

Dronfield Town Council

Town Clerk:
Andrew Tristram



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15 August 2018

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 3 SEPTEMBER 2018 AT 7.30pm IN THE
COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely



Andrew Tristram
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Public Speaking**
 - 4.1 **Planning Matters**
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
 - 4.2 **General Matters**
A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.
 - 4.3 **Police Matters**
If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 2 July 2018 (Pages 139 – 149).
6. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
 - 7.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 7.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**
To consider the written report submitted by the Outside Services Manager.
9. **Meeting Reports (Appendix 4)**
To receive the meeting reports on various matters:-
 - 9.1 Grants Award Panel held on 3 July 2018
 - 9.2 Gala Committee Meeting held on 17 July 2018
 - 9.3 Remembrance Committee Meeting held on 14 August 2018
 - 9.4 Road Safety Committee Meeting held on 29 August 2018 (minutes to follow)
10. **Vacancy (Coal Aston West) and Co-option Policy and Application Form (Appendix 5)**
To consider the co-option of a councillor to fill the vacant seat in Coal Aston West ward and to review and approve the policy and application form for co-opting a councillor onto the Town Council.
11. **Town Clerk's Report (Appendix 6)**
To consider the written report submitted by the Town Clerk
12. **Financial Report (Appendix 7)**
 - 12.1 Schedule of Payments including BACS breakdown for June 2018
 - 12.2 Schedule of Receipts for June 2018
 - 12.3 Bank Reconciliation at 30 June 2018
 - 12.4 Income and Expenditure to 30 June 2018
 - 12.5 Schedule of Payments including BACS breakdown for July 2018
 - 12.6 Schedule of Receipts for July 2018
 - 12.7 Bank Reconciliation at 31 July 2018
 - 12.8 Income and Expenditure to 31 July 2018
13. **Derbyshire Association of Local Councils**
Council to note the following Circulars received from DALC (circulated electronically):-
2018-10
DALC Annual Executive Meeting & AGM - 2018
14. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 3rd SEPTEMBER 2018

No	Reference	Applicant	Location	Details
1.	18/00484/FLH	Miss Lorna Vertigan	28 Cross Lane	Proposed two-storey side extension and single-storey front extension (revised scheme of 16/00918/FLH)(Amended Plans)
2.	18/00493/FL	Ture North Brew Co	The Blue Stoops Inn, High Street	Construction of steel framed free standing canopy structure to side (Listed Building/Conservation Area)
3.	18/00544/FLH	Mr G Read	1 Hilltop Road	Replacement of first floor west side facing window with new relocated window opening
4.	18/00577/FLH	Mr R Atkinson	22 Standall Close	Application for elevated decking area
5.	18/00562/FL	Mrs Susan Richardson	Gosforth Farm House Stubble Lane	Change of use of outbuilding to Self-contained tourist accommodation (Affecting the setting of a Listed Building) (Amended Title)
6.	18/00585/FLH	Mr I Kirk	20 Shakespeare Crescent	A two storey extension and internal alterations to the side and rear of an existing 2 storey home.
7.	18/00593/FL	Lucas Developments (S&A)	Lucas Works Sheffield Road	Recladding of building and replacement windows and doors (Amended Plans)
8.	18/00616/FL	Mr R Akitt	43 Gosforth Lane	Construction of bungalow (revised scheme of 7/00943/FL) on land adjacent
9.	18/00625/TPO	Dronfield Town Council	Dronfield Cemetery Cemetery Road	Application to fell 9no Conifer trees covered by area TPO17 at Dronfield Cemetery
10.	18/00630/FLH	Mr Broadhead	3 Lowry Drive	Proposed conservatory to the rear
11.	18/00631/FLH	Mr S Beal	83 Coniston Road	Proposed two-storey side extension
12.	18/00637/LB	Mr A Bayliss	26 Hallows Lane	Listed building consent application for the retention of partially demolished and relocated 2m high boundary wall
13.	18/00643/FLH	Mr Ali	Whitethorns Cottage Dyche Lane	Two storey side extension
14.	18/00644/FLH	Mr S Briggs	60 Hilltop Road	Alterations to single storey extension to rear (as approved 14/01015/FLHJ)

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15.	18/00648/FLH	Mr W Butler	2 Mill Lane	Demolition of existing single storey side extension and erection of two storey side extension
16.	18/00655/AD	Revd PE Bold	St John The Baptist Church, Church Street	Application for advertisement consent for installation of one new noticeboard to replace two current ones (Conservation Area)
17.	18/00657/FL	Mr P Moores	26 Hallows Rise	Application for demolition of existing garage and construction of a replacement, with construction of 2no flats adjacent to the garage
18.	18/00662/FL	Mr Fletcher – Gary Fletcher Surfacing	43 Sheffield Road	Proposed refurbishment and modification of existing single storey buildings for B1 / B2 / B8 use (Conservation Area)
19.	18/00664/FLH	Mr & Mrs G Barber	22-24 Hilltop Road	Demolition of existing rear extension and erection of two-storey rear extension and new attached garage to the side
20.	18/00667/ SOLAR	St Paul's Methodist Church	St Paul's Methodist Church 85 Green Lane	Notification for prior approval for the installation of 40no black solar panels
21.	18/00671/ DISCON	Mr P Stanton	66 Hallows Lane	Application to discharge conditions 7 (Tree Plan), 8 (Ground Levels), 9 (Site Accommodation) and 17 (Retaining Wall) of planning application 16/01207/FL
22.	18/00672/FL	Mr P Stanton	66 Hallows Lane	Application to vary conditions 1 and 4 of planning application 16/01207/FL to change rendered blockwork to brick at Property Adjacent
23.	18/00672/FL	Mr P Stanton	Property Adjacent 66 Hallows Lane	Application to vary conditions 1 and 4 of planning application 16/01207/FL to change rendered blockwork to brick
24.	18/00673/FLH	Mr D Brown	Holly Tree Cottage 2-4 Dyche Lane	Proposed new window openings on dwellings south and east elevation (Revised scheme of 18/00252/FLH) (Conservation Area)
25.	18/00675/ DISCON	Mr Knighton	Unit 3 Speeddraw House Callywhite Lane	Discharge of Condition 3 (Contaminated Land) relating to previously approved 18/00156/FL

26.	18/00676/FLH	Mr P Brady	26 Ashford Road	Demolition of existing rear extension and garage and construction of new single storey extension.
27.	18/00682/FLHPD	Mr & Mrs Gascoyne	78 Eckington Road	Application under the neighbour notification scheme for a larger home extension (revised scheme of 17/00086/FLHPD)
28.	18/00684/FLH	Mr & Mrs Kavanagh	17 Green Lea	Demolition of existing garage and construction of single storey side and front extension with alterations to openings
29.	18/00685/FL	Mr & Mrs Kavanagh	17 Green Lea	Proposal of a new single storey 3bed dwelling to the rear garden of 17 green Lea with associated landscape and access
30.	18/00686/CATPO	Dronfield Town Council	Junction With Lea Road Quoit Green	Application to fell 1 x cypress tree within Dronfield Conservation Area at Open Space
31.	18/00687/TPO	Dronfield Town Council	Open Space At Junction With Lea Road Quoit Green	Application to prune 2x birch trees covered by DUDC TPO 7 (T1 and T2)
32.	18/00689/FLH	Mr T Simpson	4 Barnes Avenue	Application for a single storey extension
33.	18/00694/FLH	Mr G Nixon	13 Langdale Drive	Application to removing existing carport attached to the property and replace with a brick built flat roof garage
34.	18/00699/TPO	Mrs Simmereson	1 Kilburn Road	Application to fell 1no Rowan Tree, Crown Thin 1no Lime Tree and Lightly Shape 1no Cherry Tree covered by NEDDC Group TPO G1
35.	18/00715/CM	Derbyshire County Council	Holmesdale Infants School	CD4/0618/22 - Remove existing timber windows, doors and replace with aluminium including clerestory windows. Timber cladding to be removed with rendered system as to match other areas of the school
36.	18/00717/FLH	Mr & Mrs Lewis	21 Longcroft Road	Demolition of existing garage and erection of two storey side extension, single storey rear extension and new front porch
37.	18/00719/CATPO	Mrs H Smith	178 Carr Lane	Notification of intended works to trees within Dronfield Woodhouse Conservation Area
38.	18/00745/FLH	Mr Evans	41 Paddock Way	Application for two storey side and rear extension
39.	18/00748/CATPO	H Smith	190 Carr Lane	Notification of intention to fell 1 Sycamore tree within Dronfield Woodhouse Conservation Area

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40.	18/00749/FLH	Mr I Weston	6 Snelston Close	Proposed single storey side extension with integral garage and new front porch
41.	18/00754/AD	Enterprise Inns	78 Chesterfield Road	Application for advertisement consent for 1no post mounted sign (Conservation Area)

DRONFIELD TOWN COUNCIL
SCHEDULE OF PLANNING DECISIONS
SUBMITTED TO COUNCIL MONDAY 3rd SEPTEMBER 2018

No	Reference	Location	Details	Decision
1.	17/01137/FL	Middle Birchett Farm Sheffield Road	Application for change of use for partial conversion of ground and first floor barns to residential use with the insertion of a new first floor glazed link, new doors and windows and re-cladding and re-roofing of external stores (Amended Plans)	Conditionally Approved
2.	18/00225/DISCON	68 Hallows Lane	Application to discharge condition 11 (Boundary Treatments) of planning application 15/01179/FL	Approved
3.	18/00403/FLH	20 Park Avenue	Application for single-storey side extension (amended plans)	Conditionally Approved
4.	18/00453/FLH	92 Holmesdale Road	Two-storey front and first floor rear extensions with pitched roof over existing side extension	Conditionally Approved
5.	18/00464/FLH	21 Ferndale Rise	Proposed raising of roof height to create first floor accommodation	Conditionally Approved
6.	18/00480/TPO	Sindelfingen Park Gosforth Drive	Application for pruning works to Oak tree covered by NEDDC Tree Preservation Order No 103 PT 3 A1	Conditionally Approved
7.	18/00485/FLH	6 Holmesfield Road	Application for replacement front door (Conservation Area)	Conditionally Approved
8.	18/00511/TPO	29 Cross Lane	Application to prune overhanging branches and fell 1no leaning tree covered by TPO DUDC 5 (W1)	Conditionally Approved
9.	18/00525/FLH	67 Gosforth Drive	Application for the creation of a new vehicular access with 2no off-street parking spaces	Conditionally Approved
10.	18/00527/FLH	49 Bowshaw	Construction of two-storey side extension, single-storey rear extension and loft conversion with dormer window to the rear (Revised scheme of 17/00861/FLH)	Conditionally Approved
11.	18/00534/LB	19 Church Street	Application for listed building consent to replace rosemary roof tiles with slate (Listed Building/ Conservation Area)	Conditionally Approved
12.	18/00535/FLH	13 Highgate Lane	Retention of front and side boundary wall	Conditionally Approved
13.	18/00547/FLH	12 Pembroke Road	Construction of platform lift with landing and steps and associated works	Conditionally Approved
14.	18/00548/FLHPD	97 Snape Hill Crescent	Application under the neighbour notification scheme for a single-storey extension	Conditionally Approved
15.	18/00557/FLH	64 Melbourne Avenue	Single storey front extension	Conditionally Approved
16.	18/00575/FLH	16 Grasmere Road	Proposed single storey front extension	Conditionally Approved
17.	18/00579/TCN56	Verge To The Front Of Gunstones Bakery Stubley Lane	A telecommunications mast and associated equipment.	Permitted Development
18.	18/00601/AMEND	1 Salisbury Avenue	Non-material amendment pursuant of 18/00234/FLH to add a pitched roof	Approved
19.	18/715/CM	Holmesdale Infants School	CD4/0618/22 - Remove existing timber windows, doors and replace with aluminium including clerestory windows. Timber cladding to be removed with rendered system as to match other areas of the school	No Objection

**DRONFIELD TOWN COUNCIL
SEPTEMBER 2018
OUTSIDE SERVICES MANAGERS REPORT**

The following tasks have been carried out during the month of July and up to 10th August.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time. We are waiting on some new dog and litter bins to arrive as there are 6 bins that require replacing.

Play Areas - Maintenance continues on the play areas.

Cemetery Road Play Area: Has been closed whilst maintenance took place, the wooden platforms and the climbing ramp has all been replaced with new Phenolic boards. The metal framework on all the equipment has all been painted to give a fresh look. The wooden boards have been renewed and painted, new seats installed on junior swing. The soft surface has been repaired around the roundabout and under the swings. Whilst the refurbishment was taking place the area was locked but this did not deter people climbing over the fence as we had to clear up 5-6 smashed bottles before we finished painting the equipment.

Moonpenny Play Area: Currently sourcing all the materials and equipment required to refurbish the play equipment. Some of the panels and ramp have been made but we require some more Phenolic boards to finish of some of the platforms then hopefully it should only take a couple of days to renovate.

Stonelow Play Area: We have repaired the soft surface at Stonelow play area as the surface had been pulled up and thrown around the area.

Sindelfingen Park: The soft surface next to the zip wire at Sindelfingen Park has also been repaired. We have removed some of the wooden posts that were around some of the equipment due to them being broken at ground level, there are around 10 that have been broken deliberately.

Other play areas: There are some items of equipment that require replacing and for safety reasons require removing. The annual independent playground surveys carried out recommended that the large climbing frames at Dronfield Woodhouse, Marsh Avenue and Birches Fold are all removed from service. As Outside Services don't have the equipment for the removal of these items, due to the deep foundations, this will need to be outsourced.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. We have been topping up several sunken graves and grass seeding them. We have removed much of the moss from the footpaths and road ways; these have also been sprayed so hopefully will stop the moss from returning. The team have been into the Cemetery to tidy up. The grass has been cut every three weeks, as with the warm weather it's not growing as fast as it was. It takes approximately three days for the grass to be cut by using hand lawn mowers and the triple on the large areas, this uses up the five men employed within the Outside Services.

Flower Beds – We have tried to water some of the flower beds during the hot weather, but it has been impossible to water all the beds, as this takes a while to fill the water bowser and on some of the beds this would require 2 bowsers to water the bed. Some of the flower beds have been ok but a couple of the larger beds have suffered due to the warm and dry weather.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed. We have removed the notice board from the path next to Civic Hall due to this being unsafe.

Grass Cutting – Grass cutting around the parks and open spaces in the Town is being done on a three week cycle, due to the grass not growing as fast in the hot weather. The areas will be cut on alternate weeks to the cemetery being cut. The triple and tractor will be out cutting all the large open areas and the rest of the team will follow round cutting the play areas and small open spaces with the lawn mowers and strimming areas required.

Footpaths – The footpaths that we maintain around the Town have all been cleaned and strimmed if required and weed spray applied.

Weedspraying – We have been out spraying all the footpaths and general areas that require weedspraying and once sprayed, they will be left for a couple of weeks before the team go round strimming those areas.

Sindlefingen Park – The drainage works has been completed.

Dronfield Gala – The Gala took place on the 1st July. It was a nice hot day and although the 10k run was held in the morning this didn't stop a good turnout from attending the Gala. There were more stalls this year and also more food outlets. This year we asked for a ride that was suitable for older children and this went down well as it was busy from start until the finish. We had a variety of different activities for all the family to have a go on.

Coal Aston – The car park area and around the tennis courts were all strimmed and weeds removed before the Coal Aston Gala. These areas were all sprayed as well.

Sindlefingen Park - The area around Beacon at Sindlefingen has been cleaned up and all weeds etc. have been sprayed, We have started sweeping the edges of the footpaths and removing any overlying grass, the edges were all sprayed a couple of months back just to stop the grass from encroaching onto the paths.

Gosforth Close – We spent a couple of days removing overhanging shrubs and bushes from the rear, the residents can now access their fence for maintenance, it also makes the area look cleaner and is easier for when we are out grass cutting in this area.

Cliffe Park – The Outside Services team is currently opening the park in the mornings and checking the lodge is set up and ready for any users each day. We also visit the park during the day to ensure that the bins are being emptied as the park is very busy during the holidays. The park is now maintained by Outside Services and the maintenance is being done every two weeks with the team going in and cutting grass, flower beds and cutting back any shrubs/hedges when required.

Training – All Outside Services and Office staff with the exception of one or two have had First Aid training which is valid for three years, this was held in the Civic Hall and was open for groups that hire the Hall to attend if they wished.

Alma – Fairview Road – We received a complaint from a resident which was sent to NEDDC that the footpath and steps were in need of attention. We visited the site and removed all nettles etc. from around the steps and handrail, we have also repaired the steps, the steps which are wooden and have 14 treads will be required to be removed and new ones installed within the next 6 months.

Other - Agendas placed on notice boards and removal when meeting has taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

Ronnie Dick
Outside Services Manager

Minutes of the Meeting of the Grant Awards Panel
Held in the Town Council Offices on 3rd July 2018 at 11.00am

Present: Councillors: Cllr L. Blanshard, Cllr. C. Smith and Cllr T. Collins

Also Present: Amanda Hunt (RFO)

1 Apologies and reasons for absence

None

2 Letters of Thanks received

- i) Letters of Thanks received and noted from:
Guideacre Scout & Guide Headquarters

3 Award of Grants under 'general power of competence' (Localism Act 2011)

- i) Revitalise Respite Holidays
Resolved: To recommend to council that no funds be awarded
- ii) Derbyshire Police
Resolved: To recommend to council that no funds be awarded
- iii) Dronfield School of Boxing (Amateur)
Resolved: To recommend to council that a grant of £500 be awarded.
- iv) Dronfest
Resolved: To recommend to council that a grant of £300 be awarded.
- v) Dronfield First Responders
Resolved: To recommend to council that a grant of £300 be awarded.
- vi) Dronfield Baptist Church
Resolved: To recommend to council that a grant of £300 be awarded.

The remaining budget for future applications is £1,743, for the financial year 2018/19.

**Minutes of the Meeting of the Gala Advisory Committee
of Dronfield Town Council
Held in the Town Clerk's Office at 10.30am on Tuesday 17th July 2018**

Present: Cllr M. Emmens (Chair) and Cllr. A. Powell

In attendance: J. Mitchell (Office Manger & PA to Town Clerk), R. Dick (Outside Services Manager), C. Dick (Office Administration)

1 Apologies

Apologies were received from Cllr. R. Hall

2 Declaration of Interests

There were no declarations of interest

3 Feedback on 2018 Gala

Some stall holders requested longer opening timings. A number of emails were received after the event from residents requesting that live goldfish are no longer offered as prize on the Hook-a-Duck stall. Finally a suggestion was made to move the PA speakers closer to the central arena next time.

It was RESOLVED to note this feedback.

4 Ideas for 2019 Gala

The car parking arrangements for 2019, the terms and conditions for stall holders, the use of one company for all free Council activities and the possibility of having an ambulance on site were all discussed.

It was RESOLVED to close Cliffe Park car park to all stall holders and instead direct the to the William Lee car park.

It was RESOLVED to update the terms and conditions for stall holders.

It was RESOLVED to use one company to order any council funded activities through.

It was RESOLVED to contact the fire, police and ambulance service to bring vehicles to the Gala.

5 2018 Gala Budget

It was reported that from the stall sales and the fairground rides an income of £570 was generated and expenditure is expected to be just under the budget of £2,500 as there are still a few remaining invoices outstanding. The allocation of the purchase of the PA system and the cost of stalls for 2019 was also discussed.

It was RESOLVED to note the budget updated and to split the cost of the PA System between the Gala, Christmas and Remembrance budgets.

It was RESOLVED to keep the cost of the community and commercial stalls at the same rate but increase the cost for food and beverage stalls to £35 for 2019.

6 Date for 2019

The date and timings for 2019 were discussed.

It was RESOLVED to recommend to Council that the 2019 Gala is held on Sunday 30th June 2019 between 12pm and 4pm.

The Committee would also like to pass on their thanks to all the Council staff for the organisation before and on the day of the Gala.

Meeting closed 11.40am.

**Minutes of the Meeting of the Remembrance Working Group
of Dronfield Town Council
held in the Town Clerk's Office on Tuesday 14th August at 5:30pm**

Present: Cllr. L. Blanshard, Cllr. A. Hutchinson, Cllr. P. Wright and Cllr. T. Collins

In attendance: J. Mitchell (Office Manager & PA to Town Clerk), Andy Shaw (Scouts), Steve Broomhead (ATC)

1. Apologies

Apologies were received from Rev. Peter Bold.

2. Road Closure

It was RESOLVED that the road closure will remain the same as in previous years and will affect School Lane, Church Street, High Street, Appletree Drive and Fletcher Avenue.

3. Time to gather and set off from School Lane

It was RESOLVED to gather on School Lane from 10:15am and for the parade to depart at 10:35am.

4. Organisation of Parade

It was RESOLVED that the order of the Parade will remain the same as previous year's and that the ATC will lead the Parade into the Library Gardens.

5. Order of Service

It was RESOLVED that the order of service remain the same as previous years and that representatives from the ATC assist Rev Bold to read the names of the war dead.

6. Sound System

It was RESOLVED to use the council owned PA system during the service in the Library Gardens.

7. Bands

It was reported that the Sheffield Concert Band has been confirmed to play in the Library Gardens and that the Dronfield Handbell Ringers will also be playing on the steps of the Peel Centre.

It was RESOLVED to confirm St Johns Marching Band for the parade.

8. Lighting of the Beacon

The previously agreed timings were confirmed with the Scouts and ATC representatives.

9. Poppies on lamp posts

It was reported that 135 poppies had already been ordered and that there are plans to write a name from the memorial on each poppy.

Meeting finished at 6:00pm

Dronfield Town Council Co-option Policy

When a casual vacancy arises for a Councillor to Dronfield Town Council the procedure is to:

Step 1. Notify Bolsover District Council of the vacancy

Step 2. Advertise the vacancy on the Council's notice board, website and in the local press.

Step 3. An election to fill the vacancy shall be held if within fourteen days (calculated as per Section 4 of the Act) after public notice of the vacancy has been given, notice in writing of a request for such an election has been given to the Returning Officer at North East Derbyshire District Council by ten persons who are registered as local government electors in the parish. (Local Elections [Parishes and Communities] Rules 2006).

Step 4. On receipt of notification by the Returning Officer that an election has not been called, to place a notice on the Council's notice boards, website and notify the local press requesting that applications to fill the vacancy be returned to the Town Council Office within four weeks from the date the notice is displayed on the Council's notice board. (Candidates will be requested to complete a short application form stating their reasons for wishing to join the Town Council and confirm their eligibility for the position of Councillor within the statutory rules.)

Step 5. Vacancy six months BEFORE Town Council Elections: Where a vacancy occurs within six months before the day on which a Councillor would regularly have retired at the next four yearly election, Parish Councils **may** co-opt to fill the vacancy. During that final six month period there will be no formal election to fill any vacancies.

Step 6. Following receipt of completed Applications, candidates will be summoned to attend the next Full Council meeting.

Step 7. At the above Full Council Meeting (with public and press excluded) the candidates will be given five minutes to elaborate on their submissions and to allow Members to ask questions of them.

Step 8. Following interviews, the meeting to be reopened to the public and press and voting by means of a ballot to take place. If there are more candidates than vacancies, the candidate with the lowest number of votes will be excluded. If two candidates poll the same number of votes a separate vote to eliminate one of them will be held. Voting will continue with the lowest polling candidate being excluded until the number of candidates matches the number of vacancies.

Step 9. This business to conclude by the Chairman of the meeting announcing the names of the successful candidate/s.

Step 10. The Clerk will advise the Returning Officer of the District Council of the names of anyone co-opted to the Council.

Step 11. Before the successful candidate can participate in Council business s/he must sign the Declaration of Acceptance of Office and deliver it to the Town Clerk.

Step 12. The Town Clerk should ensure that all new Councillors have read and understand the Code of Conduct adopted by the Council and will provide the new Councillors with a copy of the Standing Orders and Financial Regulations for Dronfield Town Council.

Step 13. All new Councillors **must**, within 28 days of appointment to office, **register their Interests** with the District Council Monitoring Officer. Usually forms are supplied by the Monitoring Officers to the Town Clerk.

CO-OPTION OF PARISH COUNCILLOR
for the
PARISH OF COAL ASTON (West Ward)
North East Derbyshire District Council

This pack contains:-

1. Candidate letter of application.
2. Candidate consent to co-option form.
3. Guidance notes, complete with addresses where more information can be acquired including website addresses.
4. Extracts from the LOCAL GOVERNMENT ACT 1972 - Part V (as amended)

CO-OPTION OF PARISH COUNCILLOR
for the
PARISH OF COAL ASTON (West Ward)
North East Derbyshire District Council

Name of Applicant:	
Address:	
E-mail Address:	
Phone Number:	

Please give your reasons for wishing to join Dronfield Town Council, and explain what you will bring to the Council for the benefit of the town.

Please continue on reverse if required.

Please Note: You may be asked to elaborate on the contents of this application letter, and current councillors may also wish to ask you direct questions before taking a vote.

Signed:		Date:	
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Candidate's Consent to Nomination

Co-option of a Parish Councillor

For

Coal Aston (West Ward) Parish Ward

North East Derbyshire District Council

I, *(name in full)*

_____ of *(home address in full)*

_____ hereby consent to being co-opted as a Parish Councillor for Coal Aston (West Ward) Parish Ward.

I declare that on the day of my nomination I am qualified and that, if there is a poll on the day of election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of another Member State of the European Community, who has attained the age of 18 years and that

* (a) I am registered as a local government elector for the administrative area of the Parish in respect of *(qualifying address in full)*

and my electoral number *(see note below)* is _____ ; or

* (b) I have during the whole of the twelve months preceding that day or those days occupied as owner or tenant of the following land or other premises in the Parish *(description and address of land or premises)*

_____ ; or

* (c) my principal or only place of work during those twelve months has been in that Parish at *(give address of place of work and, where appropriate, name of employer)*

_____ ; or

* (d) I have during the whole of those twelve months resided in that Parish or within 4.8 kilometres of it at *(give address in full)*

** delete whichever is inappropriate, (but you can include all those that apply)*

I declare that to the best of my knowledge and belief I am not disqualified from being elected by reason of any disqualification set out in Section 80 of the Local Government Act 1972, or any decision made under section 79 of the Local Government Act 2000, [copies of which sections are printed overleaf].

Signature: _____

Date of consent: _____

Signed in my presence

Signature of

witness: _____

Name and address of witness (PLEASE PRINT)

- NOTES: 1. A person's electoral number is his number in the register to be used at the election (including the distinctive letters of the parliamentary polling district in which he is registered).
2. A candidate who is qualified by more than one qualification may complete any of those that may apply.

Councillor Co-option Notes

Interested in becoming a Parish or Town Councillor?

You can stand as a Parish or Town Councillor if you are a British citizen, a citizen of the Irish Republic, or national of another EU country; and on the day on which nominated as a candidate, are over 21 and an elector;

or

during the whole of the twelve months preceding the nomination day, or the day of election, resided or had the principal place of work in the parish or town, or within three miles of it.

What does being a Councillor involve?

A Councillor is a member of the Parish or Town Council and is normally elected for a term of four years. All Parish and Town Councils are elected in full every 4 years, at the same time as the District Council elections. It may be that a vacancy arises on the Council between the full elections cycle, and in this case a by-election may be called. For those elected at a by-election or by co-option during the four year term, their term of office may be anything up to the full four years.

A Parish or Town Councillor may be affiliated to one of the political parties, or can stand as an independent (not affiliated). What Parish and Town Councillors do all have in common is an active interest in their local community and a concern for it. Much of the role of the Parish or Town Councillor will be in representing and dealing with the issues of those who elected you, and considering the business of the Council through its formal meetings. Depending on the way the Council organises its business it may form committees to deal with specific areas of council business, such as playing field or village hall committee.

For more information NALC produce a booklet "Become a Councillor" which is available from

http://www.nalc.gov.uk/Toolkits/Become_a_councillor/Become_a_councillor.aspx

Local Government Act 1972

Section 80. - Disqualifications for election and holding office as a member of local authority

- (1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he –
 - (a) holds any paid office or employment (other than the office of chairman, vice-chairman or deputy chairman or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding such office or employment; or
 - (b) is a person who has been adjudged bankrupt, or made a composition or arrangement with his creditors; or
 - (c) ...
 - (d) has within five years before the day of election or since his election has been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or
 - (e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983 or under the Audit Commission Act 1998.
- (2) Subject to the provisions of section 81 below, a paid officer of a local authority who is employed under the direction of –
 - (a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or
 - (b) a joint board, joint authority or joint committee on which the authority are represented and any member of which is so appointed;

shall be disqualified for being elected or being a member of that other local authority.
- (2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes –
 - (a) One or more persons appointed on the nomination of the Authority Acting by the mayor, and
 - (b) One or more members of one or more London borough councils Appointed to the committee on the nomination of those councils shall be disqualified for being elected or being a member of any of those London borough councils.
- (2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a national park authority.
- (2B) For the purpose of this section a local authority shall be treated as represented on a national park authority if it is entitled to make any appointment of a local of authority member of the National Park authority.
- (3) Teachers in a school maintained but not established by a local education authority shall be in the same position as respects disqualification for office as members of the authority as teachers in a school established by the authority.
- (4) ...
- (5) For the purposes of subsection (1) ... (d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the ... conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of the non-prosecution thereof shall be deemed to be the date of the ... conviction, as the case may be.

Words were omitted from subsection (1)(a) by the Local Government and Housing Act 1989 and the words in square brackets in that subsection were inserted by Schedule 10 to the Environment Act 1995; subsection (1)(b) was substituted by the Enterprise Act 2002; the words in square brackets in subsection (1)(c) were inserted by Schedule 3 to the Audit Commission Act 1998 and Schedule 8 to the 1983 Act; subsection (2) was amended by the Local Government Act 1985; subsection (2AA) was inserted by the Greater London Authority Act 1999; subsections (2A) and (2B) were inserted by Schedule 10 to the Environment Act 1995; subsection (4) was repealed by the Transport Act 1985 and the words omitted from subsection (5) were repealed by the Local Government Finance Act 1982.

Section 81. - Exception to provisions of section 80

- (1) ... (2) ... (3) ...
- (4) Section 80(2) and (3) above shall not operate so to disqualify –

- (a) any person by reason of his being a teacher, or otherwise employed, in a school ... or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council;

Subsections (1) and (2) ceased to have effect from 1 April 2004 under section 267 of the Enterprise Act 2002; subsections (3) and (4)(b) were repealed by the Local Government Act 1985; and the words omitted from subsection (4)(a) were repealed by Schedule 13 to the Education Reform Act 1988.

Town Clerk's Report

Council Meeting to be held on 3rd September 2018

Items for Decision

1. Coal Aston & Dronfield Against Fracking
A request has been received for continued free use of Gosforth Lodge for one meeting per month.
2. Land on the North East Side of Cemetery Road
A request has been received from the owners of the Three Tuns public house, to purchase a piece of Town Council land on the north east side of cemetery road where they plan to fell the majority of the trees and convert it into car parking.
3. Christmas Tree Festival
A request has been received from the Parish Church to take part in a Christmas Tree Festival from 30th November to 9th December 2018 by having a tree at the event.
4. Donation Request from Chair of NEDDC
Cllr Jacqueline Ridgeway has asked if Dronfield Town Council would be happy to give a donation for her Chairs Charity, which is relating to mental health working alongside Chesterfield Royal Hospital.
5. Trees for Sindelfingen Park
The Civic Society would like the Town Councils support to nominate Sindelfingen Park to local MP Lee Rowley, who is receiving five trees from the Woodland Trust to plant in the local area as part of the Queen's Commonwealth Canopy scheme.
6. Metal Detecting
A request has been received from a Coal Aston resident for permission to use a metal detector on land owned by Dronfield Town Council.

Items for Information

1. HS2 Early Access Agreement for Surveys
HS2 Limited have been asked to include the proposed electrification of the Midland Main Line between Clay Cross-Chesterfield-Dronfield-Dore and Sheffield. As part of the next stage of design they have requested permission to undertake surveys on nine pieces of land owned by DTC. They will be paying an access fee.
2. NEDDC are currently undertaking a public consultation on their draft Statement of Principles under the Gambling Act 2005. Any comments must be received by 15th October 2018.
3. NEDDC are currently undertaking a public consultation on their draft Statement of Policy under the Licensing Act 2003. Any comments must be received by 15th October 2018.
4. Improvements at Whittington Moor Roundabout
Derbyshire County Council have informed us of the consultation happening regarding the plan to install traffic signals on the Whittington Moor roundabout giving priority to the A61. You are invited to view the proposals and make comment on the dates detailed in the attached letter.

Correspondence Received

1. Response from NEDDC Joint Chief Executive regarding the Petition Scheme Amendment
2. Response from the Executive Assistant to the Joint Chief Executive offering a date to meet about the Civic Centre.
3. Letter from Geoff's DIY regarding the ongoing campaign against the business rates they are paying in the Civic Centre.
4. Letter from NEDDC requesting any nominations for the North East Derbyshire Sports Awards 2018.
5. Annual Report of the Standards Committee for 2017-18 from NEDDC.
6. Letter from NEDDC regarding Local Democracy week taking place 15th – 19th October 2018.

Joanne Mitchell

Subject: Free Use of Gosforth Lodge

Hi Joanne,
For the september agenda.

From: Coal Aston and Dronfield Against Fracking

Sent: Thursday, July 19, 2018 5:37:10 PM

To: Angelique Foster (Elected Members)

Cc: townclerk@dronfield.gov.uk

Subject: Gosforth Lodge

Hello Angelique,

As you will be aware the Town Council has for some time now very kindly allowed Coal Aston & Dronfield Against Fracking to use Gosforth Lodge for one evening a month free of charge. Our meetings normally run from 7:15 to 9:00 on a Wednesday.

The current agreement is due to expire shortly; the last meeting we have booked is for Wednesday 22 August.

I would be very grateful if yourself and the Town Clerk (who I have copied in to this email) could table a request from CADAF for the arrangement to be continued for September and beyond, for consideration by the Council at the next most convenient meeting.

Many thanks for allowing us to use this facility without charge, as we are not a fund-raising organisation we very much appreciate it.

Best wishes,

Joanne Mitchell

Subject: FW: LAND ON THE NORTH EAST SIDE OF CEMETERY ROAD, DRONFIELD - TITLE NUMBER DY426838
Attachments: 656-SK01 Existing Site Layout Plan.pdf

From: [REDACTED]
Sent: 27 July 2018 16:53
To: Town Clerk <townclerk@dronfield.gov.uk>
Subject: FW: LAND ON THE NORTH EAST SIDE OF CEMETERY ROAD, DRONFIELD - TITLE NUMBER DY426838

Dear Sirs

I am writing to you today on behalf of our clients who have expressed an interest in buying a piece of land which we understand is under the ownership of Dronfield Town Council.

Our clients have recently purchased the Three Tuns public house located at the junction of Cemetery Road and Chesterfield Road. The land in question is to the west side of the public house and is know as `Land on the north east side of Cemetery Road, Dronfield`, title number DY426838.

We have attached copy of an existing site layout drawing number 656-SK01 which has the extent of land highlighted in red and covers an area of around 1,140 square metres.

Our clients intension is to redevelop the site and feel that the land could be used to increase car parking availability to the business. To this end once negotiations commence we will be submitting a pre application enquiry to North East Derbyshire council for the alterations to the existing building with a proposal to fell the majority of trees located on the land adjacent with a scheme proposal to increase parking.

I would request your confirmation on the following please;

- 1) The availability of land and whether the council would be willing to negotiate a sale.
- 2) The councils brief comments on the intentions for the site and whether support would be given for the proposals, and
- 3) The process involved in commencing negotiations which we can pass onto our clients who can make contact with you direct.

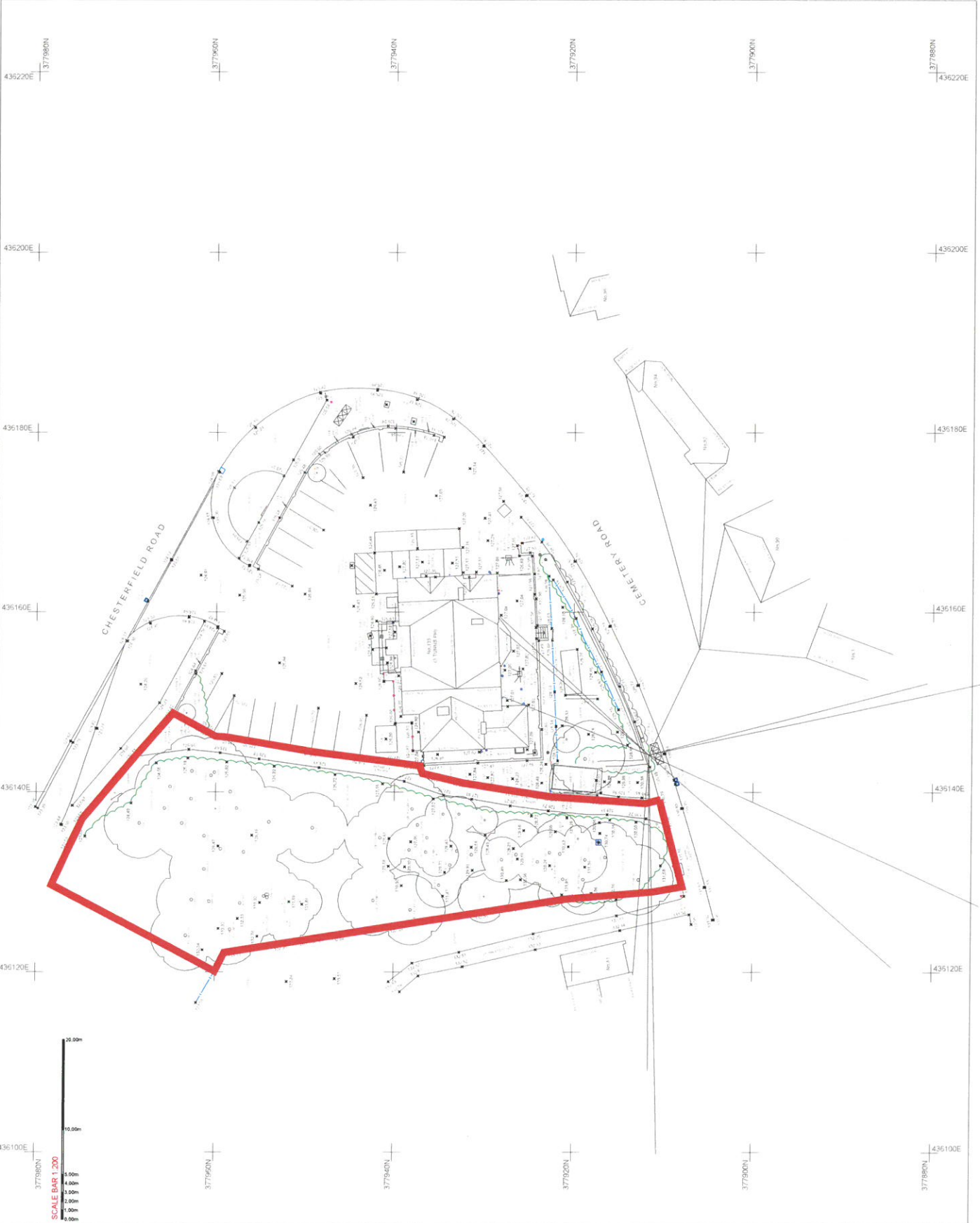
Should you have any queries or require any further information please do not hesitate to give me a call and I look forward to your response in due course.

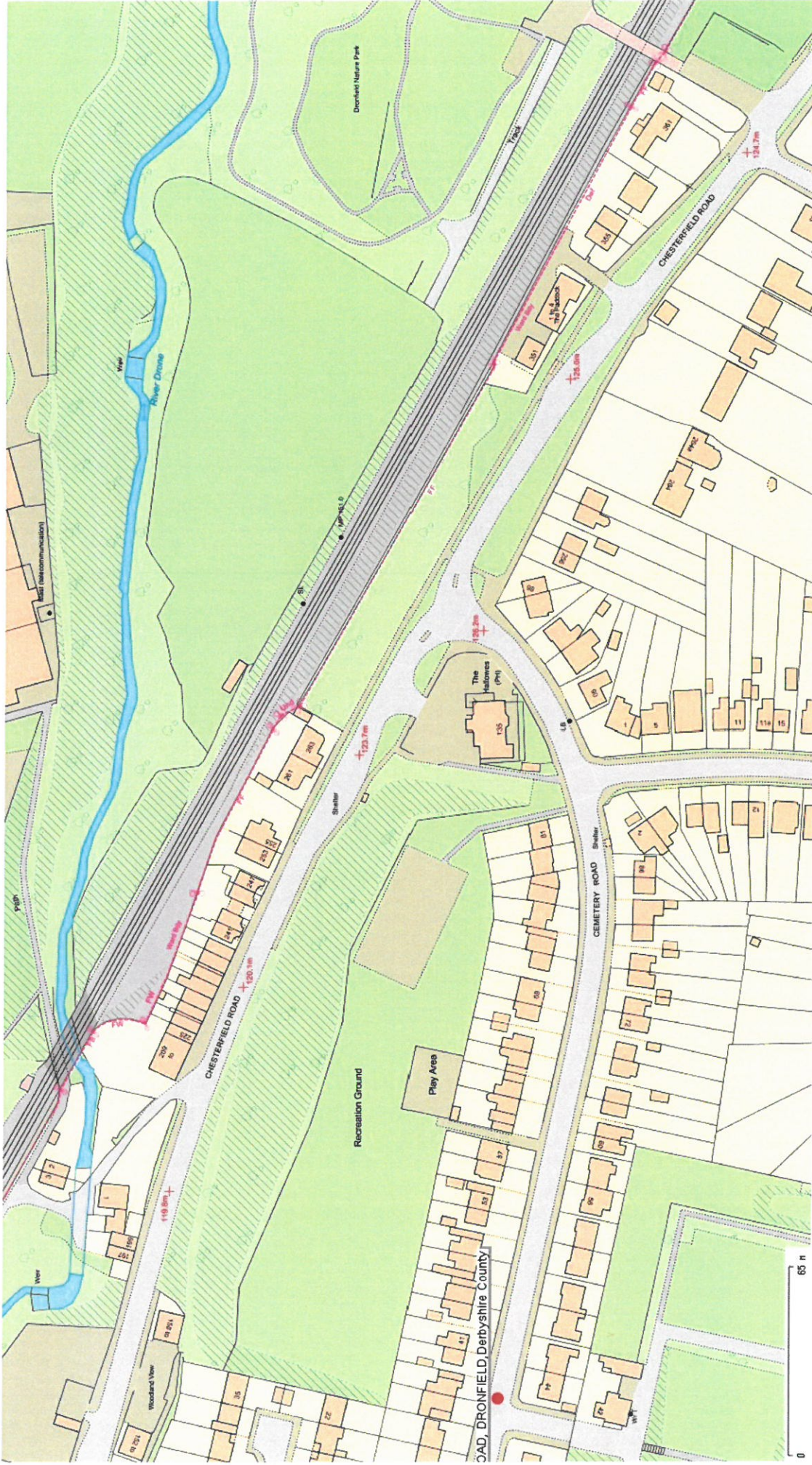
Kind regards

[REDACTED]

Job Title	The Three Tuns
Drawing Number	656-SK01
Drawn By	PJB
Date	July 18
Scale	1:200
Revision	

Copyright and design and all the information contained herein is the sole copyright of Nanu Soda Ltd and reproduction in any form is forbidden unless permission is obtained in writing.
No dimensions to be scaled from this drawing. All Contractors must visit site and be responsible for taking and checking all dimensions relative to this work. The Designer must be advised of any discrepancies in writing.





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St John the Baptist - Dronfield Parish Church
The Parish Office
High Street,
Dronfield S18

July 2018

To: *Town Council*

The Christmas Tree Festival at the Parish Church
30th November 2018 - 9th December 2018

We are planning a very special spectacular Christmas Tree Festival in Dronfield Parish Church, St John the Baptist from Friday 30th November when the Dronfield Christmas Lights will be switched on, until Sunday 9th December, the weekend of the Town's Christmas Fest.

We plan to have approximately 200 Christmas Trees present, provided and decorated by local groups, schools, shops and businesses, planning to give a superb sense of Dronfield as a united happy successful town.

We invite your group (school/business) to have a Christmas Tree at the Festival, decorated by yourselves with an appropriate theme, and with the opportunity to tell all our visitors about your school (work/business).

The Event will be well advertised, will be stewarded at the busier times, and refreshments will be available for our visitors. We hope it will be a very memorable, happy event, show casing all who belong to our town.

We hope you will be able to join with us.

With best wishes

Jill Bethell

Jim Boon

Dr Jill Bethell and Mrs Jackie Boon,
Joint Chairmen

Further information see FAQ's sheet or contact
dronchristmastree@yahoo.com

Dronfield Christmas Tree Festival 2018

FAQ's

Do I need to provide my own Tree? Yes, We ask that your tree is preferably artificial and stands approx. (4ft) 120cm high but other sizes can be discussed.

When would I need to set up? Setting up can only be done on Thursday 29th November 9am to 5pm.

When do I need to clear away? Trees can be removed on Monday 10th December 9am to 5pm. All trees must remain fully decorated till the end of the festival. We have limited waste facility's and hope many trees will be reused on the run up to Christmas.

Do I need to decorate my Tree according to depict a set theme? No, we hope it will represent your group / business. Limited electrical provision will be provided at each tree. All lights must have a current PAT test.

Can you give some suggestions/ ideas? Of course: e.g. Pubs could decorate with beer mats & bottle tops; a walking group could use miniature maps, boots & binoculars; a cake shop miniature cakes. Be creative as you can. If you want to chat just e mail dronchristmastree@yahoo.com.

How will people know who the tree belongs to? We will provide an A5 display frame, so you can advertise your group also business cards and information can be within your area.

Can we use Electric tree lights? Yes, provided your lights work through a transformer there will be limited electrical provision and all lights must have a current PAT test.

Am I expected to make a Donation? There is no monetary cost, but we would ask the you or a member of your group give a minimum of 2 hours stewarding the event with support. We will have a rota, so we can cover the time the event is open.

Will there be other businesses /groups of the same type? Yes, we hope to offer this to a wide variety of groups/businesses in Dronfield, but we would plan to put similar groups/ businesses away from each other.

Is there anything else happening that week? We have planned this to coincide with the start of the Christmas celebrations in Dronfield from lights switch on at the library and Christmas festival ending with the Christingle service in church at the end of the event.

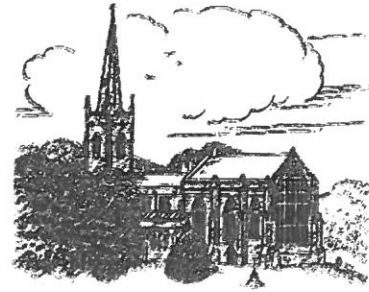
SOUNDS GOOD - How can I Participate? Read all the information, just in case there is something you have missed. When you are happy with all the details please complete the booking form and return to Dronfield Christmas Tree Festival at the Church Office or e mail to dronchristmastree@yahoo.com. Also any questions or queries please email.

The Church's commitment to you: **Security**. while we are not able to accept liability for your tree, decorations and possessions, we will however be stewarding the event, The church is locked overnight but open in the day.

Advertising the event. We plan to use Dronfield Eye, Facebook, What's on in Dronfield and other outlets, to have flyers to hand out and posters to be put up in the area.

We plan to have coffee mornings both Saturdays and refreshments available in church during the festival opening hours.

Dronfield Parish Church



Christmas Tree Festival 2018



Festival Open

***Friday 30th November -
Sunday 9th December incl.***

2.00pm - 7.30pm

More details overleaf!

The Why, What, Where, When, How.

Why: Our Parish Church has been a centre for the Dronfield community for almost 1000 years and we want to be more open to all in the community to promote local groups and enterprises, talents and skills. It gives an opportunity for people to see what a wonderful heritage we have in mediaeval stained glass, ancient brass and important woodcarving here in Dronfield. whilst remembering that our community has always been shaped by peoples from the wider community across the globe.

What: What is a Christmas tree festival? - in theory a lot of Christmas trees in one place; in practice an opportunity for local schools, voluntary groups and businesses to show the talents we have on our doorstep.

Where: Predominantly the trees will be inside the Parish Church itself, on special shelves in the side aisles, on window ledges and other suitable spaces. The event supervisors will allocate appropriate sites, depending on the size of tree you say you will bring!

When: The Festival will normally be open to the public 2pm - 7.30pm from Friday 30th Nov to Monday 10th December, with certain times on the Friday & Monday reserved for school visits and on Sunday for church services.

How:

Setting up can **only** be done on Thursday 29th November 9am - 5pm, so that everything is ready to welcome visitors on the Friday; it would help the organisers if you could indicate on the booking form the time when you hope to set up. Limited electrical provision will be provided at each tree position for lights etc. but any such equipment must have a current PAT test!

Dismantling should please be done on Monday 10th December (9am - 5pm) and all trees etc. removed from the church premises - we have very limited waste facility and hope that many of the exhibits will be used elsewhere in the run-up to Christmas!

We welcome any written queries or constructive comments via the Church Office, addressed to 'Christmas Tree Festival' or by e-mail to ***dronchristmastree@yahoo.com***



Registration Information

St Johns Parish Church Christmas tree Festival 30th November to 9th December 2018

Please return as soon as possible for planning purposes.

I/we have read all necessary details and I/ we are aware that I/we need to provide my own tree and be responsible for decorating it in a style appropriate to my community group, society, school, nursery or business. I/ we understand that I/ we must arrange for my/ our tree to be put up on 29th November 2018 between 9am-5pm and taken down on the Monday 10th December between 9am-5pm.



Name of community group, society, school, nursery or business _____

If it is not obvious from your name (above please elaborate on the nature of your community group, society, school, nursery or business) _____

Contact name: _____

Contact Telephone Number landline and Mobile Please. _____

Email address (please write this clearly) _____

Postal Address and postcode _____



Approximate size of your tree if known _____



We have decided not to ask you to donate to the Church but to give up a couple of hours of your time during the Christmas Tree festival to steward the church and help with refreshments please.

Thank you.

Please return this form to: Jackie Boon or Jill Bethell, c/o Church office 21, Church Street Dronfield S18 1QB
Email @ dronchristmastree@yahoo.com Jackie mobile 07786257024 or Jill 07831403556

Joanne Mitchell

From: Cllr.Ridgway, Jacqueline <Jacqueline.Ridgway@ne-derbyshire.gov.uk>
Sent: 01 August 2018 12:00
To: Town Clerk
Subject: FW: Donation to Chairs Charity North East Derbyshire District Council

From: Cllr.Ridgway, Jacqueline
Sent: 28 June 2018 09:21
To: Dronfield Town Clerk <townclerk@dronfield.gov.uk>
Subject: FW: Donation to Chairs Charity North East Derbyshire District Council
Subject: FW: Donation to Chairs Charity

From: Cllr.Ridgway, Jacqueline
Sent: 1st August 2018
To: Dronfield Town Clerk
Subject: Donation to Chairs Charity

Dear Mr Tristram

I would like to ask if Dronfield Town Council would be happy to give a donation for my Chairs charity which is Mental Health.

I will be working alongside Chesterfield Royal Hospital with this awareness/ fund raising, raising money hopefully which the hospital can utilize to make life so much better for people suffering from Mental Health and the families who live with them.

As you all know, Mental Health, is a very silent illness that can affect everybody in so many different ways. I am hoping that by raising funds, for this cause we may ALL become aware of the effect that Mental Health has not just on the person suffering from but on their families, friends also

Each and every one of us has a part to play in this .Your friends, your neighbours your colleagues, none of us know what's happening now with them mentally and we certainly cannot say what is coming in the near or distant future that will affect any of us

Regards

Jacque Chair North East Derbyshire District Council

Joanne Mitchell

From: Dronfield Civic Society <enquiries@dronfieldcivicsociety.org.uk>
Sent: 01 August 2018 12:39
To: Joanne Mitchell
Subject: Tree for Sindelfingen Park

Hi Jo

The Civic Society has discussed the addition of one or two trees to Sindelfingen Park, and we wondered if this was an opportunity worth taking up with our local MP

Could you find out if the TC is in agreement - see cutting from the Derbyshire Times below:-

John Fletcher
Dronfield Civic Society

“North East Derbyshire MP Lee Rowley is asking community groups and schools to come forward with ideas about where to plant five trees donated by the Woodland Trust as part of the Queen’s Commonwealth Canopy scheme. The scheme which aims to increase the number of trees and wildlife across the country, will see MPs given five trees to plant anywhere in their local area. Mr Rowley said: This is a tremendous initiative and I’m glad to be able to arrange for planting of new trees in our community. If you represent a local group or school and would like to be in for a chance to receive one, please get in touch. I’m happy to give the successful applicants a hand with planting their new trees. The tree saplings include hazel, silver birch and rowan.” For more information, email lee.rowley.mp@parliament.uk

Dronfield Town Clerk
Dronfield Town Council
08 August 2018

RECEIVED
08 AUG 2018

Dear Town Clerk,

I am writing to seek permission to use a metal detector to find historical artefacts on Dronfield Council owned land and property.

I first started metal detecting in 1979 and I have always adhered to a strict code of good conduct when pursuing my hobby. I will be purchasing a new, modern detector very soon and renewing my membership with the National Council for Metal Detecting.

I would wish to use my detector to unearth small items only (coins, jewellery, personal possessions etc.) which can only be detected in the top 8-10 inches (usually 3-4 inches) of soil and require the removal of a small plug of earth/turf which can be replaced leaving no signs of ground disturbance.

All my finds would be declared, and proper reporting procedures followed at all times. I utterly condemn any use of metal detectors that disregards archaeological/legal protocols and brings the hobby into disrepute. My motivation for metal detecting is my interest in history and archaeology.

I am currently a full time, post-graduate student at the University of Sheffield, studying for a Masters degree, in Landscape Architecture. Consequently, I will not have much time for my hobby over the next 12 months, so local sites are the only places I will be able to search, hence my request for permission to detect on Dronfield Council owned land. Private grounds around old buildings would be of particular interest to me.

I am not a member of a club currently and I am seeking permission for myself only to detect. I fully understand that there will be places where any such ground intrusions will not be allowed.

RECEIVED
2 JUL 2018

HS2

Dronfield Town Council
Civic Hall
Dronfield Civic Centre
Dronfield
S18 1PD

HS2 2b Land Referencing Team
Ardent Management
No 1 Aire Street
Leeds
LS1 4PR

0121 231 3141
HS2@ardent-management.com

17 July 2018

Our Ref:

2C866-WSP-LP-CRO-100-010253_DronfieldTownCouncil_20180717

HS2 Early Access Agreement for Surveys

- Please see attached list of land descriptions

"the Land" (shown edged red on the enclosed plan)

Dear Sir/Madam,

As you may know, the Government made announcements in November 2016 and July 2017 confirming its preferred route for the next phase of the High Speed Two (HS2) railway - from Crewe to Manchester and West Midlands to Leeds, known as Phase 2b. As part of the implementation of the scheme High Speed Two (HS2) Limited have been asked to include the proposed electrification of the Midland Main Line between Clay Cross-Chesterfield-Dronfield-Dore and Sheffield.

As part of this next stage of design we would like to ask you for your permission to undertake surveys on your Land. We would like to do this by entering into the enclosed agreement with you and paying you an access fee.

The rest of this letter explains how this agreement would work and provides you with more details. There is a lot of information and some of it is in legal language that we need to use, but we want to provide you with as much information as we can at this stage. At this point, we would welcome a call, should you wish to contact us, and a member of the team would be happy to explain the details, and provide any assistance that you may need.

What are the surveys for?

The survey data will help us to identify environmental effects and possible

environmental improvements to the proposed plans for HS2. The HS2 proposals and their environmental effects will be reviewed by Parliament.

What would the survey agreement cover?

The agreement is for our environmental specialists to carry out surveys on your Land or property and to access your Land at certain times - some types of survey need to be done in a particular season, or at a particular time of day. We will pay you a fee for allowing us this access.

We would like to enter into a two-year access agreement with you. However, that doesn't mean that we would need constant access to the Land during that time.

The surveys we wish to undertake begin with ecology surveys and we would like to access your Land as soon as possible. You can find more details in the enclosed Annex 1.

In some areas, we may also need to conduct other kinds of survey - for example, to measure current levels of noise or check local flood risk. These would be covered by the same agreement, but if these are needed on your Land, we will write to you again at the appropriate time.

Understanding the enclosed documents

We are sending you two copies of the standard form of agreement that we would like to enter into with you. The agreement includes a plan/ plans of the Land which we believe you own and/or occupy, and which we would like to access.

The agreement includes three annexes:

- Annex 1 explains the different types of survey that we would like to undertake;
- Annex 2 describes the payments that we will make during the agreement; and
- Annex 3 sets out the code of practice for our surveyors while they are on your Land.

We also enclose a BACS transfer form. If you are happy to enter into an agreement, we will need this information so that we can send the standard fee and subsequent survey payments to the account you choose.

We have published an information paper called C14: Site Access for Surveys. This explains the arrangements for access to private land when we undertake surveys, so it may be useful to you. You can find it by going to www.gov.uk and searching for "HS2 information papers C".

What happens next?

To enter into an agreement with us, please sign both copies of the agreement and return them to us in the pre-paid envelope. We will sign and date them and return one

copy for you to keep. We will provide you with updates on the proposed surveys and the results throughout the time that the agreement is in place.

Please make sure that you send back all the documents on the checklist, so we can contact you and process any payments that are due to you.

If you think that we have sent this letter to you by mistake, please let us know straight away. We have used the official Land Registry records to identify landowners, and these may not be fully up to date. If this is the case, we apologise.

As you may be aware the High Speed Rail (London – West Midlands) Act 2017 (“the Act”) came into force on 23 February 2017. Under sections 54 and 55 of the Act, the Secretary of State for Transport may authorise entry to non-residential land within 500 metres of the proposed route of a high speed railway line in Great Britain, for survey purposes. Should your consent not be forthcoming, HS2 Ltd would be able to apply to the Secretary of State for authorisation to enter the Land. If surveys are required to be undertaken by authorisation under Section 54 of the Act, rather than by licence agreement, then no fees for the licence or surveys would be payable. However we would hope to agree access with your consent by entering into an access licence.

We would appreciate a response from you within the next four weeks. We will contact you in the next few days to check that you have received this letter, and that we have the right contact details for you. If you have any questions in the meantime, please contact our helpdesk on 08081 434434 or at hs2enquiries@hs2.org.uk.

What if I still have questions?

If you have questions about allowing us access to your Land, or about the enclosed documents, we would be happy to talk to you. Please feel free to get in touch with

HS2 Phase 2b Land Referencing Team
Ardent Management
No 1 Aire Street
Leeds LS1 4PR

Email: HS2@ardent-management.com

Tel: 0121 231 3141

Yours sincerely,



Paul Griffiths

Managing Director, Phase Two
High Speed Two (HS2) Ltd

Here is a list of the documents enclosed with this letter. If you think anything is missing, please let us know.

Enc.

- 1) Step-by-Step Guide
- 2) Non-technical Guide to Surveys
- 3) Two copies of the Early Access Agreement for Survey Purposes and a Plan / Plans of Land over which access is requested
 - a. Annex 1 – Overview of Survey Requirements
 - b. Annex 2 – Payment Scheme
 - c. Annex 3 – Code of Practice
 - i. Pre-paid envelope
 - ii. Checklist
 - iii. Contact details
 - iv. BACS transfer form

[DESCRIPTION OF THE LAND]

- Cliffe Park, Callywhite Lane, Dronfield
- Land lying to the north of Chesterfield Road, Dronfield
- Land on the east side of 42 Chesterfield Road, Dronfield
- Land on the east side of Sheffield Road, Dronfield
- Land on the east side of Wreakes Lane, Dronfield
- Land on the north east side of Cemetery Road, Dronfield, S18 1XX
- land on the North West side of Wreakes Lane, Dronfield Woodhouse
- Land on the south side of Church Street, Dronfield
- land on the west side of Chesterfield Road, Dronfield

Phase 2B - Early Access Agreement for Survey Purposes - Step by Step Guide

STEP ONE Send us an email to say you've received our correspondence and let us know how we can contact you more easily by phone 0121 231 3141 or email HS2@ardent-management.com

Please contact us even if you are opting not to return a signed licence.



STEP TWO Read the licence and Code of Practice, check the plan(s) and confirm the details are correct.



STEP THREE Let us know if the land is occupied by somebody else who should be party to the licence – if possible send us their name, address and contact details.



STEP FOUR Sign two copies of the licence.



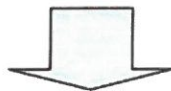
STEP FIVE Complete the contact details for HS2 Ltd to use when giving notification that surveys are to take place.



STEP SIX Complete the BACS Owner Transfer Form so that you can start to receive payments.



STEP SEVEN Return the signed licences, the contact details and BACS Owner Transfer Form in the prepaid envelope provided.



STEP EIGHT We use the contact details provided to give you 72 hours notice of all access requests.



STEP NINE You receive the licence fee as detailed in the payment scheme by transfer to your bank account and further regular payments for completed survey activities.

Our Ref: GAM/CON
Please Ask For: Licensing Team
Direct Line: 01246 217548
Date: 30 July 2018

Dear Sir/Madam,

CONSULTATION ON THE STATEMENT OF GAMBLING PRINCIPLES UNDER THE GAMBLING ACT 2005

The Gambling Act 2005 affects anyone operating premises or organising events that involve commercial gambling and those who take part in gambling.

The Council is required to determine and publish a Statement of Principles under the Gambling Act 2005 that sets out how we will administer our duties under the Act, while having regard to the Licensing Objectives.

The Council is undertaking a public consultation on the review of the policy. This will take place between 30th July 2018 and 15th October 2018.

The draft Statement of Principles can be viewed and downloaded from the Licensing section of our website at

<http://www.ne-derbyshire.gov.uk/index.php/business/licensing-permits?accid=4>

Further printed copies of this consultation can also be made available by telephoning the above number or calling at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG.

Please send any responses to the Licensing Team, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. or email them to us at Licensing.consultation@ne-derbyshire.gov.uk. They must be received by the 15th

October 2018. Replies should be annotated 'Statement of Principles consultation response'.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'K Rowland', with a long horizontal flourish extending to the right.

Kevin Rowland
Licensing Team Leader

Our Ref: LIC/CON
Please Ask For: Licensing Team
Direct Line: 01246 217548
Date: 30 July 2018

Dear Sir/Madam,

CONSULTATION ON THE STATEMENT OF POLICY UNDER THE LICENSING ACT 2003

The Licensing Act 2003 affects anyone operating premises or organising events that involves licensable activities.

The Council is required to determine and publish The Statement of Policy under the Licensing Act 2003 that sets out how we will administer our duties under the Act, while having regard to the Licensing Objectives.

The Council is undertaking a public consultation on the review of the policy. This will take place between 30th July 2018 and 15th October 2018.

The draft Statement of Policy can be viewed and downloaded from the Licensing section of our website at

<http://www.ne-derbyshire.gov.uk/index.php/business/licensing-permits?accid=4>

Further printed copies of this consultation can also be made available by telephoning the above number or calling at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG.

Please send any responses to the Licensing Team, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. or email them to us at Licensing.consultation@ne-derbyshire.gov.uk. They must be received by the 15th

October 2018. Replies should be annotated 'Statement of Principles consultation response'.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'K Rowland', with a long horizontal flourish extending to the right.

Kevin Rowland
Licensing Team Leader

Hand delivered

Telephone 01629 535425

Ask for David Wild

Email David.Wild@derbyshire.gov.uk

Our ref Whittington Moor Roundabout

Dear Sir/ Madam

Date 27 July 2018

Improvement of A61 Whittington Moor Roundabout Chesterfield:

The county council is aware of a frequent number of road traffic collisions, and daily high levels of congestion at the Whittington Moor Roundabout, together with poor visibility at the Dunston Road / Sheepbridge Lane Junction to the North.

The County Council has looked at a number of options, and developed a scheme to resolve these problems. The best solution is to put traffic signals on the roundabout giving priority to the A61. There are now 6 roads onto and off the roundabout, and to get the best use of the roundabout, it is necessary to restrict the use of Dunston Road.

Access to the roundabout from Dunston Road will be bus access only, restricted by a bus gate, except for the properties adjacent to the roundabout.

Improvement to the Dunston Road / Sheepbridge Lane Junction to the North will be made with traffic lights.

The existing cycle route from Whittington Moor Roundabout to Sheepbridge, will also be developed which will link to the wider cycle route network and Chesterfield.

You are invited to view the proposals and make comment, at a public exhibition, held at;

Whittington Moor Methodist Church Hall, Scarsdale Road,

Saturday	4th August 2018	10.00 am to 2.00 pm,
Monday	13th August 2018	4.00 pm to 7.00 pm,
Monday	20th August 2018	5.00 pm to 8.00 pm,
Thursday	23rd August 2018	12.00 pm to 3.00 pm

Council representatives will be on hand to explain the proposals and answer any queries. The County Council will consider your comments and will amend the design, where possible.

You can also provide feedback online at www.derbyshire.gov.uk/whitmoor

We look forward to seeing you at one of the exhibitions.

Kind regards

David Wild
Derbyshire County Council

IMPROVEMENTS TO CHESTERFIELD'S A61 WHITTINGTON MOOR ROUNDABOUT

Local residents are being invited to have their say on plans to improve a major roundabout in Chesterfield.

During August local people will be able to find out more at exhibitions which will show the proposals to improve journey times and reduce accidents on the A61 Whittington Moor roundabout.

The events are being held at Whittington Moor Methodist Church Hall, Scarsdale Road Chesterfield on:

- Saturday 4 August - 10am to 2pm
- Monday 13 August – 4pm to 7pm
- Monday 20 August – 5pm to 8pm
- Thursday 23 August – 12pm to 3pm

The proposals are to install traffic lights on all six junctions of the roundabout and close off the entrance to the roundabout from Dunston Road to all traffic apart from buses. Traffic will still be able to leave the roundabout onto Dunston Road.

Traffic lights will also be put at both ends of Sheepbridge Lane.

Councillor Simon Spencer, Derbyshire County Council's Cabinet Member for Highways, Transport and Infrastructure, said: "There are long delays at peak times at the Whittington Moor roundabout and with more developments planned for the local area journey times are only going to get longer.

"The roundabout also has a high rate of accidents and we need to do all we can to reduce this.

"Doing nothing is not an option so we've developed some proposals for significant work which will improve journey times along the A61 and cut the number of crashes."

Councillor Spencer added: "We do recognise that those who get onto the roundabout from Dunston Road will have slightly increased journey times but we feel there is really no other option to improve Whittington Moor roundabout. The scheme has been agreed in principle but we'd still like local people to let us have their views of our proposals."

The work is expected to cost around £5m and is being funded from the Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP). This is a partnership organisation of local councils, businesses and other organisations, which takes the lead on major infrastructure projects.

A feedback form for comments is also available online at www.derbyshire.gov.uk/whitmoor

Joanne Mitchell

From: Bradley, Joe (CEO) <Joe.Bradley@ne-derbyshire.gov.uk> on behalf of Swaine, Dan <chexbdc&neddc@ne-derbyshire.gov.uk>
Sent: 27 July 2018 13:51
To: Town Clerk
Cc: Joanne Mitchell
Subject: RE: Response to Petition Scheme Amendment

Dear Mr Tristram

Thank you for your email of 11 July. I have noted your points and the view expressed however, I outlined the process in my initial reply of 29 June, and therefore have nothing further to add.

Regards
Dan

Dan Swaine Joint Chief Executive

Bolsover District Council, The Arc, High Street, Clowne, S43 4JY
North East Derbyshire District Council, District Council Offices, Mill Lane, Wingerworth, S42 6NG
Tel: 01246 242462 (BDC) / 01246 217001 (NEDDC)
Email: chexbdc&neddc@ne-derbyshire.gov.uk

From: Joanne Mitchell <Joanne.mitchell@dronfield.gov.uk>
Date: 11 July 2018 15:50:11 BST
To: "Swaine, Dan" <chexbdc&neddc@ne-derbyshire.gov.uk>
Subject: **FW: Response to Petition Scheme Amendment**

Sent on behalf of Andrew Tristram:

Dear Mr Swaine

Thank you for your email below clarifying the District Council's Petition Scheme.

However, the Town Council still feel strongly that the petition submitted with over 4,000 signatures, should have been debated at full council. That would then have followed the correct processes in place at the time the petition was submitted to NEDDC - not the processes agreed at District Council on 21 May 2018 a few months after the petition was submitted.

We await your response.

Kind regards

Andrew Tristram
Town Clerk
Dronfield Town Council, Dronfield Civic Centre, Dronfield Town Council S18 1PD
Tel : 01246 418573, F: 01246 290702, Email: townclerk@dronfield.gov.uk
<http://www.dronfield.gov.uk>

Looking for Meeting rooms and venues in Dronfield? We have meeting rooms of varying sizes and catering facilities at Cliffe Park and Dronfield Civic Hall together with a modern large hall equipped with a fully featured stage, changing rooms and tiered seating to accommodate up to 222 people – Call us for further information

From: Bradley, Joe (CEO) [<mailto:Joe.Bradley@ne-derbyshire.gov.uk>] **On Behalf Of** Swaine, Dan
Sent: 29 June 2018 16:25
To: Town Clerk <townclerk@dronfield.gov.uk>
Cc: Joanne Mitchell <Joanne.mitchell@dronfield.gov.uk>
Subject: RE: Response to Petition Scheme Amendment

Dear Mr Tristram

Thank you for your letter of 14 June on behalf of Dronfield Town Council complaining about changes to the District Council's Petitions Scheme.

In response it is important to set out the established process for how such amendments are made and the changes to the Scheme which were recommended to Council by the Standards Committee. The Standards Committee comprises of 9 Elected Members and reflects the political proportionality of the Councils. It also has 2 Parish Council representatives that are co-opted to it. This process ensures transparency and provides a mechanism for such changes to be considered by a cross party committee, that includes 2 independent co-optees prior to any formal consideration by the Council.

I note the comments in your letter regarding the Scheme amendments, however the correct process has been followed with changes being agreed at the District Council meeting on 21 May. On this basis I do not believe it is appropriate for me to comment further on the matter.

Turning to the point in your letter about the petition submitted to the Council, a response was sent to the lead petitioner on 7 March explaining how the Council would deal with it and that it would be forwarded as part of the Local Plan consultation responses.

The response to the lead petitioner explained that the Petition Scheme provides for Petitions to be rejected where formal consideration of the Petition would be inappropriate. Additionally the lead petitioner was informed of her right under the Petition Scheme to have this decision reviewed by the relevant Scrutiny Committee, however this right was not exercised.

I trust this explains the situation.

Regards
Dan

Dan Swaine

Joint Chief Executive

Bolsover District Council, The Arc, High Street, Clowne, S43 4JY
North East Derbyshire District Council, District Council Offices, Mill Lane,
Wingerworth, S42 6NG
Tel: 01246 242462 (BDC) / 01246 217001 (NEDDC)
Email: chexbdc&neddc@ne-derbyshire.gov.uk

From: Joanne Mitchell [<mailto:Joanne.mitchell@dronfield.gov.uk>]
Sent: 14 June 2018 10:26

Joanne Mitchell

From: Bradley, Joe (CEO) <Joe.Bradley@ne-derbyshire.gov.uk>
Sent: 12 July 2018 09:15
To: Joanne Mitchell
Subject: RE: Dronfield Civic Centre

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Joanne

I have gone through the Chief Exec's diary and the only slot on a Monday/Thursday after 2pm in September we can offer is Monday 24 September at 4pm.

Apologies but he has key meetings that he must attend and can't decline or send substitutes unfortunately. I've checked the diary for October and November to see if this is more flexible but it's pretty much the same.

Can you let me know whether this is acceptable and if so where the meeting would be held.

Regards
Joe

Joanne Bradley
Executive Assistant to Chief Executive
North East Derbyshire District Council
2013 Mill Lane
Wingerworth
Chesterfield
S42 6NG
Tel: 01246 217155
Email: joe.bradley@ne-derbyshire.gov.uk

From: Joanne Mitchell <Joanne.mitchell@dronfield.gov.uk>
Date: 11 July 2018 13:04:33 BST
To: "Swaine, Dan" <chexbdc&neddc@ne-derbyshire.gov.uk>
Cc: Town Clerk <townclerk@dronfield.gov.uk>
Subject: RE: Dronfield Civic Centre

Dear Mr Swaine

Thank you for your email below.

A meeting on either a Monday afternoon or Thursday afternoon after 2pm, sometime in September would be fine for us. Can you please let us know what dates would suit you that could work around this?

Many thanks

Jo Mitchell
Office Manager & Personal Assistant to Town Clerk

GEOFF'S D.I.Y

Civic Centre
Dronfield
Sheffield
S181PD

10/08/2018

Dear Andrew Tristan

I'm writing to say thank you for your reply regarding business rates on the civic centre. I appreciate your support in this matter. I'm disappointed to hear Mr Swain's view on the matter. I'm afraid his response has failed to pacify my concerns.

I'm grateful for his information regarding the mandatory relief currently given to the charity shops on the centre, however as county councils are obliged by law and we are not a charity this information is irrelevant.

I'm also pleased to hear that 54 businesses in Dronfield are currently receiving discretionary relief from North East Derbyshire council but as these properties are currently paying a substantial amount less than business on the Civic centre then that itself is widening the gap between our current obligations.

Mr Swain's letter also fails to address why the smaller units on the centre (excluding the charity shops) are paying five times per square meter more than the larger supermarket unit. Could he please take the time to explain in detail how this complies with the statement on the Gov.uk website which states "no company shall pay more nor less than their fair share". As we are currently paying five times the amount next door then I would like Mr Swain to explain to me in detail how over an 80% difference in base rates between our rates and Pound stretchers store qualifies as paying a fair share?

I have been encouraged by the support from Dronfield Town Council and the general public's outrage at the situation. I'm disappointed to discover that for businesses to achieve a fair playing field in North East Derbyshire they are forced to campaign over several months which is a huge burden on our business. However, we have decided to ramp up our efforts to highlight this matter using advertisements, local papers and magazines. I understand business rates are used to provide essential services throughout I would be grateful if Dronfield Town Council could provide us with a statement to use in response to this matter which we will also publish. I would also like to take the time to thank Anthony Hutchinson for his support over these past months.

Yours Sincerely



Stuart Ollerenshaw

North East
Derbyshire
District Council



District Council Offices,
2013 Mill Lane, Wingerworth,
Chesterfield, S42 6NG

MR ANDREW TRISTRAM,
Civic Hall,
Dronfield Civic Centre,
Dronfield
S18 1PD

Our Ref: KM/LN
Contact: Kelly Massey
Tel: 01246 217218
Date: 24 July

North East Derbyshire Sports Awards 2018

I write with regard to the North East Derbyshire annual Sports Awards 2018, nominations are now live on our website or alternatively I have enclosed a copy of the nomination form and criteria.

If you are aware of any of residents succeeding as an athlete in their chosen sport or aware of an excellent sports club operating in your patch, I would like to encourage you to pass on the enclosed nomination form or alternatively you can make the nomination on their behalf

If you have any questions or queries regarding the nomination process or would like to discuss the nomination process further then please do not hesitate to contact me.

Yours sincerely,

Kelly Massey
Health & Wellbeing Development Officer

RECEIVED
25 JUL 2018



INVESTOR IN PEOPLE

RECEIVED
10 0 5 JUL 2018

North East
Derbyshire
District Council



District Council Offices,
2013 Mill Lane, Wingerworth,
Chesterfield, S42 6NG

To: **ALL PARISH AND TOWN COUNCILS**

Our Ref: DC/AJD
Contact: Donna Cairns
Tel: 01246 217045
Email: Donna.cairns@ne-derbyshire.gov.uk
Date: 4 July 2018

Dear Clerk

Please find enclosed the Annual Report of the Standards Committee for 2017/18. The report outlines the work of the Committee during the year and a summary of the issues discussed and considered.

If you have any queries regarding this report, please let me know.

Yours sincerely

Donna Cairns
Senior Governance Officer



INVESTOR IN PEOPLE

North East
Derbyshire
District Council



Standards Committee
Annual Report 2017/18

Standards Committee Annual Report 2017/18

Foreword from the Chair of the Standards Committee

I would like to take the opportunity to thank the Vice Chair and all elected Members, Parish/Town Council representatives and the two Independent Persons for their continued hard work and support in the work of the committee during this year. The work of the Standards Committee remains central to the ethical and governance responsibilities of the Council which are an essential element in local government continuing to retain the trust of the public which it serves.

Cllr Brian Ridgway

The Annual Report outlines the work of the Standards Committee during the municipal year 2017/18 and covers the following subjects:

- 1 Chair and Vice Chair of the Committee
- 2 Parish/Town Council Representatives
- 3 Register of Interests Forms 2017
- 4 Complaints received during 2017/18
- 5 Reports of Independent Persons
- 6 Local Government Ombudsman Complaints 2016/17
- 7 Standards Survey Action Plan
- 8 Policy and Constitution Review Work
- 9 Guidance and reports considered by the Committee
- 10 Consultations and survey results related to Standards

1. Chair and Vice Chair of Standards Committee 2017/18

- 1.1. At the Annual Council meeting in May 2017, Councillor Brian Ridgway was appointed as the Chair of Standards Committee, with Councillor Geoff Butler appointed as the Vice Chair.

2. Appointment of Parish/Town Council Representatives

- 2.1. The Parish and Town Council Representatives on the Committee have continued in their roles during 2017/18. Diana Ruff of Wingerworth Parish Council and Dorothy Ward of North Wingfield Parish Council were appointed to the Committee in 2015.
- 2.2. These appointments stand for a further year until May 2019.

3. Register of Interests Forms 2017

- 3.1. Register of Interest Forms for District and Parish Councillors continue to be issued to and completed by new councillors, following by-elections or co-option.
- 3.2. The Governance Team also undertook a review of all the Parish Councillors to ensure all currently serving Councillors Register of Interests were held on record and published on the website.
- 3.3. Councillors are also reminded to update their Register of Interests within 28 days of any changes.
- 3.4. All completed forms that had been returned have been published on the District Council's website.

4. Complaints received during 2017/18

- 4.1. The Council had received 1 complaint relating to members acting in their capacities as Parish/Town Councillors which resulted in no further action, and 1 complaint relating to a NEDDC District Councillor, resulting in no further action. One complaint relating to a Parish/Town Councillor is unresolved at the time of writing this report.
- 4.2. All of these complaints have been determined following consultation with the Independent Person, which resulted in no breaches of the Code of Conduct or were deemed to be outside the scope of the Code of Conduct.
- 4.3. During the previous year (2016/17) five complaints were received against a District, Parish or Town Councillor in the whole of the year. This demonstrates a 40% reduction in complaints received for 2017/18.

5. Reports of Independent Persons

- 5.1. At the Annual Council meeting in May 2015, the terms of office of the Council's two Independent Persons, Mr Ian Daines and Mr Stuart Hooton, were extended until the end of May 2019. The annual reports of the Independent Persons are attached as **Appendices A and B** to the Standards Committee Annual Report.

6. Local Government Ombudsman Complaints 2016/17

- 6.1 The Council received its Annual Review letter from the Local Government Ombudsman on the 20 July 2017. It contains information on how many complaints and enquiries had been referred to the Local Government Ombudsman and how many complaints were upheld or referred back for local resolution.
- 6.2 There were 13 decisions made by the Local Government Ombudsman. Six were closed after initial enquiries, three were referred back for local resolution, one complaint was not upheld and one other complaint was upheld – maladministration no justice. Complaint 15020683 and complaint 16005530 were dealt with together and was upheld by the Local Government Ombudsman – maladministration and injustice with compensation paid of £250. There were two complaint decisions included in the 2016/17 report from the 2015/16 report numbers 15019471 and 15020334.

7. Standards Survey Action Plan - Ethical Standards Training

- 7.1. At its meeting in July 2017, the Standards Committee agreed to ask Parish Councils what arrangements they had in place for their Councillors to receive training on Ethical Standards. A letter was sent to all the Parish and Town Councils in the District in September 2017. Thirteen responses were received.
- 7.2 The majority of the responses indicated that there are very few arrangements for training on Ethical Standards, with only a small number of Councillors accessing limited training through the Derbyshire Association of Local Councils (DALC).
- 7.3 The District Council provided a training session jointly with DALC after the Election in May 2015 and since then had written out to each Parish and Town Council with an offer to attend to deliver training on Ethical Standards and the Code of Conduct. There was very limited take up of this offer. A training session was also given at the District and Parish Liaison Group Business Meeting on 7 March 2018.
- 7.4 The Governance Team will arrange for further training sessions for all Parish Councillors after the May 2019 Election.

8. Policy and Constitution Review Work

Constitution Review

- 8.1. The Standards Committee have undertaken their duty to carry out a review of the Constitution. The majority of amendments proposed were not major revisions, but brought the Constitution up-to-date with recent decisions of Council, reflecting the new Senior Management Team structure and corrected minor errors or omissions.
- 8.2 All revisions will be put to the Annual Meeting of Council for approval.

Whistle-blowing Policy

- 8.3 At its meeting on 3 May 2018 the Standards Committee considered a review of the Whistleblowing Policy, which included only minor amendments. The Policy was recommended to Council for approval.

RIPA Policy

- 8.4 A review of the RIPA Policy was undertaken by the Standards Committee at their meeting on 20 July 2017. The Committee were advised that there had been no changes to the relevant legislation or Codes of Practice since the last review and therefore the amendments that were proposed were intended to ensure the Policy remained accurate and up-to-date in terms of working practices and named officer.

9. **Guidance and reports considered by the Committee**

9.1 Disqualification Criteria for Councillors and Mayors

The purpose of the report was to inform Members of the Government's proposals for updating the criteria disqualifying individuals from being elected, or holding office, as a local authority Member or directly elected Mayor.

In September 2017 the Department for Communities and Local Government (DCLG) announced proposals for updating the criteria disqualifying individuals from being elected for holding office as a local authority Member or directly elected Mayor. The current rules prevent individuals from becoming a Councillor if they are employed by the authority, subject to a bankruptcy order or convicted of an offence resulting in a prison sentence. These restrictions were implemented in 1972 before the Sex Offenders' Register or other non-custodial orders existed.

The current proposals would mean anyone given an Anti-Social Behaviour Injunction, a Criminal Behaviour Order or added to the Sex Offenders' Register would no longer be able to hold elected office in their communities, including Councillors and Mayors in Parish, Town, Local, County and Unitary Councils or Combined Authorities.

Anyone holding such a position who is convicted of a serious offence that results in an Anti-Social Behaviour Injunction, a Criminal Behaviour Order or being put on the Sex Offenders' Register would have to step down.

The consultation period on the proposal ended on 8 December 2017.

The Committee were advised that the Local Government Association (LGA) had responded to the consultation and a copy of their response was attached to the report.

Members of the Committee raised concerns as to why the Government had not included themselves in the new proposals and why this would only be enforceable on Local Authorities. It was recommended that the Standards Committee write a letter to the LGA agreeing with the comments set out within their letter to show support.

9.2 Parliamentary Committee Standards in Public Life: Intimidation in Elections

The Committee considered a report on a review that had taken place by the Parliamentary Committee on Standards in Public Life on Intimidation in Elections.

The Prime Minister had commissioned the Review in response to the findings of the intimidation experience by candidates running in the 2017 General Election.

The Parliamentary Committee had identified several areas of concern:-

- Social media companies have been too slow in taking action on online intimidation to protect their users;
- The Political Parties had failed to show leadership in calling out intimidatory behaviour and changing the tone of political debate;
- Police authorities have shown inconsistency in supporting those facing legal intimidatory activities;
- Election law is out of date.

The report of the type of behaviour experienced, especially on social media platforms, were shown to be persistent and shocking with the statistics showing that it was largely aimed at female candidates or those within the LGBT community. Discriminatory comments were also freely being made on race and religious grounds.

The Parliamentary Committee as part of their review had made suggestions to tackle this matter, including working more closely with social media to set up task groups during election periods to speedily take down abusive messages. Also, they have made suggestions to lay responsibility on Political Parties to address matters internally, and tackle issues within the fringe groups.

Members noted that election law may be reviewed to remove candidate contact details from ballot papers leaving only information about which Ward they resided in.

10. Consultations and survey results related to Standards

10.1. At the meeting of Standards in March 2018 the Governance Manager reported that a review was being undertaken by the Parliamentary Committee on Standards in Public Life on 'Local Government Ethical Standards'. In particular, the review was to examine the structures, processes and practices in Local Government in England for:-

- Maintaining Codes of Conduct for Local Councillors;
- Investigating alleged breaches fairly and with due process;
- Enforcing Codes and imposing sanctions for misconduct;
- Declaring interests and managing conflicts of interest; and
- Whistleblowing.

10.2 The Standards Committee gave due consideration to each question in turn to provide a collective response. This would be submitted by the Governance Manager to the Parliamentary Committee on Standards in Public Life by the given deadline of 18 May 2018.

11. **Gifts and Hospitality Annual Report 2017**

The Committee considered a report of the Joint Head of Corporate Governance and Monitoring Officer, which advised of the details of all entries in the Council's Gifts and Hospitality Register in respect of offers of gifts and hospitality made to Members and Officers of the District Council during the period January to December 2017.

APPENDIX A
REPORT OF MR IAN DAINES, INDEPENDENT PERSON

My previous annual report was dated 2 April 2017. Since that date, I have been consulted on two occasions.

The Monitoring officer (MO) asked my opinion on a complaint that a Parish Councillor tickled a Parish Clerk. The Code of Conduct is engaged when a Parish Councillor is engaged on Council business or purports so to be. There was no indication that the Parish Councillor was engaged on parish business at the time of this alleged incident. I advised the MO that no further investigation be conducted. She accepted this advice & the matter was closed.

The MO asked my opinion on a complaint about emails from a Councillor of NEDDC about a planning application. The complainant alleged that the emails showed that the Councillor had a closed mind had been deliberately misleading & had been offensive to some residents. The Councillor's comments were sent from an NEDDC email account, not a personal email account. I was satisfied that the Councillor was commenting as a Councillor not as a private citizen. Therefore, the Code of Conduct was engaged. The Councillor's words were a robust statement of views about the planning application. It was my opinion that those words did not reveal a breach of the Code of Conduct. I advised that no further investigation be conducted & the MO accepted that advice.

I have no concerns that I wish to bring to the attention of the Standards Committee.

Ian Daines
Independent Person.

APPENDIX B
REPORT OF MR STUART HOOTON, INDEPENDENT PERSON

Three complaints were sent to me during the period although one was technically carried over from the previous year due to ongoing action.

Complaint 1. Concerning a Parish Councillor.

This complaint involved comments made and the use of social media.

I found that there was no breach of the Code of Conduct.

However the issue of appropriate use of social media is an area that needs consideration and possibly guidelines and training.

Complaint 2. Concerning Parish Councillors.

The complaint involved the declaration of interests.

I found that there was a breach of the Code of Conduct by one councillor.

This breach appeared to come from ignorance rather than an ulterior motive.

Despite a clear breach of the Code I confirmed with the Monitoring Officer that appropriate training should help address this confusion.

Complaint 3. Concerning a District Councillor.

The complaint involved the regular attendance of a District Councillor at a Parish Council and alleged intimidation by the Councillor.

The District Councillor did not appear to be acting in his official role and therefore no breach of the Code took place.

However if pressure is being applied to councillors or staff the chair has the right to control the meeting and protect their welfare.

Stuart Hooton
Independent Person

RECEIVED
04 JUL 2018

North East
Derbyshire
District Council



District Council Offices,
2013 Mill Lane, Wingerworth,
Chesterfield, S42 6NG

To: All Parish and Town Clerks

Our Ref: DC/MD

Contact: Donna Cairns

Tel: 01246 217045

E-mail: donna.cairns@ne-derbyshire.gov.uk

Date: 3 July 2018

Dear Sir/Madam

Local Democracy Week
Monday 15th to Friday 19th October 2018

Local Democracy Week takes place this year from Monday 15th October to Friday 19th October 2018, which is a European wide initiative. North East Derbyshire District Council are planning some activities during this week and would welcome involvement from Town and Parish Councils within the District.

As part of these activities, District Councillors will be visiting local secondary schools and we have scheduled the District, Town and Parish Conference to take place during the week (Friday 19 October 2018). Rather than organising further one-off events we intend to put together a package of publicity to raise public awareness of the roles and activities of local councils and to promote the meetings and events that regularly take place.

We would therefore be grateful if you could share with us the details of any events, meetings or activities you have planned during this week, for example a Council or Committee meeting, drop in sessions or coffee mornings. We appreciate that you may have other activities at different points in the year however Local Democracy Week is an opportunity to give a flavour of the range of services provided by local councils and the role they play within the community.

We hope to include in the publicity a balance of events and activities across the District therefore we would be grateful for responses from all Parish and Town Councils. It is possible that we may not include details of all events and activities submitted to us in order to achieve a balanced programme.

If you are interested in holding a special event for Local Democracy Week and would like to discuss this further please do not hesitate to contact the Governance Team.



INVESTOR IN PEOPLE

I would be grateful if you could send us details of your events in October by **31 August 2018**.

Please direct your responses and any queries to myself, my contact details are at the top of this letter. I look forward to hearing from you.

Yours faithfully

A handwritten signature in black ink, appearing to read 'D Cairns', written in a cursive style.

Donna Cairns
Senior Governance Officer

DPLG 2018/Local Democracy Week 2018
Letter 0702

Agenda Item 12 – Appendix 7

12.1 Schedule of Payments including BACS breakdown for June 2018

12.2 Schedule of Receipts for June 2018

12.3 Bank Reconciliation at 30 June 2018

12.4 Income and Expenditure to 30 June 2018

12.5 Schedule of Payments including BACS breakdown for July 2018

12.6 Schedule of Receipts for July 2018

12.7 Bank Reconciliation at 31 July 2018

12.8 Income and Expenditure to 31 July 2018

At : 10:55

BANK ACCOUNT-NO 1

List of Payments made between 01/06/2018 and 30/06/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/06/2018	HSBC	DDR	10.00		Stopped cheque charge
05/06/2018	NEDDC - CIVIC HALL	ddr	2,400.00		Civic Hall - Rates 2018/19
05/06/2018	NEDDC - CHURCH ST CAR PARK	ddr2	106.00		Church St C.Park - Rates 18/19
05/06/2018	NEDDC - LIBRARY	ddr3	52.00		Car Park (Library) Rates 18/19
05/06/2018	NEDDC CLIFF PARK	ddr4	475.00		Gos Lodge - Rates 18/19
05/06/2018	NEDDC - DRONFIELD	ddr5	144.00		DWSSC - Rates 18/19
05/06/2018	NEDDC - COAL ASTON	ddr6	422.00		C/Aston sports - Rates 2018/19
06/06/2018	HELLOPRINT	ddr	139.08		Gala - Banners x 7
08/06/2018	TALKTALK DIRECTDEBIT	ddr10	23.31		Braodband - Works Unit
08/06/2018	OPUS - 42 Cemetery Road (Lodge	ddr11	92.82		Electric - Apr-May - Cemetery
08/06/2018	HSBC Bank Plc	ddr7	46.75		Bank charges - April -May
08/06/2018	Plusnet PLC	ddr8	38.54		Boradband - Civic Hall
08/06/2018	Post Office Ltd	ddr9	5,513.49		Tax & Ni - May 2018
12/06/2018	O2 Direct Debit	ddr12	34.50		Mobile Phone Handset charge
13/06/2018	HSBC Bank Plc	ddr13	33.60		electronic banking charges
13/06/2018	O2 Direct Debit	ddr14	68.24		Mobile Phones - May
15/06/2018	Petty Cash - Office	100095	91.16		Petty Cash - Office
15/06/2018	HSBC Salaries	BACS	17,939.03		HSBC Bacs Salaries - June 2018
15/06/2018	Water Plus	ddr3	234.32		Water - C/Park 22.1.18-21.5.18
18/06/2018	North East Derbyshire District	ddr4	1.00		licence fee-seat @ hartington
18/06/2018	FuelGenie	ddr5	497.58		fuel - vehicle/machinery - May
18/06/2018	North East Derbyshire District	ddr6	391.60		C./Park extra trade waste bin
18/06/2018	Water Plus	ddr7	61.16		Water - Cem Lodge Feb-Apr
18/06/2018	Contract Natural Gas Ltd	ddr8	44.21		Gas - Stonelow - May 18
19/06/2018	BACS B/L Pymnt Page 2176	BACS Pymnt	17,483.43		BACS B/L Pymnt Page 2176
19/06/2018	Dronfield Horticultural Societ	600565	2,500.00		summer plants / compost
19/06/2018	Doug Oxspring	600566	265.00		Hanging Baskets x 20
19/06/2018	Unison Finance & Membership	600567	26.95		Unison - June deductions
19/06/2018	NEDDC	100096	617.58		Attachment of Earnings Order
20/06/2018	Contract Natural Gas Ltd	ddr9	112.82		Gas - Gos Lodge - May 18
21/06/2018	IRIS Payroll Solutions Ltd	ddr10	22.85		auto enrolment package May
21/06/2018	British Gas Trading Ltd	ddr11	399.99		Gas - Civic - May 2018
21/06/2018	Frama Smart Mailing	ddr12	126.00		Franker Rent 17.7.18-16.10.18
21/06/2018	Spitfire Network Services Ltd	ddr13	105.98		telephone charges - June 18
21/06/2018	OPUS - Library Gardens	ddr15	7.88		Electric - Library Gdns - May
21/06/2018	OPUS - Small Pavillion Stone	ddr16	25.52		Electric - Small Pavilion May
21/06/2018	OPUS - Civic Hall	ddr17	526.27		Electric - Civic Hall - May
21/06/2018	OPUS - Unit Callywhite Lane	ddr18	90.53		Electric - Works Unit May
21/06/2018	OPUS - Coal Aston Pavillion	ddr19	30.19		Electric CAVH pavilion May
21/06/2018	OPUS - Main Pavillion Stonelow	ddr20	90.76		Electric - Main Pav - May
21/06/2018	OPUS - Cliffe Park	ddr21	512.77		Electric - Cliffe Park - May
21/06/2018	O2	DDR	3.75		Cemetery Mobile - Delive Plan
22/06/2018	NEST PENSIONS	DDR	43.58		NEST - Pension payment-June
22/06/2018	Personnel Advice & Solutions L	ddr14	120.00		Purchase Ledger Payment
25/06/2018	Metro (Dronfield) Limited	ddr6	49,239.60		Civic Hall Rent - Qtr 24.6.18
26/06/2018	NEDDC Cemetery Lodge	ddr	545.00		Cemetery - Rates 18/19
26/06/2018	NEDDC - UNIT	ddr2	466.00		Works Unit - Rates 18/19

At : 10:55

BANK ACCOUNT-NO 1

List of Payments made between 01/06/2018 and 30/06/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/06/2018	Yorkshire Water	ddr4	47.58		Water CA Pav - 11 Mar-11 Jun
27/06/2018	Yorkshire Water	ddr5	21.50		Water - Wks unit 17.4-12.6.18
28/06/2018	Westfield Health Direct D	ddr3	37.95		Westfield deductions - June
29/06/2018	BACS B/L Pymnt Page 2182	BACS Pymnt	1,745.32		BACS B/L Pymnt Page 2182
29/06/2018	BACS B/L Pymnt Page 2184	BACS Pymnt	8,853.33		BACS B/L Pymnt Page 2184
29/06/2018	BACS B/L Pymnt Page 2185	BACS Pymnt	2,225.26		BACS B/L Pymnt Page 2185
29/06/2018	The Post Office Ltd	600568	137.50		vehicle tax - ranger - FD55 MZ
29/06/2018	Yorkshire Water	ddr	388.22		Water - Civic 28.2-13.6.18
29/06/2018	Yorkshire Water	ddr2	236.44		Water - Cem Lodge 6 Feb-5 June
29/06/2018	ID Mobile	DDR	5.00		SIM only - monthly ddr
Total Payments			<u>115,919.94</u>		

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Underwood Tree Surgeons Ltd			UNDERWOOD				
15/06/2018	4172	chestnut close - remove shrubs		144.00	0.00	144.00	0.00
					0.00	144.00	
				Above paid on : 19/06/2018		BACS No UNDERWOOD	
Supplier : Unite The Union			UNITETHEUN				
15/06/2018	JUNE2018	Unite- June deductions		50.60	0.00	50.60	0.00
					0.00	50.60	
				Above paid on : 19/06/2018		BACS No UNITETHEUN	
PAYMENT TOTALS					0.00	17,483.43	

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : A.J.S Diagnostics Ltd			AJSERVICES				
12/06/2018	6929	Flashing Beacon - Tractor		97.94	0.00	97.94	0.00
12/06/2018	6931	supply & fit new tyre - ranger		87.54	0.00	87.54	0.00
					0.00	185.48	
			Above paid on : 19/06/2018		BACS No AJSERVICES		
Supplier : Trade Uk Account			BQ				
10/05/2018	0880632178	Turf - Cliffe Park x 35 rolls		109.55	0.00	109.55	0.00
15/05/2018	0881722758	Turf - Cliffe Park - 40 Rolls		125.20	0.00	125.20	0.00
					0.00	234.75	
			Above paid on : 19/06/2018		BACS No BQ		
Supplier : DCC Superannuation Fund			DCCSUPER				
15/06/2018	JUNE2018	Superannuation - June 2018		5,790.32	0.00	5,790.32	0.00
					0.00	5,790.32	
			Above paid on : 19/06/2018		BACS No DCCSUPER		
Supplier : Drainage 2000 Ltd			DRAINAGE				
13/06/2018	6186	drainage jetting works - civic		228.00	0.00	228.00	0.00
					0.00	228.00	
			Above paid on : 19/06/2018		BACS No DRAINAGE		
Supplier : Fenland Leisure Products Ltd			FENLAND				
11/06/2018	SIN025980	Zip wire seat replacement		73.80	0.00	73.80	0.00
					0.00	73.80	
			Above paid on : 19/06/2018		BACS No FENLAND		
Supplier : Flogas Britain Ltd			FLOGAS				
29/05/2018	4161603	Gas standing charge- CA sports		66.16	0.00	66.16	0.00
					0.00	66.16	
			Above paid on : 19/06/2018		BACS No FLOGAS		
Supplier : G & L Fletcher			G & L FLET				
31/05/2018	GF/PM/415	Works unit - lease - May 2018		1,099.99	0.00	1,099.99	0.00

List of Purchase Ledger BACS Payments

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : J S Marriott & Co			MARRIOTTJS				
30/05/2018	322E	Internal Audit Fee		405.00	0.00	405.00	0.00
					0.00	405.00	
			Above paid on :	19/06/2018		BACS No	MARRIOTTJS
Supplier : Joanne Mitchell			MITCHELL				
13/06/2018	JUNE2018	Gala banners - reimbursed		139.02	0.00	139.02	0.00
					0.00	139.02	
			Above paid on :	19/06/2018		BACS No	MITCHELL
Supplier : Platts Harris Ltd			PLATTSHARR				
31/05/2018	426967	Service - Mower / Blower		664.98	0.00	664.98	0.00
					0.00	664.98	
			Above paid on :	19/06/2018		BACS No	PLATTSHAR
Supplier : Procheck Electrical Ltd			PROCHECK				
01/06/2018	1414	replace emergency lights-civic		1,128.60	0.00	1,128.60	0.00
					0.00	1,128.60	
			Above paid on :	19/06/2018		BACS No	PROCHECK
Supplier : Trade UK Account			SCREWFIX				
14/05/2018	0881400742	dewalt mitre saw & blade		229.98	0.00	229.98	0.00
					0.00	229.98	
			Above paid on :	19/06/2018		BACS No	SCREWFIX
Supplier : Boyd Sport & Play Limited			SPORTS				
11/06/2018	28225	Grand Slam Tennis sets - Gala		79.20	0.00	79.20	0.00
					0.00	79.20	
			Above paid on :	19/06/2018		BACS No	SPORTS
Supplier : Andrew Towleron Associates			TOWLERTON				
17/06/2018	ATA/DTC/010	amendments to draft plan & mtng		960.00	0.00	960.00	0.00
					0.00	960.00	
			Above paid on :	19/06/2018		BACS No	TOWLERTON

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Apollo Appliances Ltd			APOLLO				
28/06/2018	JUNE2018	Supply & fit oven door hinge		75.00	0.00	75.00	0.00
					0.00	75.00	
Above paid on : 29/06/2018				By BACS No APOLLO			
Supplier : S & C Entertainments Ltd			ASTOUNDED				
19/06/2018	TP2968	Sound System - Cables/leads		121.95	0.00	121.95	0.00
					0.00	121.95	
Above paid on : 29/06/2018				By BACS No ASTOUNDED			
Supplier : Galt Sign Ltd t/a Fastsigns			FASTSIGNS				
30/04/2018	40378	Cliffe Park - New Sign		448.63	0.00	448.63	0.00
19/06/2018	40881	Cliffe Park - sign amendments		228.47	0.00	228.47	0.00
					0.00	677.10	
Above paid on : 29/06/2018				By BACS No FASTSIGNS			
Supplier : Landscape Supply Company			LANDSCAPE				
26/06/2018	76959	Garden roller / Fuel cans		197.47	0.00	197.47	0.00
					0.00	197.47	
Above paid on : 29/06/2018				By BACS No LANDSCAPE			
Supplier : One Stop Promotions Ltd			ONESTOP				
26/06/2018	166825	PVC outdoor buntings - Gala		105.00	0.00	105.00	0.00
					0.00	105.00	
Above paid on : 29/06/2018				By BACS No ONESTOP			
Supplier : Rialtas Business Solutions Ltd			RIALTAS				
01/07/2018	SM19146	Cemeteries - user licence		226.80	0.00	226.80	0.00
01/07/2018	SM19147	Bookings - annual support		342.00	0.00	342.00	0.00
					0.00	568.80	
Above paid on : 29/06/2018				By BACS No RIALTAS			
PAYMENT TOTALS				0.00		1,745.32	

Printed on : 03/07/2018

Dronfield Town Council 2018/19

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At : 10:07

List of Purchase Ledger BACS PAYMENTS Entered

User : AH

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	474.00	
				Above paid on : 29/06/2018		By BACS No UNDERWOOD	
		Supplier : Viking Direct	VIKING				
20/06/2018	337911	Stationery items		72.82	0.00	72.82	0.00
					0.00	72.82	
				Above paid on : 29/06/2018		By BACS No VIKING	
			PAYMENT TOTALS		0.00	8,853.33	




List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Ace Janitorial Supplies Ltd			ACEJAN				
22/06/2018	546257	Toilet Rolls 3 large packs		125.82	0.00	125.82	0.00
					0.00	125.82	
				Above paid on : 29/06/2018		By BACS No	ACEJAN
Supplier : Creative Play (UK) Ltd			CREATIVE				
26/02/2018	16872	Cliffe Park Play area refurb		7,940.80	0.00	7,940.80	0.00
05/06/2018	17393	Fence hire C/Park - 1 Week		132.00	0.00	132.00	0.00
25/06/2018	CREDIT17530	Credit for Fence Hire 1 Week		-132.00	0.00	-132.00	0.00
05/06/2018	CREDIT17531	Credit for Inspection & Turf		-755.70	0.00	-755.70	0.00
					0.00	7,185.10	
				Above paid on : 29/06/2018		By BACS No	CREATIVE
Supplier : DB Entertainment			DB				
25/04/2018	2500	Gala activities 1st July 2018		667.00	0.00	667.00	0.00
					0.00	667.00	
				Above paid on : 29/06/2018		By BACS No	DB
Supplier : NRC Services Ltd			NRC				
22/06/2018	53422	boiler repair - CA Change room		158.40	0.00	158.40	0.00
					0.00	158.40	
				Above paid on : 29/06/2018		By BACS No	NRC
Supplier : PHS Group Plc			PHS				
23/06/2018	65914374	CH-Sani Bins 27.7.18-26.7.19		97.20	0.00	97.20	0.00
					0.00	97.20	
				Above paid on : 29/06/2018		By BACS No	PHS
Supplier : Ronnie Dick			RONNIE				
22/06/2018	REIMBURSEMENT	lockable cabinet- sound system		72.99	0.00	72.99	0.00
					0.00	72.99	
				Above paid on : 29/06/2018		By BACS No	RONNIE
Supplier : Underwood Tree Surgeons Ltd			UNDERWOOD				
20/06/2018	4177	Civic Hall Tree Works x 3		474.00	0.00	474.00	0.00

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Catershield Services Ltd			CATER				
29/06/2018	7736	water boiler service & parts		280.27	0.00	280.27	0.00
					0.00	280.27	
			Above paid on :	29/06/2018		By BACS No	CATER
Supplier : G & L Fletcher			G & L FLET				
30/06/2018	GF/PM/421	Lease of Works Unit - June		1,099.99	0.00	1,099.99	0.00
					0.00	1,099.99	
			Above paid on :	29/06/2018		By BACS No	G&LFLET
Supplier : Rialtas Business Solutions Ltd			RIALTAS				
14/05/2018	26102	RBS - Yearend closedown fees		687.34	0.00	687.34	0.00
					0.00	687.34	
			Above paid on :	29/06/2018		By BACS No	RIALTAS
Supplier : E D Steel Ltd			STEEL				
26/06/2018	217	paint / hammerite / wingnuts		157.66	0.00	157.66	0.00
					0.00	157.66	
			Above paid on :	29/06/2018		By BACS No	STEEL
PAYMENT TOTALS				0.00		2,225.26	

At : 10:55

BANK ACCOUNT-NO 1**Cash Received between 01/06/2018 and 30/06/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
05/06/2018	Sales Recpts Page 3608		Sales Recpts Page 3608	172.53
06/06/2018	Sales Recpts Page 3605		Sales Recpts Page 3605	2,135.72
06/06/2018	Sales Recpts Page 3609		Sales Recpts Page 3609	23.00
07/06/2018	Mr Giles	cash	Market Rent 31/5 & 7/6	71.00
07/06/2018	Sales Recpts Page 3606		Sales Recpts Page 3606	36.50
07/06/2018	Sales Recpts Page 3610		Sales Recpts Page 3610	51.30
08/06/2018	Sales Recpts Page 3612		Sales Recpts Page 3612	54.60
08/06/2018	Sales Recpts Page 3613		Sales Recpts Page 3613	1,000.00
12/06/2018	Sales Recpts Page 3607		Sales Recpts Page 3607	164.92
13/06/2018	Sales Recpts Page 3611		Sales Recpts Page 3611	597.72
15/06/2018	Sales Recpts Page 3614		Sales Recpts Page 3614	23.00
20/06/2018	Sales Recpts Page 3616		Sales Recpts Page 3616	23.00
20/06/2018	Sales Recpts Page 3617		Sales Recpts Page 3617	50.00
21/06/2018	Sales Recpts Page 3618		Sales Recpts Page 3618	723.18
22/06/2018	Joint Burial Committee	BACS	JBC bank transfer to DTC	75,248.19
25/06/2018	Sales Recpts Page 3624		Sales Recpts Page 3624	50.00
26/06/2018	Sales Recpts Page 3620		Sales Recpts Page 3620	291.80
26/06/2018	Sales Recpts Page 3625		Sales Recpts Page 3625	65.00
26/06/2018	Sales Recpts Page 3627		Sales Recpts Page 3627	30.00
26/06/2018	Sales Recpts Page 3628		Sales Recpts Page 3628	50.00
26/06/2018	Sales Recpts Page 3629		Sales Recpts Page 3629	61.20
27/06/2018	Sales Recpts Page 3626		Sales Recpts Page 3626	100.00
29/06/2018	Mr Giles	cash	Market Rent 14 & 21.6.18	92.50
29/06/2018	Sales Recpts Page 3621		Sales Recpts Page 3621	448.96
29/06/2018	Sales Recpts Page 3622		Sales Recpts Page 3622	150.60
29/06/2018	Sales Recpts Page 3630		Sales Recpts Page 3630	423.60
29/06/2018	Sales Recpts Page 3631		Sales Recpts Page 3631	23.00
29/06/2018	Staves Estate Agents	bacs	July Lodge Rent / Agent Fees	723.20
Total Receipts				82,884.52

Bank Reconciliation Statement as at: 29/06/2018 for Cash Book 1 BANK ACCOUNT-NO 1

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	29/06/2018	0	833,157.61
			<u>833,157.61</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
19/06/2018 600567	Unison Finance & Membership	26.95	
29/06/2018 BACS Pymnt	BACS B/L Pymnt Page 2182	1,745.32	
29/06/2018 BACS Pymnt	BACS B/L Pymnt Page 2184	8,853.33	
29/06/2018 BACS Pymnt	BACS B/L Pymnt Page 2185	2,225.26	
29/06/2018 600568	The Post Office Ltd	137.50	
			<u>12,988.36</u>
			820,169.25
<u>Receipts not Banked/Cleared (Plus)</u>			
26/06/2018		291.80	
29/06/2018		448.96	
			<u>740.76</u>
			820,910.01
	Balance per Cash Book is :-		820,910.01
	Difference is :-		0.00



Statement details

Account Information	
Acc name	Dronfield Town Council
Account number	401951-41550632
Bank name	HSBC UK Bank PLC
Currency	GBP
Country	Great Britain
BIC	HBUKGB4B
IBAN	GB89HBUK40195141550632
Account status	Active
Account type	Current account
Closing ledger balance brought forward From 01/07/2018	833,157.61
Closing available balance brought forward From 01/07/2018	833,157.61
Current ledger balance as at 02/07/2018 10:27	833,448.83
Current available as at 02/07/2018 10:27	833,448.83

Bank reference	Additional narrative	Customer reference	TRN type	Value date (dd/mm/yyyy)	Credit amount	Debit amount	Balance Time	Post date
Balance as at close 29/06/2018							833,157.61	
73 - 75 CHES@10:	CASH IN P.O. JUN29 73 - 75 CHES@10:50	NONREF	CREDIT	29/06/2018	✓ 150.60		833,157.61 00:00	29/06/2018
73 - 75 CHES@10:	CASH IN P.O. JUN29 73 - 75 CHES@10:51	NONREF	CREDIT	29/06/2018	✓ 92.50		833,007.01 00:00	29/06/2018
04112734284114000 N102018062982654 4144	STAVES ESTATE AGEN FP85SA2806144209 /EREF/7THE LODGE 42 CEMET /REMI/STAVES ESTATE AGENTHE LODGE 42 CEMETVIA ONLINE - P YMT CEMET /ROC/7THE LODGE 42 CEMET /FPID/04112734284114000 N1020180629826544144	THE LODGE 42 CEMET	FBP	29/06/2018	✓ 723.20		832,914.51 00:00	29/06/2018

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>Dronfield Town Council</u>								
<u>101</u>	<u>CIVIC HALL</u>							
4001	STAFF COSTS	30,974	7,896	28,500	20,604	20,604	27.7 %	
4011	RATES	23,300	24,000	23,950	-50	-50	100.2 %	
4012	WATER	3,326	-55	2,500	2,555	2,555	-2.2 %	
4014	ELECTRICITY	4,581	1,380	6,000	4,620	4,620	23.0 %	
4015	GAS	5,076	813	5,000	4,187	4,187	16.3 %	
4018	WASTE DISPOSAL	1,896	1,018	2,000	982	982	50.9 %	
4020	MISCELLANEOUS EXPENSES	448	192	1,000	808	808	19.2 %	
4021	TELEPHONE COSTS	0	67	0	-67	-67	0.0 %	
4025	INSURANCE	958	0	930	930	930	0.0 %	
4036	PROPERTY MAINTENANCE	1,477	1,131	1,500	370	370	75.4 %	
4038	MAINTENANCE CTRCTS	1,975	106	2,000	1,894	1,894	5.3 %	
4040	EQUIPMENT REPLACEMENT	250	0	0	0	0	0.0 %	
4042	EQUIPMENT MAINTCE	1,078	62	1,200	1,138	1,138	5.2 %	
4062	LICENCES (PREMISES)	270	0	300	300	300	0.0 %	
4100	RENT - CIVIC HALL	157,247	41,033	164,132	123,099	123,099	25.0 %	
	CIVIC HALL :- Expenditure	232,854	77,643	239,012	161,369	0	161,369	32.5 %
1001	RENT RECEIVED	1,721	598	1,800	-1,202		33.2 %	
1010	LETTING INCOME(Community)	27,468	6,108	25,000	-18,892		24.4 %	
1080	MISC INCOME	934	175	0	175		0.0 %	
	CIVIC HALL :- Income	30,123	6,881	26,800	-19,919		25.7 %	
	Net Expenditure over Income	202,731	70,762	212,212	141,450			
<u>102</u>	<u>PARKS & OPEN SPACES</u>							
4011	RATES	959	1,062	980	-82	-82	108.3 %	
4019	LITTER & DOG BIN EMPTYING	2,313	1,018	3,000	1,982	1,982	33.9 %	
4034	ENVIRONMENTAL	2,462	0	2,000	2,000	2,000	0.0 %	
4037	GROUNDS MAINTENANCE	111,013	-4,025	45,000	49,025	49,025	-8.9 %	
4046	TREE WORKS MAINTENANCE	0	515	10,000	9,485	9,485	5.2 %	
	PARKS & OPEN SPACES :- Expenditure	116,747	-1,430	60,980	62,410	0	62,410	-2.3 %
1001	RENT RECEIVED	100	0	100	-100		0.0 %	
1077	GRANTS RECEIVED	14,995	0	495	-495		0.0 %	
1080	MISC INCOME	55	0	0	0		0.0 %	
	PARKS & OPEN SPACES :- Income	15,150	0	595	-595		0.0 %	
	Net Expenditure over Income	101,597	-1,430	60,385	61,815			

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u>	<u>ALLOTMENTS</u>							
4012	WATER	990	791	0	-791		-791	0.0 %
4037	GROUNDS MAINTENANCE	350	0	0	0		0	0.0 %
	ALLOTMENTS :- Expenditure	1,340	791	0	-791	0	-791	
1001	RENT RECEIVED	2,405	0	400	-400			0.0 %
1080	MISC INCOME	350	0	0	0			0.0 %
	ALLOTMENTS :- Income	2,755	0	400	-400			
	Net Expenditure over Income	-1,415	791	-400	-1,191			
<u>104</u>	<u>PLAY AREAS</u>							
4042	EQUIPMENT MAINTCE	2,163	62	2,500	2,439		2,439	2.5 %
	PLAY AREAS :- Expenditure	2,163	62	2,500	2,439	0	2,439	2.5 %
	Net Expenditure over Income	2,163	62	2,500	2,439			
<u>105</u>	<u>GOSFORTH LODGE</u>							
4001	STAFF COSTS	17,727	4,789	26,500	21,711		21,711	18.1 %
4011	RATES	4,613	4,752	4,800	48		48	99.0 %
4015	GAS	2,691	334	2,000	1,666		1,666	16.7 %
4020	MISCELLANEOUS EXPENSES	1,147	208	1,200	992		992	17.3 %
4021	TELEPHONE COSTS	259	61	300	239		239	20.2 %
4036	PROPERTY MAINTENANCE	428	0	500	500		500	0.0 %
4038	MAINTENANCE CTRCTS	968	72	1,000	928		928	7.2 %
4042	EQUIPMENT MAINTCE	857	150	900	750		750	16.7 %
	GOSFORTH LODGE :- Expenditure	28,692	10,365	37,200	26,835	0	26,835	27.9 %
1010	LETTING INCOME(Community)	11,946	3,651	12,000	-8,349			30.4 %
	GOSFORTH LODGE :- Income	11,946	3,651	12,000	-8,349			30.4 %
	Net Expenditure over Income	16,746	6,714	25,200	18,486			
<u>106</u>	<u>CLIFFE PARK</u>							
4001	STAFF COSTS	26,834	7,640	33,500	25,860		25,860	22.8 %
4012	WATER	2,296	250	2,300	2,050		2,050	10.9 %
4014	ELECTRICITY	5,723	1,063	5,000	3,937		3,937	21.3 %
4018	WASTE DISPOSAL	1,896	1,410	2,000	590		590	70.5 %
4020	MISCELLANEOUS EXPENSES	135	166	0	-166		-166	0.0 %
4036	PROPERTY MAINTENANCE	1,692	491	1,500	1,009		1,009	32.8 %
4037	GROUNDS MAINTENANCE	950	190	1,000	810		810	19.0 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040	EQUIPMENT REPLACEMENT	0	0	0	0	80,000	-80,000	0.0 %
4042	EQUIPMENT MAINTCE	2,340	0	1,000	1,000		1,000	0.0 %
	CLIFFE PARK :- Expenditure	41,866	11,211	46,300	35,090	80,000	-44,911	197.0 %
1001	RENT RECEIVED	280	0	80	-80			0.0 %
1020	PITCH FEES	22,772	9,110	22,000	-12,890			41.4 %
	CLIFFE PARK :- Income	23,052	9,110	22,080	-12,970			41.3 %
	Net Expenditure over Income	18,813	2,101	24,220	22,119			
<u>107</u>	<u>THE KIOSK</u>							
1015	KIOSK RENTAL INCOME	12,000	3,000	12,000	-9,000			25.0 %
1101		0	0	0	0			0.0 %
	THE KIOSK :- Income	12,000	3,000	12,000	-9,000			25.0 %
	Net Expenditure over Income	-12,000	-3,000	-12,000	-9,000			
<u>109</u>	<u>COAL ASTON</u>							
4011	RATES	4,101	4,224	4,300	76		76	98.2 %
4012	WATER	295	83	350	267		267	23.7 %
4014	ELECTRICITY	336	58	400	342		342	14.6 %
4015	GAS	360	63	1,500	1,437		1,437	4.2 %
4036	PROPERTY MAINTENANCE	21	132	1,000	868		868	13.2 %
4037	GROUNDS MAINTENANCE	291	0	250	250		250	0.0 %
4038	MAINTENANCE CTRCTS	391	143	500	357		357	28.6 %
4042	EQUIPMENT MAINTCE	263	0	500	500		500	0.0 %
	COAL ASTON :- Expenditure	6,056	4,704	8,800	4,096	0	4,096	53.5 %
1001	RENT RECEIVED	80	0	80	-80			0.0 %
1020	PITCH FEES	1,850	0	2,000	-2,000			0.0 %
	COAL ASTON :- Income	1,930	0	2,080	-2,080			0.0 %
	Net Expenditure over Income	4,126	4,704	6,720	2,016			
<u>110</u>	<u>STONELOW REC</u>							
4011	RATES	-15,400	0	1,700	1,700		1,700	0.0 %
4012	WATER	1,473	0	1,500	1,500		1,500	0.0 %
4014	ELECTRICITY	1,728	305	1,800	1,495		1,495	16.9 %
4015	GAS	825	125	500	375		375	25.1 %
4036	PROPERTY MAINTENANCE	0	0	500	500		500	0.0 %
4037	GROUNDS MAINTENANCE	0	2,483	300	-2,183		-2,183	827.7 %
4038	MAINTENANCE CTRCTS	220	0	900	900		900	0.0 %

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4042	EQUIPMENT MAINTCE	1,116	0	750	750		750	0.0 %
	STONELOW REC :- Expenditure	-10,038	2,913	7,950	5,037	0	5,037	36.6 %
1001	RENT RECEIVED	45	0	45	-45			0.0 %
1020	PITCH FEES	2,483	2,040	2,400	-360			85.0 %
	STONELOW REC :- Income	2,528	2,040	2,445	-405			83.4 %
	Net Expenditure over Income	-12,566	873	5,505	4,632			
111	DRONFIELD WOODHOUSE REC							
4011	RATES	1,398	1,440	1,450	10		10	99.3 %
4014	ELECTRICITY	100	0	0	0		0	0.0 %
4036	PROPERTY MAINTENANCE	466	0	1,000	1,000		1,000	0.0 %
4042	EQUIPMENT MAINTCE	235	0	200	200		200	0.0 %
	DRONFIELD WOODHOUSE REC :- Expenditure	2,199	1,440	2,650	1,210	0	1,210	54.3 %
1001	RENT RECEIVED	400	0	400	-400			0.0 %
1020	PITCH FEES	1,043	0	1,300	-1,300			0.0 %
1080	MISC INCOME	2	0	0	0			0.0 %
	DRONFIELD WOODHOUSE REC :- Income	1,445	0	1,700	-1,700			0.0 %
	Net Expenditure over Income	754	1,440	950	-490			
118	HIGHWAYS & ST FURNITURE							
4035	BUS SHELTER REPAIRS	4,529	0	5,000	5,000		5,000	0.0 %
4045	SEATS, SIGNS & N'BDS	2	1	500	499		499	0.2 %
4047	HIGHWAYS	14,000	0	0	0		0	0.0 %
	HIGHWAYS & ST FURNITURE :- Expenditure	18,531	1	5,500	5,499	0	5,499	0.0 %
	Net Expenditure over Income	18,531	1	5,500	5,499			
119	CEMETERY							
4001	STAFF COSTS	55,131	15,261	55,000	39,739		39,739	27.7 %
4005	GRAVEDIGGING	4,050	0	4,500	4,500		4,500	0.0 %
4011	RATES	4,150	5,453	2,500	-2,953		-2,953	218.1 %
4012	WATER	600	298	750	452		452	39.7 %
4014	ELECTRICITY	1,695	218	800	582		582	27.2 %
4015	GAS	591	0	0	0		0	0.0 %
4018	WASTE DISPOSAL	2,030	360	2,500	2,140		2,140	14.4 %
4020	MISCELLANEOUS EXPENSES	34	0	100	100		100	0.0 %
4021	TELEPHONE COSTS	172	33	180	147		147	18.3 %
4023	STATIONERY/PRINTING	5	0	0	0		0	0.0 %

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4024 SUBSCRIPTIONS	90	90	90	0		0	100.0 %
4025 INSURANCE	3,462	0	3,500	3,500		3,500	0.0 %
4036 PROPERTY MAINTENANCE	5,008	560	1,500	940		940	37.3 %
4037 GROUNDS MAINTENANCE	4,238	0	2,500	2,500		2,500	0.0 %
4040 EQUIPMENT REPLACEMENT	0	0	1,000	1,000		1,000	0.0 %
4044 VEHICLE COSTS & FUEL	1,131	26	1,500	1,474		1,474	1.8 %
4046 TREE WORKS MAINTENANCE	435	0	750	750		750	0.0 %
4051 BANK CHARGES	71	13	0	-13		-13	0.0 %
4059 LETTING AGENT FEES	0	230	1,200	970		970	19.2 %
4060 OTHER PROF FEES	184	0	0	0		0	0.0 %
4105 VAT on Payments - Cemetery	2,559	0	0	0		0	0.0 %
CEMETERY :- Expenditure	85,636	22,542	78,370	55,828	0	55,828	28.8 %
1002 GRANT OF RIGHTS FEES	23,258	2,028	12,000	-9,972			16.9 %
1003 MEMORIAL FEES	6,917	810	4,500	-3,690			18.0 %
1004 INTERMENT FEES	22,658	6,600	13,000	-6,400			50.8 %
1005 CHAPEL FEES	280	0	600	-600			0.0 %
1011 LODGE - RENT RECEIVED	5,062	2,400	9,600	-7,200			25.0 %
1012 LODGE - WATER RECEIVED	175	25	0	25			0.0 %
1073 UNSTONE - CONTRIBUTION	3,797	2,893	2,893	0			100.0 %
1079 DTC CEMETERY CONTRIBUTION	46,832	0	0	0			0.0 %
1085 JBC INCOME	3,165	0	0	0			0.0 %
1093 Interest Received RBS Cemetery	78	4	0	4			0.0 %
1105 VAT Refunds	3,200	2,559	0	2,559			0.0 %
CEMETERY :- Income	115,422	17,318	42,593	-25,275			40.7 %
Net Expenditure over Income	-29,786	5,224	35,777	30,553			
121 CORPORATE MANAGEMENT							
4057 AUDIT FEES	3,105	-2,000	2,400	4,400		4,400	-83.3 %
4076 JT BURIAL PRECEPT	46,832	0	0	0		0	0.0 %
CORPORATE MANAGEMENT :- Expenditure	49,937	-2,000	2,400	4,400	0	4,400	-83.3 %
1075 PRECEPT SUPPORT GRANT	37,839	12,613	25,226	-12,613			50.0 %
1076 PRECEPT	805,411	404,478	808,956	-404,478			50.0 %
1091 INTEREST RECEIVED HSBC	85	0	0	0			0.0 %
1092 INTEREST RECEIVED CCLA	455	194	480	-286			40.4 %
CORPORATE MANAGEMENT :- Income	843,790	417,285	834,662	-417,377			50.0 %
Net Expenditure over Income	-793,853	-419,285	-832,262	-412,977			

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
122 DEM REPRESENTATION & MGT							
4008 TRAINING	0	0	500	500		500	0.0 %
4027 TWINNING COSTS	0	0	2,300	2,300		2,300	0.0 %
4028 ELECTION COSTS	0	0	7,500	7,500		7,500	0.0 %
4201 MAYOR'S ALLOWANCE	2,570	750	3,000	2,250		2,250	25.0 %
4211 CIVIC REGALIA	0	0	500	500		500	0.0 %
4221 CHRISTMAS EVENT COSTS	1,755	0	2,500	2,500		2,500	0.0 %
4231 REMEMBRANCE SERVICE	1,063	0	2,000	2,000		2,000	0.0 %
4232 CIVIC SERVICE	10	15	200	185		185	7.6 %
4233 DRONFIELD GALA	1,969	1,759	2,500	741		741	70.3 %
4235 ROAD SAFETY	0	0	250	250		250	0.0 %
4714 CHURCH & CIVIC CLOCK	158	0	1,000	1,000		1,000	0.0 %
DEM REPRESENTATION & MGT :- Expenditure	7,524	2,524	22,250	19,726	0	19,726	11.3 %
1080 MISC INCOME	475	35	0	35			0.0 %
DEM REPRESENTATION & MGT :- Income	475	35	0	35			
Net Expenditure over Income	7,049	2,489	22,250	19,761			
123 GRANTS							
4701 CRICKET CLUB GRANT	2,000	0	2,000	2,000		2,000	0.0 %
4711 GRANT AWARDS	3,257	0	3,043	3,043		3,043	0.0 %
4713 COMMUNITY BUS	4,000	0	4,000	4,000		4,000	0.0 %
GRANTS :- Expenditure	9,257	0	9,043	9,043	0	9,043	
Net Expenditure over Income	9,257	0	9,043	9,043			
125 CAPITAL PROGRAMME							
4053 LOAN INTEREST NEDDC	965	0	1,000	1,000		1,000	0.0 %
4054 LOAN INTEREST PWLB	11,514	0	12,000	12,000		12,000	0.0 %
4055 LOAN CAPITAL REPAID	39,371	0	39,000	39,000		39,000	0.0 %
4915 CAP CIVIC HALL	2,685	0	0	0		0	0.0 %
4929 CAP Hill Top Play Area	1,250	0	0	0		0	0.0 %
CAPITAL PROGRAMME :- Expenditure	55,785	0	52,000	52,000	0	52,000	
Net Expenditure over Income	55,785	0	52,000	52,000			
126 NEIGHBOURHOOD PLAN							
4023 STATIONERY/PRINTING	2,066	0	500	500		500	0.0 %
4060 OTHER PROF FEES	10,328	2,050	18,238	16,188		16,188	11.2 %
NEIGHBOURHOOD PLAN :- Expenditure	12,395	2,050	18,738	16,688	0	16,688	10.9 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1077	GRANTS RECEIVED	3,300	0	3,325	-3,325			0.0 %
	NEIGHBOURHOOD PLAN :- Income	3,300	0	3,325	-3,325			0.0 %
	Net Expenditure over Income	9,095	2,050	15,413	13,363			
<u>131</u>	<u>OUTSIDE SERVICES</u>							
4001	STAFF COSTS	99,800	29,436	135,500	106,064		106,064	21.7 %
4006	PROTECTIVE CLOTHING	1,863	476	2,000	1,524		1,524	23.8 %
4008	TRAINING	243	0	2,500	2,500		2,500	0.0 %
4011	RATES	4,821	5,173	5,000	-173		-173	103.5 %
4012	WATER	372	75	300	225		225	25.1 %
4013	RENT	11,000	2,750	11,000	8,250		8,250	25.0 %
4014	ELECTRICITY	4,322	466	2,500	2,034		2,034	18.6 %
4015	GAS	203	32	250	218		218	12.6 %
4018	WASTE DISPOSAL	948	0	2,000	2,000		2,000	0.0 %
4020	MISCELLANEOUS EXPENSES	822	14	1,300	1,286		1,286	1.1 %
4021	TELEPHONE COSTS	1,119	233	1,200	967		967	19.4 %
4036	PROPERTY MAINTENANCE	14,288	0	2,000	2,000		2,000	0.0 %
4037	GROUNDS MAINTENANCE	0	11,817	47,000	35,183		35,183	25.1 %
4038	MAINTENANCE CTRCTS	1,033	605	2,000	1,395		1,395	30.3 %
4039	GENERAL MAINTENANCE	44,066	0	0	0		0	0.0 %
4040	EQUIPMENT REPLACEMENT	3,126	925	5,000	4,075		4,075	18.5 %
4041	EQUIPMENT HIRE	328	0	1,000	1,000		1,000	0.0 %
4042	EQUIPMENT MAINTCE	2,795	1,073	2,500	1,427		1,427	42.9 %
4044	VEHICLE COSTS & FUEL	8,324	1,018	8,000	6,982		6,982	12.7 %
	OUTSIDE SERVICES :- Expenditure	199,471	54,093	231,050	176,957	0	176,957	23.4 %
1080	MISC INCOME	615	43	0	43			0.0 %
	OUTSIDE SERVICES :- Income	615	43	0	43			
	Net Expenditure over Income	198,856	54,050	231,050	177,000			
<u>132</u>	<u>CENTRAL SERVICES</u>							
4001	STAFF COSTS	91,996	22,984	96,150	73,166		73,166	23.9 %
4008	TRAINING	260	0	2,000	2,000		2,000	0.0 %
4009	TRAVEL	1	5	0	-5		-5	0.0 %
4016	JANITORIAL	2,306	287	2,500	2,213		2,213	11.5 %
4020	MISCELLANEOUS EXPENSES	376	84	400	316		316	20.9 %
4021	TELEPHONE COSTS	1,463	292	1,700	1,408		1,408	17.2 %
4022	POSTAGE	1,229	305	1,400	1,095		1,095	21.8 %
4023	STATIONERY/PRINTING	1,120	344	1,400	1,056		1,056	24.6 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4024	SUBSCRIPTIONS	1,246	1,624	2,130	506		506	76.2 %
4025	INSURANCE	12,175	0	14,000	14,000		14,000	0.0 %
4026	PHOTOCOPY CHARGES	632	106	1,000	894		894	10.6 %
4030	RECRUITMENT ADVTG	300	0	500	500		500	0.0 %
4032	PUBLICITY	5,411	2,535	5,100	2,565		2,565	49.7 %
4033	COMPUTER MAINTENANCE	4,781	512	4,500	3,988		3,988	11.4 %
4042	EQUIPMENT MAINTCE	720	0	1,500	1,500		1,500	0.0 %
4051	BANK CHARGES	1,066	163	1,100	937		937	14.8 %
4058	ACCOUNTANCY FEES	1,082	23	600	577		577	3.8 %
4060	OTHER PROF FEES	7,032	300	3,000	2,700		2,700	10.0 %
	CENTRAL SERVICES :- Expenditure	133,196	29,564	138,980	109,416	0	109,416	21.3 %
1080	MISC INCOME	2,238	624	2,000	-1,376			31.2 %
	CENTRAL SERVICES :- Income	2,238	624	2,000	-1,376			31.2 %
	Net Expenditure over Income	130,958	28,940	136,980	108,040			
	Dronfield Town Council :- Expenditure	993,610	216,471	963,723	747,252	80,000	667,252	30.8 %
	Income	1,066,770	459,987	962,680	-502,693			47.8 %
	Net Expenditure over Income	-73,160	-243,516	1,043	244,559			

At : 11:02

BANK ACCOUNT-NO 1

List of Payments made between 01/07/2018 and 31/07/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/07/2018	O2 Direct Debit	ddr	12.98		Cemetery Mobile Phone
05/07/2018	NEDDC - COAL ASTON	ddr2	422.00		C/Aston sports - Rates 2018/19
05/07/2018	NEDDC - CHURCH ST CAR PARK	ddr3	106.00		Church St C.Park - Rates 18/19
05/07/2018	NEDDC - LIBRARY	ddr4	52.00		Car Park (Library) Rates 18/19
05/07/2018	NEDDC Cemetery Lodge	ddr6	545.00		Cemetery - Rates 18/19
05/07/2018	NEDDC CLIFF PARK	ddr7	475.00		Gos Lodge - Rates 18/19
05/07/2018	NEDDC - DRONFIELD	ddr8	144.00		DWSSC - Rates 18/19
05/07/2018	NEDDC - CIVIC HALL	ddr9	2,400.00		Civic Hall - Rates 2018/19
06/07/2018	Plusnet PLC	ddr	38.84		broadband - civic - July
09/07/2018	HSBC Bank Plc	ddr10	38.34		HSBC - monthly bank charges
09/07/2018	OPUS - 42 Cemetery Road (Lodge	ddr11	42.21		Cemetery - Electric - may/jun
10/07/2018	BACS B/L Pymnt Page 2195	BACS Pymnt	22,734.26		BACS B/L Pymnt Page 2195
11/07/2018	TALKTALK DIRECTDEBIT	ddr	23.31		BRoadband - Works Unit
12/07/2018	O2 Direct Debit	ddr	69.76		mobile phones - contract
12/07/2018	HSBC Bank Plc	ddr2	84.12		HSBC - electronic bank charges
12/07/2018	O2 Direct Debit	ddr	34.50		O2 Handset charge - July
13/07/2018	HSBC - BACS Salaries	BACS	16,124.54		July BACS Salaries
16/07/2018	HMRC	DDR	5,559.42		Tax & NI - June 2018
16/07/2018	NEDDC - UNIT	ddr2	466.00		Works Unit - Rates 18/19
16/07/2018	Post Office Ltd	ddr	5,559.42		Tax & NI - June 2018
17/07/2018	HMRC - CANCEL	CANCEL	-5,559.42		CANCEL TRANSACTION
17/07/2018	FuelGenie	ddr	322.85		Fuel for vehicles - June 2018
18/07/2018	Hello Print - Refund BACS	REFUNDBACS	-139.08		Hello Print - Refund BACS
20/07/2018	Contract Natural Gas Ltd	ddr	34.40		Stonelow Pav Gas - June
20/07/2018	British Gas Trading Ltd	ddr2	321.31		Gas - Civic Hall - June
20/07/2018	Contract Natural Gas Ltd	ddr3	87.75		Gas - Gos Lodge-June
23/07/2018	OPUS - Small Pavillion Stone	ddr12	29.68		Electric - Stonelow Pav June
23/07/2018	OPUS - Civic Hall	ddr13	475.39		Electric - C/Hall - June
23/07/2018	OPUS - Library Gardens	ddr14	7.88		Electric - Library Gdns - June
23/07/2018	OPUS - Unit Callywhite Lane	ddr15	385.07		Electric - Works Unit - June
23/07/2018	OPUS - Coal Aston Pavilion	ddr16	26.60		Electric - CA Pavilion June
23/07/2018	OPUS - Main Pavillion Stonelow	ddr17	177.41		Electric- Main Pav S/Low -June
23/07/2018	OPUS - Cliffe Park	ddr18	390.71		Electric - Cliffe Park - June
23/07/2018	Personnel Advice & Solutions L	ddr6	120.00		Purchase Ledger Payment
23/07/2018	IRIS Payroll Solutions Ltd	ddr7	22.85		Auto enrolment package - June
23/07/2018	Spitfire Network Services Ltd	ddr8	107.57		Telephone / Alarm July
24/07/2018	Public Works Loan Board	ddr5	14,519.89		PWLB Loan Capital
24/07/2018	O2	DD	3.75		Cemetery Mobile - Device Plan
25/07/2018	Water Plus	ddr4	36.20		Water - Works Unit 17.4-9.7.18
26/07/2018	ID Mobile Ltd	DDR	10.00		SIM card monthly DDR x 2 months
30/07/2018	Westfield Health Direct D	ddr11	37.95		Westfield deductions - July
31/07/2018	Water Plus	ddr10	123.13		Water - C/Park 21.5-15.7.18
31/07/2018	Water Plus	ddr9	34.15		Water - CA Pav - 15.4-15.7.18

Total Payments	<u>66,507.74</u>
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Printed on : 17/07/2018

Dronfield Town Council 2018/19

At : 11:26

List of Purchase Ledger BACS PAYMENTS Entered

User : AH

Ledger : 1

Month : 4

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	282.00	
				Above paid on : 10/07/2018		By BACS No THEJOKER	
		Supplier : Zurich Municipal	ZURICH				
29/06/2018	32517723	Insurance - 1.7.18-30.6.19		13,305.81	0.00	13,305.81	0.00
					0.00	13,305.81	
				Above paid on : 10/07/2018		By BACS No ZURICH	
				PAYMENT TOTALS	0.00	22,734.26	

List of Purchase Ledger BACS PAYMENTS Entered

Ledger : 1

Month : 4

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Driveout Site Services Ltd			DRIVEOUT				
10/07/2018	2005	2 x removal Wasp nests CPark		108.00	0.00	108.00	0.00
					0.00	108.00	
			Above paid on : 10/07/2018				By BACS No DRIVEOUT
Supplier : Heron Publications Ltd			HERONPUBLI				
11/07/2018	XA7760	Thomas Taylor-Advert Dron eye		96.00	0.00	96.00	0.00
11/07/2018	XA7761	N/Plan Advert - Dron Eye		180.00	0.00	180.00	0.00
					0.00	276.00	
			Above paid on : 10/07/2018				By BACS No HERONPUBLI
Supplier : Hopkinson Waste Management Ltd			HOPKINSON				
06/07/2018	66897	2 Skips for Cemetery		504.00	0.00	504.00	0.00
					0.00	504.00	
			Above paid on : 10/07/2018				By BACS No HOPKINSON
Supplier : Lightwood Sports Groundcare Ltd			LIGHTWOOD				
11/07/2018	2770	Grounds Maintenance - July		2,346.00	0.00	2,346.00	0.00
11/07/2018	2771	B/Greens/Cricket - Grnds Maint		744.00	0.00	744.00	0.00
11/07/2018	2772	Sindelfingden - Drainage Works		4,758.00	0.00	4,758.00	0.00
					0.00	7,848.00	
			Above paid on : 10/07/2018				By BACS No LIGHTWOOD
Supplier : Trade UK Account			SCREWFIX				
19/06/2018	0890548153	Barrier Chain/Fence Pins -Gala		244.85	0.00	244.85	0.00
					0.00	244.85	
			Above paid on : 10/07/2018				By BACS No SCREWFIX
Supplier : St John Ambulance			STJOHNAMBU				
10/07/2018	SP18010933	First Aid Cover - Gala Day		165.60	0.00	165.60	0.00
					0.00	165.60	
			Above paid on : 10/07/2018				By BACS No STJOHNAMB
Supplier : The Joker Entertainment			THEJOKER				
11/07/2018	2345	Circus Workshop - Gala		282.00	0.00	282.00	0.00

At : 11:03

BANK ACCOUNT-NO 1**Cash Received between 01/07/2018 and 31/07/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/07/2018	Sales Recpts Page 3634		Sales Recpts Page 3634	398.60
02/07/2018	Sales Recpts Page 3635		Sales Recpts Page 3635	304.20
03/07/2018	J Lindley	bacs	Lodge Water - 3 months	75.00
03/07/2018	Sales Recpts Page 3636		Sales Recpts Page 3636	304.20
03/07/2018	Sales Recpts Page 3637		Sales Recpts Page 3637	304.20
04/07/2018	Sales Recpts Page 3638		Sales Recpts Page 3638	50.00
05/07/2018	Sales Recpts Page 3639		Sales Recpts Page 3639	304.20
09/07/2018	Mr Giles	cash	Market Rent 28/6 & 5/7/18	63.00
09/07/2018	Sales Recpts Page 3632		Sales Recpts Page 3632	131.28
09/07/2018	Sales Recpts Page 3633		Sales Recpts Page 3633	547.10
09/07/2018	Sales Recpts Page 3642		Sales Recpts Page 3642	1,000.00
10/07/2018	Sales Recpts Page 3640		Sales Recpts Page 3640	5.00
10/07/2018	Sales Recpts Page 3641		Sales Recpts Page 3641	309.90
13/07/2018	Sales Recpts Page 3643		Sales Recpts Page 3643	23.00
14/07/2018	Sales Recpts Page 3644		Sales Recpts Page 3644	20.36
16/07/2018	Sales Recpts Page 3645		Sales Recpts Page 3645	79.94
17/07/2018	HMRC- VAT	bacs	HMRC - VAT Repayment Qtr 1	14,600.92
19/07/2018	Sales Recpts Page 3646		Sales Recpts Page 3646	345.90
19/07/2018	Sales Recpts Page 3647		Sales Recpts Page 3647	1,817.36
19/07/2018	Sales Recpts Page 3648		Sales Recpts Page 3648	953.24
19/07/2018	Sales Recpts Page 3649		Sales Recpts Page 3649	714.30
19/07/2018	Sales Recpts Page 3650		Sales Recpts Page 3650	225.00
19/07/2018	Sales Recpts Page 3652		Sales Recpts Page 3652	310.00
20/07/2018	Mr Giles	cash	Market Rent 12/17/26.7 & 2/8	116.00
20/07/2018	Sales Recpts Page 3653		Sales Recpts Page 3653	50.00
20/07/2018	Sales Recpts Page 3654		Sales Recpts Page 3654	120.00
24/07/2018	Sales Recpts Page 3655		Sales Recpts Page 3655	304.20
25/07/2018	Sales Recpts Page 3660		Sales Recpts Page 3660	65.00
26/07/2018	Sales Recpts Page 3656		Sales Recpts Page 3656	23.00
26/07/2018	Sales Recpts Page 3657		Sales Recpts Page 3657	23.00
26/07/2018	Sales Recpts Page 3661		Sales Recpts Page 3661	43.15
27/07/2018	Sales Recpts Page 3658		Sales Recpts Page 3658	130.79
27/07/2018	Sales Recpts Page 3662		Sales Recpts Page 3662	100.00

At : 11:03

BANK ACCOUNT-NO 1**Cash Received between 01/07/2018 and 31/07/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
27/07/2018	Sales Recpts Page 3664		Sales Recpts Page 3664	600.78
28/07/2018	Sales Recpts Page 3659		Sales Recpts Page 3659	304.20
30/07/2018	Sales Recpts Page 3663		Sales Recpts Page 3663	110.70
31/07/2018	Sales Recpts Page 3665		Sales Recpts Page 3665	331.80
Total Receipts				25,209.32

Bank Reconciliation Statement as at: 31/07/2018 for Cash Book 1 BANK ACCOUNT-NO 1

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	31/07/2018		776,168.85
			<u>776,168.85</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
29/06/2018 600568 The Post Office Ltd		137.50	
			<u>137.50</u>
			776,031.35
<u>Receipts not Banked/Cleared (Plus)</u>			
19/07/2018		1,817.36	
19/07/2018		714.30	
20/07/2018		116.00	
27/07/2018		600.78	
31/07/2018		331.80	
			<u>3,580.24</u>
			779,611.59
		Balance per Cash Book is :-	779,611.59
		Difference is :-	0.00

Value date (dd/mm/yyyy)	Credit amount	Debit amount	Balance	Time	Post date
27/07/2018	✓ 100.00		775,949.18	00:00	27/07/2018
			775,949.18		
			775,949.18		
28/07/2018	✓ 304.20 ✓		776,253.38	00:00	28/07/2018
			776,253.38		
			776,253.38		
30/07/2018		✓ 37.95	776,215.43	00:00	30/07/2018
30/07/2018	✓ 110.70 ✓		776,326.13	00:00	30/07/2018
			776,326.13		
			776,326.13		
31/07/2018		✓ 123.13 ✓	776,203.00	00:00	31/07/2018
31/07/2018		✓ -34.15 ✓	776,168.85	00:00	31/07/2018
			776,168.85		

due to omega ~~etc~~

Month No : 4

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>Dronfield Town Council</u>								
<u>101</u>	<u>CIVIC HALL</u>							
4001	STAFF COSTS	30,974	9,935	28,500	18,565	18,565	34.9 %	
4011	RATES	23,300	24,000	23,950	-50	-50	100.2 %	
4012	WATER	3,326	736	2,500	1,764	1,764	29.4 %	
4014	ELECTRICITY	4,581	1,776	6,000	4,224	4,224	29.6 %	
4015	GAS	5,076	1,081	5,000	3,919	3,919	21.6 %	
4018	WASTE DISPOSAL	1,896	1,018	2,000	982	982	50.9 %	
4020	MISCELLANEOUS EXPENSES	448	192	1,000	808	808	19.2 %	
4025	INSURANCE	958	0	930	930	930	0.0 %	
4036	PROPERTY MAINTENANCE	1,477	1,131	1,500	370	370	75.4 %	
4038	MAINTENANCE CTRCTS	1,975	106	2,000	1,894	1,894	5.3 %	
4040	EQUIPMENT REPLACEMENT	250	0	0	0	0	0.0 %	
4042	EQUIPMENT MAINTCE	1,078	62	1,200	1,138	1,138	5.2 %	
4062	LICENCES (PREMISES)	270	0	300	300	300	0.0 %	
4100	RENT - CIVIC HALL	157,247	41,033	164,132	123,099	123,099	25.0 %	
	CIVIC HALL :- Expenditure	232,854	81,070	239,012	157,942	0	157,942	33.9 %
1001	RENT RECEIVED	1,721	708	1,800	-1,092		39.4 %	
1010	LETTING INCOME(Community)	27,468	10,460	25,000	-14,541		41.8 %	
1080	MISC INCOME	934	175	0	175		0.0 %	
	CIVIC HALL :- Income	30,123	11,343	26,800	-15,457		42.3 %	
	Net Expenditure over Income	202,731	69,727	212,212	142,485			
<u>102</u>	<u>PARKS & OPEN SPACES</u>							
4011	RATES	959	1,062	980	-82	-82	108.3 %	
4019	LITTER & DOG BIN EMPTYING	2,313	1,018	3,000	1,982	1,982	33.9 %	
4034	ENVIRONMENTAL	2,462	90	2,000	1,910	1,910	4.5 %	
4037	GROUNDS MAINTENANCE	111,013	-60	45,000	45,060	45,060	-0.1 %	
4046	TREE WORKS MAINTENANCE	0	515	10,000	9,485	9,485	5.2 %	
	PARKS & OPEN SPACES :- Expenditure	116,747	2,625	60,980	58,355	0	58,355	4.3 %
1001	RENT RECEIVED	100	0	100	-100		0.0 %	
1077	GRANTS RECEIVED	14,995	0	495	-495		0.0 %	
1080	MISC INCOME	55	0	0	0		0.0 %	
	PARKS & OPEN SPACES :- Income	15,150	0	595	-595		0.0 %	
	Net Expenditure over Income	101,597	2,625	60,385	57,760			

Month No : 4

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u>	<u>ALLOTMENTS</u>							
4012	WATER	990	0	0	0		0	0.0 %
4037	GROUNDS MAINTENANCE	350	0	0	0		0	0.0 %
	ALLOTMENTS :- Expenditure	1,340	0	0	0	0	0	
1001	RENT RECEIVED	2,405	0	400	-400			0.0 %
1080	MISC INCOME	350	0	0	0			0.0 %
	ALLOTMENTS :- Income	2,755	0	400	-400			
	Net Expenditure over Income	-1,415	0	-400	-400			
<u>104</u>	<u>PLAY AREAS</u>							
4042	EQUIPMENT MAINTCE	2,163	62	2,500	2,439		2,439	2.5 %
	PLAY AREAS :- Expenditure	2,163	62	2,500	2,439	0	2,439	2.5 %
	Net Expenditure over Income	2,163	62	2,500	2,439			
<u>105</u>	<u>GOSFORTH LODGE</u>							
4001	STAFF COSTS	17,727	5,705	26,500	20,795		20,795	21.5 %
4011	RATES	4,613	4,752	4,800	48		48	99.0 %
4015	GAS	2,691	417	2,000	1,583		1,583	20.9 %
4020	MISCELLANEOUS EXPENSES	1,147	208	1,200	992		992	17.3 %
4021	TELEPHONE COSTS	259	81	300	219		219	27.0 %
4036	PROPERTY MAINTENANCE	428	0	500	500		500	0.0 %
4038	MAINTENANCE CTRCTS	968	72	1,000	928		928	7.2 %
4042	EQUIPMENT MAINTCE	857	150	900	750		750	16.7 %
	GOSFORTH LODGE :- Expenditure	28,692	11,385	37,200	25,815	0	25,815	30.6 %
1010	LETTING INCOME(Community)	11,946	5,221	12,000	-6,779			43.5 %
	GOSFORTH LODGE :- Income	11,946	5,221	12,000	-6,779			43.5 %
	Net Expenditure over Income	16,746	6,164	25,200	19,036			
<u>106</u>	<u>CLIFFE PARK</u>							
4001	STAFF COSTS	26,834	8,325	33,500	25,175		25,175	24.9 %
4012	WATER	2,296	373	2,300	1,927		1,927	16.2 %
4014	ELECTRICITY	5,723	1,389	5,000	3,611		3,611	27.8 %
4018	WASTE DISPOSAL	1,896	1,410	2,000	590		590	70.5 %
4020	MISCELLANEOUS EXPENSES	135	166	0	-166		-166	0.0 %
4036	PROPERTY MAINTENANCE	1,692	491	1,500	1,009		1,009	32.8 %
4037	GROUNDS MAINTENANCE	950	190	1,000	810		810	19.0 %

Month No : 4

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040	EQUIPMENT REPLACEMENT	0	0	0	0	80,000	-80,000	0.0 %
4042	EQUIPMENT MAINTCE	2,340	0	1,000	1,000		1,000	0.0 %
	CLIFFE PARK :- Expenditure	41,866	12,345	46,300	33,955	80,000	-46,045	199.4 %
1001	RENT RECEIVED	280	0	80	-80			0.0 %
1020	PITCH FEES	22,772	10,218	22,000	-11,782			46.4 %
	CLIFFE PARK :- Income	23,052	10,218	22,080	-11,862			46.3 %
	Net Expenditure over Income	18,813	2,127	24,220	22,093			
<u>107</u>	<u>THE KIOSK</u>							
1015	KIOSK RENTAL INCOME	12,000	4,000	12,000	-8,000			33.3 %
1101		0	0	0	0			0.0 %
	THE KIOSK :- Income	12,000	4,000	12,000	-8,000			33.3 %
	Net Expenditure over Income	-12,000	-4,000	-12,000	-8,000			
<u>109</u>	<u>COAL ASTON</u>							
4011	RATES	4,101	4,224	4,300	76		76	98.2 %
4012	WATER	295	117	350	233		233	33.5 %
4014	ELECTRICITY	336	84	400	316		316	20.9 %
4015	GAS	360	63	1,500	1,437		1,437	4.2 %
4036	PROPERTY MAINTENANCE	21	132	1,000	868		868	13.2 %
4037	GROUNDS MAINTENANCE	291	0	250	250		250	0.0 %
4038	MAINTENANCE CTRCTS	391	143	500	357		357	28.6 %
4042	EQUIPMENT MAINTCE	263	0	500	500		500	0.0 %
	COAL ASTON :- Expenditure	6,056	4,763	8,800	4,037	0	4,037	54.1 %
1001	RENT RECEIVED	80	0	80	-80			0.0 %
1020	PITCH FEES	1,850	0	2,000	-2,000			0.0 %
	COAL ASTON :- Income	1,930	0	2,080	-2,080			0.0 %
	Net Expenditure over Income	4,126	4,763	6,720	1,957			
<u>110</u>	<u>STONELOW REC</u>							
4011	RATES	-15,400	0	1,700	1,700		1,700	0.0 %
4012	WATER	1,473	0	1,500	1,500		1,500	0.0 %
4014	ELECTRICITY	1,728	481	1,800	1,319		1,319	26.7 %
4015	GAS	825	158	500	342		342	31.6 %
4036	PROPERTY MAINTENANCE	0	0	500	500		500	0.0 %
4037	GROUNDS MAINTENANCE	0	2,483	300	-2,183		-2,183	827.7 %
4038	MAINTENANCE CTRCTS	220	0	900	900		900	0.0 %

Month No : 4

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4042 EQUIPMENT MAINTCE	1,116	0	750	750		750	0.0 %
STONELOW REC :- Expenditure	-10,038	3,122	7,950	4,828	0	4,828	39.3 %
1001 RENT RECEIVED	45	0	45	-45			0.0 %
1020 PITCH FEES	2,483	2,040	2,400	-360			85.0 %
STONELOW REC :- Income	2,528	2,040	2,445	-405			83.4 %
Net Expenditure over Income	-12,566	1,082	5,505	4,423			
111 DRONFIELD WOODHOUSE REC							
4011 RATES	1,398	1,440	1,450	10		10	99.3 %
4014 ELECTRICITY	100	0	0	0		0	0.0 %
4036 PROPERTY MAINTENANCE	466	0	1,000	1,000		1,000	0.0 %
4042 EQUIPMENT MAINTCE	235	0	200	200		200	0.0 %
DRONFIELD WOODHOUSE REC :- Expenditure	2,199	1,440	2,650	1,210	0	1,210	54.3 %
1001 RENT RECEIVED	400	80	400	-320			20.0 %
1020 PITCH FEES	1,043	0	1,300	-1,300			0.0 %
1080 MISC INCOME	2	0	0	0			0.0 %
DRONFIELD WOODHOUSE REC :- Income	1,445	80	1,700	-1,620			4.7 %
Net Expenditure over Income	754	1,360	950	-410			
118 HIGHWAYS & ST FURNITURE							
4035 BUS SHELTER REPAIRS	4,529	0	5,000	5,000		5,000	0.0 %
4045 SEATS, SIGNS & N'BDS	2	1	500	499		499	0.2 %
4047 HIGHWAYS	14,000	0	0	0		0	0.0 %
HIGHWAYS & ST FURNITURE :- Expenditure	18,531	1	5,500	5,499	0	5,499	0.0 %
Net Expenditure over Income	18,531	1	5,500	5,499			
119 CEMETERY							
4001 STAFF COSTS	55,131	20,568	55,000	34,432		34,432	37.4 %
4005 GRAVEDIGGING	4,050	0	4,500	4,500		4,500	0.0 %
4011 RATES	4,150	5,453	2,500	-2,953		-2,953	218.1 %
4012 WATER	600	298	750	452		452	39.7 %
4014 ELECTRICITY	1,695	258	800	542		542	32.3 %
4015 GAS	591	0	0	0		0	0.0 %
4018 WASTE DISPOSAL	2,030	780	2,500	1,720		1,720	31.2 %
4020 MISCELLANEOUS EXPENSES	34	0	100	100		100	0.0 %
4021 TELEPHONE COSTS	172	47	180	133		133	26.4 %
4023 STATIONERY/PRINTING	5	0	0	0		0	0.0 %

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4024 SUBSCRIPTIONS	90	90	90	0		0	100.0 %
4025 INSURANCE	3,462	0	3,500	3,500		3,500	0.0 %
4036 PROPERTY MAINTENANCE	5,008	560	1,500	940		940	37.3 %
4037 GROUNDS MAINTENANCE	4,238	0	2,500	2,500		2,500	0.0 %
4040 EQUIPMENT REPLACEMENT	0	0	1,000	1,000		1,000	0.0 %
4044 VEHICLE COSTS & FUEL	1,131	26	1,500	1,474		1,474	1.8 %
4046 TREE WORKS MAINTENANCE	435	0	750	750		750	0.0 %
4051 BANK CHARGES	71	13	0	-13		-13	0.0 %
4059 LETTING AGENT FEES	0	230	1,200	970		970	19.2 %
4060 OTHER PROF FEES	184	0	0	0		0	0.0 %
4105 VAT on Payments - Cemetery	2,559	0	0	0		0	0.0 %
CEMETERY :- Expenditure	85,636	28,323	78,370	50,047	0	50,047	36.1 %
1002 GRANT OF RIGHTS FEES	23,258	2,028	12,000	-9,972			16.9 %
1003 MEMORIAL FEES	6,917	810	4,500	-3,690			18.0 %
1004 INTERMENT FEES	22,658	6,600	13,000	-6,400			50.8 %
1005 CHAPEL FEES	280	0	600	-600			0.0 %
1011 LODGE - RENT RECEIVED	5,062	2,400	9,600	-7,200			25.0 %
1012 LODGE - WATER RECEIVED	175	100	0	100			0.0 %
1073 UNSTONE - CONTRIBUTION	3,797	2,893	2,893	0			100.0 %
1079 DTC CEMETERY CONTRIBUCTION	46,832	0	0	0			0.0 %
1085 JBC INCOME	3,165	0	0	0			0.0 %
1093 Interest Received RBS Cemetery	78	4	0	4			0.0 %
1105 VAT Refunds	3,200	2,559	0	2,559			0.0 %
CEMETERY :- Income	115,422	17,393	42,593	-25,200			40.8 %
Net Expenditure over Income	-29,786	10,930	35,777	24,847			
121 CORPORATE MANAGEMENT							
4057 AUDIT FEES	3,105	-2,000	2,400	4,400		4,400	-83.3 %
4076 JT BURIAL PRECEPT	46,832	0	0	0		0	0.0 %
CORPORATE MANAGEMENT :- Expenditure	49,937	-2,000	2,400	4,400	0	4,400	-83.3 %
1075 PRECEPT SUPPORT GRANT	37,839	12,613	25,226	-12,613			50.0 %
1076 PRECEPT	805,411	404,478	808,956	-404,478			50.0 %
1091 INTEREST RECEIVED HSBC	85	12	0	12			0.0 %
1092 INTEREST RECEIVED CCLA	455	307	480	-173			64.0 %
CORPORATE MANAGEMENT :- Income	843,790	417,410	834,662	-417,252			50.0 %
Net Expenditure over Income	-793,853	-419,410	-832,262	-412,852			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>122</u> <u>DEM REPRESENTATION & MGT</u>							
4008 TRAINING	0	0	500	500		500	0.0 %
4027 TWINNING COSTS	0	0	2,300	2,300		2,300	0.0 %
4028 ELECTION COSTS	0	0	7,500	7,500		7,500	0.0 %
4201 MAYOR'S ALLOWANCE	2,570	1,000	3,000	2,000		2,000	33.3 %
4211 CIVIC REGALIA	0	0	500	500		500	0.0 %
4221 CHRISTMAS EVENT COSTS	1,755	0	2,500	2,500		2,500	0.0 %
4231 REMEMBRANCE SERVICE	1,063	0	2,000	2,000		2,000	0.0 %
4232 CIVIC SERVICE	10	15	200	185		185	7.6 %
4233 DRONFIELD GALA	1,969	2,219	2,500	281		281	88.8 %
4235 ROAD SAFETY	0	0	250	250		250	0.0 %
4714 CHURCH & CIVIC CLOCK	158	0	1,000	1,000		1,000	0.0 %
DEM REPRESENTATION & MGT :- Expenditure	7,524	3,234	22,250	19,016	0	19,016	14.5 %
1080 MISC INCOME	475	570	0	570			0.0 %
DEM REPRESENTATION & MGT :- Income	475	570	0	570			
Net Expenditure over Income	7,049	2,664	22,250	19,586			
<u>123</u> <u>GRANTS</u>							
4701 CRICKET CLUB GRANT	2,000	0	2,000	2,000		2,000	0.0 %
4711 GRANT AWARDS	3,257	0	3,043	3,043		3,043	0.0 %
4713 COMMUNITY BUS	4,000	0	4,000	4,000		4,000	0.0 %
GRANTS :- Expenditure	9,257	0	9,043	9,043	0	9,043	
Net Expenditure over Income	9,257	0	9,043	9,043			
<u>125</u> <u>CAPITAL PROGRAMME</u>							
4053 LOAN INTEREST NEDDC	965	0	1,000	1,000		1,000	0.0 %
4054 LOAN INTEREST PWLB	11,514	4,193	12,000	7,807		7,807	34.9 %
4055 LOAN CAPITAL REPAYED	39,371	10,327	39,000	28,673		28,673	26.5 %
4915 CAP CIVIC HALL	2,685	0	0	0		0	0.0 %
4929 CAP Hill Top Play Area	1,250	0	0	0		0	0.0 %
CAPITAL PROGRAMME :- Expenditure	55,785	14,520	52,000	37,480	0	37,480	27.9 %
Net Expenditure over Income	55,785	14,520	52,000	37,480			
<u>126</u> <u>NEIGHBOURHOOD PLAN</u>							
4023 STATIONERY/PRINTING	2,066	0	500	500		500	0.0 %
4060 OTHER PROF FEES	10,328	2,200	18,238	16,038		16,038	12.1 %
NEIGHBOURHOOD PLAN :- Expenditure	12,395	2,200	18,738	16,538	0	16,538	11.7 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1077	GRANTS RECEIVED	3,300	0	3,325	-3,325			0.0 %
	NEIGHBOURHOOD PLAN :- Income	3,300	0	3,325	-3,325			0.0 %
	Net Expenditure over Income	9,095	2,200	15,413	13,213			
<u>131</u>	<u>OUTSIDE SERVICES</u>							
4001	STAFF COSTS	99,800	39,943	135,500	95,557		95,557	29.5 %
4006	PROTECTIVE CLOTHING	1,863	476	2,000	1,524		1,524	23.8 %
4008	TRAINING	243	0	2,500	2,500		2,500	0.0 %
4011	RATES	4,821	5,173	5,000	-173		-173	103.5 %
4012	WATER	372	112	300	188		188	37.2 %
4013	RENT	11,000	2,750	11,000	8,250		8,250	25.0 %
4014	ELECTRICITY	4,322	794	2,500	1,706		1,706	31.8 %
4015	GAS	203	32	250	218		218	12.6 %
4018	WASTE DISPOSAL	948	0	2,000	2,000		2,000	0.0 %
4020	MISCELLANEOUS EXPENSES	822	14	1,300	1,286		1,286	1.1 %
4021	TELEPHONE COSTS	1,119	303	1,200	897		897	25.3 %
4036	PROPERTY MAINTENANCE	14,288	0	2,000	2,000		2,000	0.0 %
4037	GROUNDS MAINTENANCE	0	14,392	47,000	32,608		32,608	30.6 %
4038	MAINTENANCE CTRCTS	1,033	605	2,000	1,395		1,395	30.3 %
4039	GENERAL MAINTENANCE	44,066	0	0	0		0	0.0 %
4040	EQUIPMENT REPLACEMENT	3,126	925	5,000	4,075		4,075	18.5 %
4041	EQUIPMENT HIRE	328	0	1,000	1,000		1,000	0.0 %
4042	EQUIPMENT MAINTCE	2,795	1,073	2,500	1,427		1,427	42.9 %
4044	VEHICLE COSTS & FUEL	8,324	1,287	8,000	6,713		6,713	16.1 %
	OUTSIDE SERVICES :- Expenditure	199,471	67,878	231,050	163,172	0	163,172	29.4 %
1080	MISC INCOME	615	88	0	88			0.0 %
	OUTSIDE SERVICES :- Income	615	88	0	88			
	Net Expenditure over Income	198,856	67,790	231,050	163,260			
<u>132</u>	<u>CENTRAL SERVICES</u>							
4001	STAFF COSTS	91,996	30,764	96,150	65,386		65,386	32.0 %
4008	TRAINING	260	0	2,000	2,000		2,000	0.0 %
4009	TRAVEL	1	5	0	-5		-5	0.0 %
4016	JANITORIAL	2,306	287	2,500	2,213		2,213	11.5 %
4020	MISCELLANEOUS EXPENSES	376	84	400	316		316	20.9 %
4021	TELEPHONE COSTS	1,463	516	1,700	1,184		1,184	30.4 %
4022	POSTAGE	1,229	305	1,400	1,095		1,095	21.8 %
4023	STATIONERY/PRINTING	1,120	344	1,400	1,056		1,056	24.6 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4024	SUBSCRIPTIONS	1,246	1,624	2,130	506		506	76.2 %
4025	INSURANCE	12,175	13,306	14,000	694		694	95.0 %
4026	PHOTOCOPY CHARGES	632	106	1,000	894		894	10.6 %
4030	RECRUITMENT ADVTG	300	0	500	500		500	0.0 %
4032	PUBLICITY	5,411	2,615	5,100	2,485		2,485	51.3 %
4033	COMPUTER MAINTENANCE	4,781	531	4,500	3,969		3,969	11.8 %
4042	EQUIPMENT MAINTCE	720	0	1,500	1,500		1,500	0.0 %
4051	BANK CHARGES	1,066	285	1,100	815		815	25.9 %
4058	ACCOUNTANCY FEES	1,082	23	600	577		577	3.8 %
4060	OTHER PROF FEES	7,032	300	3,000	2,700		2,700	10.0 %
	CENTRAL SERVICES :- Expenditure	133,196	51,096	138,980	87,884	0	87,884	36.8 %
1080	MISC INCOME	2,238	865	2,000	-1,135			43.3 %
	CENTRAL SERVICES :- Income	2,238	865	2,000	-1,135			43.3 %
	Net Expenditure over Income	130,958	50,231	136,980	86,749			
	Dronfield Town Council :- Expenditure	993,610	282,064	963,723	681,659	80,000	601,659	37.6 %
	Income	1,066,770	469,229	962,680	-493,451			48.7 %
	Net Expenditure over Income	-73,160	-187,165	1,043	188,208			