

**MINUTES**

**Of Ordinary Meeting**  
**Dronfield Town Council**  
**held on**

**Tuesday 3 May 2016**

Presented to

**DRONFIELD TOWN COUNCIL**

On

**Monday 6 June 2016**

Pages (127-136)

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON TUESDAY 3rd MAY 2016**

**Present:**

Councillors L Blanshard (Town Mayor), G Baxter, T Collins, A Dale, M Emmens, A Foster, M.Foster, R Hall, G Hopkinson, K. Hutchinson, E Pasley, A Powell, C Smith, R Smith, R Welton and P Wright

**In Attendance:**

4 members of the public. Andrew Tristram (Locum Town Clerk)

The new Councillor for Dronfield Bowshaw ward, Cllr Lilian Deighton, was welcomed to the meeting.

**1 Apologies**

**341/15-16 RESOLVED**

None

**2 Declarations of Interest**

There were no declarations of interest

**3 Public Speaking**

**4a Planning matters**

A member of the public spoke regarding a planning application they had submitted for a new vehicular access at 23 Quoit Green that was being considered by members at the meeting.

**4b General Matters**

None

**4c Police Matters**

There was no Police representative present at the meeting. A report had been received prior to the meeting as shown below.

Damage offences at Coal Aston continue, 5 during April. A leaflet drop of residents is planned using Police Service Volunteers. We are avoiding broadcast media as after months of the problem being confined to Coal Aston, we are getting similar offences in Dronfield and Unstone and are concerned that we have copycat offences.

Shoplifting is the other problem, with a spate at Co-ops (5), Aldi and Sainsburys. The offenders are largely known and from South Yorkshire area – arrests are pending. Sally is now visiting Woodseats Police Station monthly to share information and encourage cross border co-operation.

Apologies for our non-attendance, we will resume normal service next month.

Crime Statistics recorded for April 2016 are as follows:

## CX03 - Dronfield

Crime Group	Recorded Crime			
	This Year	Last Year	Volume Change	% Change
Violence with injury	1	6	-5	-83.3 %
Violence without injury		1	-1	-100.0 %
<b>Violence against the person</b>	<b>1</b>	<b>7</b>	<b>-6</b>	<b>-85.7 %</b>
Rape				
Other sexual offences				
<b>Sexual offences</b>				
Burglary in a dwelling	2	2	0	0.0 %
Burglary in a building other than a dwelling	2	3	-1	-33.3 %
Shoplifting	7	2	5	250.0 %
Theft from the person				
Theft of Vehicle	1		1	
Theft from Vehicle		3	-3	-100.0 %
Interfere with Vehicle		1	-1	-100.0 %
All other theft offences	3	6	-3	-50.0 %
<b>Theft offences</b>	<b>15</b>	<b>17</b>	<b>-2</b>	<b>-11.8 %</b>
Criminal damage and arson offences	13	3	10	333.3 %
<b>Victim-Based Crime</b>	<b>30</b>	<b>27</b>	<b>3</b>	<b>11.1 %</b>
Drug offences				
Other non-victim based offences	1	1	0	0.0 %
Other crimes against society	1	1	0	0.0 %
<b>All Crime</b>	<b>31</b>	<b>28</b>	<b>3</b>	<b>10.7 %</b>

### 4 Council Minutes

#### 342/15-16 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on the 4<sup>th</sup> April 2016 are approved and adopted as a true and accurate record of the meeting. These were signed by the Mayor.

### 5 Planning Matters

#### 5.1 Planning Applications

It was requested that the Town Clerk sends a letter to Planning Officers at North East Derbyshire District Council regarding the timing of deadlines for planning consultations to ensure they allow enough time for the Council to make comments.

#### 343/15-16 RESOLVED

To note the schedule of planning applications.

#### 5.2 Planning Decisions

#### 344/15-16 RESOLVED

To note the schedule of planning decisions.

## **6 Invitation Received**

Members were informed of an invitation received to the 40<sup>th</sup> International Street Festival in Sindelfingen

### **345/15-16 RESOLVED**

That the invitation is noted and that Councillors would be attending the event as usual.

## **7 Annual Town Meeting**

### **346/15-16 RESOLVED**

That Gosforth Lodge is used as the venue for the Annual Town Meeting and Annual Council Meeting.

## **8 Youth Matters**

It was reported that closed group had been set up on Facebook by parents trying to implement facilities for young people in Dronfield.

## **9 Outside Services Report**

The following tasks have been carried out during the month of April.

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas. The fencing at Hilltop Play area has been fixed and metal banding used to secure the fencing back onto the posts.

Cemetery - The baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week.

Bus Shelters - All the shelters have been cleaned and any debris removed from inside and around the shelters.

Footpaths - The footpaths that are looked after DTC all been litter picked and any debris removed. They have also all been strimmed and any overhanging shrub/bushes have been cut back.

Coal Aston Changing Rooms - The changing rooms are cleaned on a Monday and Wednesday after the football at the weekend and week day games.

Flower beds - The flower beds have all been maintained with the beds turned over and all weeds removed.

Grass Cutting - The grass cutting around all DTC owned areas continues and will be cut on a fortnightly basis. All the perimeters around the parks are also being strimmed.

Cemetery - The grass cutting continues within the Cemetery and this is cut on a fortnightly basis the week after DTC areas have all been cut.

Hilltop Play area - The ground works has now been completed with new soil infilling where the old tarmac and soft surface was and grass seed has been sown. Once the grass has been established we will be able to start the installation of new play equipment.

Beacon Lighting - The Beacon lighting took place on 21<sup>st</sup> April, all went as planned and there was a good turnout for the event.

Tree Works - Some tree works has been done, in Cliffe Park a weeping willow has been removed as this had shown signs of decay at the base of the tree and had died. There has been some work also done at the back of Alma to reduce and remove some broken branches and trees.

### Other

Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

### **347/15-16 RESOLVED**

To note receipt of the report and to extend congratulations to the outside services team on the lighting of the beacon event. Cllr Wright and committee members were also thanked for their contribution in putting the event together.

## **10 Meeting Reports**

### **10.1 Properties Advisory Committee Meeting held 28<sup>th</sup> April 2016**

#### **348/15-16 RESOLVED**

That items 2 and 11 are considered as exempt items at the end of the meeting.

#### **349/15-16 RESOLVED**

That expenditure of up to £2,000 is delegated to the Clerk in consultation with the Chairman of the Properties Advisory Committee.

#### **350/15-16 RESOLVED**

To note the minutes of the meeting.

## **11 Locum Town Clerk's Report**

### **1) Items for decision**

- a) DALC Annual Subscriptions for period 1.4.14 – 31.3.17 £947.04 or Annual Subscription for period 1.4.16 – 31.3.17 plus Group 1 training £1107.04

### **2) Items for Information**

- a) The Lighting of the Beacon was very well attended and a great success with thanks being given to Ronnie, Carole, Paul and the committee for their input to this event.
- b) Stopping of Highway junction Gomersall Lane to Gosforth Lane.
- c) Adoption of New Street: Section 278 Footway fronting Pets at Home, for a length of 58m, Sheffield Road has recently been adopted as highway maintainable at public expense.
- d) Dronfield Rugby Club became League Champions of Midlands 2 East (North) league on Saturday 16th April.
- e) Derbyshire and Derby Minerals Local Plan – Documents are available to read, download and to comment on at [www.tiny.cc/MinsPlan](http://www.tiny.cc/MinsPlan). Comments to be received by 12 June 2016

### **3) Dates of Meetings**

- a) DCC Parish and Town Council Liaison Forum on Monday 27th June 6.00pm – 8.00pm.
- b) District and Parish Liaison Group Conference Friday 1st July 10.00am – 3.00pm (Venue to be advised at a later date)

### **4) Correspondence Received (Circulated)**

- Friends of Dronfield Station
- Events in Dronfield Hall Barn
- Volunteers Update Dronfield Hall Barn
- Lea Brook Valley Team Minutes 20th April
- Links Bulletin 55
- Links Bulletin 56
- Links CVS Funding Bulletin 33
- NDVA Network Issue No 103 Spring 2016

#### **351/15-16 RESOLVED**

- a) That the DALC subscription is renewed for the period 1<sup>st</sup> April 2016 – 31<sup>st</sup> March 2017 at a cost of £947.04 without the optional inclusion of Group 1 training.

#### **352/15-16 RESOLVED**

- b) That the Council send a letter of congratulations to Dronfield Rugby Club on becoming league champions of the Midlands 2 East (North) League

#### **353/15-16 RESOLVED**

To note the Locum Town Clerks report

## **12 Financial Reports**

### **354/15-16 RESOLVED**

To approve the schedules of Payments for March 2016 totalling £141,555.42

**355/15-16 RESOLVED**

To note the schedules of Receipts for March 2016 totalling £10,077.86

**356/15-16 RESOLVED**

To note the Bank Reconciliations at 31<sup>st</sup> March 2016 (Statements 88 and 417)

**13 Derbyshire Association of Local Councils**

None

**14 Exclusion of the Press and the Public**

**357/15-16 RESOLVED**

That the press and public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of the Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act 2004).

**15 Cemetery Lodge**

**358/15-16 RESOLVED**

That the request from the tenant to sublet the whole of the property or transfer the agreement to a new tenant is declined and in the event that the property becomes vacant the property is re-let on an assured shorthold tenancy.

**15 Land at Gosforth Valley**

**359/15-16 RESOLVED**

- a) That Dronfield Town Council welcome proposals for new parkland and protecting greenfield sites in Dronfield.
- b) That the Council reject the current proposal as being financially too uncertain on future costs to Dronfield Town Council
- c) Dronfield Town Council would welcome entering into a long term lease with Yorkshire Water on fully funded appropriate terms
- d) Dronfield Town Council are therefore interested in further discussions with Yorkshire Water on a lease which is in the best interests and benefit to Dronfield residents

The meeting closed at 8.21pm

Chairman

Date

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON TUESDAY 3 MAY 2016**

Reference	Applicant	Location	Details
15/01284/RM	Mr J Hillman – JD Hillman Property Ltd	66 Hallowes Lane	Reserved matters application relating to 14/00741/OL (for a single dwelling) to consider access, appearance, landscaping, layout and scale (Resubmission of 15/00625/RM)
16/00158/FL	Holmesfield Farm, Pighills Lane	Mrs J Dignam	Engineering works including changes of ground levels and formation of new raised area
16/00301/FLH	12 Greenacres Close	Mr D Gibbons	Proposed construction of wooden decking at rear of house leading to new extension and addition of brick chimney stack with chimney pot
16/00332/FL	Mr S Savage Chiverton Investments Limited	19 Chesterfield Road	Application to remove condition 7 (relating to ref no 14/00920/FL)
16/00344/FLH	Ms J Patton	12 Hillside Avenue	Proposed two storey side extension (revised scheme of 15/00234/FLH)
16/00345/FLH	Mr & Mrs Camm	7 Arundel Close	Single Storey Side Extension
16/00349/FLH	K Boyle	49 Ashford Road	Application for new detached garage
16/00352/FLH	Mr P Hancock	23 Quoit Green	Creation of new vehicular access with associated hardstanding and alterations to the front boundary wall (revised scheme of 15/00116/FLH) (conservation area)
16/00360/FLHPD	D Simpson	14 Gomersal Lane	Application under the neighbour notification scheme for a single storey rear extension
16/00364/AMEND	Mr C Fletcher	Sheaf Motors, Cally White Lane	Application for non-material amendment (ref 15/01147/FL) proposal to move buildings to avoid clashing with services
16/00383/FL	Mr A Ramsden	Land And Buildings North East Of Bath House And South East Of Tap Cottage Mill Lane Dronfield	Application for a three storey building comprising 7 two bedroom flats one included in roof space. (Conservation Area)
16/00385/FL	Mrs P Singleton	4 Birchen Close	Proposed single storey rear and side extension with front porch (revised scheme of 15/00771/FLH)
16/00387/FLH	K Figg	15 Palmer Crescent	Single Storey Rear Extension alterations to front porch and raised decking
16/00394/FLH	Mr B Joynes	6 Crofton Rise	Two storey side extension and alterations to front door opening
16/00400/FLH	Mr & Mrs P Pickering	171 Holmley Lane	Proposed single storey rear kitchen extension
16/00401/FLH	Mr & Mrs Terry	51 Lea Road	Application for new attached garage and single storey side and rear extension
16/00427/FLH	Mr N Middleton	21 Green Lane	Proposed two storey side extension

At : 16:27

## BANK ACCOUNT-NO 1

## List of Payments made between 01/03/2016 and 31/03/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/03/2016	Broadfield Mowers Ltd	6722	414.00		Stihl 500 Backpack Blower
08/03/2016	Dronfield Medical Practice	6723	25.00		Medical Report -Staff Member
08/03/2016	Dronfield Motor Spares	6724	86.69		10115041/2757/4042/Dronfield M
08/03/2016	Alfred Dunham & Son Ltd	6725	28.80		Postcrete x 6 bags
08/03/2016	Empire Fire & Safety Ltd	6726	141.00		Call Out for Emergency Lights
08/03/2016	Flogas UK Ltd	6727	605.79		Metallic Pipework - Groundwrk
08/03/2016	G & L Fletcher	6728	1,099.99		Lease of Works Unit
08/03/2016	Gary Fletcher (Surfacing) Ltd	6729	726.00		Skips x 5 - February
08/03/2016	HPSS Ltd	6730	1,153.70		15-0551/2572/8007/HPSS Ltd
08/03/2016	Hunts Contractors Ltd	6731	318.00		Cleaning & sweepig MUGA
08/03/2016	Impact Company Clothing	6732	536.38		Safety Boots & Trousers
08/03/2016	Laver Mr Chris	6733	480.00		repairs Muga lights (trench)
08/03/2016	Lightwood Landscapes	6734	2,855.50		Gng mowing bowling greens etc
08/03/2016	NRC Services Ltd	6735	476.40		Painting stage
08/03/2016	Proludic Ltd	6736	100.70		Stonelow Play Equip Maint
08/03/2016	PRS For Music	6737	403.20		Music Premises License
08/03/2016	Underwood Tree Surgeons Ltd	6738	216.00		Eckington Road Trees
08/03/2016	Wm Eyre & Sons	6739	176.59		Gate & Posts - Gomersall Alltm
10/03/2016	Employee No. 00370	500535	3,000.00		Agreed Payment
10/03/2016	Dronfield District Scouts	500537	500.00		Grant Award
10/03/2016	Dronfield First Responders	500538	500.00		Grant Award
11/03/2016	Petty Cash - DTC Office	500539	167.47		Petty Cash - DTC Office
14/03/2016	Howells Solicitors	500536	300.00		Solicitors Fees staff
14/03/2016	Petty Cash - Cliffe Park	500540	31.02		Petty Cash - Cliffe Park
15/03/2016	Salaries & Wages March 2016	BACS	22,699.31		Salaries & Wages March 2016
15/03/2016	Co Op Bank direct debit	2801	35.66		Bank Charges
16/03/2016	FuelGenie	2826	248.19		Fuel Outside Services
21/03/2016	Dronfield Carpets & Floors	500541	3,592.86		431/2824/Dronfield Carpets & F
21/03/2016	DCC Superannuation Fund	6740	3,769.89		Staff pension contribtions
21/03/2016	Evershed Products	6741	1,077.00		Profiles for seats
21/03/2016	Hawkins Clock Co Ltd	6742	132.00		Repair Shaun Hadley Clock
21/03/2016	Lightwood Landscapes	6743	4,686.00		Gang mowing parks
21/03/2016	L & S Engineers Ltd	6744	367.26		Maintenance Strimmers/Mowers
21/03/2016	Marson Industrial Supplies Ltd	6745	84.89		Janatorial
21/03/2016	Trade UK Account	6746	239.78		06962219216/2814/8041/Trade UK
21/03/2016	Post Office Ltd	6747	6,353.85		STaff Tax payment
21/03/2016	The Surgery@Wheatbridge	6748	40.50		Medical report staff
21/03/2016	UCATT	6749	47.48		MARCH16/2823/UCATT
21/03/2016	Underwood Tree Surgeons Ltd	6750	2,088.00		Tree works various sites
21/03/2016	Unison Finance & Membership	6751	31.55		MARCH16/2822/Unison Finance &
21/03/2016	Viking Direct	6752	94.72		Stationery
21/03/2016	OPUS - Small Pavillion Stone	2791	80.43		Electricity Stonelow Small Pav
21/03/2016	OPUS - Library Gardens	2792	7.77		Electricity - Library Gardens
21/03/2016	OPUS - Main Pavillion Stonelow	2793	60.68		Electricity - Main Pavilion
21/03/2016	OPUS - Cliffe Park	2794	746.46		Electricity - Cliffe Park
21/03/2016	OPUS - Civic Hall	2795	564.83		Electricity - Civic Hall
21/03/2016	OPUS - Unit Callywhite Lane	2797	346.68		Electricity - Works Unit

Continued on Page 2



At : 16:27

## BANK ACCOUNT-NO 1

## List of Payments made between 01/03/2016 and 31/03/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/03/2016	Spitfire Network Services Ltd	2806	123.50		Alarm Gosforth Lodge
21/03/2016	OPUS - Coal Aston	2971	21.39		Electricity - Coal Aston
29/03/2016	Metro (Dronfield) Limited	2803	45,015.90		Rent Civic Hall
29/03/2016	CORONA ENERGY DIRECT DEBIT2827		119.19		Gas stonelow Pavillion
29/03/2016	CORONA ENERGY DIRECT DEBIT2828		364.96		Gas Gosforth Lodge
30/03/2016	Westfield Contributory Health	2772	80.00		871006/2772/Westfield Contribu
30/03/2016	Frama Smart Mailing	2800	126.00		Postage
30/03/2016	Co Op Bank direct debit	2802	1.50		Bank Charges
30/03/2016	Public Works Loan Board	2805	3,850.00		Loan 487515 Interest
30/03/2016	Westfield Contributory Health	2807	80.00		879497/2807/Westfield Contribu
30/03/2016	TALKTALK DIRECTDEBIT	2825	40.62		Broadband Unit
30/03/2016	O2 Direct Debit	2829	115.60		Mobiles Outside Services
30/03/2016	Booker Cash & Carry	6753	344.56		Janatorial
30/03/2016	Dronfield Motor Spares	6754	67.21		Wiper blades and oil
30/03/2016	G & L Fletcher	6755	1,099.99		Lease Unit
30/03/2016	Gary Fletcher (Surfacing) Ltd	6756	858.00		Litter & dog bin skips
30/03/2016	Machine Mart Ltd	6757	514.80		597433/2844/8064/Machine Mart
30/03/2016	North East Derbyshire District	6758	21,691.24		May 2015 Election Costs
30/03/2016	Personnel Advice & Solutions L	6759	120.00		MARCH16/2837/Personnel Advice
30/03/2016	Platts Harris Ltd	6760	3,900.00		Tyres & Weights tractor
30/03/2016	E & D Steel	6761	238.10		Various tools
30/03/2016	Underwood Tree Surgeons Ltd	6762	324.00		fellinf of tree Palmer Cresce
30/03/2016	Viking Direct	6763	526.25		Stationery
30/03/2016	West Bar Photography	6764	120.00		001121/2843/West Bar Photograp
30/03/2016	Wm Eyre & Sons	6765	74.59		Weed killer
<b>Total Payments</b>			<b>141,555.42</b>		

At : 16:27

## BANK ACCOUNT-NO 1

## Cash Received between 01/03/2016 and 31/03/2016

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/03/2016	Giles Market		25 Feb/3 March	90.00
03/03/2016	Northern Powergrid		Wayleave	2.30
03/03/2016	Sales Recpts Page 2816		Sales Recpts Page 2816	214.76
03/03/2016	Sales Recpts Page 2817		Sales Recpts Page 2817	297.50
03/03/2016	Sales Recpts Page 2818		Sales Recpts Page 2818	43.20
03/03/2016	Sales Recpts Page 2819		Sales Recpts Page 2819	219.58
03/03/2016	Sales Recpts Page 2820		Sales Recpts Page 2820	30.00
03/03/2016	Sales Recpts Page 2821		Sales Recpts Page 2821	1.00
03/03/2016	Sales Recpts Page 2830		Sales Recpts Page 2830	923.50
04/03/2016	Coop Bank interest		Coop Bank interest	100.56
04/03/2016	Sales Recpts Page 2822		Sales Recpts Page 2822	79.50
04/03/2016	Sales Recpts Page 2831		Sales Recpts Page 2831	22.61
04/03/2016	Sales Recpts Page 2832		Sales Recpts Page 2832	188.40
07/03/2016	Sales Recpts Page 2823		Sales Recpts Page 2823	393.50
07/03/2016	Sales Recpts Page 2824		Sales Recpts Page 2824	297.50
07/03/2016	Sales Recpts Page 2833		Sales Recpts Page 2833	48.80
07/03/2016	Sales Recpts Page 2843		Sales Recpts Page 2843	-0.80
08/03/2016	Derbyshire County Council		Rent Dron Jnr School	55.00
08/03/2016	Sales Recpts Page 2837		Sales Recpts Page 2837	916.67
09/03/2016	Sales Recpts Page 2834		Sales Recpts Page 2834	37.10
14/03/2016	Giles Market		Rent 10 March	41.25
14/03/2016	Sales Recpts Page 2825		Sales Recpts Page 2825	4,009.64
14/03/2016	Sales Recpts Page 2826		Sales Recpts Page 2826	394.83
14/03/2016	Sales Recpts Page 2835		Sales Recpts Page 2835	22.61
15/03/2016	Bar Deposit Party in Park		Bar Deposit Party in Park	25.00
15/03/2016	Sales Recpts Page 2827		Sales Recpts Page 2827	103.58
15/03/2016	Sales Recpts Page 2828		Sales Recpts Page 2828	35.70
15/03/2016	Sales Recpts Page 2836		Sales Recpts Page 2836	48.80
18/03/2016	Sales Recpts Page 2840		Sales Recpts Page 2840	22.61
21/03/2016	Giles Market		Rent 17 March	48.75
21/03/2016	Sales Recpts Page 2829		Sales Recpts Page 2829	743.61
29/03/2016	Peel Centre		Administration Charges	65.00
29/03/2016	Sales Recpts Page 2842		Sales Recpts Page 2842	100.00

Continued on Page 2

At : 16:27

## BANK ACCOUNT-NO 1

Cash Received between 01/03/2016 and 31/03/2016

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
30/03/2016	Sales Recpts Page 2841		Sales Recpts Page 2841	455.80
31/03/2016	Giles Market		Giles Market	48.75
31/03/2016	Sales Recpts Page 2838		Sales Recpts Page 2838	468.86
31/03/2016	Sales Recpts Page 2839		Sales Recpts Page 2839	214.33
<b>Total Receipts</b>				<b>10,809.80</b>