

**MINUTES**

**Ordinary Meeting**  
**Dronfield Town Council**  
**held on**

**Monday 2<sup>nd</sup> November 2015**

Presented to

**DRONFIELD TOWN COUNCIL**

On

**Monday 7<sup>th</sup> December 2015**

Pages (64-74)

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD  
ON MONDAY 2<sup>nd</sup> NOVEMBER 2015**

**Present:**

Councillors L Blanshard (Town Mayor), G Baxter, M Emmens, A Foster, M Foster, S Green, R Hall, G Hopkinson, E Pasley, A Powell, C Smith, R Smith, K Tait, R Welton and P Wright

Before the meeting the Mayor paid tribute to Ian Collins, a former Councillor who was a member of the original Urban District Council. Members observed a one-minute silence.

In the absence of the Clerk, Cllr Powell agreed to take the minutes.

**In attendance:**

4 members of the public.

**1 Apologies**

**158/15-16 RESOLVED**

Apologies were received from Cllr T Collins (Bereavement) and Cllr. B Copley.

**2 Declarations of Interest**

There were no declarations of interest

**3 Public Speaking**

**3a Planning matters**

There were no comments on planning matters

**3b General Matters**

There was no public speaking

**3c Police Matters**

There were no police present

Cllr. Dale stated there were issues involving the car park at Coal Aston Village Hall where there was possible drug dealing activity and litter problems. Residents had raised the issue and some registration numbers had been taken which had been passed to police. Cllr Dale urged people to take registration numbers if they saw any suspicious activity.

**Crime figures**

	<b>2015</b>	<b>2014</b>	<b>Change</b>	<b>Change %</b>
Violence with injury	4	2	2	100.00%
Violence without injury	5		5	
Violence against the person	9	2	7	350.00%
Robbery	1	1	0	-100.0%
Rape				-100.0%
Other sexual offences	1		1	-100.0%
Sexual Offences	1		1	
Burglary in a Dwelling	10	6	4	66.7%
Burglary Non Dwelling	5	10	-5	-50.00%
Shoplifting		1	-1	-100%
Theft from Person	1		1	
Theft of Motor Vehicle	1		1	
Theft from Motor Vehicle	2	5	-3	-60.0%
Interfere with vehicles	2	1	-3	-33.3%

Other thefts	6	9	-3	-33.3%
Total thefts	27	32	-5	-15.6%
Damage	9	4	5	125.0%
Victim based Crime	47	39	8	20.0%
Drugs offences		1	-1	-100.0%
Other non-victim offences	1		1	-100%
Other crimes against Society	1	1		0.0%
<b>TOTAL</b>	<b>48</b>	<b>40</b>	<b>8</b>	<b>20%</b>

#### **4 Council Minutes** **159/15-16 RESOLVED**

##### **Members**

Members considered the minutes of the meeting held on 5 October 2015. An amendment was proposed to Item 13 Deed of Easement – Gorsey Brigg to read 'The Clerk informed that the remedial works have been carried out by the Builder and that the erection of a parking restriction sign does not form part of the Deed of Easement and it is not under the control of the builder.'

Subject to the amendment above it was RESOLVED that the minutes of the Meeting of the Town Council held on 5 October 2015 are approved as a true and accurate record of the meeting. These were signed by the Mayor.

#### **160/15-16 RESOLVED**

##### **Council minutes of the Extra Ordinary Meeting of October 15:**

It was RESOLVED to approve the minutes of the Extra Ordinary Meeting of the Town Council held on the 15<sup>th</sup> October 2015, these were adopted as a true and accurate record of the meeting and signed by the Mayor.

#### **5 Planning Matters**

##### **5.1 Planning Applications**

Cllr. R Smith stated that there had been complaints from residents backing on to the Dronfield Football Club ground and there were also concerns about parking as some residents were not able to park their cars outside their homes at the weekend.

There was also strong objections to the extension of floodlighting to 10.30pm, along with an increase in matches and an application for a drinks licence.

Cllr. R. Smith proposed that the council objected to the floodlight extension and that the Property Committee look into the terms of the lease to the club and report back to the full council.

#### **161/15-16 RESOLVED**

That the Council object to the floodlight extension due to local residents complaining the lights will shine in the houses causing problems with children sleeping, also further problems with car parking for the residents later in the night.

#### **162/15-16 RESOLVED**

That the Property Committee look into the terms of the lease to the club and report back to the full council.

##### **5.2 Planning Decisions**

#### **163/15-16 RESOLVED**

To note the schedule of planning decisions.

#### **6 Youth Matters**

There was nothing to report.

## **7 Outside Services Report**

The following tasks have been carried out during the month of October.

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis. A new dog bin and litter bin has been installed on the footpath beside Fanshaw Bank and the old give way signs have been removed.

Play Areas - Maintenance continues on the play areas. We have been doing repairs to various play areas which includes repairing soft surface, securing side panels to climbing frames.

Grit Bins – The grit bins have all been inspected and grit has been dug over and loosened in each bin.

Cemetery - The baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week. We are trying to keep the road and paths clear of leaves as much as possible but due to the volume of leaves falling this task is carried out 2-3 times per week.

Grass Cutting - The Outside Services are still cutting the grass around the Town. Hopefully we have completed the last cut for the season but if weather is ok we may be out for one final cut.

Cemetery Grass Cutting - This is being cut on the alternate weeks from when DTC areas are cut. The grass cutting takes a bit of time due to the machines in use and the strimming around all the headstones.

Flower beds – The flower beds have all been filled with winter bedding plants, we have planted 6000 plants in all beds apart from the bed outside The White Swan which is bad for chickweed, we will be spraying this bed during the winter to try and reduce the amount of chickweed in this bed.

Notice Boards – The boards have again been cleaned of all old notices and staples, these are checked on a weekly basis and new notices put up when required.

Footpaths - The footpaths have been strimmed and cut back and we will continue this into the winter months.

Tree works – An order has been placed with Underwoods Tree Surgeons to carry out the works required around the Town.

Dronfield Woodhouse Bowling – There has been new fence posts installed on the footpath next to the Bowling Green as the old posts had rotted at the base and were unusable.

Training - 6 members of the Outside Services Team completed a City and Guilds NPTC Level 2 award in the Safe use of Brush-cutters and Trimmer's course and all passed the course.

Electrical - PAT testing has taken place on all electrical equipment owned and used by DTC staff.

Electrical testing of all fuse boards, lighting circuit's and power sockets has commenced and will take a bit of time as there are a lot of boards that require testing.

### Other

Outside Service staff have been quite busy due to covering for holidays and sickness.

Various reports have been actioned around the Town.

Maintenance has been carried out on various Council Buildings.

### **164/15-16 RESOLVED**

To note receipt of the report

## **8 Meeting Reports**

### **8.1 Grant Awards Panel Committee held 1<sup>st</sup> October 2015**

#### **165/15-16 RESOLVED**

To note and approve the report

### **8.2 Party in the Park Advisory Committee held on 9<sup>th</sup> October 2015**

#### **166/15-16 RESOLVED**

To note the minutes of this meeting

### **8.3 Properties Advisory Committee held on 19<sup>th</sup> October 2015**

#### **167/15-16 RESOLVED**

That the Outside Services Manager be permitted to make purchases as required up to £200.

#### **168/15-16 RESOLVED**

That the Outside Services Manager reports to the Line Management Committee.

#### **169/15-16 RESOLVED**

That instruction be sent to the Solicitor to request that he sends the Town Council a form which would allow for 2 Councillors to add their signatures to the Deeds but there is no need for new copies of the Deeds to be issued.

#### **170/15-16 RESOLVED**

To agree the terms of Clause 4.2

#### **171/15-16 RESOLVED**

To agree that the deeds will be released by the solicitors once the additional signatures are obtained and the request for the 20,000 and the solicitor's fee be formally made by the solicitors to the developer.

### **9 Financial Reports**

#### **172/15-16 RESOLVED**

To approve the schedules of Payments for September 2015

#### **173/15-16 RESOLVED**

To note the schedules of Receipts for September 2015

#### **174/15-16 RESOLVED**

To note the Bank Reconciliations at 30<sup>th</sup> September 2015

#### **175/15-16 RESOLVED**

To note the Income and Expenditure Report to 30<sup>th</sup> September 2015

### **10 Town Clerk's Report**

#### **1) Remembrance Day Parade**

This year's Parade is to be held on Sunday 8th November, the parade leaves School Lane at 10.30am and the Service Commences at 10.56am in the Library Gardens. A Church Service will be held in the St Johns Parish Church after the Remembrance Service. Those wishing to join the parade please make yourself known to the Parade Marshall at School Lane.

#### **2) Insurance requirements following liability survey**

Aviva has written to require the following actions be taken in order for us to comply with Insurance requirements:-

- a. **Electrical testing** (Wiring and fuse-boards), condition and report – Procheck Company have completed the electrical installation testing and we await their report.

#### **3) Letter of Request For a Bench in Cliffe Park**

A letter has been received for a bench to be placed in Cliffe Park in memory of a little girl.

#### **4) Correspondence Received (Circulated)**

##### **Derbyshire County Council:**

The following works are due to take place in the week commencing 30th October 2015 and will be carried out during 08.00 – 16.00 working hours Carriage resurfacing from 86-43 Longcroft Road

**Lea Brook Valley** - A letter of thanks with regards to the Lea Brook Valley Project 10th Anniversary.

**Public Health England** – Have you still not had your flu jab?

**Safer Dronfield Campaign** – Are you concerned about traffic speeds and volume in Dronfield? Would you like to see better enforcement of existing speed limits? Should we have wider 20mph zones especially around our schools then come and have your say Tuesday November 3rd at 7.00pm Dronfield Civic Hall

**Friends of Dronfield Station** - Notes of meeting No 70 held on Tuesday 8th September 2015

**Clerks & councils Direct** – Issue 102

**176/15-16 RESOLVED**

For the Remembrance Parade details to be noted.

**177/15-16 RESOLVED**

For the Clerk to write to the family giving permission for a bench to be placed in Cliffe Park and for a suitable location to be sought.

**178/15-16 RESOLVED**

Cllr Dale urged members to attend the Safer Dronfield Campaign meeting which had the support of the Dronfield Civic Society and requested that his own support be recorded.

**179/15-16 RESOLVED**

To note the Clerk's Report

**11 Derbyshire Association of Local Councils**

**180/15-16 RESOLVED**

To note the following Circulars received from DALC:-

**Circular No. 24/2015** - Certificate in Local Council Administration 2015

Whaley Bridge TC – Vacancy for Clerk/RFO

**Annual report 2014-2015**

**12 Council Representative to Dronfield Pioneer Health & Housing Society**

**181/15-16 RESOLVED**

That Cllr Dale be appointed to represent Dronfield Town Council

**13 To Appoint Representative on Road Safety Committee**

**182/15-16 RESOLVED**

That Cllr Dale be appointed on the Road Safety Committee

The meeting closed at 8.07pm

Chairman

Date

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 2 NOVEMBER 2015**

Reference	Applicant	Location	Details
15/00898/FL	Mr C Ward	Land On The West Side Of Kilner Vaccumation Co Ltd At The West End Of Callywhite Lane	Use of land for the operation of a roofing/building materials contractor and for the storage of caravans
15/00912/LDC	Mr A Wilkinson	Ockley Farm Dyche Lane Coal Aston Dronfield	Application for a lawful development certificate to remove agricultural workers condition
15/00947/FLH	Mrs Elizabeth Agar	3 Farwater Close	Application for first storey extension above garage to form 4th bedroom
15/01005/FL	Mr Craig Fletcher	Sheaf Motors Callywhite Lane Dronfield	Proposed change of use of car sales (sui generis) to retail (AI) and motorhome storage and alteration to building.
15/01007/FLH	Mr S Bridge	232 Holmley Lane	Construction of two storey and single storey side extension, alterations to front porch and new vehicular access
15/01062/RM	Ms Claire Turner	Land To The East Of 37 Holmley Bank	Reserved matters application relating to 14/00747/OL for a single dwelling
15/01063/FLH	Mrs C Cooper	5 Barley Mews	Application to alter garage doors
15/01064/LB	Mrs C Cooper	5 Barley Mews	Application to alter garage doors (listed building conservation area)
15/01065/FLH	Mr & Mrs B And S Thurtle	Brooklands Pig hills Lane	Demolition of existing dwelling and construction of a replacement dwelling and detached garage (private drainage system)
15/01081/TPO	Mr M Linley	10 Langdale Drive	Application to fell 6no Cherry Trees covered by TPO DUDC5

**1. Withdrawn Application**

**Application Number:** 15/00625/RM  
**Proposal:** Approval of reserved matters of 14/00741/OL for a single dwelling  
**Address:** 66 Hallowes Lane Dronfield S18 1ST  
**Applicant:** Mr John Hillman

**2. Withdrawn Application**

**Application Number:** 15/00905/FLH  
**Proposal:** Demolition of existing garage and store and erection of new garage with room over.  
**Address:** 77 Barnes Avenue Dronfield Woodhouse Dronfield S18 8YF  
**Applicant:** Mr Philip Whittaker



At : 15:02

## BANK ACCOUNT-NO 1

## List of Payments made between 01/09/2015 and 30/09/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2015	Public Works Loan Board	Stmt 380	3,906.25		PWLB - Loan no. 487515
04/09/2015	Mr A Kirk	500513	13,157.69		Light & Sound System - C.Hall
06/09/2015	OPUS - Main Pavillion Stonelow	stmt 382d	122.81		Electricity - Main Pavilion
06/09/2015	OPUS - Cliffe Park	Stmt 382e	414.91		Electricity - Cliffe Park
07/09/2015	NEDDC - LIBRARY	Stmt 380	54.00		71138389A/2148/NEDDC - LIBRARY
07/09/2015	NEDDC - CHURCH ST CAR PARK	Stmt 380a	89.00		71257471A/2147/NEDDC - CHURCH
07/09/2015	NEDDC - DRONFIELD	Stmt 380b	144.00		70753129A/2145/NEDDC - DRONFIE
07/09/2015	NEDDC - COAL ASTON	Stmt 380c	422.00		70425196A/2149/NEDDC - COAL AS
07/09/2015	NEDDC CLIFF PARK	Stmt 380d	475.00		70786709A/2146/NEDDC CLIFF PAR
07/09/2015	NEDDC - CIVIC HALL	Stmt 380e	2,465.00		70644768A/2150/NEDDC - CIVIC H
10/09/2015	TALKTALK DIRECTDEBIT	Stmt 381	20.31		Broadband Contract
15/09/2015	Salaries September 2015	BACS	18,874.38		Salaries September 2015
15/09/2015	TALKTALK DIRECTDEBIT	Stmt 381a	22.21		Broadband Contract
15/09/2015	Co Op Bank direct debit	Stmt 382	35.94		Bank Charges - BACS payments
15/09/2015	Frama Smart Mailing	Stmt 382a	126.00		Franker Machine Rental
15/09/2015	FuelGenie	Stmt 382b	178.96		Fuel Card - August
15/09/2015	Frama Smart Mailing	Stmt 382c	200.00		Franking Machine Top Up
17/09/2015	Dronfield Equipment Hire & Gas	6555	28.80		158034/2431/7955/Dronfield Equ
17/09/2015	Prestec Uk Ltd	6556	12,954.00		Structural repairs Civic Hall
17/09/2015	Mr A Kirk	6557	1,125.90		Strand Dimmer conversion C/Hal
17/09/2015	The Post Office Ltd	6558	225.00		Vehicle tax
17/09/2015	Glasdon Uk Limited	6559	828.13		Barrow Road Cleaner
17/09/2015	Grant Thornton UK LLP	6560	1,920.00		Annual Return fees
17/09/2015	Procheck Electrical Ltd	6561	180.00		Relocation of sockets stage
17/09/2015	Trade UK Account	6562	410.48		Storage hooks Unit
17/09/2015	Stubley Lane Auto Centre	6563	90.18		Tyre and Tracking
17/09/2015	Personnel Advice & Solutions L	500514	120.00		Personnel Support - Sept 2015
21/09/2015	OPUS - Small Pavillion Stone	Stmt 382	21.25		Electricity - Small Pavilion
21/09/2015	OPUS - Civic Hall	Stmt 382a	442.63		Electricity - Civic Hall
21/09/2015	OPUS - Library Gardens	Stmt 382b	12.67		Electricity - Library Gardens
21/09/2015	OPUS - Unit Callywhite Lane	Stmt 382c	112.13		Electricity - Callywhite Lane
21/09/2015	OPUS - Coal Aston	Stmt 382d	27.07		Electricity - Coal Aston
21/09/2015	Spitfire Network Services Ltd	Stmt 382d	128.44		Telephone Charges - Sept
21/09/2015	CORONA ENERGY DIRECT DEBIT	Stmt 382e	311.70		Gas Usage - Main Pavilion
28/09/2015	O2 Direct Debit	Stmt 383	114.30		Mobile Phone Contract
28/09/2015	Westfield Contributory Health	Stmt 383a	74.80		Westfield Deductions - Sept
29/09/2015	Metro (Dronfield) Limited	DD	45,015.90		Rent Civic Hall
29/09/2015	PHS Group Plc	Stmt 383b	86.34		Annual Duty 1.10.15-30.9.16
30/09/2015	NEDDC - UNIT	Stmt 382	403.00		Purchase Ledger Payment
30/09/2015	Arden Winch & Co Ltd	6564	732.26		Janatorial
30/09/2015	Av Irrigation Ltd	6565	104.88		De-commission Irrigation CA
30/09/2015	Booker Cash & Carry	6566	410.17		Janatorial
30/09/2015	Broxap Limited	6567	549.60		Seat Chris Peet
30/09/2015	Dronfield & District Burial Co	6568	17,112.50		JUNE15/2232/Dronfield & Distri
30/09/2015	Derbyshire County Council	6569	2,382.00		Computer Maintenance & install
30/09/2015	DCC Superannuation Fund	6570	4,709.80		SEPT15/2455/DCC Superannuation
30/09/2015	Eyre & Elliston	6571	182.30		light bulbs Civic Hall

At : 15:02

## BANK ACCOUNT-NO 1

## List of Payments made between 01/09/2015 and 30/09/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/09/2015	G & L Fletcher	6572	1,099.99		GF/PM/226/2460/LEASE/G & L Fle
30/09/2015	Heron Publications Ltd	6573	108.00		Publicity ThomasTaylor Charity
30/09/2015	Impact Company Clothing	6574	79.92		Hi Vis coat
30/09/2015	Initial Washroom Hygiene	6575	350.40		2 washable mats C/H yr contrac
30/09/2015	Lightwood Landscapes	6576	4,319.50		Contract grounds work
30/09/2015	Orona Ltd	6577	217.51		Call out no light in lift CH
30/09/2015	Platts Harris Ltd	6578	330.86		Tractor repairs cem recharge
30/09/2015	W G Pollard	6579	150.89		Key Disabled lift CH
30/09/2015	Prudential	6580	1,183.00		SEPT2015/2452/Prudential
30/09/2015	RBL Poppy Appeal	6581	108.59		Wreaths Mayor/Germany
30/09/2015	Rice & Partners Ltd	6582	1,000.00		Admin Serv masonry repairs
30/09/2015	Stubley Lane Auto Centre	6583	45.00		IO34161/2494/RD/Stubley Lane A
30/09/2015	Post Office Ltd	6584	4,528.68		SEPT15/2459/Post Office Ltd
30/09/2015	UCATT	6585	68.40		SEPT15/2466/UCATT
30/09/2015	Unison Finance & Membership	6586	31.55		SEPT15/2467/Unison Finance & M
30/09/2015	Wave 9 Managed Services Ltd	6587	3,718.46		New computers office
30/09/2015	Wolseley UK Ltd	6588	22.07		Repair toilet Stonelow Pav
<b>Total Payments</b>			<b>148,887.51</b>		

At : 14:57

## BANK ACCOUNT-NO 1

## Cash Received between 01/09/2015 and 30/09/2015

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
04/09/2015	Co-Operative Bank		Interest Received	93.97
04/09/2015	Sales Recpts Page 2627		Sales Recpts Page 2627	22.61
07/09/2015	Giles Market 27/8		Giles Market	57.75
07/09/2015	Giles Market 3/9	cash	Giles Market 3/9	46.25
07/09/2015	Sales Recpts Page 2623		Sales Recpts Page 2623	31.70
07/09/2015	Sales Recpts Page 2624		Sales Recpts Page 2624	579.44
07/09/2015	Sales Recpts Page 2628		Sales Recpts Page 2628	919.91
08/09/2015	Sales Recpts Page 2629		Sales Recpts Page 2629	916.67
10/09/2015	Sales Recpts Page 2630		Sales Recpts Page 2630	22.61
10/09/2015	Sales Recpts Page 2631		Sales Recpts Page 2631	35.70
10/09/2015	Sales Recpts Page 2632		Sales Recpts Page 2632	79.94
11/09/2015	Sales Recpts Page 2625		Sales Recpts Page 2625	333.50
11/09/2015	Sales Recpts Page 2633		Sales Recpts Page 2633	34.20
14/09/2015	Sales Recpts Page 2626		Sales Recpts Page 2626	5,800.32
14/09/2015	Sales Recpts Page 2634		Sales Recpts Page 2634	48.80
14/09/2015	Sales Recpts Page 2635		Sales Recpts Page 2635	48.80
17/09/2015	Sales Recpts Page 2653		Sales Recpts Page 2653	22.61
17/09/2015	Sales Recpts Page 2654		Sales Recpts Page 2654	35.70
17/09/2015	Sales Recpts Page 2655		Sales Recpts Page 2655	35.70
18/09/2015	Giles Market 17/9		Giles Market 17/9	48.75
18/09/2015	Sales Recpts Page 2636		Sales Recpts Page 2636	492.58
18/09/2015	Sales Recpts Page 2637		Sales Recpts Page 2637	582.54
21/09/2015	Sales Recpts Page 2638		Sales Recpts Page 2638	71.40
21/09/2015	Sales Recpts Page 2646		Sales Recpts Page 2646	48.80
21/09/2015	Sales Recpts Page 2647		Sales Recpts Page 2647	19.20
22/09/2015	Sales Recpts Page 2644		Sales Recpts Page 2644	297.50
25/09/2015	Admin charges Peel Centre		Admin charges Peel Centre	65.00
25/09/2015	Sales Recpts Page 2645		Sales Recpts Page 2645	297.50
25/09/2015	Sales Recpts Page 2651		Sales Recpts Page 2651	22.61
28/09/2015	Contribution to damp report		Lea Road	300.00
28/09/2015	Sales Recpts Page 2639		Sales Recpts Page 2639	35.70
28/09/2015	Sales Recpts Page 2640		Sales Recpts Page 2640	645.03
28/09/2015	Sales Recpts Page 2641		Sales Recpts Page 2641	48.80

Continued on Page 2

At : 14:57

## BANK ACCOUNT-NO 1

## Cash Received between 01/09/2015 and 30/09/2015

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
28/09/2015	Sales Recpts Page 2656		Sales Recpts Page 2656	100.00
29/09/2015	Neddc Precept		Neddc Precept	424,849.74
29/09/2015	Sales Recpts Page 2648		Sales Recpts Page 2648	166.80
29/09/2015	Sales Recpts Page 2649		Sales Recpts Page 2649	35.70
29/09/2015	Sales Recpts Page 2650		Sales Recpts Page 2650	35.70
29/09/2015	Sales Recpts Page 2652		Sales Recpts Page 2652	138.60
30/09/2015	Sales Recpts Page 2642		Sales Recpts Page 2642	181.04
30/09/2015	Sales Recpts Page 2643		Sales Recpts Page 2643	290.96
<b>Total Receipts</b>				<b>437,940.13</b>