

**MINUTES OF THE MEETING**  
**OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON TUESDAY 8 MAY 2012**

Present: Councillors: D Oxspring, (The Town Mayor): S Allsop, G Baxter, P Blackburn, L Blanshard, S Clark, M Emmens, M S Emmens, N Foster, B Gachagan, C Smith, R Smith, A Talford, W Temple, P Widdowson.

Also Present: Liz Boswell – Clerk to the Council, Amanda Hunt – Responsible Finance Officer, six members of the public and representatives of the press.

**Public Forum – for Planning Matters**

Mr Alcott thanked Members of the Town Council for their support in opposing the planning applications submitted for development on land to the rear of Park Avenue and Green Lane. He highlighted to Members that the site visit for the Planning Inspectorate is scheduled to take place on Monday 14 May 2012 at 12.00 noon and asked Members to attend on behalf of the concerned residents.

**Public Forum – General Matters**

Dr Cheryl Berry addressed the meeting and gave members information on the Derbyshire Save a Life Scheme. Two hours of free training is available for everyone in Derbyshire and since September 2012 over 4000 people have been trained in life saving skills. Publicity information was presented to the meeting and Members were asked if they would participate in the training.

**1 Town Council Standing Orders**

To confirm the activation of the Council's Standing Orders for all the remaining items of Council business.

**371/11-12 RESOLVED**

It was resolved to activate the Council's Standing Orders for all the items of business.

**2 Police Matters**

Councillors received crime figures for April 2012 as follows:

Damage	7
Fraud	2
Other Theft	10
TFMV	2
Possession Drugs	1
Non Dwelling Burglary	6
Dwelling Burglary	3
ABH	6
Common Assault	4

All crime areas are generally running at a constant level the main increase has been in assaults. All of the assault crimes which have been reported have an identified suspect and are likely to be detected. We continue to run operations to combat SAC and metal theft in a bid to keep these types of offences to a minimum. There have been very few ASB / nuisance incidents reported during April; no real patterns have emerged. One male was arrested for breach of ASBO and a quad bike was seized for being used in a manner likely to cause harassment, alarm or distress.

**372/11-12 RESOLVED**

It was resolved to receive the report.

**3 Declarations of Interest**

None

**4 Apologies**

**373/11-12 RESOLVED**

The following apologies for absence were received, noted and accepted from the following members:

Councillor A Blackburn - Other

Councillor A Foster - Other

Councillor R Hall – Other

Councillor S O'Donnell - Other

## **5 Council Minutes**

### **374/11-12 RESOLVED**

It was resolved to accept the minutes of the ordinary meeting of the Town Council held on the 2 April 2012, they were adopted as a true and accurate record and signed by the Mayor.

## **6 Planning Matters**

### **Applications**

Members considered a schedule of planning applications submitted by North East Derbyshire District Council for consideration and comment.

### **375/11-12 RESOLVED**

It was agreed that the Council would request a site visit to assess planning application 12/00043/FLH construction of a two storey extensions to both sides of existing dwelling (Amended Plan) at 24 Netherdene Road.

### **376/11-12 RESOLVED**

Following concerns over proximity to property on Southfield Drive it was agreed that the Council would request a site visit to assess planning application 12/00119/FL Erection of a new hay store at land to the rear of 272 Chesterfield Road (Amended Plan).

### **377/11-12 RESOLVED**

Following concerns over the impact on parking at Gosforth Valley Medical Centre, it was agreed that for planning application 12/00169/FL Proposed café extension to side of existing medical centre the Town Council seek clarification that no parking spaces were to be lost to the proposed development and to ask if provision is being made for additional spaces to accommodate potential customers of the cafe.

### **378/11-12 RESOLVED**

Clarification was sought as to the property referred to in planning application 12/00301/AD Application for advertisement consent for display of a replacement signage scheme (Conservation Area) 22-24 Lea Road.

*Post meeting note: The property at 22-24 Lea Road trades as the Royal Bank of Scotland*

### **379/11-12 RESOLVED**

Following concerns over safety of the site it was agreed that the Council would request a site visit to assess planning application 12/00353/FL Construction of a dirty water catchment lagoon (resubmission of 11/00232/FL) at Hall Farm, Holmesfield Road, Dronfield Woodhouse.

## **Planning Decisions**

### **380/11-12 RESOLVED**

The Council received and noted the Schedule of Planning decisions provided on Appendix 2 of the meeting agenda.

## **7 Youth Matters**

None

## **8 Advisory Committees of the Council**

The Council considered the minutes of the following Advisory Committees.

8.1 Minutes of the Properties Advisory Committee held 19 April 2012

### **381/11-12 RESOLVED**

It was resolved to approve the recommendations and accept the minutes from the Properties Advisory Committee held on 19 April 2012

### **382/11-12 RESOLVED**

It was resolved to adopt the draft Leisure Strategy as a working policy document of the Town Council.

## **9 Outside Services Report**

### **Play Areas**

Maintenance in the Play areas continues, new sides have been installed on the small multi play slide in Cliffe Park.

### **Bus Shelters**

All the bus shelters have been cleaned and washed down.

### **Litter Bins**

The Dog and Litter bins continue to be emptied on a weekly basis.

### **Grass Cutting**

Grass cutting is continuing, but is behind schedule due to the weather.

### **Flower Beds**

Flower beds have all been de-weeded and edged off.

### **Marsh Avenue**

The remainder of the area that was to be dug up around the play area has been done and fenced off. When the weather breaks we will be able to continue with preparing the soil for seeding and getting ready for the install of new equipment.

### **Coal Aston**

The fence behind the bowling club next to football field has now been repaired.

### **Other Duties**

The bottom cricket pavilion has been cleaned and ready for the forth coming cricket season. The Wall lights in the Civic Hall foyer have all been replaced.

### **383/11-12 RESOLVED**

It was resolved to receive the report.

## **10 Clerk to the Council's Report**

### **Request to use Coal Aston Cricket Pitch**

Further to the request received from Apperknowle Junior Cricket team to use the bottom cricket pitch at Stonelow on Tuesday 10 and Friday 13 April 2012 which was considered at the Meeting on the 2 April 2012; liaison took place on the 3 April 2012 with the contractor who re-confirmed he was unable to get the pitches ready due to wet ground and the application of chemicals. The matches were subsequently cancelled.

### **384/11-12 RESOLVED**

It was resolved to note

### **Security Fencing and Gates at Wreakes Lane**

An update on the request by St John's Ambulance for Security Fencing and Gates at Wreakes Lane (Properties Advisory Committee 15 November 2011, Full Council 5 December 2011) had been requested and it was thus revealed that the ambulance and other assets have been centralised by St John's. This has resulted in the ambulance that was purchased from fund raising by a large number of groups and individuals in the town is now being kept in Leicester and the only defibrillator now available is kindly being lent by the Contact Club. The history of the fund raising and the considerable efforts was outlined to the meeting.

There is an article appearing in the June edition of the Dronfield Eye.

### **385/11-12 RESOLVED**

It was resolved that the Council support the return of the ambulance to Dronfield and that a plan of action will need to be formulated.

### **Information Received**

The Local Government Boundary Commission – Electoral Review of Derbyshire: Draft Recommendations (Circulated to Councillors 18 April 2012)

Friends of Dronfield Station minutes of the meeting held on 6 March 2012

Town Twinning Federation Committee minutes of the meeting held on 4 April 2012

**386/11-12 RESOLVED**

The meeting noted that the above information had been received.

Dronfield Civic Society Newsletter

Members expressed concern that parts of the publication presented an inequitable view of works in the Town.

Members wished to make clear that the Town Council resolved not to accept responsibility for the future maintenance of a newly structured roundabout at the junction of Wreakes Lane, Stubble Lane and High Street, not on the grounds of cost, but on taking account of the welfare and safety of Town Council staff.

Clarification was also made that the Local Authorities clear litter on land that comes under their jurisdiction, though clearance cannot be undertaken on privately owned land.

It was also clarified that Derbyshire County Council have been made aware of parking issues with a taxi office on Chesterfield Road

**387/11-12 RESOLVED**

The meeting noted that the above information had been received.

**Invitations Received**

Dronfield Hall Barn Heritage Project – Invitation to become Corporate Friend of Dronfield Hall Barn £25.00

**388/11-12 RESOLVED**

The meeting resolved that the Town Council should become a Corporate Friend of Dronfield Hall Barn.

District and Parish Liaison Meeting 11 July 2012 6.00pm - Council House, Saltergate

**389/11-12 RESOLVED**

The meeting noted the invitation

**Publications Received**

If you wish to see any of the publications they will be held in the office for a period of three months.

Derbyshire Association of Local Councils

16/2012 – National Planning Policy Framework, Unfair Dismissal Changes, VAT Change of Classification for memorials in cemeteries, Future Homes Commission Consultation

17/2012 – Play Inspection Training, Fund – Ping, Derbyshire Trusted Befriending Network, Support from HMRC, Fields in Trust

18/2012 – Clerks Day Update

19/2012 – NALC People in Action Conference, Delivery of Open Public Services, NPPF benefit Local Communities

Linkline

NDVA - Network

**390/11-12 RESOLVED**

The meeting noted that the above publications had been received and are available for Councillors inspection in the Town Council Office.

**11 Financial Report**

**11.1 Schedule of Payments**

Members considered the schedule of payments for the month of March 2012

**391/11-12 RESOLVED**

Members approved the schedule of payments for the month of March 2012

**11.2 Schedule of Receipts**

Members considered the schedule of receipts for the month of March 2012

**392/11-12 RESOLVED**

Members approved the schedule of receipts for the month of March 2012

### 11.3 Bank Reconciliation

Members considered the bank reconciliation as at 31 March 2012

#### **393/11-12 RESOLVED**

Members approved the bank reconciliation as at 31 March 2012

### 11.4 Accounts 2011/2012

Members considered the Accounts for 2011/12

#### **394/11-12 RESOLVED**

Members approved the Accounts for 2011/12

### 11.5 Annual Return 2011/2012

Members considered the Annual Return for 2011/12

#### **395/11-12 RESOLVED**

Members approved the Annual Return for 2011/12 the document was duly signed by the Mayor

### 11.6 Annual Governance Statement at year end 31 March 2012

1 Approval of the Accounting Statements Members agreed that the Council has approved the accounting statements which have been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.

2 Effectiveness of Internal Controls Members agreed that the Council has maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

3 Compliance with laws, regulations and codes of practice Members agreed that the Council has taken all reasonable steps to assure themselves that there are no matters of actual or potential non compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the Council to conduct its business or on its finances.

4 Public notice of electors rights Members agreed that the Council has provided proper opportunity during the year for the exercise of electors rights in accordance with the requirements of the Accounts and Audit Regulations.

5 Risk Assessment Members agreed that the Council has carried out an assessment of the risks facing the Council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

6 Maintained adequate controls Members agreed that the Council has maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems and carried out a review of its effectiveness.

7 Responded to internal and external audit recommendations Members agreed that the Council has taken appropriate action on all matters raised in reports from internal and external audit.

8 Comprehensive accounts Members agreed that they have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on the Council and where appropriate have included them in the accounting statements.

9 Trust Funds Members agreed that in the Council's capacity as the sole managing trustee the Council has discharged the responsibility in relation to the accountability for the funds / assets including financial reporting and if required, independent examination or audit.

#### **396/11-12 RESOLVED**

Members approved the Annual Governance Statement at 31 March 2012 the document was duly signed by the Mayor.

### 11.7 Annual Return – Internal Audit Report

Members considered the Internal Audit Report in the Annual Return

#### **397/11-12 RESOLVED**

Members noted the report

The Responsible Finance Officer and Clerk were thanked for their work.

The Meeting closed at 8.38pm