

**MINUTES**

**Of Ordinary Meeting**  
**Dronfield Town Council**  
**held on**

**Tuesday 5<sup>th</sup> May 2015**

Presented to

**DRONFIELD TOWN COUNCIL**

On

**Monday 1<sup>st</sup> June 2015**

Pages (123 - 131)

**MINUTES OF THE ORDINARY MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON TUESDAY 5<sup>th</sup> MAY 2015**

**Present:**

Councillors: S Allsop (The Town Mayor), J Allsop, G Baxter, L Blanshard, A Foster, B Gachagan, D Oxspring, C Smith and W Temple.

**In attendance:**

Sgt Aidan Stones, 8 members of the public and press and Keith Bradshaw - Town Clerk.

**1 Apologies**

**295/14-15 RESOLVED**

To note that apologies have been received from Councillors N Foster, R Hall, R Smith and A Talford.

**2 Declarations of Interest**

There were no declarations of interest and no requests for dispensations had been received.

**3 Public Speaking**

**3a Planning matters**

There were no comments on planning matters

**3b General Matters**

Questions were raised regarding the booking of the Tennis Court by the School. Did it have the right to book the courts without the knowledge of the Council and no consultation with other users? Comments were made that if the School can book Courts then members of the public should be able to book them as well. The group that plays regularly on Friday mornings would find it difficult to swap to another day.

Concerns were raised regarding the lighting on the new car park at Gorsey Brigg which it is felt is inadequate. The old car park had a light which no longer works. The lights fitted on the footpath by DCC are very directional and do not illuminate the car park. This could be dangerous during the winter as the access to the new houses is through the car park. Could DCC be requested to install non directional lights?

A member of the public thanked all Councillors, those standing and not standing for re-election, for all their unpaid hard work which they have done for the good of the Town.

**4 Council Minutes**

**296/14-15 RESOLVED**

It was resolved to approve the minutes of the ordinary meeting of the Town Council held on the 7<sup>th</sup> April 2015, they were adopted as a true and accurate record of the meeting and signed by the Mayor.

**297/14-15 RESOLVED**

To suspend Standing Orders to allow Sergeant Stones address the meeting.

**298/14-15 RESOLVED**

To note the report from Sgt Stones who presented the crime and ASB figures for April 2015:-

	<b>2015</b>	<b>2014</b>	<b>Difference</b>
Violence	14	10	+40%
Robbery			
Sexual Offences			

Burglary	2	3	-33.3%
Burglary Non Dwelling	3	2	+50%
Shoplifting	2	10	-80%
Theft of Motor Vehicle			
Theft from Motor Vehicle	3		+20%
Interference with Vehicle	1	2	-50%
Other thefts	6	2	+200%
Total thefts	17	19	-10.5%
Damage	3	9	-66.7%
Drugs offences	0	1	-100%
Other non-victim offences	1	1	0%
Other crimes against Society	1	2	-50%
<b>TOTAL</b>	<b>28</b>	<b>35</b>	<b>-20%</b>

Antisocial behaviour incidents rose from 22 in 2014 to 25 in 2015 an increase of 13.6%

Thanks were expressed to Police Officers involved with the tool and equipment marking at the allotments.

### **299/14-15 RESOLVED**

To reinstate Standing Orders

### **5 Planning Applications**

#### **300/14-15 RESOLVED**

Further details of 15/00321/DISCON – Pets at Home, application to discharge condition 17 (remediation) of planning approval for a retail unit at the former Lucas works – be investigated and details circulated to members.

### **Decisions**

#### **301/14-15 RESOLVED**

The Council received and noted the schedule of planning decisions.

### **6 Youth Matters**

There was nothing to report

### **7 Outside Services Report**

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week.

Shrubbery and Hedgerow – We have continued to go round all areas to reduce the height of some of the hedgerows so they are more manageable.

Cemetery – The Cemetery training which was started in February has now been completed. Dale Richardson, Robin Brooker, Lee Selway and Ronnie Dick have all passed the Safety in the Burial Process Training (3 day) Course.

Which included using shoring inside the grave by use of wood or hydraulic, plotting out graves, finding graves, back filling and digging by use of a mechanical digger and also by hand.

Tree works – Some tree works has been taking place in various parts of the town.

Grass Cutting - The Outside Services has commenced grass cutting, this will be done on a fortnightly basis with in between cuts we will be in the Cemetery grass cutting and strimming.

Cricket Pitches - The Cricket pitches/squares have all been prepared and ready for use for the forthcoming season. The first matches took place on Sunday 26<sup>th</sup> April.

Bus Shelters – The bus shelter outside the Post Office had a panel of glass smashed, as did the bus shelter opposite the Hallows Public house, this shelter had all 6 panels of glass smashed. They have all been replaced.

Tractor Training – Dale Richardson, Robin Brooker, Lee Selway and Ronnie Dick have all attended a Tractor training course which was held in the Cemetery. The course content included trailer hitching and reversing, grass topper hitching and use of PTO shaft for grass cutting, safe use of the loader and a theory test. All participants passed the course.

Grass Cutting - The Outside Services have had the delivery of the new grass cutting machine, this is a Ransome Parkway triple mower and as I write this is being used to cut the areas that we used to cut with the use of the Kubota sit on mower. This machine is ideal for the areas that we cut as one person can leave the workshop and go round all areas without having to have two men and a trailer to carry the machine around the Town.

Ride On Mower Training – On Thursday 23<sup>rd</sup> April Dale Richardson, Robin Brooker, Lee Selway and Ronnie Dick attended a Safe Use of Ride on Mower training, this was held at Coal Aston football pitches. The training consisted of a theory and practical test. The practical test consisted of driving in and around a chicane using cones forward and reverse. We then had a go at cutting the football pitch which for first timers on the machine went well. All participants passed the course.

#### Other

Various reports have been actioned around the Town.  
Maintenance to Council Buildings.

### **302/14-15 RESOLVED**

To note receipt of the report.

### **8 Meeting Reports**

There were no reports to consider as no meetings had been held since the last Council meeting held on 7<sup>th</sup> April.

### **9 Financial Reports**

#### **303/14-15 RESOLVED**

To approve the schedule of Payments for March 2015

#### **304/14-15 RESOLVED**

To note the schedule of Receipts for March 2015

#### **305/14-15 RESOLVED**

To note the Bank Reconciliation at 31<sup>st</sup> March 2015

### **10 Town Clerk's Report**

#### **Tennis Courts**

I have contacted Viridor Credits Environmental Co and have been informed that it is acceptable for the Council to charge a fee for the Tennis Courts providing that any income is put towards maintenance of the court/park. On the original application form the Council stated that no income was anticipated, this does not preclude charging fees for use.

#### **Building Works**

112 Carr Lane – Instruction given to David Hills and Son with work due to commence on 27<sup>th</sup> April and to be completed within a week.

Civic Hall repairs – Instruction given to Prestec, Dates of work not yet confirmed.

#### **Damage to Bus Shelter**

We have received £43.50 towards the cost of repairing the bus shelter which was damaged by vandalism.

#### **Correspondence Received**

- Came & Co – Council Matters newsletter
- Dronfield Civic Society – March newsletter
- The Dronfield Heritage Trust – update on progress of the Dronfield Barn Project,
- Derbyshire County Council - Derbyshire and Derby Mineral Local Plan – Consultation. Documents available at [www.tiny.cc/MinsPlan](http://www.tiny.cc/MinsPlan)

- Friends of Dronfield Station – Notes of meeting held on 10<sup>th</sup> March 2015
- BCN Consultancy, Building Control – Street Naming and Numbering 8, 10, 12 & 14 Gorsey Brigg
- BCN Consultancy, Building Control – Street Naming and Numbering 51 -53 Highfields Road.

The Clerk is to write to Network Rail with a request for them to meet the elected members of Dronfield Town Council to discuss the electrification of the railway through Dronfield.

### **306/14-15 RESOLVED**

To note and approve the report

### **11 Derbyshire Association of Local Councils**

#### **307/14-15 RESOLVED**

To note the following Circulars received from DALC:-

**Circular No. 09/2015** - Government Ombudsman to Larger Parish & Town Councils Consultation; Vacancies.

**Circular No. 10/2015** - Government Transparency Fund of £4.7m; My Community – free advice and grants; FREE – Audit Briefing Session – Grant Thornton; Section 137 – Expenditure Limit 2015/16

**Circular No. 11/2015** - Parish and Town Councils which are inquorate; CiLCA 2015 and CPD Points; The General Power of Competence; Connecting Derbyshire; Training

**Circular No. 12/2015** - DALC EXECUTIVE COMMITTEE – nominations for Executive.

### **12 Request from School to use the Tennis Courts at Cliffe Park (Appendix 6)**

Councillors Baxter, Gachagan and Smith each declared a personal interest, being Governors of the Henry Fanshawe School.

#### **308/14-15 RESOLVED**

That the tennis courts were established on a first come first served basis and that a meeting between the School and interested parties be arranged to resolve the situation. The Clerk is to contact the head of PE at the school.

### **13 Civic Service**

#### **309/14-15 RESOLVED**

To note that there is no objection to the Civic Service being held outside.

### **14 Cultivation License Application**

#### **310/14-15 RESOLVED**

That the Council has no objection to the cultivation license applications submitted for planting on the verges in front of 46 Highfields Road, Dronfield and 54 Longcroft Road, Dronfield Woodhouse.

### **15 Dronfield Woodhouse Well Dressing Group**

#### **311/14-15 RESOLVED**

To grant permission for the site of the old town well on Carr Lane to be used for the Well Dressing to be held on 10<sup>th</sup> July.

### **16 Disabled Access – Football Club**

#### **312/14-15 RESOLVED**

That more details are required and that this be referred to the Properties Advisory Committee

### **17 Exclusion of the Press and the Public**

#### **313/14-15 RESOLVED**

That the press and public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined

in Part 1 of the Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act (2004).

**18 Current Vacancies**

**314/14-15 RESOLVED**

To note that 17 Applications have been received for the position of Street Cleaner/Relief Caretaker and Dog Warden; 13 applications have been received for the position of Outside Services Operative and that interviews are to be arranged for 14<sup>th</sup> and 15<sup>th</sup> of May. Only one application so far has been received for the Pavilion Caretaker and quotations are being sought from contract cleaners.

**19 Breach of Confidentiality**

**315/14-15 RESOLVED**

To refer a potential breach of the Code of Conduct to the Monitoring Officer. There were three votes against.

The Mayor thanked all Councillors for their attendance and hard work over their period of office and wished success to the incoming Council.

The meeting closed at 8.40 pm

.....  
Chairman

.....  
Date

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON TUESDAY 5 MAY 2015**

Reference	Applicant	Location	Details
14/01090/FL	Mr J Adams	84 Carr Lane	Conversion/alteration of single dwelling to create 2 houses including the provision of new access door and 1.8m high fencing to front (Amended Plan)
15/00164/FL	Mrs S Lee	17 Snape Hill	First floor extension above existing outbuilding and the creation of self-contained living accommodation to the rear
15/00233/FLH	Mrs C Ashurst	49 Derwent Road	Erection of raised decking (1.5m x 4.0m x 0.55m) to rear
15/00261/OL	Mr R Bailey	Land South Of 166 And 168 Holmley Lane And North Of 13 Trent Grove Dronfield	Outline application with all matters reserved for two dormer style three bedroom bungalows and formation of new vehicular/pedestrian access
15/00276/ CATPO	Mrs P Stanley	4 Stone Road	Application to fell one cherry tree located within the Coal Aston Conservation Area
15/00277/FLH	Ms J Sampson	5 Marsh Avenue	Construction of a single storey rear extension
15/00281/LDC	Mr M Daley	103 Carr Lane	Application for a Lawful Development Certificate for the proposed erection of a new front porch
15/00282/FLH	Mr Matthew Powls	12B Carr Lane	Construction of front and rear 2 storey extensions to dwelling plus new roof and erection of double garage
15/00291/FLH	Mr Timothy Stubbs	2 Highgate Drive	Application to Increase existing bay window size
15/00311/FLH	Mr Matthew Welsby	8 Gainsborough Road	Two storey extensions to side and single storey extensions to front and rear
15/00321/DISCON	Pets At Home	Sheffield Road	Application to discharge condition 17 (Remediation) of planning approval 13/00628/FL for retail unit at the former Lucas Works
15/00358/DISCON	Stonelow Court	Stonelow Road	Application to discharge Condition 2 (light shielding scheme) of planning approval 09/00642/FL for retention of lighting scheme
15/00371/FLH	A Neil	47 Summerfield Road	Erection of a single storey rear extension and a 2 storey side extension
15/00404/FLH	R Goodwin	3 Paddock Way	Two Storey Side Extension

## List of Payments made between 01/03/2015 and 31/03/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/03/2015	Westfield Contributory Health	2086	74.80		785402/2049/Westfield Contribu
02/03/2015	Public Works Loan Board	2088	3,962.50		Loan 487515
06/03/2015	Derbyshire Landskills Training	500424	554.00		Tractor Training
06/03/2015	TALKTALK DIRECTDEBIT	2098	20.31		TT0315810259/2099/TALKTALK DIR
06/03/2015	TALKTALK DIRECTDEBIT	2099	20.31		TT0315824081/2098/TALKTALK DIR
06/03/2015	OPUS - Main Pavillion Stonelow	Stmt 353d	79.96		18178318/2062/OPUS - Main Pavi
06/03/2015	OPUS - Cliffe Park	Stmt353	669.46		18178319/2063/OPUS - Cliffe Pa
06/03/2015	OPUS - Civic Hall	stmt353a	497.64		18178314/2057/OPUS - Civic Ha
06/03/2015	OPUS - Library Gardens	Stmt353b	14.37		18178315/2058/OPUS - Library G
06/03/2015	OPUS - Unit Callywhite Lane	Stmt353c	300.68		18178316/2060/OPUS - Unit Call
06/03/2015	OPUS - Coal Aston	Stmt353d	30.39		18178317/2061/OPUS - Coal Asto
13/03/2015	John Osman Groundcare	500425	20,400.00		41917/2079/7900/John Osman Gro
13/03/2015	Clr S Allsop	500426	49.00		Mayor Expenses
15/03/2015	Salaries & Wages March 15	17591.32	17,591.32		Salaries & Wages March 15
16/03/2015	Co Op Bank direct debit	2087	35.66		177253/2087/Co Op Bank direct
17/03/2015	Sainsburys Fuel Card	2050	273.67		968568/2050/Sainsburys Fuel Ca
18/03/2015	Frama Smart Mailing	2089	126.00		90126917/2089/Frama Smart Mail
20/03/2015	CORONA ENERGY DIRECT DEBIT	2092/2093	895.50		10007682/2092/CORONA ENERGY DI
23/03/2015	Spitfire Network Services Ltd	2094	123.56		SBS0526400/2094/Spitfire Netwo
23/03/2015	OPUS - Small Pavillion Stone	stmt353	71.25		18178313/2056/OPUS - Small P
26/03/2015	O2 Direct Debit	2091	117.89		72276798/2091/O2 Direct Debit
30/03/2015	Westfield Contributory Health	2086	74.80		793521/2086/Westfield Contribu
30/03/2015	Metro (Dronfield) Limited	2088	45,015.90		11/2088/Metro (Dronfield) Limi
31/03/2015	Abbey Auto Electrical	6371	339.00		AE7594/2096/Abbey Auto Electri
31/03/2015	Arden Winch & Co Ltd	6372	8.57		424774/2065/7901/Arden Winch &
31/03/2015	Derbyshire Association Of Loca	6373	70.00		006828/2064/Derbyshire Associa
31/03/2015	DCC Superannuation Fund	6374	4,011.37		MAR15/2066/DCC Superannuation
31/03/2015	Alfred Dunham & Son Ltd	6375	10.34		281304/2097/7905/Alfred Dunham
31/03/2015	Eyre & Elliston	6376	30.60		0001/00017351/2082/7902/Eyre &
31/03/2015	Hallamshire Heating Co Ltd	6377	376.80		1503194677/2083/Hallamshire He
31/03/2015	Heron Publications Ltd	6378	30.99		PZ3909/2067/Heron Publications
31/03/2015	Intruder Alarm Systems	6379	24.00		3680/2069/Intruder Alarm Syste
31/03/2015	Lightwood Landscapes	6380	5,015.50		2194/2070/Lightwood Landscapes
31/03/2015	Machine Mart Ltd	6381	1,042.76		571854/2072/7899/Machine Mart
31/03/2015	Millhouses Electrical Services	6382	59.78		09/03/2015/2073/Millhouses Ele
31/03/2015	Post Office Ltd	6383	4,124.17		MAR15/2068/Post Office Ltd
31/03/2015	UCATT	6384	68.40		MAR15/2074/UCATT
31/03/2015	Unison Finance & Membership	6385	31.55		MAR15/2075/Unison Finance & Me
31/03/2015	Valuation Office Agency	6386	704.81		25000145572014/2076/Valuation
31/03/2015	Viking Direct	6387	567.31		787946/2054/7891/Viking Direct
31/03/2015	Derbyshire Landskills	6388	574.00		161-2015/2081/7897/Derbsyhire
31/03/2015	G & L Fletcher	6389	1,099.99		GF/PM/194/2101/G & L Fletcher
31/03/2015	Cash Petty Cash Cliffe Park	500501	26.03		Cash Petty Cash Cliffe Park
31/03/2015	Cash Outside Services	500502	72.59		Cash Outside Services
31/03/2015	cash Office	500503	46.96		cash Office

Total Payments	109,334.49
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At : 12:25

## BANK ACCOUNT-NO 1

## Cash Received between 01/03/2015 and 31/03/2015

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/03/2015	Sales Recpts Page 2440		Sales Recpts Page 2440	169.60
04/03/2015	DCC Rent Dronfield Jnr Sch		DCC Rent Dronfield Jnr Sch	55.00
04/03/2015	Sales Recpts Page 2445		Sales Recpts Page 2445	22.61
05/03/2015	Coop Bank Interest		Coop Bank Interest	83.31
05/03/2015	Coop Bank interest		Coop Bank interest	0.18
09/03/2015	Sales Recpts Page 2456		Sales Recpts Page 2456	916.67
10/03/2015	Sales Recpts Page 2446		Sales Recpts Page 2446	13.68
11/03/2015	Giles Market		Giles Market	48.00
11/03/2015	Sales Recpts Page 2441		Sales Recpts Page 2441	422.20
11/03/2015	Sales Recpts Page 2442		Sales Recpts Page 2442	1,186.19
13/03/2015	Sales Recpts Page 2447		Sales Recpts Page 2447	495.00
16/03/2015	Giles Market		Giles Market	57.75
16/03/2015	Sales Recpts Page 2443		Sales Recpts Page 2443	49.31
16/03/2015	Sales Recpts Page 2444		Sales Recpts Page 2444	3,976.13
16/03/2015	Sales Recpts Page 2448		Sales Recpts Page 2448	919.91
16/03/2015	Sales Recpts Page 2449		Sales Recpts Page 2449	22.61
17/03/2015	Sales Recpts Page 2439		Sales Recpts Page 2439	16.80
17/03/2015	Sales Recpts Page 2455		Sales Recpts Page 2455	16.80
17/03/2015	Sales Recpts Page 2468		Sales Recpts Page 2468	-16.80
18/03/2015	Sales Recpts Page 2452		Sales Recpts Page 2452	22.61
18/03/2015	Sales Recpts Page 2453		Sales Recpts Page 2453	95.04
18/03/2015	Sales Recpts Page 2454		Sales Recpts Page 2454	297.50
19/03/2015	6 stalls Gala		6 stalls Gala	30.00
20/03/2015	Giles Market		Giles Market	60.25
20/03/2015	Photocopy charges		Photocopy charges	0.30
20/03/2015	Sales Recpts Page 2450		Sales Recpts Page 2450	29.88
20/03/2015	Sales Recpts Page 2451		Sales Recpts Page 2451	41.45
20/03/2015	Sales Recpts Page 2457		Sales Recpts Page 2457	180.20
23/03/2015	Sales Recpts Page 2458		Sales Recpts Page 2458	297.50
24/03/2015	Sales Recpts Page 2459		Sales Recpts Page 2459	18.84
25/03/2015	Peel Centre admin charges		Peel Centre admin charges	65.00
26/03/2015	Sales Recpts Page 2460		Sales Recpts Page 2460	22.61
26/03/2015	Sales Recpts Page 2461		Sales Recpts Page 2461	126.24

Continued on Page 2

At : 12:25

**BANK ACCOUNT-NO 1****Cash Received between 01/03/2015 and 31/03/2015**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
26/03/2015	Sales Recpts Page 2462		Sales Recpts Page 2462	35.70
27/03/2015	Sales Recpts Page 2465		Sales Recpts Page 2465	100.00
30/03/2015	Sales Recpts Page 2466		Sales Recpts Page 2466	919.91
31/03/2015	Giles Market		Giles Market	52.75
31/03/2015	Sales Recpts Page 2463		Sales Recpts Page 2463	3,611.99
31/03/2015	Sales Recpts Page 2464		Sales Recpts Page 2464	297.50
31/03/2015	Sales Recpts Page 2467		Sales Recpts Page 2467	300.00
			<b>Total Receipts</b>	<b>15,060.22</b>