

**MINUTES OF THE ORDINARY MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 3 SEPTEMBER 2012**

Present:

Councillors: S Allsop (The Town Mayor), G Baxter, A Blackburn, L Blanshard, S Clark, M Emmens, M S Emmens, A Foster, N Foster, B Gachagan, D Oxspring, C Smith, R Smith, A Talford, P Widdowson.

Also Present:

Liz Boswell – Clerk to the Council.

**1 Town Council Standing Orders**

To confirm the activation of the Council's Standing Orders for all the remaining items of Council business.

**78/12-13 RESOLVED**

It was resolved to activate the Council's Standing Orders for all the items of business.

**2 Apologies**

**79/12-13 RESOLVED**

The following apologies for absence were received, noted and accepted from the following members:

Councillor P Blackburn - Other  
Councillor R Hall - Other  
Councillor S O'Donnell - Other  
Councillor W Temple - Other

**3 Declarations of Interest**

None

**4 Public Speaking**

**a) Planning matters**

Mr P Thompson of 51-53 Eckington Road spoke with regards to planning application 12/00168/FLH Construction of porch to front and raised deck to side along with retention of conservatory to rear and alterations to front elevation (Conservation Area) (Amended Plan) at 55 Eckington Road. He stated that he was concerned with the proposal for a decking area which would be up to 10 foot off the ground and would sit between two Victorian properties. He felt that the proposal would be detrimental to the properties, be out of keeping in a conservation area and for minimum impact it would be advisable that if an area of decking was deemed appropriate it should be situated to the rear of the property.

**b) General Matters**

Mike Firth thanked everyone in the town for their support with the petition. Over 2500 signatures were obtained. As it had not proved possible to hand the petition over to a representative at the St John Headquarters in Clerkenwell, the petition was taken to the Queen as Patron of the charity.

Keith Thompson of the 50 plus group addressed the meeting with concerns over the lack of public transport links for the new Aldi Supermarket. When the plans had been submitted it was stated that additional buses were not required as there was an existing hourly service. This is not currently the case and that there are now only 3 buses a day. He has notified the Planning Department at North East Derbyshire District Council and also spoken with the Public Transport Unit at Derbyshire County Council. The Public Transport Team seemed unaware of the development and it is highly improbable that any additional service will be in place when the shop is due to be opened in late March. There is also an issue of road

safety as there are no plans for traffic lights / pelican crossing to assist with access to the store.

Mr P Gillway wished to address the meeting.

**80/12-13 RESOLVED**

This matter to be dealt with under confidential session.

**c) Police Matters**

Crime figures for July 2012 – 60 crimes reported, acquisitive crime is a current trend:

Burglary (two detected one by CCTV and the other by fingerprints)	7
Burglary Non Dwelling	5
Theft from Motor Vehicles	5
Other Thefts (Mainly retail)	7
Robbery (armed robbery at two Public Houses)	2
Criminal Damage	4
Assault	2
Possession of controlled substances (intelligence gained from the community)	6

**81/12-13 RESOLVED**

It was resolved to note the report

**5 Council Minutes**

**82/12-13 RESOLVED**

It was resolved to accept the minutes of the ordinary meeting of the Town Council held on the 2 July 2012, they were adopted as a true and accurate record and signed by the Mayor.

**83/12-13 RESOLVED**

It was resolved to accept the minutes of the extra ordinary meeting of the Town Council held on the 12 July 2012, they were adopted as a true and accurate record and signed by the Mayor.

**6 Planning**

**Applications**

Members considered a schedule of planning applications submitted by North East Derbyshire District Council for consideration and comment.

**84/12-13 RESOLVED**

It was agreed that the Town Council would object to planning application 10/00492/OL for the outline (appearance and landscaping reserved for subsequent approval) for the demolition of an existing dwelling and business units and construction of 7 dwellings and associated access road (Amended Plans) (Further Amended Plans). It is asked that a site visit is carried out as there are concerns about over development of the site.

**85/12-13 RESOLVED**

It was agreed that the Town Council would object to planning application 12/00168/FLH for the construction of porch to front and raised deck to side along with retention of conservatory to rear and alterations to front elevation (Conservation Area) (Amended Plan). It is asked that a site visit is carried out as there are concerns that this development may be detrimental to the conservation area and unsuitable for this property and location.

**86/12-13 RESOLVED**

It was agreed that the Town Council would object to planning application 12/00496/FL for the change of use of ground floor offices to restaurant / hot food takeaway at 120 Sheffield Road. The Town Council considers that the area is already well served by takeaways and

any further establishments would exacerbate the problems experienced with litter in the town.

#### **87/12-13 RESOLVED**

It was agreed that the Town Council would object to planning application 12/00503/FL for the construction of 5 3-bedroomed dwelling houses with associated parking and landscaping (revised scheme of 12/00165/FL) (Amended Plans) (Amended Title) at 144 Chesterfield Road. It is asked that a site visit is carried out as there are still concerns with regards to the overdevelopment of the site and that the properties are out of keeping with the area. There are concerns over the egress on to Chesterfield Road and the lack of pedestrian footway on that side of the road.

#### **88/12-13 RESOLVED**

It was agreed that the Town Council would raise concern with planning application 12/00584/FLH construction of two storey side and rear extension, front porch, and retention of satellite dish (Conservation Area) at 4 Kiln Hill, Coal Aston. It is asked that a site visit is carried out as there are concerns that a two storey extension would be out of keeping with an older property in the conservation area.

#### **89/12-13 RESOLVED**

It was agreed that the Town Council would raise concern with the road access for planning application 12/00612/OL outline (means of access and layout not reserved) for construction of 22 business units if mixed use (B1, B2 and B8) and associated parking (Major Development) at land on the west side of Kilner Vacation Co Ltd at the west end of Callywhite Lane. There are concerns that the current access to Callywhite Lane is insufficient to accommodate this amount of additional units.

#### **90/12-13 RESOLVED**

It was agreed that the Town Council would object to planning application 12/00618/FL for the erection of a detached 2 storey 4 bed dwelling with separate double garage, including extension of existing private drive, demolition of short section of garden wall, and dilapidated garden store (Conservation Area) (Revised scheme to NED/12/00068/FL at 27 Cross Lane. The proposed development is in the conservation area and is back land development. The houses are out of scale with surrounding properties. There are concerns over loss of habitat for wildlife and concerns over access to the site. It is requested that a site visit is carried out prior to assessing this application and that the application is considered by the Planning Committee.

#### **91/12-13 RESOLVED**

It was agreed that the Town Council would request a site visit for planning application 12/00691/FLH construction of a two storey front extension at 20 Holmesfield Road. There is concern that an extension to the front of the property alters the street scene.

#### **92/12-13 RESOLVED**

It was agreed that the Town Council would object to planning appeal APP/R1038/A/12/2174705/NWF appeal against refusal of planning permission in respect of Variation of Condition 4 (boundary treatments) of planning permission APP/R1039/A/08/2083082 at 117 Snape Hill Lane. The Town Council are concerned that the hedge is believed to belong to another property and therefore the owner would be a liberty to remove at any time. It is therefore requested that consideration is given to the retention of condition 4 so that an appropriate fence is put in place for this development.

#### **Decisions**

#### **93/12-13 RESOLVED**

The Council received and noted the schedule of planning decisions.

#### **7 Youth Matters**

None

## **8 Advisory Committees of the Council**

The Council considered the minutes of the following Advisory Committees.

8.1 Minutes of the Gala meeting held on 20 July 2012

### **94/12-13 RESOLVED**

It was resolved to accept the recommendation that a Gala should be held on Sunday 30 June 2013

8.2 Minutes of Party in the Park meeting held on 20 July 2012

### **95/12-13 RESOLVED**

It was resolved to accept the recommendation that the Party in the Park should be held on Saturday 13 July 2013

## **9 Outside Services Report**

Bus Shelters - All have been cleaned

Litter Bins - Emptied on a weekly basis.

Grass Cutting - continues on a fortnightly basis, also footpaths are being cut back and trimmed where required.

Flower beds - are being maintained and de-weeded on a weekly basis.

Hanging Baskets - All watered on a weekly basis, sometimes twice weekly due to the dry weather.

Party in the Park -The Outside Services team worked well to get the park ready for the event, (fence painting, grass cut, hedges trimmed and most weeds removed).

Dronfield Gala - This was held on the Sunday after Party in Park. The area for the event was decided on the Friday in case the main field was not fit to have the dancers on the arena. The area around the tennis courts made for a perfect day with the weather helping us along. A lot of hard work went into the organizing on the day by Council Staff, but yet again everything was in place and everyone enjoyed the day.

Marsh Avenue - The play area has now been installed with new equipment and was opened on 21<sup>st</sup> August by the Town Mayor, there was a good turnout from the children around Marsh Avenue eager to test the new play equipment, and which hopefully will give them plenty of pleasure.

Football Pitches - The goal posts have been installed at Coal Aston and Dronfield Woodhouse ready for the football season to kick off w/e 25 August.

Dronfield Woodhouse - The area where the bonfire takes place has all been strimmed down and the grass cut, also the area around the perimeter has been cut back, this task took 3 days to get the area back to the way it should look.

BMX Track - There was a ramp built from the pathway which led onto the top of the metal container hut at the bmx track, for safety reasons this was removed by members of the Outside services team.

Play areas - The maintenance still continues on all the play areas, old tyre swings have been replaced with new ones, the old ones had been removed for safety reasons or were broken, plastic bungs have been installed into all the holes on the large wooden climbing frames. (27 on each x 5).

Muga Pitch - The Muga pitch has been repaired to enable us to get the pitch reopened. This work is for the short term and all the ruts were removed by use of a Road Roller. There has been no further complaints.

Councillors raised issues of dips in the centre and goal mouths of the kick about pitch at Hilltop, the dumping of grass cuttings at Stonelow and adverts that require reporting to the Enforcement Officer at North East Derbyshire District Council.

### **96/12-13 RESOLVED**

It was resolved to receive the report

### **10 Clerk's Report**

#### **MUGA, Cliffe Park**

Reported that final authorisation from Sport England is awaited for the approval for refurbishment works to commence.

#### **97/12-13 RESOLVED**

The meeting noted the update

#### **Marsh Avenue**

Reported that the works on the children's play equipment at Marsh Avenue have been completed, an opening event took place on the 21 August 2012 and was well attended. The works seem to have been well received.

#### **98/12-13 RESOLVED**

The meeting noted the update

#### **Civic Hall**

Works are being undertaken to carry out in-house minor repairs to the Civic Hall and assessment is underway on the condition of the equipment.

#### **99/12-13 RESOLVED**

The meeting noted the update

#### **Tennis Courts, Cliffe Park**

Funding application is being made to Inspired Facilities, Sport England for the refurbishment of the tennis courts at Cliffe Park; the application closing date in the 17 September 2012.

#### **100/12-13 RESOLVED**

The meeting noted the update

#### **Coal Aston Bowling Club**

Fire damage to lining of water tank at Coal Aston Bowling Club; connected to Irrigation pump for which we have traditionally paid a 50% contribution of purchase and maintenance. The repairs to the lining are £671.00 plus VAT. An insurance claim has been submitted, and accepted. To prevent any further issues galvanised panelling to protect the tank from any future damage has been fitted at a cost of £260.00. It is asked that the Council consider helping towards funding this.

#### **101/12-13 RESOLVED**

That the Town Council fund 50% of the galvanised panelling at a cost of £130.00

### **North East Derbyshire Local Plan (Part 1): Strategic Policies – Consultation of Emerging Local Strategy**

Councillors considered the recommendations of the Meeting of Councillors on Thursday 9 August 2012.

#### **102/12-13 RESOLVED**

- 1 That the greenbelt in Dronfield should be maintained all around the town. The maintenance of the north and south green belt is of absolute importance to the town.
- 2 That the recommended level of 50 houses per annum in the "Constrained North" is an appropriate level provided that they are dispersed across the entire north region over the next 20 years.
- 3 That there is a need for starter and affordable homes in Dronfield and the Local Plan should specify that development in Dronfield should meet this specific criteria.
- 4 Developments of affordable homes should take place on small sites within the town, without sacrificing any areas of greenbelt.
- 5 Concern is expressed over the used of the settlement hierarchy as this seems to present a foregone conclusion on where developments should be centred.

#### **Ashgate Hospice**

Request for Midnight Walk to be held on 22/23<sup>rd</sup> June 2013

#### **103/12-13 RESOLVED**

The meeting approved the holding of the event for 2013

### **Information Received**

Derbyshire County Council – Footpath between Stonelow Road and Callywhite Lane, Dronfield – Public Path Creation Order 2012 – Order sealed on 5 July 2012.  
Dronfield District Scout Council – information on scouting activities in the Town  
Dronfield Town Football Club – Minutes of Annual General Meeting 13 June 2011  
Dronfield Woodhouse Sports and Social Club – Annual General Meeting 17 July 2012  
Friends of Dronfield Station – Minutes 12 June 2012  
Gosforth Fields Sports Association Annual Report 2012  
North East Derbyshire District Council – Multi-material Recycling  
Scope – Notification of House to House Collections – 8 to 28 April 2013 and 31 March to 20 April 2014  
Town Twinning Federation – Minutes 6 June 2012

### **104/12-13 RESOLVED**

The meeting noted that the above information had been received.

### **Invitations Received**

66<sup>th</sup> Annual General Meeting to be held in Committee Room 1 at County Hall, Matlock 11.00am Saturday 1 September 2012  
Rykneld Homes – Neighbourhood Services Estate Walkabout  
Standard Committee Meetings 2012/2013

### **105/12-13 RESOLVED**

The meeting noted the invitations.

### **Publications Received**

Chart LSP

Clerks and Councils Direct

Derbyshire Association of Local Councils

32/2012 - DCLG simplifies neighbourhood planning referendum question, NALC response to the draft central / local governance concordat, repairs to war memorials, cheerio, but not goodbye – Brian Wood

33/2012 - Derbyshire County Training Partnership

34/2012 - NALC consultation – funding arrangements for localising support for council tax, Mappleton Parish Council – clerk vacancy

35/2012 – NALC's template code of conduct for Parish Councils, Derbyshire County Council Community Buildings Grant, Are you considering a neighbourhood plan? Rural Action Derbyshire

36/2012 – Community Right to Challenge, Flood Protection Agency – online flood portal, campaigners target roadside litter, paths for communities – Natural England, Inspired Facilities Fund, Big Lottery Fund Guidance for applicants, Melbourne Parish Council – clerk vacancy, Taddington and Priestcliffe Parish Council – clerk vacancy.

37/2012 – DALC's new recommended agenda for Parish and Town Councils (dependent upon the Code of Conduct your Council has chosen), Council Payments, Queen Elizabeth II Fields Challenge, Outdoor Play Areas, Elmton with Creswell Parish Council – vacancy Assistant to the clerk, Mappleton Parish Council – clerk vacancy

38/2012 – DALC AGM County Hall, Matlock 11.00am Saturday 1 September 2012, NALC welcomes move to update payment rules, paths for communities, Planning for a healthy and natural environment, BT's Community Connection programme, Plan to reduce rural speed limits.

Derbyshire County Council – Derbyshire First

Fishtail Fund – Newsletter August 2012

Linkline – July 2012

Linkline – August 2012

Lowland Derbyshire Biodiversity Partnership – Action Plan 2011-2020 and Partner update NDVA issue No 89

Rural Action Derbyshire – The Playing Field

Safer Derbyshire Summer/Autumn 2012

**106/12-13 RESOLVED**

The meeting noted that the above publications had been received and are available for Councillors inspection in the Town Council Office.

**11 Financial Report (Appendix 7)**

11.1 Schedule of Payments for June 2012

Members considered the schedule of payments for the month of June 2012

**107/12-13 RESOLVED**

Members approved the schedule of payments for the month of June 2012

11.2 Schedule of Receipts for June 2012

Members considered the schedule of receipts for the month of June 2012

**108/12-13 RESOLVED**

Members approved the schedule of receipts for the month of June 2012

11.3 Bank Reconciliation at 30 June 2012

Members considered the bank reconciliation as at 30 June 2012

**109/12-13 RESOLVED**

Members approved the bank reconciliation as at 30 June 2012

11.4 Budget Monitoring at 30 June 2012

Members considered the budget monitoring report as at 30 June 2012

**110/12-13 RESOLVED**

To accept the Budget Monitoring Report at 30 June 2012

11.5 Schedule of Payments for July 2012

Members considered the schedule of payments for the month of July 2012

**111/12-13 RESOLVED**

Members approved the schedule of payments for the month of July 2012

11.6 Schedule of Receipts for July 2012

Members considered the schedule of receipts for the month of July 2012

**112/12-13 RESOLVED**

Members approved the schedule of receipts for the month of July 2012

11.7 Bank Reconciliation at 31 July 2012

Members considered the bank reconciliation as at 31 July 2012

**113/12-13 RESOLVED**

Members approved the bank reconciliation as at 31 July 2012

11.8 Budget Monitoring at 31 July 2012

Members considered the budget monitoring report as at 31 July 2012

**114/12-13 RESOLVED**

To accept the Budget Monitoring Report at 31 July 2012

**PART II – CONFIDENTIAL INFORMATION**

**12 Exclusion of Public and Press**

**115/12-13 RESOLVED** To move the following resolution – “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

It was resolved that the public and press be now excluded from the meeting during the discussion of the following items of business in order to avoid the disclosure to them of exempt information as defined by Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act 2004).

**NOTE** The minute record for these final items of business is recorded in a confidential final page of the minutes for Town Councillors attention only. The Public/Press then withdrew from the meeting. The items of business related wholly to:

12.0 Mr Gillway

**116/12-13 and 117/12-13 Confidential final page**

12.1 Personnel Matters

**118/12-13 Confidential final page**

12.2 Internal Audit Quotes (Appendix 8)

Members considered three quotes for Internal Audit Services

**119/12-13 RESOLVED**

Members resolved to appoint Brian Wood as Internal Auditor provided that three satisfactory references are received and the appointment is reviewed after 1 year.

12.3 Land Matters (Appendix 9)

**Church Street Car Park**

Members received the data from the Car park surveys. From the results it was seen that there are two distinct groups of vehicles using the car park. The first is those that park all day and the second is those that stay for less than one hour. Members considered the best way to help the shops in the area.

**120/12-13 RESOLVED**

Members resolved to restrict the parking time to three hours, a notice is to be erected in the car park.

The Meeting closed at 9.10pm