

MINUTES

Of Ordinary Meeting
Dronfield Town Council
held on

Monday 6th October 2014

Presented to

DRONFIELD TOWN COUNCIL

On

Monday 3rd November 2014

Pages (49-58)

MINUTES OF THE ORDINARY MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 6th OCTOBER 2014

Present:

Councillors: S Allsop (The Town Mayor), J Allsop, G Baxter, A Blackburn, P Blackburn, L Blanshard, Dr S Clark, M Emmens, A Foster, N Foster, R Hall, D Oxspring, S O'Donnell, C Smith and W Temple.

In attendance:

9 members of the public and press, PC S. Horner and Keith Bradshaw - Locum Town Clerk.

1 Apologies

101/14-15 RESOLVED

The following apologies for absence were received, noted and accepted from the following members:

Councillor R Smith – Other

Councillor A Talford – Other

Councillor P Widdowson – Work commitments

2 Declarations of Interest

Councillor M Emmens declared a personal interest in agenda item 11 Request from First Responders.

3 Public Speaking

3a Planning matters

There were no matters raised

3b General Matters

A stained glass window at Henry Fanshawe School will be illuminated in November to commemorate WW1

3c Police Matters

PC Sally Horner attended the meeting and presented a new format written report.

Dronfield is being hit by a spate of burglaries which started in September and are happening during the day. Schools have been notified. Members of the public are asked to be vigilant and be eyes and ears for the Police and to take a note of registration numbers of suspicious vehicles. People should ring 999 if a burglary is seen happening otherwise to ring 101 unless there is a long waiting time. Burglaries are averaging one a day with some shed break ins. Despite this Dronfield has low crime rates compared to other areas in Derbyshire. It is thought that the burglars come from South Yorkshire.

PC Horner was asked to send future reports to the Clerk for printing in colour.

4 Council Minutes

102/14-15 RESOLVED

It was resolved to accept the minutes of the ordinary meeting of the Town Council held on the 1st September 2014, they were adopted as a true and accurate record and signed by the Mayor.

5 Planning

Applications

Members considered a schedule of planning applications submitted by North East Derbyshire District Council for consideration and comment.

103/14-15 RESOLVED

14/00762/FL – Application to vary condition attached to planning approval 887/639 to allow storage of caravans up to 3m in height

It is not thought that the caravans will infringe on the street scene because of the height of the walls.

14/00812/AD – Application for advertisement consent for a new signature scheme including 6no floodlights (Listed Building/Conservation Area).

The Locum Clerk to write to the owners to request that the area around the Blue Stoops be tidied up and the access to the footpath around the back is opened up for wheelchair access.

Decisions

104/14-15 RESOLVED

The Council received and noted the schedule of planning decisions.

6 Youth Matters

There was nothing to report.

7 Outside Services Report

The following tasks have been carried out during the month of September

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas. We have had to remove the swing seats from Marsh Ave Play area due to the rubber matting tiles being ripped up, there has also been 5 mats stolen from beneath the swings.

Flower Beds – All the flower beds have been emptied of the summer plants and will be rotovated over the next week ready for the planting of winter plants.

Footpaths - Maintenance has taken place on the footpaths. All footpaths have been strimmed back and certain areas have had shrubbery cut back also.

Grass Cutting - Grass cutting continues as at the moment the grass is still growing and hopefully the last cut should be done in the next couple of weeks.

Cemetery -The team have been in the cemetery maintaining all areas, all the grass areas are being cut and strimmed, the baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week.

Tree works – There has been some tree works done around the Town, Dyche Lane, Coal Aston Football pavilion – removed overhanging branches, Jubilee – Green Lane, Avon Close, there are a couple of areas still requiring work but awaiting to see if TPO,s are protecting various trees in Sindlefingen Park.

Hanging Baskets – The hanging baskets have all been removed from the Lighting Columns, cleaned out and stored away for next year.

Parks and Open Spaces – The team have been strimming and removing shrubbery around the outside boundary of our Parks and Open spaces the areas that have been done so far include – Dronfield Woodhouse, Hilltop, Birches Fold and Marsh Avenue this will continue until all areas have been strimmed and tidied up. All the areas have been weed sprayed also.

Notice Boards – The Town has currently 16 notice boards which we maintain, this includes removing all old notices and tidying the board, putting up new notices, and when required Agenda on all notice boards also. We are still in progress of notice board renovations; the next ones to be done are Barnes Ave and Ferndale shops.

Coal Aston Football Pavilion. - We are at present opening/locking up the pavilion on weekends for the football teams, and also cleaning out the changing rooms on the Monday morning.

Hilltop – British coal have inspected the area where the ground had sunk and have had a team in to excavate 3mtr sq., to see what is required to install a further capping on top of the existing, this has been sent to their fabricators to make up and we will be informed when this is ready to be put in place.

Tennis Courts – The tennis courts at Dronfield Woodhouse and Coal Aston have been tidied up, we have strimmed around the inside and outside and all shrubbery has been removed, the area has also been weed sprayed.

Cliffe Park – The team open up the Park on Friday mornings, this includes the tennis courts and toilets, we also open up the lodge at 09.00 to allow a group in for use of the hall.

DTC Buildings – There has been new smart meters installed in the following locations – Coal Aston Pavilion, Stonelow Bottom and top football pavilions, Cliffe Park, workshop and Civic Hall and Library gardens, these meters will mean that the staff won't need to go around these locations to take meter readings.

Other

Various reports have been actioned around the Town, these include -

New bollard installed at main entrance into Alma for vehicle access, this is due to someone parking there and no vehicles could gain access into the area for maintenance and when out doing the dog/litter bins.

New bench profiles fitted in Library Gardens to two benches.

Paint removed from tarmac at Highgate Drive when bus shelter was painted.

Maintenance to Council Buildings.

105/14-15 RESOLVED

To note receipt of the report.

106/14-15 RESOLVED

To note that the Coal Authority has the remediation of the sunken area in Hill Top Park in hand.

107/14-15 RESOLVED

To note that the noticeboards at the bottom right hand of the car park need cleaning

108/14-15 RESOLVED

To note that flower beds at Cliffe Park need shrubs planting

8 Meeting Reports

8.1 Party in the Park

109/14-15 RESOLVED

To note the reports for the meetings held on 5th September and 22nd September 2014

110/14-15 RESOLVED

To note that the following bands have been confirmed: - Showaddywaddy, Christie, Planet ABBA and Rule The World.

111/14-15 RESOLVED

That the ticket price be increased by £2.50 to £22.50 for 2015.

There were 2 votes against and 2 abstentions.

8.2 Remembrance Meeting

112/14-15 RESOLVED

To note the report of the meeting held on 9th September 2014

113/14-15 RESOLVED

That any servicemen who died in action after WW2 should be identified and their names, if any, to be added to the Memorial

114/14-15 RESOLVED

To note that a wreath will be laid in Sindelfingen by the Twinning Committee.

9 Financial Reports

9.1 Schedule of Payments for August 2014

115/14-15 RESOLVED

Members approved the schedule of payments

9.2 Schedule of Receipts for August 2014

116/14-15 RESOLVED

Members approved the schedule of receipts

9.3 Bank Reconciliation at 29th August 2014

117/14-15 RESOLVED

Members approved the bank reconciliation

10 Locum Clerk's Report

10.1 Electricity charges – Dronfield Woodhouse Sports and Social Club and The Bowls Club. Dronfield Woodhouse Sports and Social Club was offered £150.00 from the Council to top up the £100.00 offered by the Bowls Club. This offer has been refused and DWS&SC have stated that they will be cutting off the electricity supply to the Bowls Club House with effect from 1st October 2014 and will not support the installation of a separate meter to monitor usage. Bell and Buxton has been contacted with a view to confirming if DWS&SC has the authority to cut off the electricity to a Council owned building. The lease and license agreement has been examined and whilst the lease to DWS&SC states "Para 3.(2) The Lessees covenant to the Council "to defray all existing and future rates and taxes assessments and outgoings payable by law in respect of the demised premises whether by the owners or the occupiers thereof" The license granted to the Bowls Club does not mention paying for services such as electricity. DWS&SC has been informed that Solicitors are being consulted but to date no reply has been received from them or Bell and Buxton.

10.2 Party in the Park – 2015

Barry Northall has confirmed that the following acts have been booked for the event on July 11th 2015:- Showaddywaddy, Christie, Planet ABBA (Tribute) and Rule The World (Take That tribute)

10.3 Repairs to Civic Hall

Mark Holmes of Matrix has confirmed that under the terms of the lease Dronfield Town Council is responsible for all repairs. He confirmed that there is no fault in the structure of the building, there is no structural failure and as a gesture of goodwill Matrix will pay the fees of John Rice of Rice and Partners who advised on the quotations for this work.

10.4 Vehicular Access to Marsh Avenue Play Area

A site meeting was held with a representative of Rykneld Homes and it has been confirmed that an access for vehicles to the park will created when work starts on the houses.

10.5 Correspondence received

- a) Churches together in Dronfield & District – 25th Anniversary Celebrations "A Town Speaking in Flowers"
- b) Derbyshire Association of Local Councils – Annual Report 2013/14
- c) Friends of Dronfield Station – Quiz, Tuesday 11th November
- d) Highway Maintenance Works Notification – Rembrandt Drive from Gainsborough Road Junction – Carriageway resurfacing lasting 1 week from 3rd November between 0800 & 1800hrs.
- e) Ndma Network – issue 97, Autumn 2014
- f) Chesterfield & North East Derbyshire Council for Voluntary Service and Action – Linkline newsletter, September 2014
- g) Mrs Stafford re Dog Fouling

118/14-15 RESOLVED

To note the Locum Clerk's Report

119/14-15 RESOLVED

That some members of the Council should be on the Management Committee of the Dronfield Woodhouse Sports and Social Club and that the relative leases should be examined.

120/14-15 RESOLVED

That the bands booked for Party in the Park should appeal to younger people especially the Take That tribute band. Local members of Bjorn Again could promise two members not 4 which make up Planet Abba.

121/14-45 RESOLVED

That the issue relating to the repairs of the Civic Hall be referred to the Properties Advisory Committee.

122/14-15 RESOLVED

That the Dog Warden has been in the Town recently and that feedback of his visit be requested from North East Derbyshire District Council and that the Locum Clerk checks the bye laws to see if Council employees could be designated to hand out notices and if it would be possible to take pictures of people and their dogs.

11 Dronfield First Responders

123/14-15 RESOLVED

To offer the Dronfield First Responders free use of facilities in a building owned by Dronfield Town Council for training and that their award for service from the Derbyshire Times be displayed.

12 Derbyshire Association of Local Councils

124/14-15 RESOLVED

To note and receive the following Circulars:-

Circular No 16/2014 - Tall Poppies HR Company; First successful parish change under the Sustainable Communities Act; Village Shops outperform Supermarkets; School's out for summer; Vacancies

Circular NO 17/2014 - Parliament approves Openness of Local Government Bodies Regulations 2014; NALC wants clear audit direction; Taking a parish pulse test on Community Rights; 'Your community needs you' cries national parish body; SLCC Derbyshire Branch; Ockbrook & Borrowash Parish Council - Vacancy

Circular No 18/2014 – Training Circular - Covering the Basics of Employment; Councillor Induction Training Course; Clerk Induction Training; Digital By Default – How Local Councils Can Be More Effective On Line; Financial Regulations Training; Chair Skills; Certificate in Local Council Administration

Circular no 19/2014 - New DALC Website; Recording of Parish and Town Council Meetings – New Law Now Live; Community Transport; Code of Conduct Training

Appointment of Clerk/Responsible Financial Officer – Tideswell Parish Council; Leicestershire & Rutland ALC Training Opportunities

Circular No 20/2014 - Covering the Basics of Employment; Elections 2015 – Get it Right; Data Protection and Freedom of Information Workshops; Vacancy

Circular 21/2014 - DALC new website; Town and Parish Council Elections 2015; Tax exemptions on councillor's travel; Connecting Derbyshire.

13 North East Derbyshire District Council – Corporate Plan

125/14-15 RESOLVED

To support enterprise in the district with a minimum of 50 companies by 2019 including companies in Dronfield.

The plan will not be out for public consultation until November 2014

14 SL700 Speed Meter

126/14-15 RESOLVED

Not to give financial contribution for a Speed Meter as requested as the Police budget is far greater than the Town Council's and speeding is not one of the biggest problems in Dronfield.

15 Exclusion of the Press and the Public.

127/14-15 RESOLVED

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

16 Personnel

128/14-15 RESOLVED

To note the minutes of the Personnel Committee meeting held on 1st October 2014

129/14-15 RESOLVED

That, in view of the severity of the illness of one of the outside services staff, to pay his sick pay at full rate for the time being and this will be reviewed at the end of the year.

Recruitment of Clerk

It was reported that Job description, person specification and job evaluation are currently in progress.

17 Fencing at Marsh Avenue Play Area

130/14-15 RESOLVED

The Locum Clerk is to check the insurance implications of not fencing off a play area.

18 90 Lea Road

131/14-15 RESOLVED

That the Council would instruct Mr M Saunders upon receipt of a cheque for £300.00 from Miss Reeves and that this cheque would be used towards the fees and disbursements.

19 Alma Site

North East Derbyshire District Council would be asked to give written confirmation of the numbers on the Housing waiting list giving Dronfield connections.

132/14-15 RESOLVED

That the order of progress should be

- a) Rykneld Homes check the situation regarding the covenant
- b) Valuation
- c) A public consultation be held.

The meeting closed at 9.05pm

.....
Chairman

.....
Date

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 6 OCTOBER 2014

Reference	Applicant	Location	Details
14/00639/FLH	Mr Mark Axelby	9 Crofton Close	Construction of a first-floor extension over existing garage
14/00755/FL	Mr J Harvey	The Goods Yard, Chesterfield Road	Change of use of land to a public car park (Conservation Area)
14/00762/FL	Mr G Fletcher	179 Chesterfield Road	Application to vary condition attached to planning approval 887/639 to allow storage of caravans up to 3m in height
14/00796/FL	Aldi Food Store Ltd	Aldi Food Store Ltd Sheffield Road	Application to vary condition 4 of planning approval 10/00771/FL to allow the sale of national newspapers and magazines (Major Development)
14/00811/FLH	Mr F Hitchen	24 Linden Avenue	Construction of a single-storey rear extension
14/00812/AD	Enterprise Inns Plc.	The Blue Stoops Inn High Street	Application for advertisement consent for a new signage scheme including 6 no. floodlights (Listed Building/Conservation Area)
14/00814/FLH	Mr J Elwis	25 Oakdell	Removal of existing garage and construction of a two-storey side extension and replacement detached garage
14/00848/FL	Mr M Slinn	The Old Barn High Street Dronfield	Construction of a basement to previously approved single-storey rear extension (13/00553/FL) (Listed Building/Conservation Area)
14/00858/CM	DCC	Holmesdale Infants School	Section 73 application to vary condition of planning permission CD4/0113/139
14/00864/LB	Enterprise Inns Plc.	The Blue Stoops Inn High Street	Application for Listed Building consent for a new signage scheme including 6 no. floodlights (Listed Building/Conservation Area)

14/00868/FLH	Mr S Hale	54 Lea Road	Removal of existing garage and construction of a single storey rear and side extension
14/00889/AD	Mr D Pinder	Car Park Adjacent The South Side Of 57 Sheffield Road Dronfield	Advertisement consent for new shop signs
14/00904/FLH	Mr & Mrs Watson	28 Marston Close	Existing lean-to roof to front extended across front of lounge
14/00908/CATPO	C Tudor	33 Northern Common	Notification of intended works to various trees
14/00918/FLH	Mr And Mrs D. Sharpe	4 Aston Close	Construction of a single storey rear extension
14/00919/AD	NEDDC	Dronfield Sports Centre Dronfield Civic Centre	Application for advertisement consent for display of a replacement fascia sign
14/00920/FL	Chiverton Investments Ltd	25 Chesterfield Rd	Construction of 5 no dwellings comprising 3 No terrace and 2 No semidetached and associated works (Conservation Area)
14/00960/FLH	Mr & Mrs Watson	223 Stonelaw Road	Construction of a pitched roof over existing side extension and a rear dormer window

At : 12:20

BANK ACCOUNT-NO 1

List of Payments made between 01/08/2014 and 29/08/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/08/2014	TALKTALK DIRECTDEBIT	1679/1680	30.62		AUG14/1679/TALKTALK DIRECTDEBI
14/08/2014	NEDDC - LIBRARY	ON ACC 12	53.00		Purchase Ledger Payment
14/08/2014	NEDDC - CHURCH ST CAR PARK	ON ACC 13	87.00		10090516124/1481/NEDDC - CHURC
14/08/2014	NEDDC - COAL ASTON	ON acc 13	414.00		1009072601A/1482/NEDDC - COAL
14/08/2014	NEDDC - CIVIC HALL	On acc 14	2,410.00		Purchase Ledger Payment
14/08/2014	NEDDC CLIFF PARK	On ACC 14	466.00		Purchase Ledger Payment
14/08/2014	NEDDC - DRONFIELD	ON ACC 14	141.00		Purchase Ledger Payment
15/08/2014	Salaries & Wages Aug 14	BACS	18,634.98		Salaries & Wages Aug 14
15/08/2014	NEDDC - UNIT	ON ACC 14	396.00		Purchase Ledger Payment
18/08/2014	Arden Winch & Co Ltd	6188	868.97		401739/1644/7821/Arden Winch &
18/08/2014	Dronfield Equipment Hire & Gas	6189	84.00		100558/1665/Dronfield Equipmen
18/08/2014	Alfred Dunham & Son Ltd	6190	16.26		244269/1646/7824/Alfred Dunham
18/08/2014	The Post Office Ltd	6191	225.00		YT63XFN/1670/The Post Office L
18/08/2014	Hallamshire Heating Co Ltd	6192	786.00		1408144346/1677/Hallamshire He
18/08/2014	Heron Publications Ltd	6193	96.00		NY1863/1671/7825/Heron Publica
18/08/2014	NPOWER	6194	132.28		LGUP6Z97/1673/NPOWER
18/08/2014	Severn Trent Water Ltd	6195	89.88		371091800/1666/Severn Trent Wa
18/08/2014	Post Office Ltd	6196	4,773.83		AUG14/1672/Post Office Ltd
18/08/2014	UCATT	6197	74.90		15AUG14/1674/UCATT
18/08/2014	Underwood Tree Surgeons Ltd	6198	576.00		.3400/1678/7800/Underwood Tree
18/08/2014	Unison Finance & Membership	6199	28.45		15AUG14/1675/Unison Finance &
18/08/2014	Lones (UK) Ltd T/A Workplace P	6200	114.00		260448/1676/Lones (UK) Ltd T/A
18/08/2014	Peninsula Business	1681	254.80		Z0343121/1681/Peninsula Busine
18/08/2014	Sainsburys Fuel Card	1687	503.98		924093/1687/Sainsburys Fuel Ca
19/08/2014	NEDDC	500390	150.00		Car Park Closure Xmas Fest
29/08/2014	Petty Cash Outside Services	500391	65.69		Petty Cash Outside Services
29/08/2014	Westfield Contributory Health	1682	74.80		745190/1682/Westfield Contribu
29/08/2014	Spitfire Network Services Ltd	1683	126.90		SBS0487531/1683/Spitfire Netwo
29/08/2014	O2 Direct Debit	1684	121.28		65202097/1684/O2 Direct Debit
29/08/2014	CORONA ENERGY DIRECT DEBIT	1685/1686	136.14		09487723/1685/CORONA ENERGY DI
29/08/2014	Mr Keith Bradshaw	6201	990.75		2013/14/026/1697/Mr Keith Brad
29/08/2014	Derbyshire County Council	6202	3,705.12		AUG14/1688/Derbyshire County C
29/08/2014	Dronfield Equipment Hire & Gas	6203	191.80		100611/1699/Dronfield Equipmen
29/08/2014	G & L Fletcher	6204	1,099.99		GF/PM/160/1690/G & L Fletcher
29/08/2014	Lightwood Landscapes	6205	4,475.50		2088/1691/Lightwood Landscapes
29/08/2014	North East Derbyshire District	6206	55.00		DV20073719/1701/7829/North Eas
29/08/2014	E & D Steel	6207	9.40		391/1702/E & D Steel
29/08/2014	Viking Direct	6208	450.97		148909/1694/7830/Viking Direct
Total Payments			42,910.29		

At : 12:20

BANK ACCOUNT-NO 1

Cash Received between 01/08/2014 and 29/08/2014

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
05/08/2014	Coop Bank Interest		Coop Bank Interest	80.46
05/08/2014	Coop Bank Interest		Coop Bank Interest	0.20
05/08/2014	Sales Recpts Page 2265		Sales Recpts Page 2265	48.80
06/08/2014	Sales Recpts Page 2261		Sales Recpts Page 2261	4,141.22
07/08/2014	Sales Recpts Page 2262		Sales Recpts Page 2262	133.65
08/08/2014	Sales Recpts Page 2269		Sales Recpts Page 2269	916.67
11/08/2014	Giles Market		Giles Market	65.25
11/08/2014	Sales Recpts Page 2260		Sales Recpts Page 2260	436.32
11/08/2014	Sales Recpts Page 2263		Sales Recpts Page 2263	27.30
11/08/2014	Sales Recpts Page 2266		Sales Recpts Page 2266	297.50
11/08/2014	Sales Recpts Page 2267		Sales Recpts Page 2267	63.36
11/08/2014	Sales Recpts Page 2268		Sales Recpts Page 2268	34.80
11/08/2014	Viridor Credits Grant CPTennis		Viridor Credits Grant CPTennis	12,000.00
12/08/2014	Sales Recpts Page 2264		Sales Recpts Page 2264	715.00
13/08/2014	Sales Recpts Page 2270		Sales Recpts Page 2270	488.30
14/08/2014	Sales Recpts Page 2271		Sales Recpts Page 2271	297.50
14/08/2014	Sales Recpts Page 2273		Sales Recpts Page 2273	928.94
15/08/2014	Cllr Blanshard Maynard Meal		Cllr Blanshard Maynard Meal	70.00
15/08/2014	Cllr S Allsop Maynard meal		Cllr S Allsop Maynard meal	70.00
15/08/2014	Giles Market		Giles Market	60.25
15/08/2014	Sales Recpts Page 2272		Sales Recpts Page 2272	777.70
18/08/2014	Sales Recpts Page 2274		Sales Recpts Page 2274	595.00
26/08/2014	Peel Centre Administration cha		Peel Centre Administration cha	65.00
27/08/2014	Giles Market		Giles Market	57.75
27/08/2014	Sales Recpts Page 2275		Sales Recpts Page 2275	48.30
28/08/2014	Sales Recpts Page 2276		Sales Recpts Page 2276	22.61
28/08/2014	Sales Recpts Page 2277		Sales Recpts Page 2277	297.50
29/08/2014	Sales Recpts Page 2278		Sales Recpts Page 2278	297.50
29/08/2014	Sales Recpts Page 2279		Sales Recpts Page 2279	124.56
29/08/2014	Sales Recpts Page 2280		Sales Recpts Page 2280	22.61
Total Receipts				23,184.05