

# Dronfield Town Council

Town Clerk:  
Andrew Tristram



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Dronfield Civic Centre  
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29<sup>th</sup> January 2019

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 4<sup>th</sup> FEBRUARY 2019 AT 7.30pm IN THE  
COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely



Andrew Tristram  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

1. **Apologies**  
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**  
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.  
To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Lea Brook Valley**  
An update from Lea Brook Valley on their activities.
5. **Public Speaking**
  - 5.1 **Planning Matters**  
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
  - 5.2 **General Matters**  
A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.
  - 5.3 **Police Matters**  
If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

6. **Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 7<sup>th</sup> January 2019 (pages 205 – 214) and the draft minutes of the Extraordinary Meeting of the Council held on 14<sup>th</sup> January 2019 (page 215).
7. **Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
8. **Planning Matters**
  - 8.1 **Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 8.2 **Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
9. **Sindelfingen Visit**  
To nominate four official representatives to attend the Sindelfingen visit this year on behalf of Dronfield Town Council.
10. **Outside Services Report (Appendix 3)**  
To consider the written report submitted by the Outside Services Manager.
11. **Meeting Reports (Appendix 4)**  
To receive the meeting reports on various matters:-
  - 11.1 Neighbourhood Plan Steering Group meeting held on 14<sup>th</sup> January 2019
  - 11.2 Road Safety Committee meeting held on 14<sup>th</sup> January 2019
  - 11.3 Cemetery Committee meeting held on 14<sup>th</sup> January 2019
  - 11.4 Properties Committee meeting held on 21<sup>st</sup> January 2019
12. **Town Clerk's Report (Appendix 5)**  
To consider the written report submitted by the Town Clerk.
13. **Financial Report (Appendix 6)**
  - 13.1 Schedule of Payments including BACS breakdown for December 2018
  - 13.2 Schedule of Receipts for December 2018
  - 13.3 Bank Reconciliation at 31 December 2018
  - 13.4 Income and Expenditure to 31 December 2018
14. **Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.
15. **Meeting Report**  
To review the meeting report from the Personnel Committee meeting held on 21<sup>st</sup> January 2019.

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 4<sup>th</sup> FEBRUARY 2019**

No	Reference	Applicant	Location	Details
1.	18/01274/FL	The Co-Operative Group	84 Hartington Road	Proposal to replace existing refrigeration plant with new plant, construct an external store and attached lean to canopy
2.	18/1252/DISCON	Mr M Hewison Yorkshire Water Services	Sewage Works Half Acre Lane	Application to discharge condition 3 (Gas Protection Measures) of planning application 17/00624/FL
3.	18/01254/TPO	Ms Cate Harris NEDDC	Land To The North Of 10 Turner Close	Application to crown reduce, crown clean and tip back overhang of 1no Silver Birch covered by NEDDC TPO 103 Part 5
4.	19/00002/FLH	Mr & Mrs R Dymond	21 Rothay Close	Proposed removal of conservatory and erection of a single storey rear extension, raised deck area and internal alterations
5.	19/00005/FLH	S Byrne	40 Caldey Road	Proposed two storey side extension and front porch
6.	19/00006/FLH	R Marples	11 Smithy Croft	Application for outbuilding
7.	19/00014/LB	Mr J O'Brien	6 Lea Road	Application for listed building consent for replacement windows (Listed Building)
8.	19/00028/FLH	Mrs M Tomlinson	14 Byron Close	Application for front porch and loft conversion with dormers on both side elevations
9.	19/00031/TPO	Mr L Stevenson	Silkstone Farm Stone Close Coal Aston	Application to prune and reduce new growth of Sycamore Tree (T1) covered by NEDDC TPO 89
10.	19/00040/TPO	Parks NEDDC	Land To The East 34 To 42 Sherwood Road	Application for works to trees covered by NEDDC Tree Preservation Order 103 PT 3 (G9 and G10 and T32 and T47) and at land east of 50-52
11.	19/00042/FL	Mr C Cann	59 Eckington Road	Application for change of use of domestic outbuildings (C3) to office accommodation within the curtilage of the existing dwelling house (Conservation Area)
12.	19/00046/FL	Miss C J Tudor	33 Northern Common	Application to convert barn to granny annexe (Conservation Area)
13.	19/00053/LB	Mr D Massingham	Dronfield Railway Station	Remove timber ramp from Lea Road Bridge. Attach steel ramp to Lea Road Bridge using new cored holes and new reinforced concrete pad foundation at position of existing ramp landing. (Listed Building/Conservation Area)

**DRONFIELD TOWN COUNCIL**  
**SCHEDULE OF PLANNING DECISIONS**  
**SUBMITTED TO COUNCIL MONDAY 4<sup>th</sup> FEBRUARY 2019**

No	Reference	Location	Details	Decision
1.	1801132/FLH	10 Beechwood Road	Application to replace existing felt roof to dwelling with tiled roof	Conditionally Approved
2.	18/01151/FLH	29 Drury Lane	Demolition of existing detached garage and conservatory and construction of a single-storey side and rear extension and a front porch	
3.	18/01172/FLH	7 Chestnut Close	Erection of single-storey side extension and new pitched roof over existing rear extension (amended title)	Conditionally Approved
4.	18/01178/FLH	18 Ennerdale Close	Proposed first floor rear extension	Conditionally Approved
5.	18/01183/FLH	13 Stonelow Crescent	Proposed side and rear extension	Conditionally Approved
6.	18/01223/ CATPO	6 Lea Road	Notification of intention to crown clean and reduce the northern stem of 1no False Acacia within the Dronfield Conservation Area	No Objection
7.	18/01236/LDC	109 Stublely Drive	Application for a Lawful Development Certificate for a proposed single-storey rear extension	Certificate Issued

**Dronfield Town Council  
February 2019  
Outside Services Managers Report**

The following tasks have been carried out during the period of January 2019

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time. We have replaced 2 dog bins with new ones. A litter bin has also been reinstalled on the footpath at School Lane next to RBS.

Play Areas – Maintenance continues on the play areas. We have started to dismantle the play area at Lundy Road, all play equipment, bins and benches are being removed ready for the installation of the new equipment.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The O/S team have been clearing up a lot of branches/twigs that have been blown down in the cemetery; they have carried out this task 3 times over the last month.

Cliffe Park – The Outside Services now open the park in the mornings and check the lodge is set up and ready for any users each day. We also visit the park during the day to ensure that the bins are being emptied. The park is now maintained by Outside Services and the maintenance is being done on a weekly basis by clearing/blowing the car parks and footpaths and any outside maintenance that is required.

General Maintenance - O/S staff have been going round and cutting back shrubbery and hedgerows, the areas that have been done this month include the shrubbery/hedgerow round the car park and shrubbery leading from the main road round towards the bowling pavilion.

Christmas Lights – The Christmas lights were taken down w/c 7<sup>th</sup> Jan, all lights and icicles within Library gardens and small Christmas trees from around the Civic and down the High Street were removed and dismantled, packed away and stored at the workshop for next year.

Leabrook Valley – We have replaced the handrail on the bridge which crosses the brook on both sides, new posts were installed and hand rail cut to suit.

Grit bins – We have been out and topped up several of the grit bins, we still have approx 19 ton of grit stored in the workshop compound.

PAT Testing – Portable appliance testing has been completed within Civic Hall, Cliffe Park and Workshop; this is a yearly inspection of all equipment.

Cliffe Park, Fire Alarm – The Fire detection system at Cliffe Park has been extended to include the Tea Rooms and kitchen area. Due to the Tea Rooms being closed for a 2 month period we were advised to have some fire protection installed as there is a lot of electrical equipment within the seating area and the kitchen.

Training – All O/S staff attended the 'Dementia Awareness' Training Course held at the Civic Hall on Friday 25<sup>th</sup> January. This was a very informative course and all staff left with an understanding of what they had learned on the course.

Agendas placed on notice boards and removal when meeting has taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

Ronnie Dick, Outside Services Manager

**Notes of the meeting of the Neighbourhood Plan Steering Group  
Held in the Town Clerks Office at 1.00pm on Monday 14<sup>th</sup> January 2019**

Present: Cllr. A. Foster, Cllr. A. Dale, Cllr. A. Powell, Cllr. R. Welton, Andrew Towlerton (yourlocale), John Harvey (Civic Society) and John Hinchcliffe (Civic Society)

In attendance: Jo Mitchell (Office Manager & PA to Town Clerk)

**1 Apologies**

Cllr M. Foster and Cllr C. Smith.

**2 Update on draft Neighbourhood Plan v15b**

Members were updated with regards to a number of additions to the appendix for the Proposed Dronfield Character Buildings and Structures of Local Heritage Interest, which the Civic Society had made, following the consultation period. The outstanding maps were also discussed.

**3 Supporting evidence documents**

Members were informed that (i) the Basic Conditions Statement was prepared but not completed (ii) the Strategic Environmental Agreement (SEA) Screening is completed and out for consultation and (iii) the Consultation Statement is complete.

**4 Submission Procedure**

DTC are to submit the Neighbourhood Plan to NEDDC on 23<sup>rd</sup> January 2019 and request a choice of three examiners.

NEDDC must then confirm receipt of the documents and provide a choice of three examiners.

NEDDC will then hold a six week consultation on the Neighbourhood Plan before it is sent to the examiner.

It was RESOLVED to submit the Neighbourhood Plan to NEDDC on 23<sup>rd</sup> January 2019.

**5 Any other business**

Andrew Towlerton is to email over the final draft version of the Neighbourhood Plan to the Office Manager on the morning of Tuesday 15<sup>th</sup> January so that it can be forwarded onto the designer along with copies of all the appendices.

Maps to be completed and uploaded onto the website by 23<sup>rd</sup> January 2019.

**6 Date of next meeting**

To be agreed once the Plan has been submitted to NEDDC.

Meeting closed 1:45pm

**Minutes of the Meeting of the Road Safety Advisory Committee  
of Dronfield Town Council  
Held in the Town Clerk's Office on Monday 14<sup>th</sup> January 2019**

**Present:** Cllr. A. Dale, Cllr. L. Deighton (Chair), Cllr. A. Foster, Cllr. A. Hutchinson

**In attendance:** J. Mitchell (Office Manger & PA to Town Clerk)

**1. Apologies**

Cllr. M. Foster sent his apologies.

**2. Declarations of Interest**

There were no declarations of interest

**3. Bowshaw Survey Feedback**

Responses had been received from 33 residents on Bowshaw. 32 would support a reduction a in the speed limit to 30 mph and 1 person would not.

It was RESOLVED to recommend to Council that a petition is sent to Derbyshire County Council with a copy of the responses to the survey and that a letter is sent to the residents on Bowshaw with an update on what action the Town Council has taken.

**4. Parking on School Lane**

Members reviewed a request from a local resident regarding parking issues on School Lane at school drop off and pick up times.

It was RESOLVED to write to the Police, Derbyshire County Council and the School in question and also to respond to the resident.

**5. Double Yellow Lines**

Members reviewed a request from a local resident to extend the double yellow lines on Stubley Lane opposite the Victoria Pub.

It was RESOLVED to pass this request onto the Highways department at Derbyshire County Council and contact the resident to inform them.

**6. Any other business**

Cllr A. Dale requested that contact is made with PCSO Phil Levers again regarding the Community Speed Watch.

Cllr A. Foster requested that a letter is sent to the Police regarding the current relationship between the Town Council and the Police and request for a representative to come along to the next Town Council meeting to speak about how the relationship can be improved and also how we can revive the community speed watch initiative.

It was RESOLVED to write to the Police to invite them to attend the next Town Council Meeting on 4<sup>th</sup> February 2019.

Cllr A. Hutchinson also requested that at the next meeting there is an update on the mobile speed sign.

Meeting closed 2:40pm

**Minutes of the Meeting of the Cemetery Advisory Committee  
of Dronfield Town Council  
held in the Town Clerk's Office on Monday 14<sup>th</sup> January 2019 3.00pm**

**Present:** Cllr. P. Wright (Chairman), Cllr. L. Deighton, Cllr. R. Hall and Cllr. M. Lilleyman

**In attendance:** A. Hunt (Finance Officer), R Dick (Outside Services Supervisor)

**1. Apologies**

Apologies were received from Cllr M.Foster and A. Hutchinson.

**2. Declaration of Interests**

There were no declarations of interest.

**3. General update**

Members were provided with information on exclusive rights covering the period from May 2018 to December 2018.

It was RESOLVED that the report is noted.

**4. Finance Update**

Members received details of the proposed contribution regarding Unstone Parish Council. Cllr Lilleyman requests that an Unstone Representative is included in the budget setting process regarding the Cemetery.

It was RESOLVED to recommend to Council that a contribution of £4,224 from Unstone Parish Council is requested for the financial year 2019/20.

**5. Fees & Charges**

Members received a list of the current Cemetery fees & charges. Members discussed a new fee for 'Pre purchase garden of rest'. The renewal of grant of rights and the current fees will be reviewed and discussed at the next committee meeting.

It was RESOLVED to recommend to Council that a new fee 'Pre Purchase Garden of Rest' (Resident & Non Resident) is implemented at £1,283.00 with effect from 5<sup>th</sup> February 2019.

It was RESOLVED to defer the review of fees to the next meeting.

**6. Review of Graves**

Members received photographs of graves which the grave owners are not adhering to the Cemetery rules and regulations. Members were informed that new grave owners receive a letter detailing the graves are grassed graves only, they also receive a list of rules & regulations along with the deed of grant of rights ownership of the grave.

It was RESOLVED to recommend to council that the owners of the graves in question are to receive a letter informing them that all memorabilia or any kerb edgings will be removed within 28days from the date of the notice. Clear notice is to be displayed in the Cemetery, a notice will be placed in the relevant section where the graves are located, the Town Council website and on the Cemetery noticeboard.

**7. Cemetery Maintenance**

Members were updated regarding Cemetery maintenance. The remaining conifer trees covered by the TPO issued in 2018 are to be removed in the next month. The outside toilet at the Cemetery requires a baby change facility as currently there isn't one available for anyone attending a funeral with a baby/small child.



## Agenda Item 11.3 – Appendix 4

The Cemetery Chapel is in urgent need of redecoration with several issues, members discussed the chapel and agreed the damp needs to be investigated and that the interior walls require painting, also the pews and main doors to the chapel requiring varnishing.

It was RESOLVED to purchase a baby changing facility unit.

It was RESOLVED to recommend to council that Phil Turton is to assess the Chapel Interior and provide a report. Committee recommend that the chapel renovation costs are covered by the JBC reserves should there be no budgeted funds available.

It was RESOLVED to recommend to council that 3 quotes are to be sought for plastering and redecoration of the chapel interior and varnishing of the chapel main doors and pews.

Meeting closed at 4:20pm

**Minutes of the Meeting of the Properties Advisory Committee  
of Dronfield Town Council  
Held in the Town Clerk's Office on Monday 21<sup>st</sup> January 2019 at 10:00am**

**Present:** Cllr. L. Blanshard, Cllr. A. Foster (Chair) and Cllr G. Hopkinson

**In attendance:** A. Tristram (Town Clerk), J. Mitchell (Office Manager & PA to Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

Apologies were received from Cllr. A. Powell and Cllr. C. Smith.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Lease of tearoom**

Members were informed that the current tenant would not be renewing the lease after April 2020.

It was RESOLVED to commence advertising for a new tenant in September 2019.

**4. Cemetery Lodge**

Members were informed that the Lodge was back on the rental market and a full management contract had been agreed with Saxton at a rate of 8% per month. The market rental figure was recommended at £825 per month.

It was RESOLVED to note this update.

**5. Rates for the Civic Hall & Gosforth Lodge**

Rates for 2019-2020 were discussed for the Town Council venues.

It was RESOLVED to recommend to council that not-for-profit rates were increased by 1% and commercial rates were increased by 2%.

**6. Access to Jubilee Park**

A request from a resident to transport a mini digger into the back of their garden via Jubilee Park was discussed.

It was RESOLVED to grant access to Jubilee Park on the basis that the digger is transported across the park on a trailer and that a £200 refundable deposit is paid in advance to cover any damage to the park.

**7. Hanging baskets**

Members were updated that inspections would need to be carried out on the lampposts before hanging baskets could be installed and that each inspection would cost £12.50 per lamppost. The roads where hanging baskets were to be placed are Wreakes Lane / High Street / Church Street / Chesterfield Road and on the Civic Hall.

Members were also informed that two brackets would be required per lamppost and quotes would be gained.

It was RESOLVED to recommend to council that the inspection of the lampposts in carried out and that, subject to three quotes being gained, brackets are purchased and that a request is made to the Horticultural Society to provide the flowers.

**8. Outsourcing Health & Safety and Risk Assessments**

Members were presented with a number of quotes regarding the possibility of outsourcing health & safety and risk assessments. The Outside Services Manager informed members

that he had the necessary knowledge and training to conduct both risk assessments and fire risk assessments.

It was RESOLVED that the Outside Services Manager conduct all required risk assessments within the Town Council offices and also any required Fire Risk Assessments in any Town Council owned properties.

It was RESOLVED that the Outside Services Manager would become the named legally required competent person for Health & Safety and Risk Assessments.

**9. DTC owned car parks**

Members were informed that a survey had been conducted of Church Street car park at 8am – 12pm – 3pm for a week. The results were presented to the members and the majority of cars were parked in the car park all day. A time limit restriction of 3 hours was discussed.

It was RESOLVED to recommend to council that a parking order for the car park is requested from Derbyshire County Council and a request is made to North East Derbyshire District Council to enforce the time restriction.

It was RESOLVED to write to the Parish Church and businesses located within that area to gain their views.

Members also discussed the car park at Gorseybrigg and the need for a time restriction of 3 hours.

It was RESOLVED to implement legally compliant signage informing of the 3 hour limit for parking and review the possibility of the Pentland Road car park management company enforcing the time restriction.

**10. Trees in Sindelfingen Park**

Members reviewed the request from the Civic Society and the need for trees in Sindelfingen Park. It was agreed that at this time only two trees were required.

It was RESOLVED to thank the Civic Society for their donation for two trees in Sindelfingen Park and other areas where trees could be placed would be reviewed.

**11. Lea Brook Valley Invoice**

It was reported that an invoice from Lea Brook Valley had been sent to the Council for payment for water quality sampling. Members believed the cost had already been agreed at Council.

It was RESOLVED to check the minutes for a reference before payment and to request the original invoice from the company that carried out the work.

**12. Dates for 2019 meetings**

Monday 18<sup>th</sup> February at 10:00am

Monday 18<sup>th</sup> March at 10:00am

Monday 15<sup>th</sup> April at 10:00am

No meeting in May

Remaining dates to be circulated.

**13. Any other business**

- a) It was reported that there is street light out on a footpath near Lundy Road, which belongs to the Town Council.

It was RESOLVED to request that Derbyshire County Council repair the light on the Town Council's behalf and invoice the Town Council for the cost.

- b) It was reported that there is still surplus materials left by a contractor at Sindelfingen Park.

It was RESOLVED that the Outside Services Manager meet Cllr. T. Collins at the park to identify the remaining materials requiring removal.

- c) Members requested that cost of all service providers including O2 are reviewed.

It was RESOLVED to note this request.

Cllr. G. Hopkinson left the meeting at 11:40am.

- d) It was reported that the gate is still missing from the tennis court at Dronfield Woodhouse.

It was RESOLVED that this be replaced by the Outside Services team as soon as possible.

- e) Members reported that Dronfield Town Football Club had requested to relocate the plans for the footpath.

It was RESOLVED that this be followed up by the Town Clerk.

- f) It was reported that Coal Aston Cricket Club were requesting a lease agreement for the changing rooms to enable them to gain funding.

It was RESOLVED that this is included as part of the main lease agreement for the ground.

- g) It was reported that a car had crashed into the wall at the Scout Hut on Wreakes Lane.

It was RESOLVED to provide an update at the next meeting.

- h) It was reported that the footpath from the underpass on Gosforth Drive the back of the Civic Centre has now been resurfaced.

It was RESOLVED to note this update.

- i) It was reported that a resident on Sheffield Road has been using Town Council land without permission.

It was RESOLVED to put a licence agreement in place granting access.

- j) It was reported that a fire door release system needs to be installed for the office and Civic Hall door.

It was RESOLVED to gain estimated costs and defer this item to the next meeting.

The meeting closed at 11:45am.

## **Town Clerk's Report**

### **Council Meeting to be held on 4<sup>th</sup> February 2019**

#### **Items for Decision**

1. St John's Marching Band

A donation of £50 was made to both St John's Ambulance Marching Band and the ATC following their assistance in the Remembrance Day Parade in November 2018. However a request has been received from St John's Ambulance Marching Band for a donation of £100.

#### **Items for Information**

1. Stonelow Road Closure

Derbyshire County Council have informed us that Stonelow Road will be closed to all traffic between 18<sup>th</sup> – 22<sup>nd</sup> February inclusive. Bus services will be diverted via Holmesdale Road, Green Lane and Snape Hill.

2. Pentland Road Post Office

The Post Office have informed us that following a period of public consultation and review they have made the decision to proceed with the move from Pentland Road to McColl's retail Group at Barnes Lane, Dronfield Woodhouse.

3. Step Inside Dementia Training Course

Twelve employees took part in the 'Step Inside Dementia' training course on Friday, 25<sup>th</sup> January. Following this a number of recommendations will be made at the next Properties Committee Meeting to help Dronfield become a Dementia Friendly Town.

#### **Correspondence Received**

1. DALC Circular 01-2019 (circulated electronically)

2. Candidates and Agents Briefing from North East Derbyshire District Council for prospective election candidates (circulated electronically)

3. Invitation to the launch of a new charity foundation from the Belmayne Foundation (circulated electronically)

## Joanne Mitchell

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**From:** rogerwhy@tiscali.co.uk  
**Sent:** 08 January 2019 19:54  
**To:** Joanne Mitchell  
**Subject:** Re: Request for Donation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Joanne, I am pleased to be requested to clarify the request for our "usual" donation for the St. John Band to lead the annual Remembrance Day parade to and from the 11 a.m. service.

We have had the pleasure of performing this duty for very many years and since I have had the position as Treasurer (which is now 15 years) we have received payment of £100 by cheque from Dronfield Town Council. This figure has not increased in the past 15 years.

We also conduct a similar parade at Chesterfield in the afternoon, but this only involved parading from the Parish church to outside the Town Hall where we fall out after the laying of the wreaths. We receive a donation from them of £250, and have done this duty for the same period of time.

As a charity, the band of St. John do not dictate any "charge" for services but request a donation... If it is the wish of the council to reduce this donation to £50 we will accept it with grace, my query as to the value of the donation was to ensure that you were aware that it was only half of what was previously received.

Your information from Emma (our secretary) was her "guess" at the sum, but she does not deal with our accounts and regrets that the sum stated was not accurate.

Thanking you for your attention in this matter, and awaiting your reply following the council meeting

Roger Young  
Treasurer  
St John Ambulance Band  
DRONFIELD

## Joanne Mitchell

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**From:** Alex Sidebottom (Economy Transport and Environment)  
<Alex.Sidebottom@derbyshire.gov.uk>  
**Sent:** 09 January 2019 10:27  
**To:** Mark Jones; Pat Kelly; Pat Kelly (Pat.Kelly@stagecoachbus.com)  
(Pat.Kelly@stagecoachbus.com); 'info@tmtravel.co.uk'  
**Cc:** Nichola Hopkinson (Economy Transport and Environment); Alan Davison (Economy Transport and Environment); Alison Smith (Economy Transport and Environment); Andrew Walker (Economy Transport and Environment); Town Clerk  
**Subject:** FW: Road Closure: Stonelow Road, Dronfield  
**Importance:** High

Notice received that Stonelow Road, Dronfield will be closed to all traffic between 18th - 22nd February inclusive. Please make all relevant operational and driver staff aware of this closure and diversionary route as below.

Service 44 will have to divert via Holmesdale Road (only recently withdrawn as bus route, still has bus stop flags which should be observed), Green Lane and Snape Hill.

Service 15 will continue up Green Lane and use Holmesdale (only recently withdrawn as bus route, still has bus stop flags which should be observed) and visa-versa

This will leave stops on Stonelow Road x4 and the bottom 3 stops on Oakhill (including one opposite Holmesdale) without service/requiring passenger notices

Alex

Alexander Sidebottom  
Senior Technician  
Derbyshire County Council  
Public Transport

Economy, Transport and Environment | Derbyshire County Council  
County Hall, Matlock, Derbyshire, DE4 3AG



Please consider the environment before printing this email.

**From:** xxxxxx  
**Sent:** 02 January 2019 11:27  
**To:** xxx  
**Cc:** Alan Davison (Economy Transport and Environment) <Alan.Davison@derbyshire.gov.uk>; Alex Sidebottom (Economy Transport and Environment) <Alex.Sidebottom@derbyshire.gov.uk>  
**Subject:** RE: Road Closure: Stonelow Road, Dronfield



Dear Customer

**Dronfield Woodhouse Post Office®**  
**McColl's Retail Group, Pentland Road, Dronfield Woodhouse, Dronfield, S18 8ZQ**

**Local public consultation decision**

I'm writing to confirm that following a period of local public consultation and review we have made the decision to proceed with the move of the above Post Office into McColl's Retail Group, 3-5 Barnes Lane, Dronfield Woodhouse, Dronfield, S18 8YE, where it will be operated by a retail partner.

For commercial reasons McColl's Retail Group have decided to close their store at Pentland Road which currently operates the Post Office service at Dronfield Woodhouse. As a result the premises would no longer be available for Post office use and leave the local community without a Post Office service. However McColl's Retail Group had identified an opportunity to move this branch into their other store as Barnes Lane, subject to consultation. It is important that our partners make the very best use of their resources to ensure future sustainability of both their business and the Post Office service.

Thank you to everyone who took the time to let us have their comments and provide information. All the feedback we received helped us to better understand the views of customers and their representatives and this was taken into account along with all other relevant factors, in making our decision. A summary of the feedback is enclosed along with an information sheet providing further details about the new branch.

I appreciate that the new premises is located approximately 600 metres from the previous site and this will inevitably mean a longer or less convenient journey for some customers. I have reviewed this alongside pedestrian access to the new site, however it's important to stress that in this instance we have had to balance these factors against our over-riding need to retain a service in Dronfield Woodhouse.

After careful consideration of the feedback received, we remain confident that the layout and location of the new branch will continue to meet customer needs and deliver an excellent service, whilst securing the long-term viability of Post Office services in the local community.

The previous branch closed on Thursday 03 January 2019, with the new branch opening at 3-5 Barnes Lane, S18 8YE on Tuesday 08 January 2019.

This information is also available on the Post Office Consultation Hub at:  
[postofficeviews.co.uk](http://postofficeviews.co.uk)

We're carrying out this notification in line with our Principles of Community Engagement. A copy is available at the end of this letter.

Yours faithfully

*Adam Williams*

**Adam Williams**  
**Multiples Account Executive**



How to contact us:

postofficeviews.co.uk

comments@postoffice.co.uk

FREEPOST Your Comments

Post Office Limited is committed to protecting your privacy. Information about how we do this can be found on our website at [postoffice.co.uk/privacy](https://postoffice.co.uk/privacy)

## **Appendix A**

### **Response to Local Public Consultation**

**Consultation started** 31 October 2018

**Consultation ended** 12 December 2018

#### **Consultation responses**

- 148 responses from customers and local representatives

#### **Key issues raised**

- Parking
- Distance
- Staff Training/Security
- Privacy
- Access

#### **Response to issues raised**

##### **Parking**

While I have considered the concerns raised about parking in the area surrounding the new location, it is fair to say that this is a problem faced generally in many locations nationwide. As I am sure you will understand the availability of parking spaces is outside the direct control of Post Office Limited. However I have conducted a further review of parking and I can confirm there is a layby outside the new premises with space for five to six cars together with roadside parking nearby. I am therefore satisfied that parking at the new branch will continue to meet the needs of customers using the Post Office.

##### **Distance**

I appreciate that the proposed premises are located approximately 600 metres from the previous site. With any relocation it is inevitable that whilst some customers will have an easier journey to the new location, regrettably others will have further to travel. In terms of pedestrian access to the new location, there are well maintained pavements, with dropped kerbs along the route from the current site. For those using public transport to access the new branch, there is a frequent bus service available from the previous location and this new Post Office service.

##### **Staff Training/Security**

Although the local style format is a more modern way of offering Post Office services, it in no way compromises the professional service standards that we aim to provide at all of our branches. The staff training approaches used are of the same high standard as those undertaken in all our branches. This includes respecting customer confidentiality and adhering to the stringent security procedures which will be put in place to protect staff and customers. Additionally, any staff that will handle Post Office transactions will also have completed compliance training for a number of areas, including Data Protection and Mail Handling.

## Privacy

Although the local style format is a different way of offering Post Office services, it does not compromise the professional service standards that we provide at all of our branches. We will also be working closely with the new operator to make sure an appropriate level of privacy is provided for Post Office customers. For example, we discuss issues like queue layout and asking customers to stand back from the counter whilst they are waiting for service or handing a receipt that contains any financial information face down. Open plan working also lends itself to more discreet conversations as customers don't have to raise their voice to be heard.

## Access

It's clear that the Post Office plays an important part in the lives of customers, particularly to older and disabled customers and we want to make our services as accessible as we possibly can. Access at the store is level and a wide door at the entrance.

Internally the new branch will be in line with Post Office specifications, making sure there is sufficient space for the Post Office service to operate alongside the retail offer. We will be working closely with the new operator on the internal layout and some fixtures and fittings will be re-aligned or removed to make sure there is clear access into the premises, ensuring the entrance, aisles and the waiting area are kept free from obstructions and adequate room is provided for customers and a wheelchair to move around without difficulty.

## Appendix B

<b>Dronfield Woodhouse Post Office information sheet</b>															
<b>Address</b>	McColl's Retail Group 3-5 Barnes Lane Dronfield Woodhouse Dronfield S18 8YE														
<b>Opening hours</b>	<table border="1"><tr><td>Mon</td><td>06:00 – 22:00</td></tr><tr><td>Tue</td><td>06:00 – 22:00</td></tr><tr><td>Wed</td><td>06:00 – 22:00</td></tr><tr><td>Thu</td><td>06:00 – 22:00</td></tr><tr><td>Fri</td><td>06:00 – 22:00</td></tr><tr><td>Sat</td><td>06:00 – 22:00</td></tr><tr><td>Sun</td><td>07:00 – 22:00</td></tr></table>	Mon	06:00 – 22:00	Tue	06:00 – 22:00	Wed	06:00 – 22:00	Thu	06:00 – 22:00	Fri	06:00 – 22:00	Sat	06:00 – 22:00	Sun	07:00 – 22:00
Mon	06:00 – 22:00														
Tue	06:00 – 22:00														
Wed	06:00 – 22:00														
Thu	06:00 – 22:00														
Fri	06:00 – 22:00														
Sat	06:00 – 22:00														
Sun	07:00 – 22:00														
<b>Distance</b>	600 metres away from the previous branch, along varied terrain.														
<b>Products &amp; Services</b>	A wide range of products and services will still be available.														
<b>Serving positions</b>	There will be one Post Office serving point provided for use at the retail counter and available during shop opening hours.														
<b>Accessibility</b>	<p><b>Access and facilities</b></p> <p>The new premises has a wide door and level access at the entrance. Internally, there is a hearing loop and space for a wheelchair.</p> <p><b>Parking</b></p> <p>There is a layby outside the new premises with space for five to six cars together with roadside parking nearby.</p> <p><b>Buses</b></p> <p>There is a frequent bus service available from the previous location and this new Post Office service. The nearest bus stop is approximately 110 metres away.</p>														
<b>Retail</b>	Convenience store														
<b>Date of move</b>	Tuesday 08 January 2019														

**To get this information in a different format, for example, in larger print, audio or braille call 03452 66 01 15 or Textphone 03457 22 33 55.**

**Dronfield Woodhouse Post Office® services available**

**For information about product availability call 03457 223344. For details of maximum value of transactions, please speak to the operator. Customers can also shop online at [www.postoffice.co.uk](http://www.postoffice.co.uk)**

	<b>New branch</b>
<b>Mail</b>	
First & Second Class mail	✓
Stamps, stamp books (1 <sup>st</sup> class 6 & 12 only, 2 <sup>nd</sup> class 12 only)	✓
Special stamps (Christmas issue only) & postage labels	✓
Signed For	✓
Special Delivery	✓
Home shopping returns	✓
Inland small, medium & large parcels	✓
Express & contract parcels	<b>Express 24 &amp; 48</b>
British Forces Mail (BFPO)	✓
International letters & postcards (inc. signed for & Airsure)	✓
International parcels up to 2kg & printed papers up to 5kg	✓
Parcelforce Worldwide International parcels	x
Articles for the blind (inland & international)	✓
Royal Mail redirection service	✓
Local Collect	✓
Drop & Go	✓
<b>Withdrawals, deposits and payments</b>	
Post Office Card Account	✓
Personal & Business Banking cash withdrawals, deposits & balance enquiries using a card. Also enveloped cheque deposits and barcoded deposit slips.	✓
Postal orders	✓
Moneygram	✓
<b>Bill payments</b>	
Automated bill payments (card or barcoded)	✓
Key recharging	✓
<b>Licences</b>	
Rod fishing licences	✓
<b>Travel</b>	
Pre-order travel money	✓
On demand travel money	<b>Euros</b>
Travel insurance referral	✓
<b>Mobile Top-ups &amp; E vouchers</b>	
Mobile Top-ups & E vouchers	✓
<b>National Lottery Terminal</b>	
National Lottery Terminal	✓
<b>Payment by cheque</b>	
Payment by cheque	x
Products marked * are available at <b>Dronfield</b> Post Office 73-75 Chesterfield Road, Dronfield, S18 2XD	<b>Opening times:</b> Mon            08:30 – 17:30 Tue – Fri      09:00 – 17:30 Sat             09:00 – 14:00 Sun             Closed

## **Principles of Community Engagement on changes to the Post Office network**

We are committed to engaging and supporting our customers and their representatives as we make changes to the Post Office network. The following Principles will be adopted when communicating about changes to your local Post Office branch.

*We will **Notify** - where we are informing customers of changes around:*

- Opening hours
- Temporary closure<sup>1</sup>/ temporary service interruption
- Re-opening of a temporarily closed branch in the same site
- Opening a new branch unrelated to a previous closure
- Location used by a Mobile Post Office within a community

We will display a poster in branch (or nearby if appropriate) to notify customers of the above changes, providing four weeks' notice. Where four weeks' notice is not possible, we will provide notice as soon as we are able to. For temporary closures we will include details of the nearest alternative Post Offices and our customer helpline/textphone.

*We will **Engage** - where we are seeking feedback on a decision that has been made on:*

- Re-opening of a temporarily closed branch in a new location (where the branch has been closed for more than three months)
- Franchising of a Directly Managed branch in its existing site

While the decision to proceed will have already been made, we will welcome suggestions about specific aspects of the change such as access arrangements and the internal layout. We will provide four weeks' notice or, where extenuating circumstances prevent this, we will provide as much notice as possible.

During this period we will display a poster in branch and provide information online. We will contact locally elected representatives<sup>2</sup>, the Consumer Advocacy Bodies and selected charities<sup>3</sup>, providing clear information on any changes to services or access arrangements at the branch. We will ask locally elected representatives to share information with other key community outlets (such as notice boards, local charities, magazines, GP surgeries etc.). We will publish the outcome of the engagement online and in branch, providing a summary of key issues raised with a clear response to each and any changes made to our original plans.

*We will **Consult** - where we are seeking feedback on proposals prior to a decision being made on the:*

- Permanent closure of a Post Office branch<sup>4</sup>
- Permanent relocation of a Post Office branch (including the franchising of a Directly Managed branch to a new site)

We will carry out a six-week<sup>5</sup> local public consultation, informing customers, locally elected representatives, Consumer Advocacy Bodies and selected charities of the proposal. This information will also be made available online and for a Directly Managed branch a press release will be issued to local media. We will ask locally elected representatives to share information with other key community outlets (such as notice boards, local charities, magazines, GP surgeries etc.).

The consultation will ask specific questions on areas where we would like feedback on access to Post Office services and will confirm when the change will happen if the decision is made to proceed. We will provide clear information on any changes to services as well as access to and into the new branch.

We welcome all feedback with the following factors being taken into account in making our decision, which we expect to make within four weeks of the close of consultation:

- Customer access to, into and inside the new or alternative branch/branches with particular regard to vulnerable consumers
- Any local community issues which could be affected by or affect the proposal

At the end of the consultation process we will write to locally elected representatives, Consumer Advocacy Bodies and respondents to the consultation (where practical) to confirm our decision and provide a summary of key issues raised with a clear response to each. This information will be made available online and in branch (where possible).

***These Principles have been agreed with Citizens Advice, Citizens Advice Scotland and the General Consumer Council for Northern Ireland; the independent statutory consumer watchdogs.***

*What to do if you feel these Principles haven't been followed:*

Please get in touch so we can investigate your complaint. We'll explain in our reply whether we believe we have followed our Principles of Community Engagement and will provide you with the contact details for the relevant consumer watchdog (Citizens Advice, Citizens Advice Scotland or the Consumer Council for Northern Ireland) if you're not satisfied with our response. The watchdog will independently assess whether we have followed the Principles of Community Engagement process (rather than the decision itself) and recommend any actions with respect to the complaint.

**postofficeviews.co.uk**  
**comments@postoffice.co.uk**  
**FREEPOST Your Comments**  
**Call: 03452 66 01 15**  
**Textphone: 03457 22 33 55**

<sup>1</sup>We will provide an update to locally elected representatives if the status of the temporarily closed branch has not changed after 12 months.

<sup>2</sup> Locally elected representatives include but are not restricted to the Member of Parliament, Scottish Parliament, Welsh Assembly, or Northern Ireland Assembly, Local Authority Chief Executive, Ward Councillors, Parish or Community Council.

<sup>3</sup> Selected charities are local Citizens Advice, Age UK, Northern Ireland's Disability Action and Northern Ireland's Rural Community Network. All parties referred to in 2 and 3 above are encouraged to share all information with local groups and organisations who they believe have an active interest in changes to their local Post Office.

<sup>4</sup> There may be a small number of cases where due to circumstances outside our control we have no option other than to permanently close a branch in a particular location. In these cases the consultation will seek feedback on alternative Post Office service provision in the area.

<sup>5</sup> If the consultation includes more than four weeks in July in Scotland and Northern Ireland or more than four weeks in August in England and Wales we will extend the period by one calendar week. We will not start any local public consultation during the two-week period which includes the Christmas and New Year bank holidays.

## **Agenda Item 13 – Appendix 6**

### **Financial Report**

- 13.1 Schedule of Payments including BACS breakdown for December 2018
- 13.2 Schedule of Receipts for December 2018
- 13.3 Bank Reconciliation at 31 December 2018
- 13.4 Income and Expenditure to 31 December 2018

At : 14:00

## BANK ACCOUNT-NO 1

## List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/12/2018	NEDDC - COAL ASTON	ddr	422.00		C/Aston sports - Rates 2018/19
05/12/2018	NEDDC - CHURCH ST CAR PARK	ddr2	106.00		Church St C.Park - Rates 18/19
05/12/2018	NEDDC CLIFF PARK	ddr3	475.00		Gos Lodge - Rates 18/19
05/12/2018	NEDDC - DRONFIELD	ddr4	144.00		DWSSC - Rates 18/19
05/12/2018	NEDDC - CIVIC HALL	ddr5	2,400.00		Civic Hall - Rates 2018/19
05/12/2018	NEDDC Cemetery Lodge	ddr6	206.30		Cem Lodge - Council Tax
07/12/2018	Gamma Business Communications	ddr7	116.71		Telephone charges - Nov
09/12/2018	HSBC Bank Plc	ddr8	29.02		Bank Charges - Oct/Nov
10/12/2018	BACS B/L Pymnt Page 2298	BACS Pymnt	21,927.61		BACS B/L Pymnt Page 2298
10/12/2018	BACS B/L Pymnt Page 2299	BACS Pymnt	420.00		BACS B/L Pymnt Page 2299
10/12/2018	TALKTALK DIRECTDEBIT	ddr12	23.31		Broadband - works unit - Dec
10/12/2018	Plusnet PLC	ddr13	38.57		Broadband - Civic - Dec
10/12/2018	OPUS - 42 Cemetery Road (Lodge	ddr9	309.46		Electric - Cemetery - Oct/Nov
11/12/2018	Frama Smart Mailing	ddr	200.00		Franking Machine top up
12/12/2018	O2 Direct Debit	ddr2	62.70		Mobile Phones Calls - Nov
12/12/2018	O2 Direct Debit	ddr3	34.50		O2 - Mobile Phone handset chge
13/12/2018	HSBC Bank Plc	ddr4	39.08		Electronic bank charges - Oct
13/12/2018	NEDDC - UNIT	ddr5	466.00		Purchase Ledger Payment
14/12/2018	correct bacrs payment	SALARIES	33,933.36		correct bacrs payment
17/12/2018	NEDDC Cemetery Lodge	ddr6	545.00		Cemetery - Rates 18/19
17/12/2018	Post Office Ltd	ddr	4,952.43		Nov 2018 - Tax & NI
17/12/2018	BACS B/L Pymnt Page 2307	BACS Pymnt	17,089.19		BACS B/L Pymnt Page 2307
17/12/2018	Booker Cash & Carry	600579	71.75		Mop buckets x 11 industrial
17/12/2018	S P Temple	200108	24.09		Xmas Fest - arts/crafts
17/12/2018	1890 (Dronfield) Sqn ATC	200109	50.00		Remembrance Parade - Donation
17/12/2018	St Johns Marching Band	200110	50.00		Remembrance parade - donation
18/12/2018	FuelGenie	ddr	372.70		Vehicle Fuel - November
18/12/2018	Water Plus	ddr2	335.12		Water - Civic - 19.8-19.11.18
20/12/2018	Frama Smart Mailing	ddr3	126.00		Franking Machine- 17.1-16.4.19
20/12/2018	Contract Natural Gas Ltd	ddr4	125.82		Gas - Stonelow November
20/12/2018	Contract Natural Gas Ltd	ddr5	365.16		Gas - Gos Lodge - November
21/12/2018	IRIS Payroll Solutions Ltd	ddr6	22.85		Auto enrolment package - Nov
21/12/2018	Spitfire Network Services Ltd	ddr7	39.60		Alarm Line - December
21/12/2018	British Gas Trading Ltd	ddr9	629.58		Gas - Civic Hall - November
21/12/2018	OPUS - Cliffe Park	ddr	780.35		Cliffe Park - Electric - Nov
21/12/2018	OPUS - Main Pavillion Stonelow	ddr2	84.13		Electric - Stonelow Pav - Nov
21/12/2018	OPUS - Coal Aston Pavilion	ddr3	27.24		Electric - CAston Pav - Nov
21/12/2018	OPUS - Unit Callywhite Lane	ddr4	461.20		Electric - Works Unit - Nov
21/12/2018	OPUS - Library Gardens	ddr5	8.79		Electric - Church Street - Nov
21/12/2018	OPUS - Civic Hall	ddr6	736.02		Electric - Civic Hall - Nov
21/12/2018	OPUS - Small Pavillion Stone	ddr7	91.41		Electric - Sml Pav S/low - Nov
24/12/2018	Personnel Advice & Solutions L	ddr12	120.00		Personnel Advice - December 18
27/12/2018	Metro (Dronfield) Limited	ddr10	49,239.60		Rent - Civic Hall- Dec-Feb
27/12/2018	Water Plus	ddr11	108.01		Water - Cem Lodge-Aug-Nov
28/12/2018	Westfield Health Direct D	ddr15	37.95		Westfield deductions - Nov 18
28/12/2018	IDMobile	ddr	5.00		SIM Card - December
28/12/2018	O2	DDR	3.75		Handset charge - Cem Mobile

At : 14:00

## BANK ACCOUNT-NO 1

## List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/12/2018	Yorkshire Water	ddr13	95.35		Water -Coal Aston Pav -Jun-Dec
31/12/2018	Yorkshire Water	ddr14	70.42		Water - works unit- Jun-Dec
<b>Total Payments</b>			<u>138,022.13</u>		





Ledger : 1

Month : 9

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
05/11/2018	297A	padlock/screws/bolts/spanners		146.92	0.00	146.92	0.00
					<b>0.00</b>	<b>146.92</b>	
		<b>Supplier : Andrew Towleron Associates</b>	<b>TOWLERTON</b>				
12/12/2018	ATA/DTC/14	Consultancy Support - N/Plan		960.00	0.00	960.00	0.00
					<b>0.00</b>	<b>960.00</b>	
		<b>Supplier : Turner Hire &amp; Sales Ltd</b>	<b>TURNERHIRE</b>				
06/12/2018	1812/11347	Cherry Picker Hire - Xmas Fest		424.80	0.00	424.80	0.00
					<b>0.00</b>	<b>424.80</b>	
		<b>Supplier : Underwood Tree Surgeons Ltd</b>	<b>UNDERWOOD</b>				
30/11/2018	4271	Xmas Tree - Supply & Erect		360.00	0.00	360.00	0.00
12/12/2018	4277	Willow Tree - Cliffe Park		276.00	0.00	276.00	0.00
					<b>0.00</b>	<b>636.00</b>	
		<b>Supplier : Unison Finance &amp; Membership</b>	<b>UNISON</b>				
17/12/2018	DEC18	Unison deductions - Dec		26.95	0.00	26.95	0.00
					<b>0.00</b>	<b>26.95</b>	
		<b>Supplier : Unite The Union</b>	<b>UNITETHEUN</b>				
15/12/2018	DEC18	Unite - Union dedections Dec		37.95	0.00	37.95	0.00
					<b>0.00</b>	<b>37.95</b>	
		<b>Supplier : Viking Direct</b>	<b>VIKING</b>				
30/11/2018	795939	Stationery Items - Office		129.85	0.00	129.85	0.00
					<b>0.00</b>	<b>129.85</b>	



List of Purchase Ledger BACS Payments

Ledger : 1

Month : 9

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
<b>Supplier : A.J.S Diagnostics Ltd</b>			<b>AJSERVICES</b>				
27/11/2018	7339	Puncture repair - YT63 XFN		15.00	0.00	15.00	0.00
					<b>0.00</b>	<b>15.00</b>	
			Above paid on : 17/12/2018			BACS No <b>AJSERVICES</b>	
<b>Supplier : Bell &amp; Buxton LLP</b>			<b>BELLBUXTON</b>				
21/11/2018	21958	Legal Fees - deed covenant		210.00	0.00	210.00	0.00
					<b>0.00</b>	<b>210.00</b>	
			Above paid on : 17/12/2018			BACS No <b>BELLBUXTO</b>	
<b>Supplier : DCC Superannuation Fund</b>			<b>DCCSUPER</b>				
15/12/2018	DEC18	Superannuation - Dec 18		5,733.17	0.00	5,733.17	0.00
					<b>0.00</b>	<b>5,733.17</b>	
			Above paid on : 17/12/2018			BACS No <b>DCCSUPER</b>	
<b>Supplier : Dronfield Equipment Hire Ltd</b>			<b>DRONEQUIP</b>				
30/11/2018	160654	Aluminium Tower rental - Xmas		126.00	0.00	126.00	0.00
13/12/2018	160669	Aluminium Tower - Rental		43.20	0.00	43.20	0.00
					<b>0.00</b>	<b>169.20</b>	
			Above paid on : 17/12/2018			BACS No <b>DRONEQUIP</b>	
<b>Supplier : EON</b>			<b>EON</b>				
22/11/2018	OCT/NOV	Electric/Gas - Cem lodge		263.53	0.00	263.53	0.00
					<b>0.00</b>	<b>263.53</b>	
			Above paid on : 17/12/2018			BACS No <b>EON</b>	
<b>Supplier : Festive Lights Ltd</b>			<b>FESTIVE</b>				
21/11/2018	SO1450119	Lights for Trees - High Street		110.10	0.00	110.10	0.00
21/11/2018	SO1450120	Lights for Trees - High Street		19.13	0.00	19.13	0.00
28/11/2018	SO1450422	Lights for Trees - High Street		34.72	0.00	34.72	0.00
					<b>0.00</b>	<b>163.95</b>	
			Above paid on : 17/12/2018			BACS No <b>FESTIVE</b>	
<b>Supplier : G &amp; L Fletcher</b>			<b>G &amp; L FLET</b>				
31/12/2018	GF/PM/457	Lease of works unit - Dec		1,099.99	0.00	1,099.99	0.00

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 9

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
<b>Supplier : HRVS Group Ltd</b>			<b>HRVS</b>				
30/11/2018	7002927	ISUZU - YT68 VUC - Vehicle Tax		23,127.61	0.00	23,127.61	0.00
30/11/2018	800640CN	Part Exchange for New Vehicle		-1,200.00	0.00	-1,200.00	0.00
						<b>0.00</b>	<b>21,927.61</b>

Above paid on : 10/12/2018 By BACS No HRVS

**PAYMENT TOTALS**      **0.00**      **21,927.61**

Handwritten signatures and initials, including a large signature and the initials 'JBC' below it.

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 9

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
		<b>Supplier : HRVS Group Ltd</b>	<b>HRVS</b>				
30/11/2018	7002928	Vehicle -Body Protection Floor		420.00	0.00	420.00	0.00
					<u>0.00</u>	<u>420.00</u>	
				Above paid on :	10/12/2018	By BACS No	HRVS
<b>PAYMENT TOTALS</b>					<u>0.00</u>	<u>420.00</u>	

*[Handwritten Signature]*  
*[Handwritten Initials]*

At : 14:00

**BANK ACCOUNT-NO 1****Cash Received between 01/12/2018 and 31/12/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
04/12/2018	Sales Recpts Page 3804		Sales Recpts Page 3804	2,886.10
04/12/2018	Sales Recpts Page 3805		Sales Recpts Page 3805	57.82
04/12/2018	Sales Recpts Page 3806		Sales Recpts Page 3806	3,915.00
04/12/2018	Sales Recpts Page 3809		Sales Recpts Page 3809	304.20
04/12/2018	Sales Recpts Page 3810		Sales Recpts Page 3810	50.00
06/12/2018	Sales Recpts Page 3811		Sales Recpts Page 3811	50.00
06/12/2018	Sales Recpts Page 3812		Sales Recpts Page 3812	50.00
07/12/2018	Sales Recpts Page 3813		Sales Recpts Page 3813	68.70
07/12/2018	Sales Recpts Page 3815		Sales Recpts Page 3815	50.00
09/12/2018	Sales Recpts Page 3814		Sales Recpts Page 3814	304.20
10/12/2018	Sales Recpts Page 3822		Sales Recpts Page 3822	1,000.00
12/12/2018	Sales Recpts Page 3816		Sales Recpts Page 3816	50.00
12/12/2018	Sales Recpts Page 3817		Sales Recpts Page 3817	304.20
12/12/2018	Sales Recpts Page 3818		Sales Recpts Page 3818	304.20
14/12/2018	December Salaries - BACS	bacs	December Salaries - BACS	16,966.68
14/12/2018	Groundwork UK	bacs	Grant received - N/Plan	3,325.00
14/12/2018	Mr Giles	cash	Market Rent 29.11.18/6.12.18	87.50
14/12/2018	Sales Recpts Page 3807		Sales Recpts Page 3807	273.80
14/12/2018	Sales Recpts Page 3808		Sales Recpts Page 3808	69.32
14/12/2018	Sales Recpts Page 3819		Sales Recpts Page 3819	304.20
14/12/2018	Sales Recpts Page 3820		Sales Recpts Page 3820	50.00
16/12/2018	Sales Recpts Page 3821		Sales Recpts Page 3821	304.20
18/12/2018	Sales Recpts Page 3831		Sales Recpts Page 3831	110.30
19/12/2018	Sales Recpts Page 3828		Sales Recpts Page 3828	23.00
19/12/2018	Sales Recpts Page 3829		Sales Recpts Page 3829	50.00
19/12/2018	Sales Recpts Page 3830		Sales Recpts Page 3830	442.80
20/12/2018	Sales Recpts Page 3823		Sales Recpts Page 3823	119.32
20/12/2018	Sales Recpts Page 3826		Sales Recpts Page 3826	304.20
20/12/2018	Sales Recpts Page 3827		Sales Recpts Page 3827	120.00
21/12/2018	Award for All - Grants	bacs	Grant for Gosforth Lodge	10,000.00
27/12/2018	Sales Recpts Page 3832		Sales Recpts Page 3832	50.00
27/12/2018	Sales Recpts Page 3833		Sales Recpts Page 3833	100.00
27/12/2018	Sales Recpts Page 3834		Sales Recpts Page 3834	65.00

At : 14:00

**BANK ACCOUNT-NO 1**

**Cash Received between 01/12/2018 and 31/12/2018**

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<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
<b>Total Receipts</b>				<b>42,159.74</b>

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**Bank Reconciliation Statement as at: 31/12/2018 for Cash Book 1 BANK ACCOUNT-NO 1**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	31/12/2018		848,402.93
			<u>848,402.93</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
16/11/2018 200105 Derbyshire Police		500.00	
27/11/2018 200107 Dronfield Baptist Church		200.00	
17/12/2018 200108 S P Temple		24.09	
17/12/2018 200109 1890 (Dronfield) Sqn ATC		50.00	
17/12/2018 200110 St Johns Marching Band		50.00	
			<u>824.09</u>
			847,578.84
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
14/12/2018		273.80	
03/01/2019		120.20	
03/01/2019		102.50	
03/01/2019		236.51	
			<u>733.01</u>
			848,311.85
			<b>847,852.64</b>
			<b>459.21</b>
<b><u>Adjustments to Reconciliation</u></b>			
		0.00	
			<u>0.00</u>
			<b>Unreconciled Difference is :-</b>

# HSBC | Statement details

Bank reference	Narrative	Customer reference	TRN type	Value date	Credit amount	Debit amount	Balance	Time	Post date
6161834	PEEL CENTRE CHARIT /ROC/ PEEL CENTRE / FPID/06013114413035000R 3020181227826161834	CAVH - ADMIN FPBQ25240367620 /ROC/ CAVH - ADMIN / FPID/98227355432621150 9520181227826404113	FBP	27 Dec 2018	100.00		848,683.40	00:00	27 Dec 2018
NONREF	UNPAID CHEQUE	NONREF	DEBIT	28 Dec 2018		<del>273.80</del>	848,409.60	00:00	28 Dec 2018
NONREF	ID MOBILE LIMITED	ID MOBILE LIMITED	BACS	28 Dec 2018		-5.00	848,404.60	00:00	28 Dec 2018
NONREF	WESTFIELD GENERAL	WESTFIELD GENERAL	BACS	28 Dec 2018		-37.95	848,366.65	00:00	28 Dec 2018
NONREF	600579	600579	CHQ	28 Dec 2018		-71.75	848,294.90	00:00	28 Dec 2018
NONREF	PAID IN HSBC BANK	NONREF	CREDIT	28 Dec 2018	<del>273.80</del>		848,568.70	00:00	28 Dec 2018
NONREF	YORKSHIRE WATER	YORKSHIRE WATER	BACS	31 Dec 2018		-70.42	848,498.28	00:00	31 Dec 2018
NONREF	YORKSHIRE WATER	YORKSHIRE WATER	BACS	31 Dec 2018		-95.35	848,402.93	00:00	31 Dec 2018

✓ bill to omega ~~DATA~~ 4/11/19

Month No : 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<b><u>Dronfield Town Council</u></b>								
<b>101</b>	<b><u>CIVIC HALL</u></b>							
4001	STAFF COSTS	30,974	20,573	28,500	7,927	7,927	72.2 %	
4011	RATES	23,300	24,000	23,950	-50	-50	100.2 %	
4012	WATER	3,326	1,980	2,500	520	520	79.2 %	
4014	ELECTRICITY	4,581	4,256	6,000	1,744	1,744	70.9 %	
4015	GAS	5,076	2,501	5,000	2,499	2,499	50.0 %	
4018	WASTE DISPOSAL	1,896	2,277	2,000	-277	-277	113.9 %	
4020	MISCELLANEOUS EXPENSES	448	407	1,000	593	593	40.7 %	
4021	TELEPHONE COSTS	0	67	0	-67	-67	0.0 %	
4025	INSURANCE	958	0	930	930	930	0.0 %	
4036	PROPERTY MAINTENANCE	1,477	2,683	1,500	-1,183	-1,183	178.9 %	
4038	MAINTENANCE CTRCTS	1,975	1,318	2,000	682	682	65.9 %	
4040	EQUIPMENT REPLACEMENT	250	0	0	0	0	0.0 %	
4042	EQUIPMENT MAINTCE	1,078	238	1,200	962	962	19.9 %	
4062	LICENCES (PREMISES)	270	350	300	-50	-50	116.8 %	
4100	RENT - CIVIC HALL	157,247	123,099	164,132	41,033	41,033	75.0 %	
	CIVIC HALL :- Expenditure	<b>232,854</b>	<b>183,750</b>	<b>239,012</b>	<b>55,262</b>	<b>0</b>	<b>55,262</b>	<b>76.9 %</b>
1001	RENT RECEIVED	1,721	1,546	1,800	-254		85.9 %	
1010	LETTING INCOME( Community)	27,468	23,354	25,000	-1,646		93.4 %	
1080	MISC INCOME	934	175	0	175		0.0 %	
	CIVIC HALL :- Income	<b>30,123</b>	<b>25,075</b>	<b>26,800</b>	<b>-1,725</b>		<b>93.6 %</b>	
	<b>Net Expenditure over Income</b>	<b>202,731</b>	<b>158,675</b>	<b>212,212</b>	<b>53,537</b>			
<b>102</b>	<b><u>PARKS &amp; OPEN SPACES</u></b>							
4011	RATES	959	1,062	980	-82	-82	108.3 %	
4019	LITTER & DOG BIN EMPTYING	2,313	1,018	3,000	1,982	1,982	33.9 %	
4034	ENVIRONMENTAL	2,462	3,254	2,000	-1,254	-1,254	162.7 %	
4037	GROUNDS MAINTENANCE	111,013	350	45,000	44,650	44,650	0.8 %	
4046	TREE WORKS MAINTENANCE	0	2,740	10,000	7,260	7,260	27.4 %	
	PARKS & OPEN SPACES :- Expenditure	<b>116,747</b>	<b>8,424</b>	<b>60,980</b>	<b>52,556</b>	<b>0</b>	<b>52,556</b>	<b>13.8 %</b>
1001	RENT RECEIVED	100	90	100	-10		90.0 %	
1077	GRANTS RECEIVED	14,995	495	495	0		100.0 %	
1080	MISC INCOME	55	0	0	0		0.0 %	
	PARKS & OPEN SPACES :- Income	<b>15,150</b>	<b>585</b>	<b>595</b>	<b>-10</b>		<b>98.3 %</b>	
	<b>Net Expenditure over Income</b>	<b>101,597</b>	<b>7,839</b>	<b>60,385</b>	<b>52,546</b>			

Month No : 9

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>103</b>	<b>ALLOTMENTS</b>							
4012	WATER	990	0	0	0		0	0.0 %
4037	GROUNDS MAINTENANCE	350	0	0	0		0	0.0 %
	ALLOTMENTS :- Expenditure	<b>1,340</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
1001	RENT RECEIVED	2,405	5	400	-395			1.3 %
1080	MISC INCOME	350	0	0	0			0.0 %
	ALLOTMENTS :- Income	<b>2,755</b>	<b>5</b>	<b>400</b>	<b>-395</b>			<b>1.2 %</b>
	<b>Net Expenditure over Income</b>	<b>-1,415</b>	<b>-5</b>	<b>-400</b>	<b>-395</b>			
<b>104</b>	<b>PLAY AREAS</b>							
4040	EQUIPMENT REPLACEMENT	0	223	0	-223		-223	0.0 %
4042	EQUIPMENT MAINTCE	2,163	1,826	2,500	674		674	73.0 %
	PLAY AREAS :- Expenditure	<b>2,163</b>	<b>2,049</b>	<b>2,500</b>	<b>452</b>	<b>0</b>	<b>452</b>	<b>81.9 %</b>
	<b>Net Expenditure over Income</b>	<b>2,163</b>	<b>2,049</b>	<b>2,500</b>	<b>452</b>			
<b>105</b>	<b>GOSFORTH LODGE</b>							
4001	STAFF COSTS	17,727	13,806	26,500	12,694		12,694	52.1 %
4011	RATES	4,613	4,752	4,800	48		48	99.0 %
4015	GAS	2,691	1,207	2,000	793		793	60.4 %
4020	MISCELLANEOUS EXPENSES	1,147	758	1,200	442		442	63.1 %
4021	TELEPHONE COSTS	259	205	300	95		95	68.4 %
4036	PROPERTY MAINTENANCE	428	0	500	500		500	0.0 %
4038	MAINTENANCE CTRCTS	968	737	1,000	263		263	73.7 %
4042	EQUIPMENT MAINTCE	857	204	900	696		696	22.7 %
	GOSFORTH LODGE :- Expenditure	<b>28,692</b>	<b>21,669</b>	<b>37,200</b>	<b>15,531</b>	<b>0</b>	<b>15,531</b>	<b>58.3 %</b>
1010	LETTING INCOME( Community)	11,946	10,335	12,000	-1,665			86.1 %
1077	GRANTS RECEIVED	0	10,000	0	10,000			0.0 %
	GOSFORTH LODGE :- Income	<b>11,946</b>	<b>20,335</b>	<b>12,000</b>	<b>8,335</b>			<b>169.5 %</b>
	<b>Net Expenditure over Income</b>	<b>16,746</b>	<b>1,335</b>	<b>25,200</b>	<b>23,865</b>			
<b>106</b>	<b>CLIFFE PARK</b>							
4001	STAFF COSTS	26,834	22,019	33,500	11,481		11,481	65.7 %
4012	WATER	2,296	1,084	2,300	1,216		1,216	47.1 %
4014	ELECTRICITY	5,723	3,740	5,000	1,260		1,260	74.8 %
4018	WASTE DISPOSAL	1,896	2,937	2,000	-937		-937	146.8 %
4020	MISCELLANEOUS EXPENSES	135	166	0	-166		-166	0.0 %

Month No : 9

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4036	PROPERTY MAINTENANCE	1,692	1,477	1,500	23		23	98.4 %
4037	GROUNDS MAINTENANCE	950	190	1,000	810		810	19.0 %
4040	EQUIPMENT REPLACEMENT	0	0	0	0	80,000	-80,000	0.0 %
4042	EQUIPMENT MAINTCE	2,340	0	1,000	1,000		1,000	0.0 %
	CLIFFE PARK :- Expenditure	<b>41,866</b>	<b>31,614</b>	<b>46,300</b>	<b>14,686</b>	<b>80,000</b>	<b>-65,314</b>	<b>241.1 %</b>
1001	RENT RECEIVED	280	80	80	0			100.0 %
1020	PITCH FEES	22,772	20,704	22,000	-1,296			94.1 %
1080	MISC INCOME	0	169	0	169			0.0 %
	CLIFFE PARK :- Income	<b>23,052</b>	<b>20,953</b>	<b>22,080</b>	<b>-1,127</b>			<b>94.9 %</b>
	<b>Net Expenditure over Income</b>	<b>18,813</b>	<b>10,661</b>	<b>24,220</b>	<b>13,559</b>			
<u>107</u>	<u>THE KIOSK</u>							
1015	KIOSK RENTAL INCOME	12,000	9,000	12,000	-3,000			75.0 %
1101		0	0	0	0			0.0 %
	THE KIOSK :- Income	<b>12,000</b>	<b>9,000</b>	<b>12,000</b>	<b>-3,000</b>			<b>75.0 %</b>
	<b>Net Expenditure over Income</b>	<b>-12,000</b>	<b>-9,000</b>	<b>-12,000</b>	<b>-3,000</b>			
<u>109</u>	<u>COAL ASTON</u>							
4011	RATES	4,101	4,224	4,300	76		76	98.2 %
4012	WATER	295	213	350	137		137	60.7 %
4014	ELECTRICITY	336	386	400	14		14	96.5 %
4015	GAS	360	1,332	1,500	168		168	88.8 %
4036	PROPERTY MAINTENANCE	21	180	1,000	820		820	18.0 %
4037	GROUNDS MAINTENANCE	291	91	250	159		159	36.2 %
4038	MAINTENANCE CTRCTS	391	331	500	169		169	66.2 %
4042	EQUIPMENT MAINTCE	263	0	500	500		500	0.0 %
	COAL ASTON :- Expenditure	<b>6,056</b>	<b>6,756</b>	<b>8,800</b>	<b>2,044</b>	<b>0</b>	<b>2,044</b>	<b>76.8 %</b>
1001	RENT RECEIVED	80	80	80	0			100.0 %
1020	PITCH FEES	1,850	2,150	2,000	150			107.5 %
	COAL ASTON :- Income	<b>1,930</b>	<b>2,230</b>	<b>2,080</b>	<b>150</b>			<b>107.2 %</b>
	<b>Net Expenditure over Income</b>	<b>4,126</b>	<b>4,526</b>	<b>6,720</b>	<b>2,194</b>			
<u>110</u>	<u>STONELOW REC</u>							
4011	RATES	-15,400	0	1,700	1,700		1,700	0.0 %
4012	WATER	1,473	4,323	1,500	-2,823		-2,823	288.2 %
4014	ELECTRICITY	1,728	1,177	1,800	623		623	65.4 %
4015	GAS	825	550	500	-50		-50	110.0 %

Month No : 9

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
4036	PROPERTY MAINTENANCE	0	180	500	320	320	36.0 %	
4037	GROUNDS MAINTENANCE	0	2,693	300	-2,393	-2,393	897.7 %	
4038	MAINTENANCE CTRCTS	220	188	900	713	713	20.8 %	
4042	EQUIPMENT MAINTCE	1,116	299	750	451	451	39.8 %	
	STONELOW REC :- Expenditure	<b>-10,038</b>	<b>9,410</b>	<b>7,950</b>	<b>-1,460</b>	<b>0</b>	<b>-1,460</b>	<b>118.4 %</b>
1001	RENT RECEIVED	45	45	45	0		100.0 %	
1020	PITCH FEES	2,483	2,040	2,400	-360		85.0 %	
	STONELOW REC :- Income	<b>2,528</b>	<b>2,085</b>	<b>2,445</b>	<b>-360</b>		<b>85.3 %</b>	
	<b>Net Expenditure over Income</b>	<b>-12,566</b>	<b>7,325</b>	<b>5,505</b>	<b>-1,820</b>			
<b>111</b>	<b>DRONFIELD WOODHOUSE REC</b>							
4011	RATES	1,398	1,440	1,450	10	10	99.3 %	
4014	ELECTRICITY	100	0	0	0	0	0.0 %	
4036	PROPERTY MAINTENANCE	466	0	1,000	1,000	1,000	0.0 %	
4042	EQUIPMENT MAINTCE	235	0	200	200	200	0.0 %	
	DRONFIELD WOODHOUSE REC :- Expenditure	<b>2,199</b>	<b>1,440</b>	<b>2,650</b>	<b>1,210</b>	<b>0</b>	<b>1,210</b>	<b>54.3 %</b>
1001	RENT RECEIVED	400	240	400	-160		60.0 %	
1020	PITCH FEES	1,043	1,200	1,300	-100		92.3 %	
1080	MISC INCOME	2	0	0	0		0.0 %	
	DRONFIELD WOODHOUSE REC :- Income	<b>1,445</b>	<b>1,440</b>	<b>1,700</b>	<b>-260</b>		<b>84.7 %</b>	
	<b>Net Expenditure over Income</b>	<b>754</b>	<b>0</b>	<b>950</b>	<b>950</b>			
<b>118</b>	<b>HIGHWAYS &amp; ST FURNITURE</b>							
4035	BUS SHELTER REPAIRS	4,529	3,462	5,000	1,538	1,538	69.2 %	
4045	SEATS, SIGNS & N'BDS	2	2	500	498	498	0.4 %	
4047	HIGHWAYS	14,000	0	0	0	0	0.0 %	
	HIGHWAYS & ST FURNITURE :- Expenditure	<b>18,531</b>	<b>3,464</b>	<b>5,500</b>	<b>2,036</b>	<b>0</b>	<b>2,036</b>	<b>63.0 %</b>
	<b>Net Expenditure over Income</b>	<b>18,531</b>	<b>3,464</b>	<b>5,500</b>	<b>2,036</b>			
<b>119</b>	<b>CEMETERY</b>							
4001	STAFF COSTS	55,131	45,791	55,000	9,209	9,209	83.3 %	
4005	GRAVEDIGGING	4,050	2,100	4,500	2,400	2,400	46.7 %	
4011	RATES	4,150	5,336	2,500	-2,836	-2,836	213.4 %	
4012	WATER	600	734	750	16	16	97.9 %	
4014	ELECTRICITY	1,695	769	800	31	31	96.2 %	
4015	GAS	591	252	0	-252	-252	0.0 %	
4018	WASTE DISPOSAL	2,030	1,980	2,500	520	520	79.2 %	

Month No : 9

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4020 MISCELLANEOUS EXPENSES	34	0	100	100		100	0.0 %
4021 TELEPHONE COSTS	172	121	180	59		59	67.1 %
4023 STATIONERY/PRINTING	5	0	0	0		0	0.0 %
4024 SUBSCRIPTIONS	90	90	90	0		0	100.0 %
4025 INSURANCE	3,462	0	3,500	3,500		3,500	0.0 %
4036 PROPERTY MAINTENANCE	5,008	8,577	1,500	-7,077		-7,077	571.8 %
4037 GROUNDS MAINTENANCE	4,238	500	2,500	2,000		2,000	20.0 %
4040 EQUIPMENT REPLACEMENT	0	93	1,000	907		907	9.3 %
4044 VEHICLE COSTS & FUEL	1,131	26	1,500	1,474		1,474	1.8 %
4046 TREE WORKS MAINTENANCE	435	1,620	750	-870		-870	216.0 %
4051 BANK CHARGES	71	13	0	-13		-13	0.0 %
4059 LETTING AGENT FEES	0	230	1,200	970		970	19.2 %
4060 OTHER PROF FEES	184	0	0	0		0	0.0 %
4105 VAT on Payments - Cemetery	2,559	0	0	0		0	0.0 %
<b>CEMETERY :- Expenditure</b>	<b>85,636</b>	<b>68,233</b>	<b>78,370</b>	<b>10,137</b>	<b>0</b>	<b>10,137</b>	<b>87.1 %</b>
1002 GRANT OF RIGHTS FEES	23,258	10,168	12,000	-1,832			84.7 %
1003 MEMORIAL FEES	6,917	4,105	4,500	-395			91.2 %
1004 INTERMENT FEES	22,658	15,495	13,000	2,495			119.2 %
1005 CHAPEL FEES	280	315	600	-285			52.5 %
1006 SEARCH FEES	0	20	0	20			0.0 %
1011 LODGE - RENT RECEIVED	5,062	2,400	9,600	-7,200			25.0 %
1012 LODGE - WATER RECEIVED	175	100	0	100			0.0 %
1073 UNSTONE - CONTRIBUTION	3,797	2,893	2,893	0			100.0 %
1079 DTC CEMETERY CONTRIBUTION	46,832	0	0	0			0.0 %
1085 JBC INCOME	3,165	0	0	0			0.0 %
1093 Interest Received RBS Cemetery	78	4	0	4			0.0 %
1105 VAT Refunds	3,200	2,559	0	2,559			0.0 %
<b>CEMETERY :- Income</b>	<b>115,422</b>	<b>38,058</b>	<b>42,593</b>	<b>-4,535</b>			<b>89.4 %</b>
<b>Net Expenditure over Income</b>	<b>-29,786</b>	<b>30,175</b>	<b>35,777</b>	<b>5,602</b>			
<b>121 CORPORATE MANAGEMENT</b>							
4057 AUDIT FEES	3,105	-2,000	2,400	4,400		4,400	-83.3 %
4076 JT BURIAL PRECEPT	46,832	0	0	0		0	0.0 %
<b>CORPORATE MANAGEMENT :- Expenditure</b>	<b>49,937</b>	<b>-2,000</b>	<b>2,400</b>	<b>4,400</b>	<b>0</b>	<b>4,400</b>	<b>-83.3 %</b>
1075 PRECEPT SUPPORT GRANT	37,839	25,226	25,226	0			100.0 %
1076 PRECEPT	805,411	808,956	808,956	0			100.0 %
1091 INTEREST RECEIVED HSBC	85	204	0	204			0.0 %
1092 INTEREST RECEIVED CCLA	455	802	480	322			167.0 %
<b>CORPORATE MANAGEMENT :- Income</b>	<b>843,790</b>	<b>835,187</b>	<b>834,662</b>	<b>525</b>			<b>100.1 %</b>
<b>Net Expenditure over Income</b>	<b>-793,853</b>	<b>-837,187</b>	<b>-832,262</b>	<b>4,925</b>			

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## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>122</u> DEM REPRESENTATION & MGT							
4008 TRAINING	0	0	500	500		500	0.0 %
4027 TWINNING COSTS	0	0	2,300	2,300		2,300	0.0 %
4028 ELECTION COSTS	0	0	7,500	7,500		7,500	0.0 %
4201 MAYOR'S ALLOWANCE	2,570	2,250	3,000	750		750	75.0 %
4211 CIVIC REGALIA	0	0	500	500		500	0.0 %
4221 CHRISTMAS EVENT COSTS	1,755	2,224	2,500	276		276	89.0 %
4231 REMEMBRANCE SERVICE	1,063	2,210	2,000	-210		-210	110.5 %
4232 CIVIC SERVICE	10	15	200	185		185	7.6 %
4233 DRONFIELD GALA	1,969	2,840	2,500	-340		-340	113.6 %
4235 ROAD SAFETY	0	0	250	250		250	0.0 %
4714 CHURCH & CIVIC CLOCK	158	0	1,000	1,000		1,000	0.0 %
DEM REPRESENTATION & MGT :- Expenditure	<b>7,524</b>	<b>9,539</b>	<b>22,250</b>	<b>12,711</b>	<b>0</b>	<b>12,711</b>	<b>42.9 %</b>
1080 MISC INCOME	475	1,470	0	1,470			0.0 %
DEM REPRESENTATION & MGT :- Income	<b>475</b>	<b>1,470</b>	<b>0</b>	<b>1,470</b>			
<b>Net Expenditure over Income</b>	<b>7,049</b>	<b>8,069</b>	<b>22,250</b>	<b>14,181</b>			
<u>123</u> GRANTS							
4701 CRICKET CLUB GRANT	2,000	2,000	2,000	0		0	100.0 %
4711 GRANT AWARDS	3,257	1,300	3,043	1,743		1,743	42.7 %
4713 COMMUNITY BUS	4,000	0	4,000	4,000		4,000	0.0 %
GRANTS :- Expenditure	<b>9,257</b>	<b>3,300</b>	<b>9,043</b>	<b>5,743</b>	<b>0</b>	<b>5,743</b>	<b>36.5 %</b>
<b>Net Expenditure over Income</b>	<b>9,257</b>	<b>3,300</b>	<b>9,043</b>	<b>5,743</b>			
<u>125</u> CAPITAL PROGRAMME							
4053 LOAN INTEREST NEDDC	965	403	1,000	597		597	40.3 %
4054 LOAN INTEREST PWLB	11,514	5,262	12,000	6,738		6,738	43.8 %
4055 LOAN CAPITAL REPAID	39,371	27,210	39,000	11,790		11,790	69.8 %
4913 CAP VEHICLES & PLANT	0	18,019	0	-18,019		-18,019	0.0 %
4915 CAP CIVIC HALL	2,685	0	0	0		0	0.0 %
4929 CAP Hill Top Play Area	1,250	0	0	0		0	0.0 %
4933 CAPITAL - EQUIPMENT	0	4,946	0	-4,946		-4,946	0.0 %
CAPITAL PROGRAMME :- Expenditure	<b>55,785</b>	<b>55,840</b>	<b>52,000</b>	<b>-3,840</b>	<b>0</b>	<b>-3,840</b>	<b>107.4 %</b>
<b>Net Expenditure over Income</b>	<b>55,785</b>	<b>55,840</b>	<b>52,000</b>	<b>-3,840</b>			
<u>126</u> NEIGHBOURHOOD PLAN							
4023 STATIONERY/PRINTING	2,066	90	500	410		410	18.0 %



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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4060	OTHER PROF FEES	10,328	5,775	18,238	12,463		12,463	31.7 %
	NEIGHBOURHOOD PLAN :- Expenditure	<b>12,395</b>	<b>5,865</b>	<b>18,738</b>	<b>12,873</b>	<b>0</b>	<b>12,873</b>	<b>31.3 %</b>
1077	GRANTS RECEIVED	3,300	3,325	3,325	0			100.0 %
	NEIGHBOURHOOD PLAN :- Income	<b>3,300</b>	<b>3,325</b>	<b>3,325</b>	<b>0</b>			<b>100.0 %</b>
	<b>Net Expenditure over Income</b>	<b>9,095</b>	<b>2,540</b>	<b>15,413</b>	<b>12,873</b>			
<u>131</u>	<u>OUTSIDE SERVICES</u>							
4001	STAFF COSTS	99,800	89,836	135,500	45,664		45,664	66.3 %
4006	PROTECTIVE CLOTHING	1,863	793	2,000	1,207		1,207	39.7 %
4008	TRAINING	243	0	2,500	2,500		2,500	0.0 %
4011	RATES	4,821	4,929	5,000	71		71	98.6 %
4012	WATER	372	230	300	70		70	76.7 %
4013	RENT	11,000	8,250	11,000	2,750		2,750	75.0 %
4014	ELECTRICITY	4,322	1,701	2,500	799		799	68.1 %
4015	GAS	203	96	250	154		154	38.5 %
4018	WASTE DISPOSAL	948	1,018	2,000	982		982	50.9 %
4020	MISCELLANEOUS EXPENSES	822	254	1,300	1,046		1,046	19.5 %
4021	TELEPHONE COSTS	1,119	792	1,200	408		408	66.0 %
4036	PROPERTY MAINTENANCE	14,288	345	2,000	1,655		1,655	17.3 %
4037	GROUNDS MAINTENANCE	0	31,607	47,000	15,393		15,393	67.2 %
4038	MAINTENANCE CTRCTS	1,033	605	2,000	1,395		1,395	30.3 %
4039	GENERAL MAINTENANCE	44,066	0	0	0		0	0.0 %
4040	EQUIPMENT REPLACEMENT	3,126	2,755	5,000	2,245		2,245	55.1 %
4041	EQUIPMENT HIRE	328	0	1,000	1,000		1,000	0.0 %
4042	EQUIPMENT MAINTCE	2,795	1,161	2,500	1,339		1,339	46.4 %
4044	VEHICLE COSTS & FUEL	8,324	5,131	8,000	2,869		2,869	64.1 %
	OUTSIDE SERVICES :- Expenditure	<b>199,471</b>	<b>149,504</b>	<b>231,050</b>	<b>81,546</b>	<b>0</b>	<b>81,546</b>	<b>64.7 %</b>
1001	RENT RECEIVED	0	10	0	10			0.0 %
1080	MISC INCOME	615	159	0	159			0.0 %
	OUTSIDE SERVICES :- Income	<b>615</b>	<b>169</b>	<b>0</b>	<b>169</b>			
	<b>Net Expenditure over Income</b>	<b>198,856</b>	<b>149,335</b>	<b>231,050</b>	<b>81,715</b>			
<u>132</u>	<u>CENTRAL SERVICES</u>							
4001	STAFF COSTS	91,996	69,951	96,150	26,199		26,199	72.8 %
4008	TRAINING	260	530	2,000	1,470		1,470	26.5 %
4009	TRAVEL	1	10	0	-10		-10	0.0 %
4016	JANITORIAL	2,306	1,973	2,500	527		527	78.9 %
4020	MISCELLANEOUS EXPENSES	376	84	400	316		316	20.9 %

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## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4021 TELEPHONE COSTS	1,463	1,090	1,700	610		610	64.1 %
4022 POSTAGE	1,229	940	1,400	461		461	67.1 %
4023 STATIONERY/PRINTING	1,120	726	1,400	674		674	51.8 %
4024 SUBSCRIPTIONS	1,246	2,306	2,130	-176		-176	108.3 %
4025 INSURANCE	12,175	13,436	14,000	564		564	96.0 %
4026 PHOTOCOPY CHARGES	632	311	1,000	689		689	31.1 %
4030 RECRUITMENT ADVTG	300	100	500	400		400	20.0 %
4032 PUBLICITY	5,411	2,615	5,100	2,485		2,485	51.3 %
4033 COMPUTER MAINTENANCE	4,781	4,522	4,500	-22		-22	100.5 %
4042 EQUIPMENT MAINTCE	720	0	1,500	1,500		1,500	0.0 %
4051 BANK CHARGES	1,066	695	1,100	405		405	63.2 %
4058 ACCOUNTANCY FEES	1,082	2,023	600	-1,423		-1,423	337.1 %
4060 OTHER PROF FEES	7,032	1,895	3,000	1,105		1,105	63.2 %
CENTRAL SERVICES :- Expenditure	<b>133,196</b>	<b>103,205</b>	<b>138,980</b>	<b>35,775</b>	<b>0</b>	<b>35,775</b>	<b>74.3 %</b>
1080 MISC INCOME	2,238	9,231	2,000	7,231			461.5 %
CENTRAL SERVICES :- Income	<b>2,238</b>	<b>9,231</b>	<b>2,000</b>	<b>7,231</b>			<b>461.5 %</b>
<b>Net Expenditure over Income</b>	<b>130,958</b>	<b>93,974</b>	<b>136,980</b>	<b>43,006</b>			
Dronfield Town Council :- Expenditure	<b>993,610</b>	<b>662,060</b>	<b>963,723</b>	<b>301,663</b>	<b>80,000</b>	<b>221,663</b>	<b>77.0 %</b>
Income	<b>1,066,770</b>	<b>969,147</b>	<b>962,680</b>	<b>6,468</b>			<b>100.7 %</b>
<b>Net Expenditure over Income</b>	<b>-73,160</b>	<b>-307,087</b>	<b>1,043</b>	<b>308,131</b>			