400	400	400	0			99.9 %
1020 PITCH FEES	1,043	1,200	1,300	-100			92.3 %
1080 MISC INCOME	2	1,015	0	1,015			0.0 %
DRONFIELD WOODHOUSE REC :- Income	1,445	2,615	1,700	915			153.8 %
Net Expenditure over Income	754	-112	950	1,062			
118 HIGHWAYS & ST FURNITURE							
4035 BUS SHELTER REPAIRS	4,529	6,434	5,000	-1,434		-1,434	128.7 %
4045 SEATS, SIGNS & NBDS	2	2	500	498		498	0.4 %
4047 HIGHWAYS	14,000	0	0	0		0	0.0 %
HIGHWAYS & ST FURNITURE :- Expenditure	18,531	6,436	5,500	-936	0	-936	117.0 %
Net Expenditure over Income	18,531	6,436	5,500	-936			
119 CEMETERY							
4001 STAFF COSTS	55,131	59,943	55,000	-4,943		-4,943	109.0 %
4005 GRAVEDIGGING	4,050	3,300	4,500	1,200		1,200	73.3 %
4011 RATES	4,150	5,760	2,500	-3,260		-3,260	230.4 %
4012 WATER	600	965	750	-215		-215	128.7 %
4014 ELECTRICITY	1,695	2,207	800	-1,407		-1,407	275.9 %
4015 GAS	591	969	0	-969		-969	0.0 %
4018 WASTE DISPOSAL	2,030	2,820	2,500	-320		-320	112.8 %
4020 MISCELLANEOUS EXPENSES	34	0	100	100		100	0.0 %
4021 TELEPHONE COSTS	172	185	180	-5		-5	103.0 %

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4023 STATIONERY/PRINTING	5	0	0	0		0	0.0 %
4024 SUBSCRIPTIONS	90	90	90	0		0	100.0 %
4025 INSURANCE	3,462	0	3,500	3,500		3,500	0.0 %
4036 PROPERTY MAINTENANCE	5,008	9,491	1,500	-7,991		-7,991	632.7 %
4037 GROUNDS MAINTENANCE	4,238	500	2,500	2,000		2,000	20.0 %
4040 EQUIPMENT REPLACEMENT	0	93	1,000	907		907	9.3 %
4044 VEHICLE COSTS & FUEL	1,131	783	1,500	717		717	52.2 %
4046 TREE WORKS MAINTENANCE	435	3,210	750	-2,460		-2,460	428.0 %
4051 BANK CHARGES	71	13	0	-13		-13	0.0 %
4059 LETTING AGENT FEES	0	362	1,200	838		838	30.2 %
4060 OTHER PROF FEES	184	0	0	0		0	0.0 %
4105 VAT on Payments - Cemetery	2,559	0	0	0		0	0.0 %
CEMETERY :- Expenditure	85,636	90,693	78,370	-12,323	0	-12,323	115.7 %
1002 GRANT OF RIGHTS FEES	23,258	11,463	12,000	-537			95.5 %
1003 MEMORIAL FEES	6,917	5,400	4,500	900			120.0 %
1004 INTERMENT FEES	22,658	23,820	13,000	10,820			183.2 %
1005 CHAPEL FEES	280	635	600	35			105.8 %
1006 SEARCH FEES	0	20	0	20			0.0 %
1011 LODGE - RENT RECEIVED	5,062	4,050	9,600	-5,550			42.2 %
1012 LODGE - WATER RECEIVED	175	100	0	100			0.0 %
1073 UNSTONE - CONTRIBUTION	3,797	2,893	2,893	0			100.0 %
1079 DTC CEMETERY CONTRIBUTION	46,832	0	0	0			0.0 %
1085 JBC INCOME	3,165	0	0	0			0.0 %
1093 Interest Received RBS Cemetery	78	4	0	4			0.0 %
1105 VAT Refunds	3,200	2,559	0	2,559			0.0 %
CEMETERY :- Income	115,422	50,943	42,593	8,350			119.6 %
Net Expenditure over Income	-29,786	39,750	35,777	-3,973			
121 CORPORATE MANAGEMENT							
4057 AUDIT FEES	3,105	2,020	2,400	380		380	84.2 %
4076 JT BURIAL PRECEPT	46,832	0	0	0		0	0.0 %
CORPORATE MANAGEMENT :- Expenditure	49,937	2,020	2,400	380	0	380	84.2 %
1075 PRECEPT SUPPORT GRANT	37,839	25,226	25,226	0			100.0 %
1076 PRECEPT	805,411	808,956	808,956	0			100.0 %
1091 INTEREST RECEIVED HSBC	85	70	0	70			0.0 %
1092 INTEREST RECEIVED CCLA	455	1,587	480	1,107			330.6 %
CORPORATE MANAGEMENT :- Income	843,790	835,839	834,662	1,177			100.1 %
Net Expenditure over Income	-793,853	-833,819	-832,262	1,557			

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
122 DEM REPRESENTATION & MGT							
4008 TRAINING	0	150	500	350		350	30.0 %
4027 TWINNING COSTS	0	0	2,300	2,300		2,300	0.0 %
4028 ELECTION COSTS	0	0	7,500	7,500		7,500	0.0 %
4201 MAYOR'S ALLOWANCE	2,570	3,000	3,000	0		0	100.0 %
4211 CIVIC REGALIA	0	0	500	500		500	0.0 %
4221 CHRISTMAS EVENT COSTS	1,755	2,224	2,500	276		276	89.0 %
4231 REMEMBRANCE SERVICE	1,063	2,260	2,000	-260		-260	113.0 %
4232 CIVIC SERVICE	10	15	200	185		185	7.6 %
4233 DRONFIELD GALA	1,969	2,840	2,500	-340		-340	113.6 %
4235 ROAD SAFETY	0	0	250	250		250	0.0 %
4714 CHURCH & CIVIC CLOCK	158	163	1,000	837		837	16.3 %
DEM REPRESENTATION & MGT :- Expenditure	7,524	10,652	22,250	11,598	0	11,598	47.9 %
1080 MISC INCOME	475	1,475	0	1,475			0.0 %
DEM REPRESENTATION & MGT :- Income	475	1,475	0	1,475			
Net Expenditure over Income	7,049	9,177	22,250	13,073			
123 GRANTS							
4701 CRICKET CLUB GRANT	2,000	2,000	2,000	0		0	100.0 %
4711 GRANT AWARDS	3,257	1,900	3,043	1,143		1,143	62.4 %
4713 COMMUNITY BUS	4,000	4,000	4,000	0		0	100.0 %
GRANTS :- Expenditure	9,257	7,900	9,043	1,143	0	1,143	87.4 %
Net Expenditure over Income	9,257	7,900	9,043	1,143			
125 CAPITAL PROGRAMME							
4053 LOAN INTEREST NEDDC	965	403	1,000	597		597	40.3 %
4054 LOAN INTEREST PWLB	11,514	10,193	12,000	1,807		1,807	84.9 %
4055 LOAN CAPITAL REPAID	39,371	40,037	39,000	-1,037		-1,037	102.7 %
4913 CAP VEHICLES & PLANT	0	18,019	0	-18,019		-18,019	0.0 %
4915 CAP CIVIC HALL	2,685	0	0	0		0	0.0 %
4929 CAP Hill Top Play Area	1,250	0	0	0		0	0.0 %
4933 CAPITAL - EQUIPMENT	0	4,946	0	-4,946		-4,946	0.0 %
CAPITAL PROGRAMME :- Expenditure	55,785	73,598	52,000	-21,598	0	-21,598	141.5 %
Net Expenditure over Income	55,785	73,598	52,000	-21,598			
126 NEIGHBOURHOOD PLAN							
4023 STATIONERY/PRINTING	2,066	230	500	270		270	46.0 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4060	OTHER PROF FEES	10,328	7,275	18,238	10,963		10,963	39.9 %
	NEIGHBOURHOOD PLAN :- Expenditure	12,395	7,505	18,738	11,233	0	11,233	40.1 %
1077	GRANTS RECEIVED	3,300	3,325	3,325	0			100.0 %
	NEIGHBOURHOOD PLAN :- Income	3,300	3,325	3,325	0			100.0 %
	Net Expenditure over Income	9,095	4,180	15,413	11,233			
131	OUTSIDE SERVICES							
4001	STAFF COSTS	99,800	118,565	135,500	16,936		16,936	87.5 %
4006	PROTECTIVE CLOTHING	1,863	1,749	2,000	251		251	87.4 %
4008	TRAINING	243	1,582	2,500	918		918	63.3 %
4011	RATES	4,821	4,929	5,000	71		71	98.6 %
4012	WATER	372	374	300	-74		-74	124.5 %
4013	RENT	11,000	11,000	11,000	0		0	100.0 %
4014	ELECTRICITY	4,322	3,578	2,500	-1,078		-1,078	143.1 %
4015	GAS	203	161	250	89		89	64.5 %
4018	WASTE DISPOSAL	948	1,259	2,000	741		741	63.0 %
4020	MISCELLANEOUS EXPENSES	822	397	1,300	903		903	30.5 %
4021	TELEPHONE COSTS	1,119	1,072	1,200	128		128	89.4 %
4036	PROPERTY MAINTENANCE	14,288	672	2,000	1,328		1,328	33.6 %
4037	GROUNDS MAINTENANCE	0	40,867	47,000	6,133		6,133	87.0 %
4038	MAINTENANCE CTRCTS	1,033	992	2,000	1,008		1,008	49.6 %
4039	GENERAL MAINTENANCE	44,066	0	0	0		0	0.0 %
4040	EQUIPMENT REPLACEMENT	3,126	4,667	5,000	333		333	93.3 %
4041	EQUIPMENT HIRE	328	0	1,000	1,000		1,000	0.0 %
4042	EQUIPMENT MAINTCE	2,795	1,161	2,500	1,339		1,339	46.4 %
4044	VEHICLE COSTS & FUEL	8,324	6,409	8,000	1,591		1,591	80.1 %
	OUTSIDE SERVICES :- Expenditure	199,471	199,433	231,050	31,617	0	31,617	86.3 %
1001	RENT RECEIVED	0	10	0	10			0.0 %
1080	MISC INCOME	615	250	0	250			0.0 %
	OUTSIDE SERVICES :- Income	615	260	0	260			
	Net Expenditure over Income	198,856	199,173	231,050	31,877			
132	CENTRAL SERVICES							
4001	STAFF COSTS	91,996	93,777	96,150	2,373		2,373	97.5 %
4008	TRAINING	260	962	2,000	1,038		1,038	48.1 %
4009	TRAVEL	1	11	0	-11		-11	0.0 %
4016	JANITORIAL	2,306	2,550	2,500	-50		-50	102.0 %
4020	MISCELLANEOUS EXPENSES	376	102	400	298		298	25.4 %

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4021	TELEPHONE COSTS	1,463	1,985	1,700	-285		-285	116.7 %
4022	POSTAGE	1,229	1,031	1,400	369		369	73.6 %
4023	STATIONERY/PRINTING	1,120	881	1,400	519		519	62.9 %
4024	SUBSCRIPTIONS	1,246	2,306	2,130	-176		-176	108.3 %
4025	INSURANCE	12,175	13,436	14,000	564		564	96.0 %
4026	PHOTOCOPY CHARGES	632	566	1,000	434		434	56.6 %
4030	RECRUITMENT ADVTG	300	299	500	201		201	59.8 %
4032	PUBLICITY	5,411	5,215	5,100	-115		-115	102.3 %
4033	COMPUTER MAINTENANCE	4,781	4,598	4,500	-98		-98	102.2 %
4042	EQUIPMENT MAINTCE	720	0	1,500	1,500		1,500	0.0 %
4051	BANK CHARGES	1,066	1,024	1,100	76		76	93.1 %
4058	ACCOUNTANCY FEES	1,082	643	600	-43		-43	107.1 %
4060	OTHER PROF FEES	7,032	2,332	3,000	668		668	77.7 %
	CENTRAL SERVICES :- Expenditure	133,196	131,716	138,980	7,264	0	7,264	94.8 %
1080	MISC INCOME	2,238	9,726	2,000	7,726			486.3 %
	CENTRAL SERVICES :- Income	2,238	9,726	2,000	7,726			486.3 %
	Net Expenditure over Income	130,958	121,990	136,980	14,990			
	Dronfield Town Council :- Expenditure	993,610	983,181	963,723	-19,458	0	-19,458	102.0 %
	Income	1,066,770	999,124	962,680	36,445			103.8 %
	Net Expenditure over Income	-73,160	-15,943	1,043	16,986			

Agenda Item 13 – Internal Audit Report

Appendix 6

DRONFIELD TOWN COUNCIL
INDEPENDENT INTERNAL AUDITORS REPORT
FOR THE YEAR ENDED 31ST MARCH 2019

I have carried out an Internal Audit of the Town Council's books and records in accordance with the Council's requirements and planned coverage under the guidelines of Governance and Accountability for Local Councils. My Internal Audit and this Report are undertaken in order to assist the Town Council in completing the Annual Governance and Accountability Return for 2018/19 and it is not a replacement for the External Audit.

This work has been carried out on a sample basis to provide an assessment of compliance with the relevant policy and controls that are expected to be in operation during the above financial year. Where areas of concern are encountered additional work is undertaken to ascertain the extent of the problem and to form an opinion as to the effect on Council finances and procedures. Advice can then be given to correct the situation and the Council can then agree further controls where necessary to ensure future compliance with regulations. My audit has covered the work carried out by the Clerk to the Council ensuring that all relevant regulations have been met and the Council's resolutions have been carried out in a proper, timely and correct manner.

Following my audit work I have found the following matter that required a NO response on the Annual Internal Audit Report.

The Risk Assessment was not reviewed during 2018/19 and presented to the Town Council for discussion and adoption. It is import that the Town Council assesses its risks annually and considers any new risks that should be taken account of in order to be prepared for any potential for loss of income, uninsured losses, staffing issues and other areas of risk that would disrupt business.

I recommend that the Risk Assessment be reviewed at the Annual Meeting of the Town Council in future so that it can be monitored and updated as required.

Continued.

DRONFIELD TOWN COUNCIL
INDEPENDENT INTERNAL AUDITORS REPORT
FOR THE YEAR ENDED 31ST MARCH 2019

With the exception of foregoing matter outlined above I conclude that Dronfield Town Council's internal control system in place during the year ended 31st March 2019 was working properly and efficiently.



J S Marriott
Accountant
214 North Wingfield Road
Grassmoor
Chesterfield
Derbyshire
S42 5ED

20th May 2019

Annual Internal Audit Report 2018/19

Dronfield Town Council

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation during the financial year ended 31 March 2019.

The internal audit for 2018/19 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.		✓	
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. IF the authority certified itself as exempt from a limited assurance review in 2017/18, it met the exemption criteria and correctly declared itself exempt. (<i>"Not Covered" should only be ticked where the authority had a limited assurance review of its 2017/18 AGAR</i>)			✓
L. During summer 2018 this authority has correctly provided the proper opportunity for the exercise of public rights in accordance with the requirements of the Accounts and Audit Regulations.			Not applicable ✓
M. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.	✓		

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

16/05/2019

Name of person who carried out the internal audit

John S Marriott

Signature of person who carried out the internal audit



Date

16/05/2019

*If the response is 'no' you must include a note to state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

**Agenda Item 14 – Annual Governance
Statement for 2018/19**

Appendix 7

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

Dronfield Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed			'Yes' means that this authority:
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.				<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.				<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.				<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.				<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.				<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.				<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.				<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.				<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

and recorded as minute reference:

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

Other information required by the Transparency Codes (not part of Annual Governance Statement)
Authority web address

www.dronfield.gov.uk

**Agenda Item 15 – Accounting Statements for
2018/19**

Appendix 8

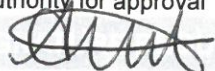
Section 2 – Accounting Statements 2018/19 for

Dronfield Town Council

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	800,129	873,289	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	805,411	808,956	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	261,359	190,169	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	322,461	339,225	<i>Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.</i>
5. (-) Loan interest/capital repayments	51,850	50,633	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	619,299	593,324	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	873,289	889,232	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	954,161	1,001,635	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	3,667,546	3,672,124	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	220,133	180,096	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	<i>The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.</i>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

21/05/19

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved

Agenda Item 16 – Financial Reports

16.1 Schedule of Payments including BACS breakdown for April 2016

16.2 Schedule of Receipts for April 2019

16.3 Bank Reconciliation at 30th April 2019

16.4 Income and Expenditure to 30th April 2019

Appendix 9

At : 15:03

BANK ACCOUNT-NO 1

List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2019	BACS Page 2350 YEAREND	BACS PAYM	19,135.14		BACS Page 2350 YEAREND
01/04/2019	BACS Page 2353- YEAREND	BACS PAYM2	2.73		BACS Page 2353- YEAREND
01/04/2019	O2 Direct Debit	ddr	12.98		Cemetery Mobile - Feb 2019
04/04/2019	Water Plus	ddr	2,131.66		Stonelow Water- Oct18-Jan19
05/04/2019	NEDDC - CHURCH ST CAR PARK	DDR	123.87		Rates - 2019/20 - Church Stree
05/04/2019	NEDDC CLIFF PARK	DDR2	486.90		Rates 2019/20 - Gosforth Lodge
05/04/2019	NEDDC - DRONFIELD	ddr3	150.00		Rates 2019/20 - Dron Woodhouse
05/04/2019	NEDDC - CIVIC HALL	ddr4	2,455.00		Rates 2019/20 - Civic Hall
05/04/2019	NEDDC - COAL ASTON	ddr5	432.80		Rates 2019/20 - Coal Aston
05/04/2019	NEDDC - WORKS UNIT	ddr6	478.70		Rates 2019/20 - Works Unit
05/04/2019	NEDDC Cemetery Lodge	ddr7	609.82		Rates 2019/20-Cemetery/Chapel
08/04/2019	HSBC Bank Plc	ddr2	32.41		HSBC Bank Charges-Feb-Mar
08/04/2019	Gamma Business Communications	ddr3	118.25		Telephone - Feb 2019
09/04/2019	OPUS - 42 Cemetery Road (Lodge	ddr4	417.43		Cemetery-Electric- March
09/04/2019	Plusnet PLC	ddr5	52.56		Broadband - Civic Hall-April
10/04/2019	Frama Smart Mailing	ddr6	200.00		Franking Machine postage
11/04/2019	HSBC Bank Plc	ddr10	33.44		Electronic Bank Charges - Feb
11/04/2019	Post Office Ltd	ddr7	4,767.58		March 2019 - Tax & Ni
11/04/2019	O2 Direct Debit	ddr8	63.20		Mobile Phones - March
11/04/2019	Yorkshire Water	ddr9	1,872.48		S/Low Sewerage Sep18-Jan 19
12/04/2019	U3A History	200116	11.30		Refund for cancellation U3A
12/04/2019	TALKTALK DIRECTDEBIT	ddr12	27.00		Broadband - April - Works Unit
12/04/2019	O2 Direct Debit	ddr13	34.50		Mobile Phone Handset Chge-Apr
15/04/2019	BACS SALARIES APRIL	BACS	16,194.74		BACS SALARIES APRIL
16/04/2019	FuelGenie	ddr14	363.25		Fuel for vehicles/equip-March
16/04/2019	North East Derbyshire District	ddr	1,603.68		Trade Waste - C/Park - Apr-Sep
16/04/2019	North East Derbyshire District	ddr2	1,069.12		Trade Waste -Civic - Apr-Sep
16/04/2019	North East Derbyshire District	ddr3	1,069.12		Trade Waste- Unit - Apr-Sep
23/04/2019	IRIS Payroll Solutions Ltd	ddr15	22.85		Auto Enrolment package - March
23/04/2019	Contract Natural Gas Ltd	ddr16	43.26		Gas - Gos Lodge - March
23/04/2019	Contract Natural Gas Ltd	ddr17	188.81		Gas - Stonelow - March 2019
23/04/2019	Spitfire Network Services Ltd	ddr18	39.60		Alarm Line Rental - April
23/04/2019	British Gas Trading Ltd	ddr19	605.76		Gas - Civic Hall- March
23/04/2019	OPUS - Civic Hall	ddr	697.09		Electric - Civic Hall - March
23/04/2019	OPUS - Small Pavillion Stone	ddr2	90.03		Eelctric-Sml Pav S/Low - March
23/04/2019	OPUS - Library Gardens	ddr3	10.26		Electric - Church Street - Mar
23/04/2019	OPUS - Unit Callywhite Lane	ddr5	503.36		Electric - Works Unit - March
23/04/2019	OPUS - Coal Aston Pavilion	ddr6	32.36		Electric - CA Pavilion- March
23/04/2019	OPUS - Main Pavillion Stonelow	ddr7	69.44		Electric-Main Pav S/Low-March
23/04/2019	OPUS - Cliffe Park	ddr9	882.17		Electric - Cliffe Park - March
24/04/2019	O2	DDR	3.75		Cemetery Mobile device plan
24/04/2019	IDMobile	ddr	5.00		Sim Card for Tablet -April
29/04/2019	Booker Cash & Carry	200117	563.65		Various Janirotrial items
30/04/2019	BACS B/L Pymnt Page 2368	BACS Pymnt	16,435.93		BACS B/L Pymnt Page 2368
30/04/2019	BACS B/L Pymnt Page 2369	BACS Pymnt	1,457.64		BACS B/L Pymnt Page 2369
30/04/2019	BACS B/L Pymnt Page 2373	BACS Pymnt	120.00		BACS B/L Pymnt Page 2373
30/04/2019	PHS Group Plc	ddr	15.00		Sanitary Waste extra visit

At : 15:03

BANK ACCOUNT-NO 1

List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2019	Westfield Health Direct D	ddr	37.95		Westfield deductions - April
30/04/2019	NEST	DDR	64.99		Nest DDR 30.4.19

Total Payments 75,838.56

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 1

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
		Supplier : Personnel Advice & Solutions Ltd	PERSONNEL				
23/04/2019	10882	Personnel Advice - April 2019		120.00	0.00	120.00	0.00
					0.00	120.00	
				Above paid on : 30/04/2019		By BACS No PERSONNEL	
				PAYMENT TOTALS	0.00	120.00	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 1

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Alzheimer's Society			ALZHEIMERS				
27/03/2019	PSI1699111	Dementia Awareness training		401.60	0.00	401.60	0.00
					0.00	401.60	
				Above paid on : 30/04/2019		BACS No ALZHEIMERS	
Supplier : Cubit Ultrasonic			CUBITULTRA				
29/03/2019	4014	Lighting column testing		225.00	0.00	225.00	0.00
					0.00	225.00	
				Above paid on : 30/04/2019		BACS No CUBITULTRA	
Supplier : Personnel Advice & Solutions Ltd			PERSONNEL				
27/03/2019	2417	Appraisal Training 26.3.19		180.00	0.00	180.00	0.00
					0.00	180.00	
				Above paid on : 30/04/2019		BACS No PERSONNEL	
Supplier : Trade UK Account			SCREWFIX				
27/03/2019	0963504177	Makita Angle Grinder & Drill		214.98	0.00	214.98	0.00
					0.00	214.98	
				Above paid on : 30/04/2019		BACS No SCREWFIX	
Supplier : E D Steel Ltd			STEEL				
09/03/2019	364-	hacksaw/tapes/trowels-Variou		419.87	0.00	419.87	0.00
					0.00	419.87	
				Above paid on : 30/04/2019		BACS No STEEL	
Supplier : Wolseley UK Ltd			WOLSELEY				
28/03/2019	59547574	Flush Valve - C.Aston Pav		16.19	0.00	16.19	0.00
					0.00	16.19	
				Above paid on : 30/04/2019		BACS No WOLSELEY	
PAYMENT TOTALS				0.00		1,457.64	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 1

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Lightwood Sports Groundcare Ltd			LIGHTWOOD				
15/04/2019	2911	Grounds Maintenance - April 19		2,346.00	0.00	2,346.00	0.00
15/04/2019	2912	Cricket - Pre Season Prep/Roll		588.00	0.00	588.00	0.00
					0.00	2,934.00	
Above paid on : 30/04/2019						BACS No LIGHTWOOD	
Supplier : Procheck Electrical Ltd			PROCHECK				
10/04/2019	1782	Civic - Intercom door system		1,068.00	0.00	1,068.00	0.00
10/04/2019	1783	Fire Extinguisher - Stonelow		58.80	0.00	58.80	0.00
					0.00	1,126.80	
Above paid on : 30/04/2019						BACS No PROCHECK	
Supplier : Unite The Union			UNITETHEUN				
15/04/2019	APRIL2019	Unite - April Union deductions		40.68	0.00	40.68	0.00
					0.00	40.68	
Above paid on : 30/04/2019						BACS No UNITETHEUN	
PAYMENT TOTALS					0.00	16,435.93	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 1

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	5,612.71	
				Above paid on : 30/04/2019		BACS No DCCSUPER	
Supplier : ESPO			ESPO				
11/04/2019	5227802	White Tea Cups & Saucers-Civic		56.40	0.00	56.40	0.00
11/04/2019	5227816	Soap dispensers / Stationery		114.48	0.00	114.48	0.00
					0.00	170.88	
				Above paid on : 30/04/2019		BACS No ESPO	
Supplier : G & L Fletcher			G & L FLET				
30/04/2019	GF/PM/482	Lease Works Unit - April		1,099.99	0.00	1,099.99	0.00
					0.00	1,099.99	
				Above paid on : 30/04/2019		BACS No G&LFLET	
Supplier : Hopkinson Waste Management Ltd			HOPKINSON				
18/04/2019	70415	Skips for Cemetery x 2		504.00	0.00	504.00	0.00
					0.00	504.00	
				Above paid on : 30/04/2019		BACS No HOPKINSON	
Supplier : Intruder Alarm Systems			IAS				
11/02/2019	9461	CCTV Inspect/Test - Gos Lodge		261.60	0.00	261.60	0.00
01/02/2019	9465	Alarm Contract - Civic 19/20		582.00	0.00	582.00	0.00
					0.00	843.60	
				Above paid on : 30/04/2019		BACS No IAS	
Supplier : ICCM			ICCM				
01/04/2019	4583/2019/20	ICCM - Subscription 19/20		95.00	0.00	95.00	0.00
					0.00	95.00	
				Above paid on : 30/04/2019		BACS No ICCM	
Supplier : Landscape Supply Company			LANDSCAPE				
10/04/2019	83092	Grass Seed for Cemetery		388.56	0.00	388.56	0.00
					0.00	388.56	
				Above paid on : 30/04/2019		BACS No LANDSCAPE	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 1

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : 2commune Ltd			2COMMUNE				
04/02/2019	1853	Website Support to 4.4.2020		480.00	0.00	480.00	0.00
					0.00	480.00	
			Above paid on :	30/04/2019		BACS No 2COMMUNE	
Supplier : Amberol Ltd			AMBEROL				
18/04/2019	000018354	Matting & Wicks for H/Baskets		154.08	0.00	154.08	0.00
					0.00	154.08	
			Above paid on :	30/04/2019		BACS No AMBEROL	
Supplier : Apollo Appliances Ltd			APOLLO				
22/03/2019	ORD104961	Cem Lodge - Oven & Hob		299.00	0.00	299.00	0.00
					0.00	299.00	
			Above paid on :	30/04/2019		BACS No APOLLO	
Supplier : Av Irrigation Ltd			AVIRRIGATI				
11/04/2019	4/073	C.Aston Bowling - Irrigation		120.72	0.00	120.72	0.00
					0.00	120.72	
			Above paid on :	30/04/2019		BACS No AVIRRIGATI	
Supplier : Catershield Services Ltd			CATER				
17/04/2019	8749	C.Aston Bowls - Repair Boiler		172.90	0.00	172.90	0.00
17/04/2019	8756	Civic Hall Boiler - Repairs		78.00	0.00	78.00	0.00
17/04/2019	8773	New Drinks boiler - Civic Hall		594.00	0.00	594.00	0.00
					0.00	844.90	
			Above paid on :	30/04/2019		BACS No CATER	
Supplier : Derbyshire Association Of Local Councils			DALC				
27/03/2019	1592	Cemetery course 4.4.19		75.00	0.00	75.00	0.00
01/04/2019	075/2019	DALC - 19/20 Subscription		1,646.01	0.00	1,646.01	0.00
					0.00	1,721.01	
			Above paid on :	30/04/2019		BACS No DALC	
Supplier : DCC Superannuation Fund			DCCSUPER				
15/04/2019	APRIL2019	Superannuation - April		5,612.71	0.00	5,612.71	0.00

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier :		Unite The Union	UNITETHEUN				
15/03/2019	MARCH19	<i>Unite - Deductions correction</i>		2.73	0.00	2.73	0.00
					0.00	2.73	
				Above paid on : 27/03/2019		By BACS No UNITETHEUN	
PAYMENT TOTALS					0.00	2.73	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Unite The Union			UNITETHEUN				
15/03/2019	MAR19	March - Union Deductions		37.95	0.00	37.95	0.00
					0.00	37.95	
Above paid on : 26/03/2019							
							BACS No UNITETHEUN
Supplier : Wolseley UK Ltd			WOLSELEY				
05/03/2019	58970073	Bottle Traps for Urinals		50.63	0.00	50.63	0.00
12/03/2019	59150172	Bottle Traps for Urinals		25.56	0.00	25.56	0.00
					0.00	76.19	
Above paid on : 26/03/2019							
							BACS No WOLSELEY
PAYMENT TOTALS							
					0.00	19,135.14	

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List of Purchase Ledger BACS Payments

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	325.16	
		Supplier : Laver Mr Chris	LAVER				
24/03/2019	FEB/MAR	Grave digging - Feb/March		540.00	0.00	540.00	0.00
					0.00	540.00	
		Supplier : Lightwood Sports Groundcare Ltd	LIGHTWOOD				
11/03/2019	2898	March - Grounds maintenance		2,346.00	0.00	2,346.00	0.00
11/03/2019	2899	Football/Bowling - Pitch Maint		2,340.00	0.00	2,340.00	0.00
					0.00	4,686.00	
		Supplier : NRC Services Ltd	NRC				
25/03/2019	54428	Boiler Inspection- Cem Lodge		90.00	0.00	90.00	0.00
					0.00	90.00	
		Supplier : Andrew Tristram	TRISTRAM				
25/03/2019	REIMBURSE	Planning Applicaiton -Footpath		137.00	0.00	137.00	0.00
					0.00	137.00	
		Supplier : P Turton building & Conservation Ltd	TURTON				
18/03/2019	MARCH2019	Cem Lodge - Slates/Gutters etc		456.00	0.00	456.00	0.00
					0.00	456.00	
		Supplier : Underwood Tree Surgeons Ltd	UNDERWOOD				
12/03/2019	4303	Cemetery -Fell of 5 x Conifers		1,908.00	0.00	1,908.00	0.00
12/03/2019	4307	Cut back tree - C/Park MUGA		864.00	0.00	864.00	0.00
12/03/2019	4308	C/Park - Fell of Birch Tree		1,152.00	0.00	1,152.00	0.00
					0.00	3,924.00	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : EON			EON				
08/03/2019	FINALBILL	EON-Final inv before Tenancy		3.01	0.00	3.01	0.00
					0.00	3.01	
				Above paid on : 26/03/2019		BACS No EON	
Supplier : ESPO			ESPO				
22/03/2019	5209918	Coloured Mugs / A4 Paper		164.22	0.00	164.22	0.00
					0.00	164.22	
				Above paid on : 26/03/2019		BACS No ESPO	
Supplier : G & L Fletcher			G & L FLET				
31/03/2019	GF/PM/476	Lease - Works Unit - March		1,099.99	0.00	1,099.99	0.00
					0.00	1,099.99	
				Above paid on : 26/03/2019		BACS No G&LFLET	
Supplier : Gary Fletcher (Surfacing) Ltd			GARY				
31/01/2019	5641			237.00	0.00	237.00	0.00
					0.00	237.00	
				Above paid on : 26/03/2019		BACS No GARY	
Supplier : Hopkinson Waste Management Ltd			HOPKINSON				
08/03/2019	69878	Skips - 8yd/12yd - Cemetery		504.00	0.00	504.00	0.00
					0.00	504.00	
				Above paid on : 26/03/2019		BACS No HOPKINSON	
Supplier : Konica Minolta			KONICA				
12/03/2019	1143080803	Copier charges-8.12.18-7.3.19		144.28	0.00	144.28	0.00
					0.00	144.28	
				Above paid on : 26/03/2019		BACS No KONICA	
Supplier : Landscape Supply Company			LANDSCAPE				
05/03/2019	82211	Protective clothing - various		277.18	0.00	277.18	0.00
12/03/2019	82352	Strimmer - Safety cord		47.98	0.00	47.98	0.00

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Arden Winch & Co Ltd			ARDEN				
13/03/2019	571138	Janitorial/cleaning items-var		552.24	0.00	552.24	0.00
					0.00	552.24	
			Above paid on :	26/03/2019		BACS No ARDEN	
Supplier : Broadfield Mowers Ltd			BROADFIELD				
05/03/2019	48046	Sithl Hedge Trimmer		468.00	0.00	468.00	0.00
					0.00	468.00	
			Above paid on :	26/03/2019		BACS No BROADFIELD	
Supplier : Coal Aston Village Hall			COALASTON				
06/03/2019	JAN-MAR	CAVH Car Park electric Jan-Mar		122.29	0.00	122.29	0.00
					0.00	122.29	
			Above paid on :	26/03/2019		BACS No COALASTON	
Supplier : DCC Superannuation Fund			DCCSUPER				
15/03/2019	MARCH2019	Superann - March 2019		5,401.23	0.00	5,401.23	0.00
					0.00	5,401.23	
			Above paid on :	26/03/2019		BACS No DCCSUPER	
Supplier : Driveout Site Services Ltd			DRIVEOUT				
21/03/2019	2131	removal of ladybirds-Cem Lodge		78.00	0.00	78.00	0.00
					0.00	78.00	
			Above paid on :	26/03/2019		BACS No DRIVEOUT	
Supplier : Dronfield Equipment Hire Ltd			DRONEQUIP				
26/03/2019	160754	Powder free gloves x 10 boxes		72.00	0.00	72.00	0.00
					0.00	72.00	
			Above paid on :	26/03/2019		BACS No DRONEQUIP	
Supplier : Alfred Dunham & Son Ltd			DUNHAM				
22/03/2019	245041	Timber - Fence Lucas Gdns		16.58	0.00	16.58	0.00
					0.00	16.58	
			Above paid on :	26/03/2019		BACS No DUNHAM	

At : 15:03

BANK ACCOUNT-NO 1**Cash Received between 01/04/2019 and 30/04/2019**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/04/2019	Sales Recpts Page 3942		Sales Recpts Page 3942	725.00
03/04/2019	Sales Recpts Page 3943		Sales Recpts Page 3943	62.40
04/04/2019	Sales Recpts Page 3944		Sales Recpts Page 3944	349.62
05/04/2019	NEDDC Precept 1st Payment	bacs	NEDDC Precept 1st Payment	411,491.11
05/04/2019	Sales Recpts Page 3945		Sales Recpts Page 3945	364.32
05/04/2019	Sales Recpts Page 3946		Sales Recpts Page 3946	62.40
06/04/2019	Sales Recpts Page 3947		Sales Recpts Page 3947	50.50
08/04/2019	Sales Recpts Page 3949		Sales Recpts Page 3949	306.72
08/04/2019	Sales Recpts Page 3950		Sales Recpts Page 3950	73.00
08/04/2019	Sales Recpts Page 3951		Sales Recpts Page 3951	36.50
08/04/2019	Sales Recpts Page 3952		Sales Recpts Page 3952	1,000.00
10/04/2019	Sales Recpts Page 3953		Sales Recpts Page 3953	55.80
11/04/2019	Mr Giles	cash	Market Rent 1 & 8.4.19	97.50
11/04/2019	Sales Recpts Page 3954		Sales Recpts Page 3954	94.55
11/04/2019	Sales Recpts Page 3955		Sales Recpts Page 3955	304.20
11/04/2019	Sales Recpts Page 3976		Sales Recpts Page 3976	6,017.09
11/04/2019	Sales Recpts Page 3977		Sales Recpts Page 3977	66.30
12/04/2019	Sales Recpts Page 3956		Sales Recpts Page 3956	307.00
12/04/2019	Sales Recpts Page 3957		Sales Recpts Page 3957	271.20
14/04/2019	Sales Recpts Page 3958		Sales Recpts Page 3958	50.50
15/04/2019	Sales Recpts Page 3959		Sales Recpts Page 3959	62.40
15/04/2019	Sales Recpts Page 3960		Sales Recpts Page 3960	50.50
16/04/2019	Sales Recpts Page 3961		Sales Recpts Page 3961	50.50
16/04/2019	Sales Recpts Page 3962		Sales Recpts Page 3962	40.80
18/04/2019	Mr Giles	cash	Market Rent 11 & 18.4.19	97.50
18/04/2019	Sales Recpts Page 3963		Sales Recpts Page 3963	23.22
18/04/2019	Sales Recpts Page 3978		Sales Recpts Page 3978	869.22
18/04/2019	write off 0.22p underpayment	w/off	write off 0.22p underpayment	-0.22
19/04/2019	Sales Recpts Page 3964		Sales Recpts Page 3964	50.50
19/04/2019	w/off 50p bacs underpayment	w/off	w/off 50p bacs underpayment	-0.50
23/04/2019	Sales Recpts Page 3965		Sales Recpts Page 3965	1,151.36
24/04/2019	Sales Recpts Page 3966		Sales Recpts Page 3966	23.22
24/04/2019	Saxton Mee - Cemetery Lodge	bacs	Saxton Mee - Cemetery Lodge	613.80

Continued on Page 2

At : 15:03

BANK ACCOUNT-NO 1**Cash Received between 01/04/2019 and 30/04/2019**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
25/04/2019	Manfredis Ices	bacs	Gala Stall Payment	35.00
25/04/2019	Sales Recpts Page 3967		Sales Recpts Page 3967	65.00
25/04/2019	Sales Recpts Page 3968		Sales Recpts Page 3968	304.20
29/04/2019	Sales Recpts Page 3969		Sales Recpts Page 3969	50.50
29/04/2019	Sales Recpts Page 3970		Sales Recpts Page 3970	27.90
30/04/2019	Sales Recpts Page 3948		Sales Recpts Page 3948	35.50
30/04/2019	Sales Recpts Page 3971		Sales Recpts Page 3971	357.00
30/04/2019	Sales Recpts Page 3972		Sales Recpts Page 3972	12.00
30/04/2019	Sales Recpts Page 3973		Sales Recpts Page 3973	50.50
30/04/2019	Sales Recpts Page 3974		Sales Recpts Page 3974	30.00
30/04/2019	Sales Recpts Page 3979		Sales Recpts Page 3979	577.20
30/04/2019	Sales Recpts Page 3980		Sales Recpts Page 3980	3,242.26
30/04/2019	Sales Recpts Page 3981		Sales Recpts Page 3981	83.65
Total Receipts				429,688.72

Bank Reconciliation Statement as at: 30/04/2019 for Cash Book 1 BANK ACCOUNT-NO 1

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	30/04/2019		1,066,636.65
			<u>1,066,636.65</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
12/04/2019 200116	U3A History		11.30
29/04/2019 200117	Booker Cash & Carry		563.65
30/04/2019 BACS Pymnt	BACS B/L Pymnt Page 2368		16,435.93
30/04/2019 BACS Pymnt	BACS B/L Pymnt Page 2369		1,457.64
			<u>18,468.52</u>
			1,048,168.13
<u>Receipts not Banked/Cleared (Plus)</u>			
30/04/2019			3,242.26
30/04/2019			83.65
			<u>3,325.91</u>
			1,051,494.04
			Balance per Cash Book is :- 1,051,494.04
			Difference is :- 0.00



Account name Dronfield Town Council
 Account number 401951-41550632
 Bank name HSBC UK Bank PLC
 Currency GBP
 Location United Kingdom
 BIC HBUKGB4B
 IBAN GB89HBUK40195141550632
 Account status Active
 Account type Current account

Closing ledger balance brought forward
 From 29 Apr 2019 1,066,335.09

Closing available balance brought forward
 From 29 Apr 2019 1,066,335.09

Current ledger balance
 As at 30 Apr 2019 15:09 1,066,636.65

Current available balance
 As at 30 Apr 2019 15:09 1,066,636.65

Bank reference	Narrative	Customer reference	TRN type	Value date	Credit amount	Debit amount	Balance	Time	Post date
5000000046270	J Eckhardt	DTC6041	FBP	30 Apr 2019	50.50		1,066,636.65	14:19	30 Apr 2019
47051020190430	FP93TD1920235727 /								
826110689	ROC/DTC6041 /								
	FPID/500000004627047								
	051020190430826110689								
43141038875509	SHINE CHOIR	LIZ MACK SHINE	FBP	30 Apr 2019	12.00		1,066,586.15	14:10	30 Apr 2019
000N102019043	FP93TD1103128888 /								
0826544134	ROC/LIZ MACK SHINE /								
	EREF/LIZ MACK SHINE /								
	REMI/SHINE CHOIR LIZ								
	MACK SHINE VIA								
	ONLINE - P YMT /								
	FPID/4314103887550900								
	0N102019043082654413								
	4								
No Ref	NEST 60000140545229	NONREF	BACS	30 Apr 2019		-64.99	1,066,574.15	00:00	30 Apr 2019
No Ref	WESTFIELD GENERAL 40053064567838	NONREF	BACS	30 Apr 2019		-37.95	1,066,639.14	00:00	30 Apr 2019
No Ref	PERSONNEL HYGIENE 52104015585751	NONREF	BACS	30 Apr 2019		-15.00	1,066,677.09	00:00	30 Apr 2019
No Ref	LEONARDCHESHIRE 20829450664162	NONREF	BGC	30 Apr 2019	357.00		1,066,692.09	00:00	30 Apr 2019
NONREF	CHQ IN AT 407080	NONREF	CREDIT	29 Apr 2019	869.22		1,066,335.09	00:00	29 Apr 2019

Month No : 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>Dronfield Town Council</u>								
101 CIVIC HALL								
4001	STAFF COSTS	24,628	3,889	40,911	37,022	37,022	9.5 %	
4011	RATES	24,000	24,550	24,676	126	126	99.5 %	
4012	WATER	2,302	0	3,500	3,500	3,500	0.0 %	
4014	ELECTRICITY	5,870	465	6,000	5,535	5,535	7.7 %	
4015	GAS	4,694	0	5,000	5,000	5,000	0.0 %	
4018	WASTE DISPOSAL	2,277	1,069	2,500	1,431	1,431	42.8 %	
4020	MISCELLANEOUS EXPENSES	485	0	1,000	1,000	1,000	0.0 %	
4025	INSURANCE	906	0	1,000	1,000	1,000	0.0 %	
4036	PROPERTY MAINTENANCE	2,725	890	1,500	610	610	59.3 %	
4038	MAINTENANCE CTRCTS	1,735	485	2,000	1,515	1,515	24.3 %	
4040	EQUIPMENT REPLACEMENT	184	495	0	-495	-495	0.0 %	
4042	EQUIPMENT MAINTCE	442	65	1,200	1,135	1,135	5.4 %	
4062	LICENCES (PREMISES)	350	0	400	400	400	0.0 %	
4100	RENT - CIVIC HALL	164,132	0	164,132	164,132	164,132	0.0 %	
	CIVIC HALL :- Expenditure	234,732	31,907	253,819	221,912	0	221,912	12.6 %
1001	RENT RECEIVED	1,953	195	1,800	-1,605		10.8 %	
1010	LETTING INCOME(Community)	26,809	6,302	25,000	-18,698		25.2 %	
1080	MISC INCOME	175	0	0	0		0.0 %	
	CIVIC HALL :- Income	28,937	6,497	26,800	-20,303		24.2 %	
	Net Expenditure over Income	205,794	25,411	227,019	201,608			
102 PARKS & OPEN SPACES								
4011	RATES	1,062	1,195	1,087	-108	-108	109.9 %	
4019	LITTER & DOG BIN EMPTYING	2,036	-1,018	2,100	3,118	3,118	-48.5 %	
4034	ENVIRONMENTAL	3,587	0	2,000	2,000	2,000	0.0 %	
4037	GROUNDS MAINTENANCE	108,497	-100,000	0	100,000	100,000	0.0 %	
4046	TREE WORKS MAINTENANCE	4,420	0	10,000	10,000	10,000	0.0 %	
	PARKS & OPEN SPACES :- Expenditure	119,602	-99,823	15,187	115,010	0	115,010	-657.3 %
1001	RENT RECEIVED	90	0	90	-90		0.0 %	
1077	GRANTS RECEIVED	495	0	495	-495		0.0 %	
1080	MISC INCOME	1,057	0	0	0		0.0 %	
	PARKS & OPEN SPACES :- Income	1,642	0	585	-585		0.0 %	
	Net Expenditure over Income	117,960	-99,823	14,602	114,425			

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u>	<u>ALLOTMENTS</u>							
1001	RENT RECEIVED	-95	0	400	-400			0.0 %
	ALLOTMENTS :- Income	-95	0	400	-400			0.0 %
	Net Expenditure over Income	95	0	-400	-400			
<u>104</u>	<u>PLAY AREAS</u>							
4042	EQUIPMENT MAINTCE	2,666	0	2,500	2,500		2,500	0.0 %
	PLAY AREAS :- Expenditure	2,666	0	2,500	2,500	0	2,500	0.0 %
	Net Expenditure over Income	2,666	0	2,500	2,500			
<u>105</u>	<u>GOSFORTH LODGE</u>							
4001	STAFF COSTS	17,396	2,607	18,282	15,675		15,675	14.3 %
4011	RATES	4,752	4,861	4,897	36		36	99.3 %
4015	GAS	2,585	0	2,800	2,800		2,800	0.0 %
4020	MISCELLANEOUS EXPENSES	1,025	-13	1,200	1,213		1,213	-1.0 %
4021	TELEPHONE COSTS	287	17	600	583		583	2.8 %
4036	PROPERTY MAINTENANCE	951	0	500	500		500	0.0 %
4038	MAINTENANCE CTRCTS	981	218	1,000	782		782	21.8 %
4042	EQUIPMENT MAINTCE	334	0	900	900		900	0.0 %
	GOSFORTH LODGE :- Expenditure	28,312	7,690	30,179	22,489	0	22,489	25.5 %
1010	LETTING INCOME(Community)	11,616	2,898	12,000	-9,102			24.2 %
1077	GRANTS RECEIVED	10,000	0	0	0			0.0 %
	GOSFORTH LODGE :- Income	21,616	2,898	12,000	-9,102			24.2 %
	Net Expenditure over Income	6,695	4,792	18,179	13,387			
<u>106</u>	<u>CLIFFE PARK</u>							
4001	STAFF COSTS	24,916	2,117	14,463	12,346		12,346	14.6 %
4012	WATER	4,178	0	2,300	2,300		2,300	0.0 %
4014	ELECTRICITY	6,650	0	5,300	5,300		5,300	0.0 %
4018	WASTE DISPOSAL	2,937	1,604	3,100	1,496		1,496	51.7 %
4020	MISCELLANEOUS EXPENSES	166	0	0	0		0	0.0 %
4036	PROPERTY MAINTENANCE	1,518	0	1,500	1,500		1,500	0.0 %
4037	GROUNDS MAINTENANCE	190	0	0	0		0	0.0 %
	CLIFFE PARK :- Expenditure	40,555	3,721	26,663	22,942	0	22,942	14.0 %
1001	RENT RECEIVED	80	0	80	-80			0.0 %
1020	PITCH FEES	26,277	5,410	22,000	-16,591			24.6 %

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1080	MISC INCOME	169	0	0	0			0.0 %
	CLIFFE PARK :- Income	<u>26,526</u>	<u>5,410</u>	<u>22,080</u>	<u>-16,671</u>			<u>24.5 %</u>
	Net Expenditure over Income	<u>14,030</u>	<u>-1,688</u>	<u>4,583</u>	<u>6,271</u>			
<u>107</u>	<u>THE KIOSK</u>							
1015	KIOSK RENTAL INCOME	12,000	1,000	12,000	-11,000			8.3 %
	THE KIOSK :- Income	<u>12,000</u>	<u>1,000</u>	<u>12,000</u>	<u>-11,000</u>			<u>8.3 %</u>
	Net Expenditure over Income	<u>-12,000</u>	<u>-1,000</u>	<u>-12,000</u>	<u>-11,000</u>			
<u>109</u>	<u>COAL ASTON</u>							
4011	RATES	4,224	4,321	4,325	4		4	99.9 %
4012	WATER	305	-50	200	250		250	-25.0 %
4014	ELECTRICITY	592	0	400	400		400	0.0 %
4015	GAS	1,592	0	1,500	1,500		1,500	0.0 %
4036	PROPERTY MAINTENANCE	201	0	1,000	1,000		1,000	0.0 %
4037	GROUNDS MAINTENANCE	191	-618	250	868		868	-247.0 %
4038	MAINTENANCE CTRCTS	541	0	500	500		500	0.0 %
4042	EQUIPMENT MAINTCE	0	144	500	356		356	28.8 %
	COAL ASTON :- Expenditure	<u>7,645</u>	<u>3,797</u>	<u>8,675</u>	<u>4,878</u>	<u>0</u>	<u>4,878</u>	<u>43.8 %</u>
1001	RENT RECEIVED	80	0	80	-80			0.0 %
1020	PITCH FEES	2,150	0	2,200	-2,200			0.0 %
	COAL ASTON :- Income	<u>2,230</u>	<u>0</u>	<u>2,280</u>	<u>-2,280</u>			<u>0.0 %</u>
	Net Expenditure over Income	<u>5,415</u>	<u>3,797</u>	<u>6,395</u>	<u>2,598</u>			
<u>110</u>	<u>STONELOW REC</u>							
4012	WATER	10,144	0	1,500	1,500		1,500	0.0 %
4014	ELECTRICITY	1,819	0	1,800	1,800		1,800	0.0 %
4015	GAS	1,190	0	700	700		700	0.0 %
4036	PROPERTY MAINTENANCE	480	0	500	500		500	0.0 %
4037	GROUNDS MAINTENANCE	2,693	0	300	300		300	0.0 %
4038	MAINTENANCE CTRCTS	590	0	250	250		250	0.0 %
4042	EQUIPMENT MAINTCE	299	32	750	718		718	4.3 %
	STONELOW REC :- Expenditure	<u>17,214</u>	<u>32</u>	<u>5,800</u>	<u>5,768</u>	<u>0</u>	<u>5,768</u>	<u>0.6 %</u>
1001	RENT RECEIVED	45	0	45	-45			0.0 %
1020	PITCH FEES	2,040	2,300	2,400	-100			95.8 %
	STONELOW REC :- Income	<u>2,085</u>	<u>2,300</u>	<u>2,445</u>	<u>-145</u>			<u>94.1 %</u>
	Net Expenditure over Income	<u>15,129</u>	<u>-2,268</u>	<u>3,355</u>	<u>5,623</u>			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
111 DRONFIELD WOODHOUSE REC							
4011 RATES	1,440	1,473	1,475	2		2	99.9 %
4036 PROPERTY MAINTENANCE	0	0	1,000	1,000		1,000	0.0 %
4038 MAINTENANCE CTRCTS	48	0	0	0		0	0.0 %
4042 EQUIPMENT MAINTCE	1,015	0	200	200		200	0.0 %
DRONFIELD WOODHOUSE REC :- Expenditure	2,503	1,473	2,675	1,202	0	1,202	55.1 %
1001 RENT RECEIVED	400	0	400	-400			0.0 %
1020 PITCH FEES	1,200	0	1,200	-1,200			0.0 %
1080 MISC INCOME	1,015	0	0	0			0.0 %
DRONFIELD WOODHOUSE REC :- Income	2,615	0	1,600	-1,600			0.0 %
Net Expenditure over Income	-112	1,473	1,075	-398			
118 HIGHWAYS & ST FURNITURE							
4035 BUS SHELTER REPAIRS	6,434	0	11,000	11,000		11,000	0.0 %
4045 SEATS, SIGNS & N'BDS	2	0	3,000	3,000		3,000	0.0 %
HIGHWAYS & ST FURNITURE :- Expenditure	6,436	0	14,000	14,000	0	14,000	0.0 %
Net Expenditure over Income	6,436	0	14,000	14,000			
119 CEMETERY							
4001 STAFF COSTS	59,943	9,902	70,246	60,344		60,344	14.1 %
4005 GRAVEDIGGING	3,300	0	4,500	4,500		4,500	0.0 %
4011 RATES	5,760	6,136	5,253	-883		-883	116.8 %
4012 WATER	965	-161	750	911		911	-21.5 %
4014 ELECTRICITY	2,207	0	850	850		850	0.0 %
4015 GAS	969	0	0	0		0	0.0 %
4018 WASTE DISPOSAL	2,820	420	3,000	2,580		2,580	14.0 %
4021 TELEPHONE COSTS	185	-7	180	187		187	-3.9 %
4024 SUBSCRIPTIONS	90	95	90	-5		-5	105.6 %
4036 PROPERTY MAINTENANCE	9,491	110	1,500	1,390		1,390	7.3 %
4037 GROUNDS MAINTENANCE	500	324	2,500	2,176		2,176	13.0 %
4040 EQUIPMENT REPLACEMENT	93	0	1,000	1,000		1,000	0.0 %
4044 VEHICLE COSTS & FUEL	783	0	1,500	1,500		1,500	0.0 %
4046 TREE WORKS MAINTENANCE	3,210	0	1,750	1,750		1,750	0.0 %
4051 BANK CHARGES	13	0	0	0		0	0.0 %
4059 LETTING AGENT FEES	362	66	0	-66		-66	0.0 %
CEMETERY :- Expenditure	90,693	16,884	93,119	76,235	0	76,235	18.1 %
1002 GRANT OF RIGHTS FEES	11,463	4,195	15,000	-10,805			28.0 %
1003 MEMORIAL FEES	5,400	805	5,000	-4,195			16.1 %

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1004 INTERMENT FEES	23,820	4,025	18,000	-13,975			22.4 %
1005 CHAPEL FEES	635	240	400	-160			60.0 %
1006 SEARCH FEES	20	0	0	0			0.0 %
1011 LODGE - RENT RECEIVED	4,050	825	9,600	-8,775			8.6 %
1012 LODGE - WATER RECEIVED	100	0	0	0			0.0 %
1073 UNSTONE - CONTRIBUTION	2,893	0	2,893	-2,893			0.0 %
1093 Interest Received RBS Cemetery	4	0	0	0			0.0 %
1105 VAT Refunds	2,559	0	0	0			0.0 %
CEMETERY :- Income	50,943	10,090	50,893	-40,803			19.8 %
Net Expenditure over Income	39,750	6,794	42,226	35,432			
121 CORPORATE MANAGEMENT							
4057 AUDIT FEES	2,020	-2,020	2,400	4,420		4,420	-84.2 %
CORPORATE MANAGEMENT :- Expenditure	2,020	-2,020	2,400	4,420	0	4,420	-84.2 %
1075 PRECEPT SUPPORT GRANT	25,226	6,307	12,613	-6,307			50.0 %
1076 PRECEPT	808,956	405,185	810,369	-405,184			50.0 %
1091 INTEREST RECEIVED HSBC	70	9	0	9			0.0 %
1092 INTEREST RECEIVED CCLA	1,587	159	1,000	-841			15.9 %
CORPORATE MANAGEMENT :- Income	835,839	411,659	823,982	-412,324			50.0 %
Net Expenditure over Income	-833,819	-413,679	-821,582	-407,904			
122 DEM REPRESENTATION & MGT							
4008 TRAINING	150	0	500	500		500	0.0 %
4027 TWINNING COSTS	0	0	2,300	2,300		2,300	0.0 %
4028 ELECTION COSTS	0	0	7,500	7,500		7,500	0.0 %
4201 MAYOR'S ALLOWANCE	3,000	250	3,000	2,750		2,750	8.3 %
4211 CIVIC REGALIA	0	0	500	500		500	0.0 %
4221 CHRISTMAS EVENT COSTS	2,224	0	3,000	3,000		3,000	0.0 %
4231 REMEMBRANCE SERVICE	2,260	0	2,000	2,000		2,000	0.0 %
4232 CIVIC SERVICE	15	0	100	100		100	0.0 %
4233 DRONFIELD GALA	2,840	0	3,000	3,000		3,000	0.0 %
4235 ROAD SAFETY	0	0	250	250		250	0.0 %
4714 CHURCH & CIVIC CLOCK	163	0	1,000	1,000		1,000	0.0 %
DEM REPRESENTATION & MGT :- Expenditure	10,652	250	23,150	22,900	0	22,900	1.1 %
1080 MISC INCOME	1,475	5	0	5			0.0 %
DEM REPRESENTATION & MGT :- Income	1,475	5	0	5			
Net Expenditure over Income	9,177	245	23,150	22,905			

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>123</u>	<u>GRANTS</u>							
4701	CRICKET CLUB GRANT	2,000	0	2,000	2,000		2,000	0.0 %
4711	GRANT AWARDS	1,900	0	3,143	3,143		3,143	0.0 %
4713	COMMUNITY BUS	4,000	-4,000	4,000	8,000		8,000	-100.0
	GRANTS :- Expenditure	7,900	-4,000	9,143	13,143	0	13,143	-43.7 %
	Net Expenditure over Income	7,900	-4,000	9,143	13,143			
<u>125</u>	<u>CAPITAL PROGRAMME</u>							
4053	LOAN INTEREST NEDDC	403	0	0	0		0	0.0 %
4054	LOAN INTEREST PWLB	10,193	0	12,000	12,000		12,000	0.0 %
4055	LOAN CAPITAL REPAID	40,037	0	27,000	27,000		27,000	0.0 %
4913	CAP VEHICLES & PLANT	18,019	0	0	0		0	0.0 %
4933	CAPITAL - EQUIPMENT	4,946	0	0	0		0	0.0 %
4981	Assets Funded from Rolling Fd	0	0	41,600	41,600		41,600	0.0 %
	CAPITAL PROGRAMME :- Expenditure	73,598	0	80,600	80,600	0	80,600	0.0 %
	Net Expenditure over Income	73,598	0	80,600	80,600			
<u>126</u>	<u>NEIGHBOURHOOD PLAN</u>							
4023	STATIONERY/PRINTING	230	0	500	500		500	0.0 %
4060	OTHER PROF FEES	7,275	0	5,000	5,000		5,000	0.0 %
	NEIGHBOURHOOD PLAN :- Expenditure	7,505	0	5,500	5,500	0	5,500	0.0 %
1077	GRANTS RECEIVED	3,325	0	0	0			0.0 %
	NEIGHBOURHOOD PLAN :- Income	3,325	0	0	0			
	Net Expenditure over Income	4,180	0	5,500	5,500			
<u>131</u>	<u>OUTSIDE SERVICES</u>							
4001	STAFF COSTS	118,565	19,072	140,343	121,271		121,271	13.6 %
4006	PROTECTIVE CLOTHING	1,749	0	2,000	2,000		2,000	0.0 %
4008	TRAINING	1,582	0	2,500	2,500		2,500	0.0 %
4011	RATES	4,929	4,763	5,100	337		337	93.4 %
4012	WATER	374	-100	300	400		400	-33.3 %
4013	RENT	11,000	917	11,000	10,083		10,083	8.3 %
4014	ELECTRICITY	3,578	0	2,500	2,500		2,500	0.0 %
4015	GAS	161	-30	250	280		280	-12.1 %
4018	WASTE DISPOSAL	1,259	828	2,100	1,272		1,272	39.4 %
4020	MISCELLANEOUS EXPENSES	397	0	1,300	1,300		1,300	0.0 %
4021	TELEPHONE COSTS	1,072	14	1,200	1,186		1,186	1.1 %

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4036	PROPERTY MAINTENANCE	672	0	2,000	2,000	2,000	0.0 %
4037	GROUNDS MAINTENANCE	40,867	2,573	47,000	44,427	44,427	5.5 %
4038	MAINTENANCE CTRCTS	992	0	1,500	1,500	1,500	0.0 %
4040	EQUIPMENT REPLACEMENT	4,667	17	5,000	4,983	4,983	0.3 %
4041	EQUIPMENT HIRE	0	0	1,000	1,000	1,000	0.0 %
4042	EQUIPMENT MAINTCE	1,161	0	2,500	2,500	2,500	0.0 %
4044	VEHICLE COSTS & FUEL	6,409	5	8,000	7,995	7,995	0.1 %
	OUTSIDE SERVICES :- Expenditure	199,433	28,058	235,593	207,535	0	207,535 11.9 %
1001	RENT RECEIVED	10	0	0	0		0.0 %
1080	MISC INCOME	250	0	0	0		0.0 %
	OUTSIDE SERVICES :- Income	260	0	0	0		
	Net Expenditure over Income	199,173	28,058	235,593	207,535		
132	CENTRAL SERVICES						
4001	STAFF COSTS	93,777	15,972	96,905	80,933	80,933	16.5 %
4008	TRAINING	962	75	2,000	1,925	1,925	3.8 %
4009	TRAVEL	11	0	0	0	0	0.0 %
4016	JANITORIAL	2,550	565	2,500	1,935	1,935	22.6 %
4020	MISCELLANEOUS EXPENSES	102	0	400	400	400	0.0 %
4021	TELEPHONE COSTS	1,985	14	1,700	1,686	1,686	0.8 %
4022	POSTAGE	1,031	200	1,200	1,000	1,000	16.7 %
4023	STATIONERY/PRINTING	881	0	1,400	1,400	1,400	0.0 %
4024	SUBSCRIPTIONS	2,306	1,646	2,300	654	654	71.6 %
4025	INSURANCE	13,436	0	14,000	14,000	14,000	0.0 %
4026	PHOTOCOPY CHARGES	566	0	800	800	800	0.0 %
4030	RECRUITMENT ADVTG	299	0	500	500	500	0.0 %
4032	PUBLICITY	5,215	0	5,500	5,500	5,500	0.0 %
4033	COMPUTER MAINTENANCE	4,598	400	4,800	4,400	4,400	8.3 %
4042	EQUIPMENT MAINTCE	0	0	1,500	1,500	1,500	0.0 %
4051	BANK CHARGES	1,024	-39	1,100	1,139	1,139	-3.6 %
4058	ACCOUNTANCY FEES	643	-620	600	1,220	1,220	-103.3
4060	OTHER PROF FEES	2,332	100	10,000	9,900	9,900	1.0 %
	CENTRAL SERVICES :- Expenditure	131,716	18,313	147,205	128,892	0	128,892 12.4 %
1080	MISC INCOME	9,726	100	0	100		0.0 %
	CENTRAL SERVICES :- Income	9,726	100	0	100		
	Net Expenditure over Income	121,990	18,213	147,205	128,992		
	Dronfield Town Council :- Expenditure	983,181	6,284	956,208	949,924	0	949,924 0.7 %
	Income	999,124	439,958	955,065	-515,107		46.1 %
	Net Expenditure over Income	-15,943	-433,674	1,143	434,817		