

**MINUTES OF THE ORDINARY MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 4 FEBRUARY 2013**

Present:

Councillors: S Allsop (The Town Mayor), G Baxter, P Blackburn, A Blackburn, L Blanshard, M Emmens, M S Emmens, A Foster, N Foster, B Gachagan, R Hall, D Oxspring, C Smith, R Smith, A Talford, W Temple, P Widdowson.

Also Present:

Amanda Hunt – Responsible Finance Officer  
Four members of the public and press

**1 Town Council Standing Orders**

To confirm the activation of the Council's Standing Orders for all the remaining items of Council business.

**218/12-13 RESOLVED**

It was resolved to activate the Council's Standing Orders for all the items of business.

**2 Apologies**

**219/12-13 RESOLVED**

The following apologies for absence were received, noted and accepted from the following members:

Councillor S O'Donnell - Other  
Councillor S Clark - Other

**3 Declarations of Interest**

None

It was noted that dispensation requests had been received and granted in respect of precept setting.

**4 Public Speaking**

**a) Planning matters**

None

**b) General Matters**

The following issues were raised by members of the public at the meeting:

Request for the council to consider providing a bench or seat in the vicinity of the Pentland Road shops.

Suggestion that a sign warning about oncoming traffic in the centre of the road on School Lane / Hallows Lane be relocated to a more suitable location.

**c) Police Matters**

There was no police representative present at the meeting and no written police report received

**5 Council Minutes**

Attention was drawn to item 206/12-13 that should read two vacuum flasks and not two electric water heaters

**220/12-13 RESOLVED**

It was resolved to accept the minutes of the ordinary meeting of the Town Council held on the 7 January 2013 with the amendment shown above, they were adopted as a true and accurate record and signed by the Mayor.

## **6 Planning Applications**

Members considered a schedule of planning applications submitted by North East Derbyshire District Council for consideration and comment.

Members attention was drawn to application 13/00007/FL (Appendix 1 Item 6). Ward members were asked to look at the plans and report any concerns back to the clerk.

### **221/12-13 RESOLVED**

To note the schedule and supplementary schedule of planning applications

## **Decisions**

### **222/12-13 RESOLVED**

The Council received and noted the schedule of planning decisions.

## **7 Youth Matters**

Members asked if any correspondence had been received from the Derbyshire Youth Council on their ideas for skate board provision in the town.

### **223/12-13 RESOLVED**

It was resolved to report any response at the next meeting.

## **8 Outside Services Report**

Litter Bins – The Dog and Litter bins continue to be emptied on a weekly basis.

Christmas tree – The towns Christmas decorations were removed, packed and stored in the unit workshop until later this year. The Christmas tree was taken down and disposed off.

Cliffe Park - A new notice board has been installed next to the changing rooms with the rules and footwear to be worn displayed. There has been a notice board also installed on the front wall facing the play area this will stop the windows from being covered in posters and can be displayed outside instead.

Muga Pitch - The Muga pitch has been closed for the past 2 weeks due to the snow and ice, we can not remove the snow from the pitch like we have in the past, because we would have removed a lot of the sand while scraping away the snow.

Grit Bins – It has been a busy period with refilling the Towns 126 grit bins, w/c 14 Jan we made sure the bins were topped up by using 11 ton of grit. On Wed 23rd / Thur 24th the Outside service staff distributed 32 tons of grit to try and kept all grit bins full. It was made a bit easier by hiring a mini digger this year which was quicker and not as much back breaking. When the vehicles returned to the unit they were filled quite quickly and back out distributing the grit.

Snow Clearing – Once again the Team were kept busy in between distributing grit and snow clearing. We spent a bit of time clearing Cliffe Park footpath and clearing the car parks so that groups were still able to use the Lodge.

Culverts - The culverts along the Leabrook Valley area have all been cleaned out and are being inspected on a daily basis, especially now that the snow has thawed and the heavy rain we are getting.

Notice Boards – A new notice board has been installed at Holmesdale shops next to the Chinese Takeaway. We have also replaced the notice board next to the Civic Centre with a new one and should hopefully help as it will be easier to push drawing pins in and not by use of a hammer or stapler.

Members discussed the report and the following comments were made

The notice board situated at Hartington Road (near Co-op) needs details of the Town Councillors displaying.

Members asked for information on how the council had done with grit bins this year compared to last year.

Members noted the work carried out on the culverts along the Leabrook Valley area and stated that this had been done as a goodwill gesture and that the council were not claiming ownership or taking any responsibility for future maintenance.

### **224/12-13 RESOLVED**

It was resolved to receive the report.

## **9 Clerk's Report**

### **Request for a commemorative tree at Sindelfingen Park**

A request from the Town Mayor for the planting of a tree in Sindelfingen Park to mark their 750<sup>th</sup> anniversary was considered

### **225/12-13 RESOLVED**

It was agreed that the council would purchase a Cherry tree to be planted in Sindelfingen Park marked by a small explanatory plaque.

### **Derbyshire County Council – Sign De-cluttering**

Details of an approved scheme to remove sign clutter in the town centre area were discussed. Members raised concerns about the speed of traffic on Hallows Lane and suggested that a 20mph speed limit would be more appropriate.

### **226/12-13 RESOLVED**

Members recommended that the Road Safety Committee consider this at their next meeting.

### **DALC Spring Seminar**

### **227/12-13 RESOLVED**

The meeting noted an invitation to the DALC Spring Seminar for Clerks and Councillors.

### **Invitations Received**

### **228/12-13 RESOLVED**

The meeting noted an invitation to the Derbyshire Community Climate Action Conference.

### **Information Received**

Dronfield Civic Society

Dronfield Hall Barn – Issue 2

NEDDC Thank you for donation to Chair's Appeal

Friends of Dronfield Station Minutes of Meeting No 53 held 27<sup>th</sup> November 2012

Friends of Dronfield Station Minutes of Meeting No 54 held 8<sup>th</sup> January 2013

Town Twinning Minutes of meeting held on 5<sup>th</sup> December 2012

Town Twinning Minutes of meeting held on 2 January 2013

### **229/12-13 RESOLVED**

The meeting noted that the above information had been received.

### **Publications Received**

Archaeology and Conservation in Derbyshire

Civic Update January 2013 (Issue 2)

Clerks & councils Direct January 2013 Issue 85

Derbyshire Association of Local Councils

01/2013 – -Index of most important elements of 2012 Dalc Circulars

03/2013 – PAYE Reporting in real time – Employer reference numbers –

Neighbourhood plan “first to be approved for referendum” – New fund to help revive

villages – Pubs served with £150K fund – Alfreton TC Vacancy for assistant TC and

RFO – Dairy date reminders, training

Linkline Issue 134

Spitfire News

Derbyshire First

**230/12-13 RESOLVED**

The meeting noted that the above publications had been received and are available for Councillors inspection in the Town Council Office.

**10 Financial Report**

10.1 Schedule of Payments

Members considered the schedule of payments for the month of December 2012

**231/12-13 RESOLVED**

Members approved the schedule of payments

10.2 Schedule of Receipts

Members considered the schedule of receipts for the month of December 2012

**232/12-13 RESOLVED**

Members approved the schedule of receipts

10.3 Bank Reconciliation

Members considered the bank reconciliation as at 31 December 2012

**233/12-13 RESOLVED**

Members approved the bank reconciliation and asked the RFO to follow up on an un-presented cheque and report back to council.

10.4 Budget Monitoring

Members considered the budget monitoring report as at 31 December 2012

**234/12-13 RESOLVED**

To accept the Budget Monitoring Report

**11 Exclusion of Public and Press**

Exclusion of Public and Press

**235/12-13 RESOLVED**

It was resolved that the public and press be now excluded from the meeting during the discussion of the following items of business in order to avoid the disclosure to them of exempt information as defined by Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act 2004).

**NOTE** The minute record for these final items of business is recorded in a confidential final page of the minutes for Town Councillors attention only. The Public/Press then withdrew from the meeting. The items of business related wholly to:

11.1 Minutes of the Budget Advisory Committee

11.2 Dronfield Town Council Budget 2013-2014

11.3 Minutes of the Personnel Advisory Committee held on 8<sup>th</sup> January 2013

11.4 Personnel Matters

The Meeting closed at 8.50pm