

**MINUTES OF THE ORDINARY MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 3 JUNE 2013**

Present:

Councillors: L Blanshard (The Town Mayor), G Baxter, P Blackburn, S Clark, N Foster, B Gachagan, R Hall, D Oxspring, C Smith, R Smith, A Talford, W Temple.

Also Present:

Liz Boswell – Clerk to the Council.  
Five members of the public and press

**1 Town Council Standing Orders**

To confirm the activation of the Council's Standing Orders for all the remaining items of Council business.

**8/13-14 RESOLVED**

It was resolved to activate the Council's Standing Orders for all the items of business.

**2 Apologies**

**9/13-14 RESOLVED**

The following apologies for absence were received, noted and accepted from the following members:

Councillor S Allsop - Other  
Councillor A Blackburn - Other  
Councillor M S Emmens - Other  
Councillor A Foster - Other  
Councillor S O'Donnell - Other  
Councillor P Widdowson - Other

Under Section 85 (1) Local Government Act 1972 approval was granted on the 7 May 2013 282/12-13 for the absence of Councillor Mike Emmens due to illness for a period of twelve months

**3 Declarations of Interest**

None received

**4 Public Speaking**

**4.1 Planning matters**

None

**4.2 General Matters**

None

**4.3 Police Matters**

A written police report was received

Crime	May
Criminal Damage	9
TFMV	4
Robbery	1
Burglary Dwelling	1
Burglary non-dwelling	5
TOMV	1
Other theft	5
ABH	1
Common Assault	1

Fraud	1
<b>Total</b>	<b>29</b>

There was a decrease in crime down to 29 in May. There was a robbery which both offenders have been arrested. There were four cars damaged on the same night which increased criminal damage figures. All other crime types remain at a low level.

#### Nuisance and Anti-Social Behaviour

The table below shows the type of nuisance/ASB calls received in April in the Dronfield area. The calls have been for relatively minor problems and there are no areas suffering from significant ASB.

Nuisance and ASB	April
Noise Nuisance	2
Nuisance Youths	8
Nuisance Football	3
Abandoned Vehicles	1
Nuisance Motorcycles	2
Nuisance Phone Calls	1
Neighbour Disputes	3
Alcohol Related	1
Total	21

As the quarterly Community Partnership meetings are no longer taking place our priority setting will be assessed at our surgeries. These are advertised on the police website [www.derbyshire.police.uk](http://www.derbyshire.police.uk)

#### **10/13-14 RESOLVED**

The Police report was noted.

#### **5 Council Minutes**

##### **11/13-14 RESOLVED**

It was resolved to accept the minutes of the ordinary meeting of the Town Council held on the 7 May 2013, they were adopted as a true and accurate record and signed by the Mayor.

##### **12/13-14 RESOLVED**

It was resolved to accept the minutes of the Annual Meeting of the Town Council held on the 14 May 2013, they were adopted as a true and accurate record and signed by the Mayor.

#### **6 Representatives on Advisory Committees**

Councillor A Talford asked to be removed from the Properties Advisory Committee, a replacement will be sought.

Councillor P Blackburn to be added to the Civic Service in place of Councillor L Blanshard who now serves on the Committee in her capacity as Mayor.

##### **13/13-14 RESOLVED**

To accept the schedule with the above changes

#### **7 Standing Orders and Financial Regulations**

Councillors reviewed the Standing Orders and Financial Regulations

##### **14/13-14 RESOLVED**

To accept the Standing Orders and Financial Regulations with no changes

#### **8 Inventory of Land and Assets**

Councillors reviewed the inventory of Land and Assets

##### **15/13-14 RESOLVED**

To accept the inventory of Land and Assets

#### **9 Review of Insurance**

To be deferred until the next meeting as paperwork is awaited from the insurance company.

## **Planning**

### **Applications**

Members considered a schedule of planning applications submitted by North East Derbyshire District Council for consideration and comment.

Members made the following observations:

Applications 13/00330/FLH 21 Cross Lane and 13/00343/FLH 4 Kiln Hill were within the Coal Aston conservation area and therefore any approvals should be in keeping with the street scene.

Application 13/00355/FL Land to the East of The Green Nursing Home, Callywhite Lane, previous concerns had been expressed with regards to access, it was not felt that those concerns affected this application.

### **16/13-14 RESOLVED**

It was agreed that the Town Council would raise concern on application 13/00360/FL change of use from retail outlet to extension to existing Children's Day Nursery next door including alteration to shop front. There are concerns that the proposals will exacerbate parking problems in the area, particularly at pick up and drop off times.

### **Decisions**

Councillor C Smith brought to the attention of the meeting decision 13/00085/FL Erection of a memorial stone cross at the junction of Cross Lane and Brown Lane in Coal Aston. The cross is to commemorate the war dead of Coal Aston, the blessing is to take place on 6 July 2013 at 5.00pm and it would be nice to see all Councillors at this event.

### **17/13-14 RESOLVED**

The Council received and noted the schedule of planning decisions.

### **11 Youth Matters**

None

### **12 Advisory Committees of the Council**

The Council considered the minutes of the following Advisory Committees:

#### **12.1 Minutes of the Dronfield Gala meeting held on 15 May 2013**

### **18/13-14 RESOLVED**

It was resolved to accept the minutes

#### **12.2 Minutes of the Party in the Park meeting held on 15 May 2013**

A query was raised as to why so many cones had been placed on double yellow lines on Green Lane for last years event, it has been established that this is not a requirement of the County Safety Events Committee for this years event.

### **19/13-14 RESOLVED**

It was resolved to accept the minutes

#### **12.3 Minutes of the Properties Advisory Committee Meeting held on 23 May 2013.**

**BMX Track** - Following the vandalism of the BMX track, when safety fences were sawn down and additional tracks put in on the edge of a steep embankment down to the river. A site visit of Councillors took place and saw evidence of tracks that were likely to have been made by motor bikes rather than BMXs. A further safety inspection has taken place. A verbal report has been received from the play inspector that his recommendation is that the site should be closed and flattened. The written report is still awaited. In the interim it has been requested that signs are put up that the site is currently closed due to vandalism.

### **20/13-14 RESOLVED**

Provided that the written report expresses the same information as the verbal report, arrangements are to be made for the permanent closure of the site, the lease to remain unsigned and the land handed back to NEDDC.

If the report contains alternative information the matter is to be re-assessed by the Properties Advisory Committee. Until then the site is to remain closed as it is a danger to users.

Bus Shelters – If Councillors are aware of any well used bus stops that do not have a shelter, please let the Clerk know and we will do an assessment of the requirement for bus shelters in the town.

Coal Aston Cricket Club – To clarify the situation the Council are willing to grant a seven year lease for the grant application area and a 15 year licence to use the whole site, however the quickest and most cost effective way of moving forward with the grant applications is to submit joint applications as with other clubs in the town.

### **21/13-14 RESOLVED**

It was resolved to accept the minutes of the Property Advisory Committee

### **13 Outside Services Report**

Litter Bins - Dog and Litter bins are emptied on a weekly basis.

Cliffe Park – Outside Services continue to help out with the upkeep of the park, a member of staff opens the park in the mornings and on Tuesday and Fridays helps prepare the lodge for 11.00am opening.

Culverts – The culverts along the Leabrook Valley area are still being cleaned out and inspected on a daily basis.

Grass Cutting – Cut when required

Flower beds - All the flower beds continue to maintained and de-weeded when required.

Bus Shelters – Being cleaned between grass cuttings

### **22/13-14 RESOLVED**

To note receipt of the report

### **14 Clerk's Report**

Website – The work on the website is almost complete, a link has been sent to each Councillor.

### **23/13-14 RESOLVED**

To thank Andrew for his work, the new website is looking very impressive, the A to Z of services should be very helpful in directing members of the public to the appropriate authority.

Correspondence Received – Discovery Project Dronfield – request for help and funding towards programme of activities in local schools to raise the aspirations of the young people of Dronfield with regards to careers in science, engineering, technology and maths.

Concerns were raised that this may be a duplication of work being undertaken by the Universities.

### **24/13-14 RESOLVED**

For the Clerk to ask for further information and to find out what the universities are offering, prior to the request being considered by the Grant Award Panel.

### **Information Received**

Links – Free Funding Surgeries for groups operating in Bolsover, Chesterfield and North East Derbyshire – Sessions at Links CVS, Blenheim Court, 17 Newbold Road, Chesterfield S41 7PG Wednesday 26 June 2013 10.00am-2.00pm

Dronfield Town Twinning Federation – Minutes of 1 May 2013 and Annual Accounts

Sheffield City Council – City Centre Master Plan 2013 – consultation 17 May to 30 June 2013 – www.sheffield.gov.uk

Dronfield Civic Society Newsletter

**25/13-14 RESOLVED**

The meeting noted that the above information had been received.

Invitations Received

Dronfield District Scout Council – Annual General Meeting at Wreakes Lane, 11 June 2013 at 7.30pm

Friends of Dronfield Station AGM 7 June 7.30pm at Gosforth Lodge, Cliffe Park, Callywhite Lane, Dronfield

**26/13-14 RESOLVED**

The meeting noted the invitations.

Publications Received

Linkslime – May 2013 (chesterfield and North East Derbyshire Council for Voluntary Service and Action)

Derbyshire Association of Local Councils

11/2013 – HR Workshops, Annual Executive Meeting, RAD

**27/13-14 RESOLVED**

The meeting noted that the above publications had been received and are available for Councillors inspection in the Town Council Office.

**15 Financial Report for April 2013**

15.1 Schedule of Payments

Members considered the schedule of payments

**28/13-14 RESOLVED**

Members approved the schedule of payments

15.2 Schedule of Receipts

Members considered the schedule of receipts

**29/13-14 RESOLVED**

Members approved the schedule of receipts

15.3 Bank Reconciliation

Members considered the bank reconciliation

**30/12-13 RESOLVED**

Members approved the bank reconciliation

15.4 Budget Monitoring

Members considered the budget monitoring report

**31/12-13 RESOLVED**

To accept the Budget Monitoring Report

**16 Exclusion of Public and Press**

Exclusion of Public and Press

**32/13-14 RESOLVED**

It was resolved that the public and press be now excluded from the meeting during the discussion of the following items of business in order to avoid the disclosure to them of exempt information as defined by Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act 2004).

**NOTE** The minute record for these final items of business is recorded in a confidential final page of the minutes for Town Councillors attention only. The Public/Press then withdrew from the meeting. The items of business related wholly to:

16.1 Notes of the Personnel Working Group meeting held on 16 May 2013

The Meeting closed at 8.20pm