

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 4<sup>th</sup> APRIL 2016**

**Present:**

Councillors L Blanshard (Town Mayor), G Baxter, T Collins, A Dale, M Emmens, A Foster, R Hall, G Hopkinson, E Pasley, A Powell, C Smith, R Smith, R Welton and P Wright

**In Attendance:**

4 members of the public, PC Sally Horner, PCSO Leanne Dobinson, Kerry Bailey (Digital Derbyshire Engagement Officer – Derbyshire County Council) and Andrew Tristram (Locum Clerk)

**1 Apologies**

**313/15-16 RESOLVED**

Apologies were received from Cllr M Foster – Work, Cllr Hutchinson- Other, and Cllr Tait - Work

**2 Declarations of Interest**

There was no declarations of interest

**3 Digital Derbyshire Presentation**

Kerry Bailey from Derbyshire County Council attended the meeting providing an overview of the Digital Derbyshire programme to provide greater access to broadband via fibre and details of the work being done in Dronfield. Six cabinets had already been upgraded on Church Street, Gosforth Lane, Shireoaks Road, Princess Road (2 cabinets) and Stubby Medical Centre. Phase 2 of the programme would see an additional three cabinets enabled by 2018. Members were asked to encourage take up by local residents and directed members to the website [www.digitalderbyshire.org.uk](http://www.digitalderbyshire.org.uk) for further information and to check availability. A range of marketing material was left for the noticeboards and other areas.

**4 Public Speaking**

**4a Planning matters**

There were no comments on planning matters.

**4b General Matters**

A member of the Leabrook Valley Project group informed members of the work the group have carried out and their vision for the future of the area.

**4c Police Matters**

This month has seen an increase in burglaries mainly around the Barnes Ave area. The offenders have clearly been looking to steal the keys to the VW vehicles on the drive/street. Please be vigilant and keep keys out of view and preferably vehicles in garages or blocking in on drives. Any suspicious vehicles/people to be reported to police as a matter of course. Criminal damage is also on the increase with mainly damage to vehicles, unfortunately there is no pattern to location or type of damage.

**Crime Figures**

	<b>March 2016</b>	<b>March 2015</b>	<b>Difference</b>
Violence with injury	4	4	0%
Violence without injury	4	1	300.0%
Violence against the person	8	5	60.0%
Rape	1	1	0%
Robbery	0	6	-100.0%
Other Sexual Offences	0	2	-100.0%

Sexual Offences	1	3	-66.7%
Burglary in a Dwelling	7	5	40.0%
Burglary Non Dwelling	1	2	-50.0%
Shoplifting	5	7	-28.6%
Theft from a Person			
Theft of Motor Vehicle	1	3	-66.7%
Theft from Motor Vehicle	2	6	-66.7%
Interfere with vehicle	0	1	-100.0%
Other thefts	8	8	0%
Theft offences	24	32	-25.0%
Damage and arson offences	6	2	200.0%
Victim based Crime	39	48	-18.8%
Drugs offences	1	1	0%
Other non-victim offences	0	2	-100.0%
Other crimes against Society	1	3	-66.7%
<b>TOTAL</b>	<b>40</b>	<b>51</b>	<b>-21.6%</b>
<b>Year to Date</b>	<b>373</b>	<b>424</b>	<b>-12.0%</b>

	1 to 31 March 2016	1 to 31 March 2015	
ASB Incidents	35	35	0%

### Anti-Social Behaviour

This year's figures have included the Easter break which has brought about several incidents which involve alcohol and also gangs of youths causing problems around Pentland Rd Shops and also Greendale Shops.

SPEEDWATCH – Two groups set up so far. one in Dronfield and one in Holmesfield.

BEAT SURGERIES – take place the first Thursday in the month ie 7th April 10am – 11am in the Civic Centre Car Park. The Police have purchased heavy duty alarmed padlocks and shed alarms which are offered for sale at cost price to the public.

Police priorities remain as last month. Members were asked to let them know if any priorities needed changing or adding.

### **5 Council Minutes**

#### **314/15-16 RESOLVED**

To approve the minutes of the Ordinary Meeting of the Town Council held on the 7<sup>th</sup> March 2016 these were adopted as a true and accurate record of the meeting and signed by the Mayor.

### **6 Planning Matters**

#### **6.1 Planning Applications**

#### **315/15-16 RESOLVED**

To note the schedule of planning applications.

#### **6.2 Planning Application Ref CM4/1104/164**

Withdrawal of previous planning objection

#### **316/15-16 RESOLVED**

That the objection to planning application CM4/1104/164 is withdrawn

#### **6.3 Planning Decisions**

#### **317/15-16 RESOLVED**

To note the schedule of planning decisions.

### **7 Lease Of Land At Gosforth Valley**

#### **318/15-16 RESOLVED**

That the matter is referred to the Properties Committee to obtain further information and report back to the Council with recommendations at a future meeting.

## **8 Consideration of Motion**

Members considered a motion proposed by Cllr. A Foster and seconded by Cllr. A. Dale  
**319/15-16 RESOLVED**

that the Council send a letter to North East Derbyshire District Council stating that it strongly believes that North East Derbyshire District Council should not become a constituent member of Sheffield City Region. Dronfield Town Council is opposed to any encroachment from Sheffield into Dronfield and would like to make its position clear for in the event that the recent decision to remain a non-constituent member should be reviewed by District at a later stage.

## **9 Youth Matters**

Members discussed activities for young people in Dronfield.

### **320/15-16 RESOLVED**

That a land terrier is compiled to map activities for young people for discussion at a future meeting and that an article is submitted to the Dronfield Eye publicising things to do in Dronfield for different age groups.

## **10 Outside Services Report**

The following tasks have been carried out during the month of March.

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week.

Footpaths - The footpaths that are looked after DTC all been litter picked and any debris removed.

Coal Aston Changing Rooms – The changing rooms are cleaned on a Monday after the football at the weekend.

Flower beds – The flower beds have all been maintained with the beds turned over and all weeds removed.

Parks and Open spaces – The Outside Services team has been visiting all Parks to remove any low level branches from the bases of the trees to allow us to be able to get the grass cutting machines as close to the trees without the need of using hand lawn mowers when the grass cutting season commences.

Grass Cutting - The grass cutting around all DTC owned areas has started and will be cut on a fortnightly basis.

Hilltop Play area – The old play equipment has been removed from Hilltop ready for the contractor to start with the ground works.

Garden Machinery – All the gardening machinery has been serviced and ready for use this includes the garden machinery at the cemetery.

### Other

Outside Service staff has been quite busy due to covering for sickness/holidays. We have had a team of 3 – 4 men working over the last few months.

Various reports have been actioned around the Town.

Maintenance has been carried out on various Council Buildings.

### **321/15-16 RESOLVED**

To note receipt of the report

## **11 Meeting Reports**

### **11.1 Party in the Park Committee Meeting Held On 9<sup>th</sup> March 2016**

#### **322/15-16 RESOLVED**

To note the minutes of the meeting.

### **11.2 Road Safety Meeting Held On 9<sup>th</sup> March 2016**

#### **323/15-16 RESOLVED**

That the Council write in support of the application for the proposed pedestrian refuge on Snape Hill Lane.

### **324/15-16 RESOLVED**

To note the minutes of this meeting

### **11.3 Gritting Committee Held On 24<sup>th</sup> March 2016**

#### **325/15-16 RESOLVED**

That the Council look at a cheaper alternative for the storage of grit and machinery.

#### **326/15-16 RESOLVED**

To note the minutes of the meeting.

### **11.4 Beacon Committee Meeting Held On 31 March 2016**

#### **327/15-16 RESOLVED**

To note the minutes of this meeting

## **12 Financial Reports**

### **328/15-16 RESOLVED**

To approve the schedules of Payments for February 2016 totalling £44,114.17

### **329/15-16 RESOLVED**

To note the schedules of Receipts for February 2016 totalling £11,772.14

### **330/15-16 RESOLVED**

To note the Bank Reconciliations at 29<sup>th</sup> February 2016 (Statements 87 and 412)

### **331/15-16 RESOLVED**

To note the Income and Expenditure to 29<sup>th</sup> February 2016

## **13 Locum Town Clerk's Report**

### **1) Items for decision**

- a) Request for fundraising event at Cliffe Park as a Summer Festival with live band, beer tent, stalls and a bouncy castle.
- b) Clerks & Councils Direct – Local Councils Update monthly magazine. Consideration of annual subscription at a cost of £100.
- c) Cliffe Park Bowling Club – Request for the use of the Bowling Green for the 2017 Season. Match days are Saturday, Monday afternoon and evening, Tuesday afternoon and evenings, Wednesday and Friday Evenings.
- d) Dronfield Woodhouse Well Dressing Group – Request for the use of the site of the Old Town Well on Carr Lane for the annual well dressing.
- e) Dronfield Air Cadets a- Request for tree planting in celebration of their 75th Anniversary.

### **2) Invitations Received**

- a) Dronfield District Scout – invitation to St George's Parade on Sunday 24 April 2016 at Dronfield Parish Church at 2.45pm. The Scouts will join at 3.00pm after parading through Dronfield, they will then parade back to Moonpenny Way
- b) DALC Spring Seminar 11 April 2016

### **3) Correspondence Received (Circulated)**

- Thank you letter from Dronfield First Responders for grant given.
- Thank you letter from Dronfield District Scouts and Third Holmesfield Scout Group for grant given.
- Friends of Dronfield Station
- Events in Dronfield Hall Barn
- Volunteers Update Dronfield Hall Barn
- Links Bulletin 49
- Links Bulletin 50
- Links Bulletin 51
- Links Bulletin 52
- Links CVS Funding Bulletin 27
- Links CVS Funding Bulletin 28
- Links CVS Funding Bulletin 29
- NDVA Network Issue No 103 Spring 2016
- Derbyshire County Council – Blue Badge Crackdown Scheme

- Derbyshire County Council - Info for Community Groups – Free energy saving advice
- NEDDC – Consultation on Choice based lettings and allocations policy and draft flexible tenancy policy consultation.

**332/15-16 RESOLVED**

- a) That this item is moved to the confidential part of the meeting.

**333/15-16 RESOLVED**

- b) That the Council do not subscribe to the Local Councils update

**334/15-16 RESOLVED**

- c) That the request from Cliffe Park Bowling Club for the use of the Bowling Green for the 2017 season is approved.

**335/15-16 RESOLVED**

- d) That the request from Dronfield Woodhouse Well Dressing Group for the use of the site of the Old Town well on Carr Lane is approved.

**336/15-16 RESOLVED**

- e) That the Dronfield Air Cadets request for tree planting on council land around the Dronfield area to mark their 75<sup>th</sup> anniversary is approved and that Sindelfingen Park is suggested as a potential location.

**337/15-16 RESOLVED**

To note the Locum Town Clerks report

**14 Derbyshire Association of Local Councils**

**338/15-16 RESOLVED**

To note the following Circulars received from DALC:-

**05-2016** DALC Update on Public Contracts Regulations 2015:- CiLCA 2016/2017 Certificate in Local Council Administration:- Employment Council News :- Community Transport Funding :- Internal Audit & Check List Clerk & RFO template – DALC Requirements when advertising vacancies :- Vacancies

**06-2016** Governance and Accountability for Smaller Authorities in England :- Section 137 Expenditure Limit 2016/2107 :- Local Councils Audit 2015/2016 – New External Audit Regime for Smaller Authorities (From April 1<sup>st</sup> 2017) :- National Living Wage :- DALC Spring Seminar :- An Introduction to Neighbourhood Planning :- Vacancy

**07/2016** DALC Training Circular – Finance for Councillors: - An Introduction to Neighbourhood Planning :- Health & Safety for Town and Parish Councils :- Tree and Woodland Management :- Mediation For Town Can Parish Councillors and Staff Training :- Chair Skills :- Grave Matters- A Guide to Managing Cemeteries and Closed Churchyards :-

**15 Exclusion of the Press and the Public**

**339/15-16 RESOLVED**

That the press and public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of the Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act 2004).

**16 Item from Locum Town Clerk's Report**

**340/15-16 RESOLVED**

That the request to hold a fundraising event on Cliffe Park is declined.

The meeting closed at 8.40pm

Chairman

Date

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 4<sup>th</sup> APRIL 2016**

Reference	Applicant	Location	Details
15/01300/LB	K Yearsley	Blue Stoops, High Street	Application for listed building consent for alterations and extensions to existing public house to provide new kitchen, WC's, staff room, office and customer floor area. Alteration to existing dilapidated barn to distillery ancillary to public house (Amended Plan)
16/00056/FL	Mr K Yearsley	Blue Stoops High, Street	Application for listed building consent for alterations and extensions to existing public house to provide new kitchen, WC's, staff room, office and customer floor area. Alteration to existing dilapidated barn to distillery ancillary to public house (Listed Building/Conservation Area)
16/00079/FLH	Mr & Mrs C Parkin	263 Chesterfield Road	Proposed extensions and alterations including raising of roof height to create 3 storeys
16/00141/FLH	Mr C Neil	132 Coniston Road	Proposed single/two storey rear extension
16/00173/AD	New Wave Installation Cardtronics UK Ltd	3-5 Barnes Lane	Application for illuminated signage surrounding ATM
16/00180/DEM	Dronfield County Junior School	Dronfield County Junior School School Lane	Application for prior notification of demolition of storage room
16/00183/DISCON	Mr Hunt	1 Cross Lane	Application to discharge conditions (1-14) of 15/01059/FL For erection of 2 no detached dwellings
16/00190/FLH	Mr Wood	27 Linden Avenue	Construction of a dormer on the side elevation
16/00201/FLH	Mr Rocca	39 Hilltop Road	Proposed two storey side extension and new porch to front elevation
16/00223/FL	Mr Kermeen	20 Moonpenny Way	Change of use of triple garage to independent granny annex (Conservation Area)
16/00229/FLH	Mrs Severson	25 Coniston Road	Application for single storey

			side and rear extensions and replacement front porch
16/00230/FL	JD Hillman Property	64 Gosforth Lane	Construction of a single dwelling
16/00235/FLH	Mr Thorpe	6 Ullswater Drive	Two storey side extension
16/00238/FLHPD	Mr Harris	2 Bowshaw	Application under the neighbour notification scheme for a Conservatory to rear
16/00269/FLH	Mr D Fox	145 Holmley Lane	Two storey side extension
16/00305/FL	Ms Dickinson	3-5 Barnes Lane	Application for retention of an installed ATM
16/00307/OL	Mr R Bailey	Land South Of 166 And 168 Holmley Lane And North Of 13 Trent Grove	Outline application to construct 2 no dormer style detached bungalows with new vehicular and pedestrian access (resubmission of 15/01176/FL)
16/00314/CATPO	Mr Harrison	Linden Dell, Stone Road	Application to fell 2 No lime trees covered by Coal Aston Conservation Area
16/00315/DISCON	Ms Turner	Land to the East of 37 Holmley Bank	Discharge of all planning conditions (1-9) of 15/01251/FL
16/00316/FLH	Mr P Snell	16 Snape Hill Crescent	Application for a loft conversion, including side facing dormer window
16/00317/FLH	Mr S Nolan	Cakes From My Kitchen 16 Shetland	Proposed bedroom extension above existing garage and extension of front canopy to the full width of the house
16/00325/TPO	Mr P Lucas	19 Langdale Drive	Application to fell 1no Oak tree covered by TPO DUDC2 (G1)
16/00343/FLHPD	Mr I Attwood	37 Gosforth Drive	Application under the neighbour notification scheme for a rear conservatory

At : 11:59

## BANK ACCOUNT-NO 1

## List of Payments made between 01/02/2016 and 29/02/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2016	Severn Trent Water Ltd	Stmt 408	52.72		Water chiverton A
01/02/2016	Severn Trent Water Ltd	Stmt 408a	188.09		Water Cecil Rd allotments
08/02/2016	Severn Trent Water Ltd	Stmt 408b	385.53		Water Cliffe Park
09/02/2016	British Gas Trading Ltd	Stmt 409	42.00		Gas Unit
10/02/2016	PHS Group Plc	Stmt 409	155.47		Sanitary disposal
10/02/2016	TALKTALK DIRECTDEBIT	Stmt 409	40.62		Internet Connection
11/02/2016	Cllr E Blanshard	500532	331.99		Mayor Expenses
11/02/2016	Mr P Horseman	500533	10.88		Refund of Union deduction
11/02/2016	Community Bus Grant	500534	4,000.00		Community Bus Grant
15/02/2016	BACS Salaries Feb 2016	DD	16,783.25		BACS Salaries Feb 2016
15/02/2016	Severn Trent Water Ltd	Stmt 410	45.19		Water Bowling green CP
15/02/2016	Co Op Bank direct debit	Stmt 410a	35.66		Bank charges
15/02/2016	Arden Winch & Co Ltd	6707	898.27		janatorial
16/02/2016	Booker Cash & Carry	6708	285.26		Janatorial
16/02/2016	DCC Superannuation Fund	6709	3,711.51		Dcc Superannuation
16/02/2016	Door & Shutter Installation Lt	6710	1,080.00		Shutter serv Unit
16/02/2016	Eyre & Elliston	6711	25.20		Light Bulbs toilet CPark
16/02/2016	Flogas UK Ltd	6712	72.63		Flogas Coal Aston
16/02/2016	Intruder Alarm Systems	6713	843.60		alarm maintenance G Lodge
16/02/2016	NT Electrical	6714	290.00		NT1327/2732/NT Electrical
16/02/2016	Personnel Advice & Solutions L	6715	120.00		HR ADVICE
16/02/2016	Procheck Electrical Ltd	6716	6,607.20		Electricity check D Woodhouse
16/02/2016	Post Office Ltd	6717	3,407.82		Tax payments
16/02/2016	UCATT	6718	47.48		UCATT fees
16/02/2016	Unison Finance & Membership	6719	31.55		Unison fees
16/02/2016	Victory Industrial Co Ltd	6720	60.00		JAN16/2734/Victory Industrial
16/02/2016	Viking Direct	6721	240.49		Stationery
16/02/2016	FuelGenie	Stmt 410b	227.73		Fuel Outside Services
16/02/2016	British Gas Trading Ltd	Stmt 410c	1,267.50		Gas Civic hall
22/02/2016	Spitfire Network Services Ltd	Stmt 410d	121.13		Alarm GL
22/02/2016	OPUS - Civic Hall	Stmt 410	628.37		19726772/2765/OPUS - Civic Ha
22/02/2016	OPUS - Small Pavillion Stone	Stmt 410a	110.63		19726771/2755/OPUS - Small P
22/02/2016	OPUS - Main Pavillion Stonelow	Stmt 410b	90.18		19726776/2767/OPUS - Main Pavi
22/02/2016	OPUS - Unit Callywhite Lane	Stmt 410c	333.26		19726774/2766/OPUS - Unit Call
22/02/2016	OPUS - Cliffe Park	Stmt 410d	761.24		19726777/2763/OPUS - Cliffe Pa
22/02/2016	OPUS - Library Gardens	Stmt 410e	14.34		19726773/2764/OPUS - Library G
25/02/2016	CORONA ENERGY DIRECT DEBIT	Stmt 411	559.55		Gas Stonelow
26/02/2016	Cathedral Leasing Ltd	Stmt 411a	93.60		Nappy unit Civic Hall
26/02/2016	O2 Direct Debit	Stmt 411	114.23		Mobile outside services
<b>Total Payments</b>			<b>44,114.17</b>		



At : 11:59

## BANK ACCOUNT-NO 1

## Cash Received between 01/02/2016 and 29/02/2016

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/02/2016	Sales Recpts Page 2789		Sales Recpts Page 2789	22.61
02/02/2016	Sales Recpts Page 2783		Sales Recpts Page 2783	103.58
02/02/2016	Sales Recpts Page 2784		Sales Recpts Page 2784	48.80
02/02/2016	Sales Recpts Page 2790		Sales Recpts Page 2790	297.50
03/02/2016	Sales Recpts Page 2815		Sales Recpts Page 2815	48.80
04/02/2016	Sales Recpts Page 2785		Sales Recpts Page 2785	187.20
04/02/2016	Sales Recpts Page 2791		Sales Recpts Page 2791	297.50
05/02/2016	Co-Operative	bacs	Interest Received	127.66
05/02/2016	Giles Market		Giles Market	36.25
05/02/2016	Sales Recpts Page 2786		Sales Recpts Page 2786	112.20
05/02/2016	Sales Recpts Page 2787		Sales Recpts Page 2787	107.70
05/02/2016	Sales Recpts Page 2793		Sales Recpts Page 2793	79.94
08/02/2016	Sales Recpts Page 2788		Sales Recpts Page 2788	213.84
08/02/2016	Sales Recpts Page 2792		Sales Recpts Page 2792	22.61
08/02/2016	Sales Recpts Page 2798		Sales Recpts Page 2798	916.67
09/02/2016	Sales Recpts Page 2794		Sales Recpts Page 2794	923.50
10/02/2016	Sales Recpts Page 2805		Sales Recpts Page 2805	100.80
10/02/2016	Sales Recpts Page 2806		Sales Recpts Page 2806	595.00
12/02/2016	Giles Market		Giles Market	48.75
12/02/2016	Sales Recpts Page 2795		Sales Recpts Page 2795	709.38
12/02/2016	Sales Recpts Page 2796		Sales Recpts Page 2796	37.20
12/02/2016	Sales Recpts Page 2797		Sales Recpts Page 2797	4,473.89
16/02/2016	Sales Recpts Page 2799		Sales Recpts Page 2799	24.60
16/02/2016	Sales Recpts Page 2800		Sales Recpts Page 2800	35.70
16/02/2016	Sales Recpts Page 2801		Sales Recpts Page 2801	570.00
17/02/2016	Sales Recpts Page 2807		Sales Recpts Page 2807	50.40
19/02/2016	Sales Recpts Page 2808		Sales Recpts Page 2808	22.61
19/02/2016	Sales Recpts Page 2809		Sales Recpts Page 2809	22.61
22/02/2016	Sales Recpts Page 2810		Sales Recpts Page 2810	297.50
23/02/2016	Giles Market		Giles Market	48.75
23/02/2016	Sales Recpts Page 2802		Sales Recpts Page 2802	223.78
23/02/2016	Sales Recpts Page 2803		Sales Recpts Page 2803	115.20
23/02/2016	Sales Recpts Page 2804		Sales Recpts Page 2804	450.00

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## BANK ACCOUNT-NO 1

## Cash Received between 01/02/2016 and 29/02/2016

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
26/02/2016	Sales Recpts Page 2813		Sales Recpts Page 2813	212.00
29/02/2016	Peel Centre Admin Charges		Peel Centre Admin Charges	65.00
29/02/2016	Sales Recpts Page 2812		Sales Recpts Page 2812	100.00
29/02/2016	Sales Recpts Page 2814		Sales Recpts Page 2814	22.61
			<b>Total Receipts</b>	<b>11,772.14</b>