

**Minutes of the meeting of the Environmental Advisory Committee  
Held in the Council Chambers, Civic Hall  
on Wednesday 30<sup>th</sup> March 2022 at 09:30am**

**Present:** Cllr L. Deighton, Cllr M. Hanrahan (Chair), Cllr. M. Ireland, Cllr. R. Spooner.

**In attendance:** J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk)

**1. Apologies**

Cllr W. Jones sent his apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Minutes Of Last Meeting**

It was RESOLVED to approve the minutes of the last Environmental Advisory Committee Meeting held on Monday 1<sup>st</sup> November 2021 as a true and accurate record of the meeting.

**4. Terms Of Reference**

It was RESOLVED to approve the Terms of Reference of the Environmental Advisory Committee Meeting (see Appendix 1)

**5. Wild Flower Meadows 2022**

A quote for planting and maintenance of the annual wildflower meadows at Sindelfingen Park and Hilltop for 2022 was reviewed.

It was RESOLVED to recommend to council to accept the quote of £1,300 plus VAT for Sindelfingen and £850 plus VAT for Hilltop.

**6. Tree Planting**

Members discussed the replacement planting of trees at Sindelfingen Park.

It was RESOLVED to defer the purchase of replacement trees until August 2022, as the identified trees needed for the park were out of stock.

**7. Compost Storage Bays Quote**

A quote for Compost Storage Bays of £11,418 was discussed.

It was RESOLVED to recommend to council not to fund the Compost Storage Bays.

Councillor Hanrahan had noted a potential local area for composting and will look into this further.

**8. Date of next meeting**

The next Environmental Advisory Committee meeting date is to be confirmed.

Meeting closed at 10:00am

## **Appendix 1**

### **Environmental Advisory Committee (March 2022)**

#### **Terms of Reference**

##### **Composition:**

The Committee will consist of five Councillors from Dronfield Town Council.

##### **Chairmanship:**

The Committee will elect a Chair from the membership at the first meeting in each civic year.

##### **Frequency of Meetings:**

The Committee will meet on an ad-hoc basis, as and when required, with a minimum of one meeting per year.

#### **Attendance by Councillors Who Are Not Members of the Sub-Committee**

Any member of the Council who is not a member of the Committee may attend the meeting and may speak on any item, with the permission of the Chairman. Such a member may not make or second any proposals or amendments, and may not vote.

The requirements of the Council's Code of Conduct will apply to all Councillors present at the meeting, whether members of the Committee or not.

##### **Voting:**

Each Councillor will have one vote with the Chair having the casting vote.

The Quorum for a meeting will be a minimum of three Councillors.

##### **Rights and Powers:**

The Committee will operate under the Standing Orders and Financial Regulations of Dronfield Town Council.

The Committee can make recommendations to the Council for consideration and approval.

#### **Functions**

The Committee's function is;

1. To consider matters of policy related to environmental services provided by the Town Council.
2. To review possible environmental initiatives that the Town Council could undertake now and in the future.
3. To recommend to the Budget Committee the budget required to undertake environmental initiatives in any one year.
4. To make recommendations on the environmental impact of the Town Council's services and activities.