

**MINUTES**

**Of Ordinary Meeting  
Dronfield Town Council  
held on**

**Monday 5<sup>th</sup> January 2015**

Presented to

**DRONFIELD TOWN COUNCIL**

On

**Monday 2<sup>nd</sup> February 2015**

Pages (81-90)

**MINUTES OF THE ORDINARY MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 5<sup>th</sup> JANUARY 2015**

**Present:**

Councillors: S Allsop (The Town Mayor), J Allsop, G Baxter, A Blackburn, P Blackburn, L Blanshard, S Clark, M Emmens, A Foster, N Foster, B Gachagan, R Hall, D Oxspring, S O'Donnell, C Smith, R Smith, A Talford and W Temple.

**In attendance:**

County Councillors S Ellis and J Hall, 8 members of the public and press and Keith Bradshaw - Locum Town Clerk.

**1 Apologies**

**186/14-15 RESOLVED**

There were no apologies for absence

**2 Declarations of Interest**

There were no declarations of interest and no requests for dispensations had been received.

**3 Public Speaking**

**3a Planning matters**

There were no comments on planning matters

**3b General Matters**

Concerns were raised regarding traffic management and speeding on Snape Hill Lane and Holmley Lane. A meeting had been held on 11<sup>th</sup> December arranged by County Councillor J Hill and it was decided that Snape Hill Lane does not meet the criteria for traffic control and more information was requested. Residents have undertaken a detailed traffic survey a copy of which was presented to the meeting together with a request that the Council support the findings when presented to Derbyshire County Council. Classifies B Roads have traffic calming but there are none on Snape Hill Lane. The Chairman stated that this issue will be put on the agenda for the next meeting of the Council.

**3c Police Matters**

There was no representative present or report from the Police

**4 Council Minutes**

**187/14-15 RESOLVED**

It was resolved to accept the minutes of the ordinary meeting of the Town Council held on the 1<sup>st</sup> December 2014, they were adopted as a true and accurate record and signed by the Mayor.

**5 Planning**

**Applications**

**188/14-15 RESOLVED**

Members considered a schedule of planning applications submitted by North East Derbyshire District Council for consideration and comment and it was RESOLVED that there were no objections to the applications.

Planning Application 14/0284/FL – Erection of treble garage at The Holme, Green Lane – The Locum Clerk will check the revised design and circulate.

**Decisions**

**189/14-15 RESOLVED**

The Council received and noted the schedule of planning decisions.

## **6 Youth Matters**

There were no Youth Matters to be considered

## **7 Outside Services Report**

The following tasks have been carried out during the month of December

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week. We are still blowing leaves off the footpaths and roads. There has been some tree felling taking place and new locations identified for the planting of new trees.

Xmas Lights – The Christmas Lights switch on went ahead without any problems and was well attended.

Xmas Fest – This was held on the Saturday after the light switch on, all was set up and ready for the 11.00 o'clock start, the ice rink was a little late due to having problems with their vehicle but during the day was well used as were all of the rides.

Shrubbery and Hedgerow – We have been attending all areas that require cutting back and reducing in height with the use of the new chipper which makes the tasks a lot quicker with not having to take the waste back to the Unit to be put into skips, we now shred the waste and put it back onto the shrub beds.

Grit Bins – We have a skip with 8 tons in the yard ready for when we need to fill up the grit bins.

Allotments – All water has been turned off at all allotment sites and taps have been drained off and left open.

Weed control course – Dale Richardson attended a 3 day Weed spraying course at Holmfirth, he was only 1 from 5 that gained a pass.

IOSH Managing Safely – Ronnie Dick has attended the Managing safely course, which is a 4 day course held at Tapton, he has passed the first phase but now has a home project to do within 2 weeks for the second part of the course before he can gain a pass for the whole course.

### Other

Various reports have been actioned around the Town.

Maintenance to Council Buildings.

## **190/14-15 RESOLVED**

To note receipt of the report.

## **8 Meeting Reports**

### **Property Advisory Working Group**

#### **191/14-15 RESOLVED**

To contribute £600.00 towards the cost of the CCTV Recorder at Coal Aston Village Hall on the proviso that the Council can add further cameras in the future.

#### **192/14-15 RESOLVED**

To pay up to £795.00 to the Valuation Office for the valuation of Coal Aston Sports field for Land Registration.

#### **193/14-15 RESOLVED**

To confirm the authority given to the Locum Clerk to sign the Lease for Coal Aston Cricket Club for scoreboard and storage.

### **Grants Awards Panel**

#### **194/14-15 RESOLVED**

To donate the sum of £100.00 to the Fairplay Charity, the Chair of NEDDC's appeal.

#### **195/14-15 RESOLVED**

To donate the sum of £100.00 to the Scout Association

#### **196/14-15 RESOLVED**

To donate the sum of £250.00 to The Arrows Basketball Club

## **9 Financial Reports**

### **197/14-15 RESOLVED**

To approve the schedule of Payments for November 2014

### **198/14-15 RESOLVED**

To note the schedule of Receipts for November 2014

### **199/14-15 RESOLVED**

To note the Bank Reconciliation at 30<sup>th</sup> November 2014

## **10 Locum Clerk's Report**

### 1) Right to buy – The Cemetery Lodge

Bell and Buxton has advised that this request should be referred to the Joint Burial Committee as it is the landlord on the tenancy agreement. This was subsequently done and the Joint Burial Committee has denied the claim on the grounds that it is not a Local Authority pursuant to the Housing Act 1985 and that the tenancy agreement is not secured.

### 2) Lease – Coal Aston Cricket Club

The lease prepared by Bell & Buxton has been signed and the Cricket Club is pursuing its grant claim.

### 3) Christmas Events

The Christmas Lights Switch On and the Christmas Fest were well attended and were a great success. £174.00 was raised at the Christmas Lights event, which has been split equally between Stonelow Infants School and the Mayor's Charity.

Drone Valley Rotary Club has sent a letter of appreciation for Pam, Carole and Ronnie for their efforts at Christmas Fest. (Attached)

### 4) Banking Arrangements

In view of recent reports that the Co-operative Bank failed the Bank of England Stress Test in December Council may wish to consider alternative banking arrangements.

### 5) Correspondence Received

- Derbyshire County Council – Temporary Road Closure A61 Dronfield By Pass (Circulated)
- Friends of Dronfield Station – Notes of Meeting Tuesday 4<sup>th</sup> November (Circulated)
- East Midlands in Bloom Newsletter – Winter 2014/2015 (Circulated)
- NDVA Network – Issue 98 Winter 2014
- North East Derbyshire District Council – Scrutiny Management Plan - Invitation for Clerk to help the Committee on 27<sup>th</sup> January 2015.
- Spitfire News – Winter 2014/2015

### **200/14-15 RESOLVED**

To note the Locum Clerk's Report.

### **201/14-15 RESOLVED**

To endorse the appreciation of the staff involved at the Christmas Fest as voiced by the Drone Valley Rotary Club.

### **202/14-15 RESOLVED**

To refer the review of banking arrangements to the Budgetary Advisory Committee.

## **11 Budget 2015/2016**

### **203/14-15 RESOLVED**

To approve the Budget of Income and Expenditure for 2015/16

### **204/14-15 RESOLVED**

In order to reduce the total of the funds to be transferred from Reserves by £6,019.40 to meet the budgeted expenditure of £889,558.00 **It was RESOLVED** to hold the Precept at £113.26 per Band D Property which a precept requirement for 2015/16 of £793,643.40.

**12 In Memory of Chris Peet**

**205/14-15 RESOLVED**

To make the dust cart available for two days on a weekend before Christmas for collections as requested. The dates to be determined by the Council.

**206/14-15 RESOLVED**

That there is no objection to a memorial bench and plaque being installed in the Town. The Council will purchase the bench and invoice the donor(s).

**13 Training**

**207/14-15 RESOLVED**

That this be referred to the Personnel Advisory Committee where an assessment of all training needs will be considered

**14 Grit Bin**

There are grit bins at the top and the bottom of Shetland Road.

**208/14-15 RESOLVED**

That a map and list of all grit bins showing ownership be prepared and presented to the next meeting.

**15 Exclusion of the press and the public**

**209/14-15 RESOLVED**

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

**16 Personnel Advisory Committee**

**210/14-15 RESOLVED**

That sick pay will be paid at the rate in accordance with the terms and conditions of employment.

**211/14-15 RESOLVED**

That the working hours for office staff be held at the current levels and reviewed in six months' time.

The meeting closed at 8.50pm

.....  
Chairman

.....  
Date

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY JANUARY 5<sup>th</sup> 2015**

Reference	Applicant	Location	Details
14/00805/FLH	Mrs L Rodgers	58 Carr Lane	Creation of a vehicular access
14/00883/FL	Mr R Dickens	18 Green Lane	Construction of a detached dwelling on land adjacent (Amended Plan)
14/01101/FLH	Mrs J Benn	25 Eckington Road	Application for replacement gates (Conservation Area) (Affecting the Setting of a Listed Building)
14/01120/TPO	Dronfield Town Council	Sindelfingen Park	Application to undertake works to two trees protected by NEDDC Tree Preservation Order No 103 including felling 1 Norwegian Maple (Amended Title)
14/01184/FLH	Mr J Upton	24 Ferndale Road	Construction of a single-storey rear extension with basement beneath.
14/001185/FLH	Mr R Else	2 Birchen Close	Construction of a two-storey side extension and front porch (Revised scheme of 14/00583/FLH)
14/01200/TPO	Mrs Clark	24 Southwood Avenue	Application to undertake remedial works to four Sycamore trees
14/01201/DISCON	Mr P Gaunt	Hall Farm, Holmesfield	Application to discharge conditions 5 and 9 of planning permission NED/11/00850/FL
14/01246/FLH	Miss Hill	2 Derwent Road	Construction of a side extension and raising ridge height of existing bungalow
14/01247/TPO	Dr Allen	No 6 & 4 Kentmere Close	Application to prune two Oak trees protected by NEDDC Tree Preservation Order 103 (Part 4)
14/01248/FLH	Mrs H Page	85 Stublely Lane	Construction of a single storey front extension
14/001252/TPO	Dronfield And District Joint Burial Committee	Dronfield Cemetery Cemetery Road Dronfield	Application to fell 1 lime tree and prune 1 chestnut tree protected by Tree Preservation Order No 17
14/001256/FLH	K Forster	28 Ullswater Drive	Application to replace existing conservatory with a single storey rear extension
14/001257/FLH	Mr P Hancock	23 Quoit Green	Proposed single storey rear extension, porch to front and new driveway (Conservation Area)
14/01263/FLH	Mr & Mrs K Ogden	41 Barnard Avenue	Construction of a pitched roof over existing flat roof side extension
14/01265/OL	Mrs V Butler	2 Mill Lane	Outline application (with all matters reserved) for two storey residential development consisting of garages with self-contained flat above (resubmission of

			13/01160/OL) at land adjacent
14/01276/AMEND	Mrs A MacLachlan	87 Barnes Avenue	Application for a non-material amendment to planning approval (13/01022/FLH) to allow change from Dutch hip to standard gabled roof
14/01284/FL	Mr Ian Collins - Bashmoor Ltd	The Holme Green Lane	Erection of treble garage (Revised design following permission 13/01080/FL)
14/01300/FLH	Mr & Mrs Wood	13 Holmesdale Road	Removal of existing car port and construction of single storey side extension

At : 15:10

## BANK ACCOUNT-NO 1

## List of Payments made between 01/11/2014 and 30/11/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/11/2014	NEDDC - COAL ASTON	on acc 15	414.00		1009072601A/1482/NEDDC - COAL
05/11/2014	NEDDC CLIFF PARK	on acc 17	466.00		Purchase Ledger Payment
05/11/2014	NEDDC - CIVIC HALL	on acc17	2,410.00		Purchase Ledger Payment
05/11/2014	NEDDC - DRONFIELD	onacc 17	141.00		Purchase Ledger Payment
11/11/2014	NEDDC - CHURCH ST CAR PARK	on acC 15	87.00		10090516124/1481/NEDDC - CHURC
11/11/2014	NEDDC - LIBRARY	on acc 15	53.00		Purchase Ledger Payment
11/11/2014	Air Training Corps	500397	100.00		Remembrance Service
11/11/2014	Salvation Army (Woodhouse Band	500398	100.00		Remembrance Service
11/11/2014	St John Ambulance Band	500399	100.00		Remembrance Service
12/11/2014	TKF Training	500400a	0.10		7279/1889/7855/TKF Training
15/11/2014	Salaries & Wages November 14	BACS	17,006.45		Salaries & Wages November 14
15/11/2014	Train to Safety Ltd	500401	423.00		IOSHCOURSE/1890/Train to Safet
17/11/2014	Sainsburys Fuel Card	1837	305.31		943087/1837/Sainsburys Fuel Ca
7/11/2014	Co Op Bank direct debit	1864	35.52		167766/1864/Co Op Bank direct
17/11/2014	TALKTALK DIRECTDEBIT	1883/1884	30.62		NOV14/1883/TALKTALK DIRECTDEBI
17/11/2014	NEDDC - UNIT	on acc 17	396.00		Purchase Ledger Payment
19/11/2014	Peninsula Business	1866	254.80		Z0446605/1866/Peninsula Busine
19/11/2014	Spitfire Network Services Ltd	1867	129.61		SBS0504039/1867/Spitfire Netwo
20/11/2014	Derbyshire Association Of Loca	6269	25.00		006756/1838/Derbyshire Associa
20/11/2014	Derbyshire County Council	6270	3,528.80		NOV14/1839/Derbyshire County C
20/11/2014	Gary Fletcher (Surfacing) Ltd	6271	840.00		2362/1836/Gary Fletcher (Surfa
20/11/2014	Heron Publications Ltd	6272	30.00		PJ2672/1840/Heron Publications
20/11/2014	North East Derbyshire District	6273	1.00		DV20075859/1843/North East Der
20/11/2014	NPOWER	6274	83.96		LGUQ9CKZ/1853/NPOWER
20/11/2014	NT Electrical	6275	220.00		NT0964/1842/NT Electrical
20/11/2014	Orona Ltd	6276	613.36		14/01/013554/1844/Orona Ltd
20/11/2014	Severn Trent Water Ltd	6277	1,363.26		429102906/1846/Severn Trent Wa
20/11/2014	The Society of Local Council C	6278	108.00		116037/1847/The Society of Loc
20/11/2014	Stubley Lane Auto Centre	6279	839.45		I031508/1848/Stubley Lane Auto
0/11/2014	Post Office Ltd	6280	3,806.38		NOV14/1841/Post Office Ltd
20/11/2014	UCATT	6281	74.90		NOV14/1849/UCATT
20/11/2014	Unison Finance & Membership	6282	31.55		NOV14/1850/Unison Finance & Me
20/11/2014	Viking Direct	6283	174.07		405776/1851/7858/Viking Direct
20/11/2014	Heron Publications Ltd	6284	270.00		PJ2672/1840/Heron Publications
21/11/2014	OPUS - Civic Hall	ddr	715.84		17665166/1876/OPUS - Civic Ha
21/11/2014	OPUS - Unit Callywhite Lane	ddr1	228.41		17664457/1878/OPUS - Unit Call
21/11/2014	OPUS - Cliffe Park	ddr2	687.10		17664460/1879/OPUS - Cliffe Pa
21/11/2014	OPUS - Small Pavillion Stone	ddr3	62.37		17664455/1880/OPUS - Small P
21/11/2014	OPUS - Coal Aston	ddr4	46.86		17664458/1881/OPUS - Coal Asto
21/11/2014	OPUS - Main Pavillion Stonelow	ddr5	104.69		17664459/1882/OPUS - Main Pavi
21/11/2014	OPUS DDR REFUND	OPUS REFUD	-193.78		OPUS DDR REFUND
26/11/2014	O2 Direct Debit	1865	118.90		Purchase Ledger Payment
28/11/2014	Arden Winch & Co Ltd	6285	95.94		412986/1855/7849/Arden Winch &
28/11/2014	Broadfield Mowers Ltd	6286	2,818.88		015340/1869/7854/Broadfield Mo
28/11/2014	Dronfield Equipment Hire & Gas	6287	384.00		100794/1857/7865/Dronfield Equ
28/11/2014	Eyre & Elliston	6288	90.00		0001/00011622/1870/7869/Eyre &
28/11/2014	HPSS Ltd	6289	1,153.70		14-0493/1858/HPSS Ltd



At : 15:10

## BANK ACCOUNT-NO 1

## List of Payments made between 01/11/2014 and 30/11/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/11/2014	Lightwood Landscapes	6290	4,535.50		2140/1861/Lightwood Landscapes
28/11/2014	Marson Industrial Supplies Ltd	6291	64.51		5772/1871/Marson Industrial Su
28/11/2014	Rialtas Business Solutions Ltd	6292	661.32		24055/1862/Rialtas Business So
28/11/2014	Sheffield International Venues	6293	600.00		3034705/1872/7778/Sheffield In
28/11/2014	Ticket Mart Ltd	6294	85.68		11183/1863/Ticket Mart Ltd
28/11/2014	Westfield Contributory Health	1868	74.80		764280/1868/Westfield Contribu
30/11/2014	Mr Keith Bradshaw	500402	1,573.50		2014/15/029/1885/Mr Keith Brad
30/11/2014	CORONA ENERGY DIRECT DEBIT	1891/1892	255.75		09723896/1891/CORONA ENERGY DI
30/11/2014	TKF Training	500400	396.55		7279/1889/7855/TKF Training
30/11/2014	G & L Fletcher	6297	1,099.99		GF/PM/175/1886/G & L Fletcher
30/11/2014	Matrix Realty Holdings Limited	6298	126.86		7/1893/Matrix Realty Holdings
30/11/2014	Victory Industrial Co Ltd	6299	60.00		NOV14/1887/Victory Industrial

<b>Total Payments</b>	50,309.51
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At: 15:11

## BANK ACCOUNT-NO 1

## Cash Received between 01/11/2014 and 30/11/2014

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
04/11/2014	Refund Elect ScottishPower CP		Refund Elect ScottishPower CP	27.69
04/11/2014	Sales Recpts Page 2347		Sales Recpts Page 2347	398.60
04/11/2014	Sales Recpts Page 2350		Sales Recpts Page 2350	297.50
05/11/2014	Coop Bank Interest		Coop Bank Interest	0.22
05/11/2014	Coop Bank Interest		Coop Bank Interest	159.92
05/11/2014	Sales Recpts Page 2348		Sales Recpts Page 2348	84.36
05/11/2014	Sales Recpts Page 2349		Sales Recpts Page 2349	200.80
05/11/2014	Sales Recpts Page 2351		Sales Recpts Page 2351	22.61
10/11/2014	Giles Market		Giles Market	57.75
10/11/2014	Salaries correction		Salaries correction	260.80
10/11/2014	Sales Recpts Page 2352		Sales Recpts Page 2352	26.70
10/11/2014	Sales Recpts Page 2353		Sales Recpts Page 2353	257.06
10/11/2014	Sales Recpts Page 2358		Sales Recpts Page 2358	916.67
11/11/2014	Sales Recpts Page 2346		Sales Recpts Page 2346	297.50
12/11/2014	Sales Recpts Page 2356		Sales Recpts Page 2356	22.61
13/11/2014	Sales Recpts Page 2361		Sales Recpts Page 2361	297.50
17/11/2014	Giles Market		Giles Market	60.25
17/11/2014	Sales Recpts Page 2354		Sales Recpts Page 2354	302.00
18/11/2014	Sales Recpts Page 2355		Sales Recpts Page 2355	3,891.35
18/11/2014	Sales Recpts Page 2357		Sales Recpts Page 2357	22.61
18/11/2014	Sales Recpts Page 2359		Sales Recpts Page 2359	79.94
19/11/2014	Sales Recpts Page 2360		Sales Recpts Page 2360	297.50
19/11/2014	Sales Recpts Page 2362		Sales Recpts Page 2362	937.32
20/11/2014	Sales Recpts Page 2367		Sales Recpts Page 2367	22.61
20/11/2014	Xmas Fest Community tables	cash	Xmas Fest Community tables	20.00
20/11/2014	Xmas fest community tables	chqs	Xmas fest community tables	35.00
24/11/2014	Mr Giles		Market Rent	60.25
24/11/2014	REDUND SCOTTISH POWER	REFUND	REDUND SCOTTISH POWER	-27.69
24/11/2014	REFUND SCOTTISH POWER	REFUND	REFUND SCOTTISH POWER	27.69
24/11/2014	Sales Recpts Page 2363		Sales Recpts Page 2363	715.74
24/11/2014	Sales Recpts Page 2364		Sales Recpts Page 2364	78.31
24/11/2014	Sales Recpts Page 2365		Sales Recpts Page 2365	70.56
25/11/2014	Peel Centre		Peel Centre	65.00
28/11/2014	Giles Market		Giles Market	60.25
28/11/2014	Sales Recpts Page 2366		Sales Recpts Page 2366	124.30

**DRONFIELD TOWN COUNCIL**  
**ESTIMATES OF INCOME AND EXPENDITURE 2015-16**

	2014-15		2015-16	
	Projected 20-Jan-14	Budgeted	BUDGET	
<b>REVENUE EXPENDITURE</b>				
Services	577,922	616,900	671,520	
Administration & Local Democracy	165,898	209,898	215,850	
Grants and Donations	9,150	10,200	9,000	
	752,970	836,998	896,370	
<b>INCOME</b>				
Services	113,542	111,081	123,076	
Administration & Local Democracy	2,825	3,440	3,240	
Grants and Donations	0	0	0	
	116,367	114,521	126,316	
<b>NET REVENUE EXPENDITURE</b>	636,603	722,477	770,054	
<b>CAPITAL EXPENDITURE</b>				
Rolling Capital Allocation	60,000	60,000	60,000	
Capital Projects (Net)	0	33,369	0	
Loan Repayments & Interest	64,182	65,278	64,504	
	124,182	158,647	124,504	
<b>CAPITAL RECEIPTS</b>				
Capital Projects	12,000	33,369	5,000	
Loan Capital Contribution	0	4,918	0	
	12,000	38,287	5,000	
<b>NET CAPITAL EXPENDITURE</b>	112,182	120,360	119,504	
<b>TOTAL NET EXPENDITURE</b>				
	748,785	842,837	889,558	
Reserves at 1st April	213,325	216,224	314,451	
Reserves at 31st March	314,451	223,298	218,536	
Used to Fund Expenditure\ (Rebuild Reserves)	-101,126	-7,074	39,857	Precept Increase
<b>PRECEPT</b>	787,624	787,624	793,643	0.76%
<b>PRECEPT SUPPORT GRANT</b>	62,287	62,287	56,058	
	748,785	842,837	889,558	

<b>Note:</b>	Recommended reserve equal to 3 months net expenditure	159,151	180,619	192,514
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<b>Band D Equivalentents</b>	6954.03	7007.27	Precept Increase
<b>Precept per Band D Property</b>	113.26	113.26	0.00%

Prepared by:  
Amanda Hunt  
Responsible Finance Officer

Prepared for:  
Dronfield Town Council

14:43  
09/01/2015