

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 5 DECEMBER 2016**

Present:

Councillors A. Powell (Town Mayor), G. Baxter, L. Blanshard, T. Collins, A. Dale, L. Deighton, A. Foster, M. Foster, S. Green, R. Hall, A. Hutchinson, E. Pasley, C. Smith, R. Smith, R. Welton and P. Wright

In Attendance:

2 members of press and public, PCSO Naomi Biggin and the Locum Town Clerk

1 Apologies

Apologies were received from Councillor M. Emmens, G. Hopkinson and Councillor K. Tait.

2 Declarations of Interest

Cllr. T. Collins declared a non-pecuniary interest in item 12 on the planning applications.

3 Public Speaking

3.1 Planning matters

None

3.2 General Matters

None

3.3 Police Matters

PCSO Naomi Biggin attended the meeting to provide an update on police matters.

Shoplifting has been a major issue with one offender sent to prison and a further two being prosecuted. Three burglaries had taken place on Highgate Lane and Cemetery Road. Occurrences of Anti-Social behaviour had been low during the last month.

4 Council Minutes

159/16-17 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 7th November 2016 are approved and adopted as a true and accurate record of the meeting.

5 Planning Matters

5.1 Planning Applications

160/16-17 RESOLVED

To note the schedule of planning applications

161/16-17 RESOLVED

That a site visit is requested for application reference 16/01207/FL for 66 Hallows Lane

5.2 Planning Decisions

162/16-17 RESOLVED

To note the schedule of planning decisions.

6 Motion

163/16-17 RESOLVED

That Dronfield Town Council call on HSBC to reconsider their decision to close the branch in the Civic Centre and keep this popular branch open and consider extending their opening hours to attract more customers.

7 Parks and Recreation Advisory Committee

164/16-17 RESOLVED

- i. That the Council establish a parks and recreation advisory committee
- ii. That the following members are nominated to the committee
Cllrs. T. Collins, A. Dale, M. Emmens, A. Foster, R. Smith and K. Tait

8 Youth Matters

The Town Mayor informed members that a meeting had taken place with the S8Teen YC group. The proprietor of 10a had offered their premises on one evening per week. The Mayor advised the group that they required a constitution and carry out suitable safeguarding checks.

9 Outside Services Report

The following tasks have been carried out during the month of November.

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied around the Cemetery and toilets cleaned on a Monday and Friday. The skips at the Cemetery are being misused and someone has been fly tipping builders rubble, shed, asbestos sheets into the skip, the CCTV that has been installed has picked up the person responsible as he has been caught on CCTV on 4 occasions, this information has been passed on to other agencies.

Footpaths - The footpaths that are maintained by DTC have all been litter picked and any debris removed. They have also all been strimmed and any overhanging shrub/bushes have been cut back, this maintenance continues.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed.

Grass Cutting - The grass cutting around all DTC owned areas was cut for the last time on the 6-7th of November. The cutting machines will now be serviced ready for next season.

Hedge and Shrubbery - We have been cutting back/down the hedge rows and shrubbery at various locations around the Town. Areas that have been done so far include Carr Lane, Quoit Green. The larger hedges areas have also been cut down/back these include Dronfield Woodhouse, Jubilee Park, and Birches Fold.

Cemetery - The Outside Services visit the Cemetery 2-3 times a week to blow the leaves for the road and path areas.

Maintenance - The electrical maintenance on all DTC owned buildings continues, Stonelow Football/cricket are the only buildings that are waiting to be finished, this should be completed week ending 2nd December, we will then have full electrical certificates for all buildings.

Tree Works - There are a few areas that require some tree works, areas completed over the last month include 80-82 Snape Hill Crescent, Cliffe Park.

Christmas Lights - The Christmas lights for the front of the Civic Hall have all been refurbished with new rope light, the icicles that surround Library Gardens have all been installed, the Christmas tree located in Library Gardens was decorated on the 29th-30th November, the icicles have been installed around the perimeter of Library Gardens, there were a few sets of lights that were faulty, we have purchased 8 sets of icicle lights to replace these.

Grit/Salt - We have taken delivery of 24 ton of grit, this is stored in the unit compound, and we have made a storage area by removing some of the banking and building an enclosure to store the grit. We have installed a further 7 new grit bins around the Town, all the bins have been inspected and topped up, we used around 8 tons doing this task.

Boom/Scissor lift - Paul Duncan and myself have both attended a course for the use of Boom and scissor lift, this machine will be used for when decorating the tree and also for various other areas, cleaning out guttering at Civic Hall, Cliffe Park, Coal Aston changing rooms.

Allotments - All water has been turned off at the four allotment areas, and meter readings have been taken.

Bus shelters - We have replaced 2 x glass panels to 2 bus shelters located on Pentland Road.

Other

Various reports have been actioned around the Town.

Maintenance has been carried out on various Council Buildings.

The staff has quite busy covering for holidays and sickness.

165/16-17 RESOLVED

To note receipt of the report.

10 Meeting Reports

10.1 Gritting Committee held on 16th November 2016

166/16-17 RESOLVED

To note the minutes of the meeting.

10.2 Properties Meeting held on 17th November 2016

167/16-17 RESOLVED

To note the minutes of the meeting.

168/16-17 RESOLVED

That the Clerk obtains more information on the costs of the netting for the Cricket Ground.

169/16-17 RESOLVED

That a fire safety officer inspects the premises as soon as possible to provide advice on the fire safety of the premises.

10.3 Road Safety Advisory Committee held on 31st October 2016

170/16-17 RESOLVED

To note the minutes of the meeting.

10.4 Neighbourhood Planning Advisory Committee held on 23rd November 2016

171/16-17 RESOLVED

To note the minutes of the meeting.

11 Locum Town Clerk's Report

Items For Decision

Members considered a request from Dronfield St John Ambulance for the free use of rooms in the Civic Hall for members to re-validate their qualifications as their headquarters do not meet the criteria set down by SJA.

Items for Information

- Consultation on Electoral Review of North East Derbyshire : Warding Arrangements.
- Consultation by Derbyshire County Council on proposed Traffic Regulation orders.

Correspondence Received

- SLCC Your Conference and Training programme 2017
- The Clerk Magazine November 2016 Vol.47 No 5
- Street Naming and Numbering dwelling 1A The Ridgeway
- Removal of 28 payphones within North East Derbyshire

172/16-17 RESOLVED

To note the Locum Town Clerks report

173/16-17 RESOLVED

To approve the request from the Dronfield St John Ambulance group for free use of rooms in the Civic Hall to re-validate their qualifications.

12 Financial Reports

174/16-17 RESOLVED

To approve the schedules of Payments for October 2016 totalling £61,046.78.

175/16-17 RESOLVED

To note the schedules of Receipts for October 2016 totalling £61,832.91.

176/16-17 RESOLVED

To note the Bank Reconciliation at 31st October 2016.

177/16-17 RESOLVED

To note the income and expenditure statement for the financial year to 31st October 2016.

13 DALC Circulars
178/16-17 RESOLVED

To note the following Circular received from DALC:-

Circular 17/2016 2016 – 18 National Salary Award - Derbyshire Alert Community Messaging System
HR for busy councils - Update from the Derbyshire County Council Parish and Town Council Liaison
Forum - Responsive bus service for rural residents - Updated Legal Topic Notes - NALC opposes
council tax referendum principles for local councils

The meeting closed at 8.28pm

Chairman

Date

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 5 DECEMBER 2016

Reference	Applicant	Location	Details
16/00985/FL	Peak Power Connections Ltd	Land To The East Of Units 1 To 6 And Sheaf Motors Callywhite Lane Dronfield	Short Term Operating Reserve (STOR) power generating Facility (Sui Generis) including fencing and associated plant.
16/01057/FL	Mr Corbyn	18 Pentland Road	Application for a two storey rear extension
16/01084/FLH	Mr A Whitehouse	26 Linden Avenue	Application for extensions to existing garage with raising of roof
16/01102/FLH	Mr J Taylor	47 Longcroft Road	Application for two storey side extension with addition of pitched roof on flat roof rear extension
16/01104/FLH	Mr G Roberts	46 Holmley Lane	Application for drop kerb
1601105/FLH	R Ireland	46 Frithwood Drive	Proposed front porch and canopy and single storey rear extension (Amended Plans)
16/01111/FLH	Mr J Gjini	125 Eckington Road	Double storey side and rear extension and loft accommodation
16/01130/FLH	Mr A Anthony	74 Barnes Avenue	Two storey side extension, front entrance canopy and single storey rear extension
16/01139/CATP O	Mrs K Baines	16 Chesterfield Road	Notification of pruning works to Ash and Oak tree within Dronfield Conservation Area
16/01143/FL	Mrs J Dignam	Holmesfield Farm, Pighills Lane	Application for menage for personal use
16/01144/FLH	Mr & Mrs Fox	21 Hollies Close	Loft conversion to create two storey dwelling including dormer windows to front and rear and lean to roof over existing conservatory
16/01147/TPO	Mr L Stevenson	6 Stone Close	Application to prune Sycamore tree covered by NEDDC Tree Preservation Order 89 (T1) on boundary between Silkstone Farm
16/01151/FL	Mrs J Collins	The Holme, Green Lane	Application for variation of Condition 2 of planning approval
16/01155/FLH	Mrs J Hudson	136 Holmley Lane	Application to remove condition 2 relating to 05/00607/RM to remove roller shutter door to facilitate conversion to a room
16/01167/FL	MBAS Construction Ltd	109 Green Lane	Application for new dwelling (resubmission of 16/00053FL)

16/01176/FL	Mrs Nicola Thomson	Dronfield County Junior School, School Lane	Retrospective planning permission for installation of 3 small storage units (two at 2m x 3m and one at 1m x 2m) following demolition of previous outside toilet block on school grounds
16/01177/FL	Greene King	The Chequers, 17 Eckington Road	Proposed replacement ducting system and screen fencing on flat roof above kitchen
16/01184/FLH	Mr & Mrs Hudson	85 Hollins Spring Avenue	Construction of two storey side extension with integral garage
16/01188/FL	Mr & Mrs Howard	59 Eckington Road	Demolition of existing outbuilding, change of use to residential and erection of new detached dwelling
16/01194/TPO	Dr Simon Thackery	Middle Farm, Bowshaw	Application to prune 2 trees covered by NEDDC Tree Preservation Order 165 (T1 and T2)
16/01197/TPO	Mr Philip Dawson	204 Stonelow Road	Application for crown raising/thinning by 5% of Beech tree covered by NEDDC Tree Preservation Order 73
16/01198/ CATPO	Mr & Mrs Hodson	87 Lea Road	Notification of intention to prune 3 No Oak and 5 No Willows within Dronfield Conservation Area
16/01207/FL	Mr J Hillman	66 Hallowes Lane	Construction of a dormer bungalow property with associated parking and site works
16/01211/FLH	Mrs A Davies	142 Coniston Road	Proposed single storey front extension
16/01213/ CATPO	Mr Ingham	22 High Street	Application to raise crown and prune 2 No Beech Trees and fell 1 No Horse Chestnut located within the Dronfield Conservation Area
16/01217/FLH	Miss E Hamilton	16 Lundy Road	Proposed two storey side and front extension
16/01229/FL	R Fletcher	134 Sheffield Road	Proposed demolition of existing buildings and construction of new office block

At : 15:18

BANK ACCOUNT-NO 1

List of Payments made between 01/10/2016 and 31/10/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2016	Frama Smart Mailing	ddebit	200.00		Franking Machine Top Up
05/10/2016	NEDDC CLIFF PARK	ddr	479.00		Rates 16-17 Gosforth Lodge
05/10/2016	NEDDC - LIBRARY	ddr2	54.00		Rates - High Street Car Park
05/10/2016	NEDDC - CHURCH ST CAR PARK	ddr3	90.00		Rates - Church Street Car Park
05/10/2016	NEDDC - COAL ASTON	ddr4	426.00		Rates 16-17 Coal Aston Rec
05/10/2016	NEDDC - CIVIC HALL	ddr5	2,485.00		Rates 16-17 - Civic Hall
05/10/2016	NEDDC - DRONFIELD	ddr6	145.00		Rates - Dron Woodhouse Rec
09/10/2016	HSBC	DD	55.53		Bank charges
13/10/2016	HSBC Bank Plc	ddr	28.08		HSBC - Bank charges
13/10/2016	Michael S Laver Business Accou	100016	4,485.80		Cliffe Park Toilets Refurb
14/10/2016	Mr S J Wild	100017	680.32		payment re: deceased employee
14/10/2016	Salaries October 2016	BACS	17,814.32		Salaries October 2016
17/10/2016	Mr R Dick	100018	258.29		Reimbursement vehicle costs
17/10/2016	NEDDC - UNIT	ddr	407.00		Rates 16-17 - Works Unit
17/10/2016	FuelGenie	3261	289.36		Fuel Outside Services
19/10/2016	Littlewoods Hire Ltd	100019	170.40		Radar Gun Safer Dronfield
24/10/2016	Personnel Advice & Solutions L	bacs	120.00		HR Advice
25/10/2016	OPUS - Small Pavillion Stone	3214	35.77		Small Pavilion Electricity
25/10/2016	OPUS - Cliffe Park	3215	434.29		Cliffe Park Electricity
25/10/2016	OPUS - Main Pavillion Stonelow	3216	124.62		Main Pavilion Electricity
25/10/2016	OPUS - Coal Aston	3217	24.06		Coal Aston Pav - electricity
25/10/2016	OPUS - Unit Callywhite Lane	3218	118.93		Works Unit - Electricity
25/10/2016	OPUS - Library Gardens	3219	11.01		Library Gardens - Electricity
25/10/2016	OPUS - Civic Hall	3220	517.91		Electricity - Civic Hall
25/10/2016	TALKTALK DIRECTDEBIT	3246	20.31		Internet Civic Hall
25/10/2016	TALKTALK DIRECTDEBIT	3247	20.31		Internet Unit
25/10/2016	British Gas Trading Ltd	3248	608.18		Gas Civic Hall
25/10/2016	Spitfire Network Services Ltd	3249	119.74		Alarm G Lodge
26/10/2016	O2 Direct Debit	3253	118.64		Mobile O/Services
27/10/2016	Westfield Contributory Health	3255	80.00		Staff Westfield Contributions
31/10/2016	Coal Aston Village Hall	100020	2,562.48		Payment into DTC in error
31/10/2016	A.J. Services	600140	644.88		Repairs Ranger FD55 MZX
31/10/2016	Mr A Kirk	600141	84.84		Check pa/ipodlead repair light
31/10/2016	Arden Winch & Co Ltd	600142	82.74		Uniform Trousers x 1 pair
31/10/2016	Bin Shop (Kingfisher Direct Lt	600143	729.52		Purchase 7 Grit bins
31/10/2016	Booker Cash & Carry	600144	476.11		Misc - Bookers
31/10/2016	Broadfield Mowers Ltd	600145	576.00		Telescopic pole pruner
31/10/2016	Classic Lifts	600146	127.20		servicing disabled lift c/h
31/10/2016	DCC Superannuation Fund	600147	3,643.29		October 2016 Superannuation
31/10/2016	Dronfield Horticultural Societ	600148	1,850.00		Winter Polyanthus Plants
31/10/2016	Alfred Dunham & Son Ltd	600149	57.60		Postcrete - Various play areas
31/10/2016	ETS Communications Ltd	600150	307.92		Phone Maint Contr Dec16-Dec17
31/10/2016	G & L Fletcher	600151	1,099.99		Rent Unit
31/10/2016	Gary Fletcher (Surfacing) Ltd	600152	726.00		Litter dog bin waste disposal
31/10/2016	Grant Thornton UK LLP	600153	1,920.00		Audit 2016 Annual Return
31/10/2016	Hallamshire Heating Co Ltd	600154	1,515.20		Boiler Repairs Stonelow
31/10/2016	Intruder Alarm Systems	600155	66.00		New alarm detector

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BANK ACCOUNT-NO 1

List of Payments made between 01/10/2016 and 31/10/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/10/2016	Independent Playground Inspect	600156	180.00		Hilltop Post Install Inspction
31/10/2016	Initial Washroom Hygiene	600157	367.57		Door mats C/Hall
31/10/2016	Lightwood Sports Groundcare Lt	600158	6,126.00		Oct 16 - Grounds Maintenance
31/10/2016	North East Derbyshire District	600159	1.00		Pedestrian Access Marsh Ave
31/10/2016	NT Electrical	600160	100.00		Electrical check ST Ch Room
31/10/2016	Severn Trent Water Ltd	600161	774.41		Coal Aston Pav - Water
31/10/2016	E & D Steel	600162	44.70		algae remover
31/10/2016	Post Office Ltd	600163	5,873.91		Oct 2016 Tax & NI
31/10/2016	UCATT	600164	46.96		Oct 2016 UCATT Union
31/10/2016	Underwood Tree Surgeons Ltd	600165	432.00		Lea brook cut back branches
31/10/2016	Unison Finance & Membership	600166	35.20		Oct 2016 - Unision Union
31/10/2016	Victory Industrial Co Ltd	600167	60.00		Window cleaning G/Lodge
31/10/2016	Butler Bakers	600115A	-632.40		Cxled chq
31/10/2016	NEDDC	600125A	-14,389.46		Cxld chq
31/10/2016	Butlers Family Bakers Limited	600168	632.40		SEPT16B/Butlers Family Bakers
31/10/2016	North East Derbyshire District	600169	14,389.46		Loan charges repaid
31/10/2016	CORONA ENERGY DIRECT DEBIToc		113.39		Gas Stonelow
Total Payments			61,046.78		

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BANK ACCOUNT-NO 1**Cash Received between 01/10/2016 and 31/10/2016**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/10/2016	Sales Recpts Page 3040		Sales Recpts Page 3040	8.00
03/10/2016	Sales Recpts Page 3028		Sales Recpts Page 3028	48.80
04/10/2016	Sales Recpts Page 3029		Sales Recpts Page 3029	22.61
04/10/2016	Sales Recpts Page 3030		Sales Recpts Page 3030	233.20
05/10/2016	Mr Giles - Market Rent 29/9	cash	Mr Giles - Market Rent 29/9	34.75
05/10/2016	Mr Giles Market Rent 22/9	cash	Mr Giles Market Rent 22/9	51.25
05/10/2016	Sales Recpts Page 3027		Sales Recpts Page 3027	2,710.92
05/10/2016	Sales Recpts Page 3031		Sales Recpts Page 3031	72.00
05/10/2016	Sales Recpts Page 3032		Sales Recpts Page 3032	57.30
05/10/2016	Sales Recpts Page 3033		Sales Recpts Page 3033	48.80
05/10/2016	Sales Recpts Page 3039		Sales Recpts Page 3039	1,144.08
07/10/2016	Sales Recpts Page 3041		Sales Recpts Page 3041	86.40
07/10/2016	Sales Recpts Page 3042		Sales Recpts Page 3042	188.40
10/10/2016	Sales Recpts Page 3043		Sales Recpts Page 3043	22.61
10/10/2016	Sales Recpts Page 3061		Sales Recpts Page 3061	1,000.00
12/10/2016	Sales Recpts Page 3038		Sales Recpts Page 3038	135.08
12/10/2016	Sales Recpts Page 3044		Sales Recpts Page 3044	48.80
13/10/2016	Sales Recpts Page 3034		Sales Recpts Page 3034	1,367.32
13/10/2016	Sales Recpts Page 3045		Sales Recpts Page 3045	48.80
13/10/2016	Sales Recpts Page 3047		Sales Recpts Page 3047	27.00
13/10/2016	Sales Recpts Page 3048		Sales Recpts Page 3048	48.80
13/10/2016	Sales Recpts Page 3049		Sales Recpts Page 3049	106.00
14/10/2016	HMRC	bacs	Vat QTR Repayment	25,180.69
14/10/2016	Sales Recpts Page 3035		Sales Recpts Page 3035	100.80
14/10/2016	Sales Recpts Page 3036		Sales Recpts Page 3036	64.80
14/10/2016	Sales Recpts Page 3037		Sales Recpts Page 3037	780.00
14/10/2016	Sales Recpts Page 3046		Sales Recpts Page 3046	72.00
18/10/2016	Sales Recpts Page 3053		Sales Recpts Page 3053	415.80
19/10/2016	Sales Recpts Page 3054		Sales Recpts Page 3054	9.90
20/10/2016	Giles Market 3 weeks rent		Giles Market 3 weeks rent	153.75
20/10/2016	Sales Recpts Page 3050		Sales Recpts Page 3050	1,792.80
20/10/2016	Sales Recpts Page 3051		Sales Recpts Page 3051	204.70
20/10/2016	Sales Recpts Page 3055		Sales Recpts Page 3055	25.00

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BANK ACCOUNT-NO 1**Cash Received between 01/10/2016 and 31/10/2016**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
20/10/2016	Sales Recpts Page 3056		Sales Recpts Page 3056	48.80
20/10/2016	refund rates Stonelow		refund rates Stonelow	2,198.85
21/10/2016	Sales Recpts Page 3057		Sales Recpts Page 3057	48.80
21/10/2016	Sales Recpts Page 3058		Sales Recpts Page 3058	22.61
21/10/2016	Sales Recpts Page 3059		Sales Recpts Page 3059	22.61
23/10/2016	Sales Recpts Page 3060		Sales Recpts Page 3060	188.40
23/10/2016	Sales Recpts Page 3064		Sales Recpts Page 3064	297.50
24/10/2016	Sales Recpts Page 3052		Sales Recpts Page 3052	284.00
25/10/2016	Peel Centre Admin Charges		Peel Centre Admin Charges	65.00
25/10/2016	Sales Recpts Page 3063		Sales Recpts Page 3063	275.60
26/10/2016	Sales Recpts Page 3062		Sales Recpts Page 3062	1,107.20
26/10/2016	Tranfr from Events to DTC		Party in Park	17,700.00
27/10/2016	Sales Recpts Page 3065		Sales Recpts Page 3065	100.00
29/10/2016	Sales Recpts Page 3068		Sales Recpts Page 3068	48.80
31/10/2016	DCC Paid into wrong account		For Coal Aston Village Hall	2,562.48
31/10/2016	Sales Recpts Page 3067		Sales Recpts Page 3067	297.50
31/10/2016	Sales Recpts Page 3069		Sales Recpts Page 3069	254.40
31/10/2016	Underpayment Shemilt		Underpayment Shemilt	-0.80
Total Receipts				61,832.91