

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 1st FEBRUARY 2016**

Present:

Councillors L Blanshard (Town Mayor), G Baxter, T Collins, A Dale, M Emmens, S Green, R Hall, G Hopkinson, A Hutchinson, E Pasley, A Powell, C Smith, R Smith, R Welton and P Wright

In Attendance:

4 members of the public, Pam Barker Clerk to the Meeting

1 Apologies

242/15-16 RESOLVED

Apologies were received from Cllrs A Foster, M Foster and K Tait

2 Declarations of Interest

Cllr R Hall declared an non-pecuniary interest in planning application 16/0008/FLH 13 Alexandra Road.

3 Public Speaking

3a Planning matters

There were no comments on planning matters.

3b General Matters

There were no comments on general matters.

3c Police Matters

Anti-Social Behaviour

There have been 22 ASB incidents recorded for January, the bulk of which were residents reporting snowballing incidents, closely followed by a few incidents of youths causing issues around Sainburys, Glen Vale and Gorsey Brigg.

Crime Figures

	2015	2014	Difference
Violence with injury	4	2	100.0%
Violence without injury	3	3	0.0%
Violence against the person	7	5	40.0%
Rape			
Robbery	1	1	0.0%
Other Sexual Offences	1		
Sexual Offences	1		
Burglary in a Dwelling	1		
Burglary Non Dwelling	2	4	-50.0%
Shoplifting	4	3	33.3%
Theft from a Person			
Theft of Motor Vehicle		1	-100%
Theft from Motor Vehicle	8	3	-100%
Interfere with vehicle			
Other thefts	8	6	33.3%
Total thefts	23	17	35.3%
Damage and arson offences	11	6	83.3%
Victim based Crime	43	29	-41.2%

Drugs offences	1	1	-0.00%
Other non-victim offences	4		
Other crimes against Society	5	1	400.0%
TOTAL	48	30	60%
Alcohol related incidents	5	1	400%
Domestic Violence	7	3	13.33%
On line crime	1		

There has been an increase in crime over the month in comparison to last year; the damage in Coal Aston is continuing but moved from vehicles to windows of commercial premises, as yet we have been unable to identify anybody and I have liaised with local councillors with regards to temporary CCTV cameras.

Out of the 8 theft from motor vehicle incidents, 4 of these have been theft of catalytic converters from vehicles parked up on drives.

A request was made for the repair of car park lights in Cliffe Park

4 Council Minutes

243/15-16 RESOLVED

To approve the minutes of the Ordinary Meeting of the Town Council held on the 4 January 2016 these were adopted as a true and accurate record of the meeting and signed by the Mayor.

5 Planning Matters

5.1 Planning Applications

Planning Application – 15/01284/RM – JD Hillman Property Ltd 66 Hallows Lane. Reserved Matters application relating to 14/00741/OL (for a single dwelling to consider access, appearance, landscaping, layout and scale (resubmission of 15/00625/RM)

244/15-16 RESOLVED

That the Council objects to this application on the grounds of this being a highways issue due to being the narrowest part of the lane for lorries and skips to be present and request a site visit prior to a decision being made.

Planning Application – 16/00042/FL Demolition of existing retail unit and construction of a new two-storey building to provide accommodation for a Podiatry Clinic and associated therapies (Conservation Area) at 16 Chesterfield Road.

245/15-16 RESOLVED

That the Council objects to this application on the grounds of lack of car parking provision for staff and visitors to the clinic.

Planning Application – 16/00053/FL Proposed new dwelling at 109 Green Lane S18 2FG

246/15-16 RESOLVED

That the Council requests that the Locum Town Clerk obtains further information for the next meeting prior to a decision being made

247/15-16 RESOLVED

To note the schedule of planning applications.

5.2 Planning Decisions

248/15-16 RESOLVED

To note the schedule of planning decisions.

6 Youth Matters

There was nothing to report.

7 Outside Services Report

The following tasks have been carried out during the month and up till the 26th January.

Litter Bins - The Dog and Litter bins continue to be emptied on a weekly basis.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied on a Monday and Friday, and the toilets cleaned twice a week.

The repairs have been completed to the road outside the office, tree roots were removed and new tarmac re-laid.

Notice Boards – The boards have again been cleaned of all old notices and staples, these are checked on a weekly basis and new notices put up when required.

Footpaths - The footpaths that are looked after DTC all been litter picked and any debris removed.

Christmas Lights – The Christmas light were all taken down on the 6th January, all lights have been stored away ready for next year's event.

Tree works –Underwoods Tree Surgeons have carried out the works around the Town, Padley and Venables, Eckington Road and 34 Beechwood Road, all completed.

Cliffe Park – The lighting column that had a faulty underground cable has now been fixed, an underground duct has been installed as the old cables were laying approx 6 inch from the surface and new cables were pulled through from the first to the second lighting column, anew outdoor weatherproof box was also installed to house the new electrical equipment in.

Sindlefingen Park – We have started to remove all the overgrown grass that was encroaching onto the footpaths within the park, we have completed the footpath that runs in between the play areas, we will continue round the other footpaths in-between other duties.

Grit Bins – We have installed 8 new grit bins to areas around the Town that had been requested by residents.

During mid-January we were out filling and topping up the grit bins, we used 6 tons on the topping up.

Hilltop Play Area – Work has started on the Play area, Outside Service Staff have started by removing the existing play equipment and rubber tiles which can be used for repairs to other play areas. The fencing will be left insitu at the moment to act as security fencing while the work is done.

Coal Aston Changing Rooms – The changing rooms are cleaned on a Monday after the football at the weekend. The faulty showers have been mended.

Other

Outside Service staff has been quite busy due to covering for sickness.

Various reports have been actioned around the Town.

Maintenance has been carried out on various Council Buildings.

249/15-16 RESOLVED

To note receipt of the report

8 Meeting Reports

8.1 Properties Advisory Committee held 28th January 2016

250/15-16 RESOLVED

To move the Cliffe Park Café and Kiosk to the Private and Confidential section of the agenda.

251/15-16 RESOLVED

For the item concerning Hilltop Play Area be deferred to the Properties Budget Committee

252/15-16 RESOLVED

That the Air Conditioning quotes for Civic Hall be deferred to the Properties Budget Committee

253/15-16 RESOLVED

That quote from Company A be approved subject to agreeing a contribution from Coal Aston Village Hall

254/15-16 RESOLVED

That the quotes for the Cliffe Park toilet refurbishment be deferred to the Properties Budget Committee.

255/15-16 RESOLVED

That permission be granted for a goal end and netball hoop to be erected at the Scout Hut Headquarters at Wreaks Lane

256/15-16 RESOLVED

That new signage for parks is purchased.

257/15-16 RESOLVED

The advert for the Vintage Rose café to be included on the signage for Cliffe Park

8.2 Dronfield Gala meeting

258/15-16 RESOLVED

To note the minutes of this meeting

9 Financial Reports

259/15-16 RESOLVED

To approve the schedules of Payments for December 2015 totalling (£99,126.13)

260/15-16 RESOLVED

To note the schedules of Receipts for December 2015 totalling (£11905.84)

261/15-16 RESOLVED

To note the Bank Reconciliations at 31st December 2015 (Statements 85 and 401)

262/15-16 RESOLVED

To note the Income and Expenditure to 31st December 2015

10 Town Clerk's Report

1) Items for decision

Xplorer Events at Cliffe Park

Correspondence has been received notifying the Council that the Xplorer events in Cliffe Park will no longer be provided by NEDDC. Council are asked to consider whether it would like to take on this project so the events can continue or suggest any groups/volunteers who may be interested. Training together with loan of the kit bag and resources can be provided without charge.

2) Invitations Received

DALC – Councillor Induction Training Wednesday 23 March 2016 10.00am – 12.30pm in the Boardroom, Aldern House Bakewell

Parish Church Public Consultation Day on plans to bring building into greater public use as a community heritage learning space – Saturday 6 February between 10am and 4pm

Andrew Towler from your locale will be meeting with the Neighbourhood Planning Committee at 2pm on Wednesday 10th February 2016 to discuss Neighbourhood Plans – All members are invited to attend.

Dronfield together meeting – Thursday 4 February 10am until 12pm

3) Correspondence Received (Circulated)

Dronfield Henry Fanshawe School thanking the Council for their letter of kind words following their recent Ofsted inspection.

Lea Brook Valley Meeting – Minutes from meeting held on 15 Jan 2016

NEDDC – Notification to list Coach and Horses, Sheffield Road, Dronfield as an asset of Community Value by the Friends of the Coach and Horses

Links Funding Bulletin No 19/ 20/21

Personnel Advice & solutions Ltd Newsletter 2015

Links Bulletin Issues 41/42/43

Derbyshire County Council Temporary Road Closure Homley Lane 29 February 2016 to 11 March 2016

263/15-16 RESOLVED

The Xplorer Events at Cliffe Park not to be taken on by this Council.

264/15-16 RESOLVED

To note the Locum Town Clerks report

11 Derbyshire Association of Local Councils

265/15-16 RESOLVED

To note the following Circulars received from DALC:-

01-2016 Index of Most Important Elements of 2015 DALC Circulars

02-2016 Revised Legal Topic Notes and Legal briefing:- Consultation – National Planning

Policy Executive Summer: Consultation – New Homes Bonus: DALC Executive Vacancies:

DALC Spring Seminar: Training March 2016:-HM Queen's 90th Birthday Celebrations:
Vacancies

12 Budget 2016/17

266/15-16 RESOLVED

That the Christmas Events budget be amended from £2100 to £2700.

267/15-16 RESOLVED

To approve the Budget of Income and Expenditure for 2016/17

13 The Queens 90th Birthday Beacons

268/15-16 RESOLVED

That this be agreed in principal and a Beacon Committee be set up comprising of Cllrs P Wright, S Green, M Emmens, T Collins and A Dale.

14 Dronfield Twinning Town Visit

269/15-16 RESOLVED

It was agreed for 10 delegates to stay at the Manor House Hotel

270/15-16 RESOLVED

For further information regarding costing of transport to be brought to the next meeting.

15 Exclusion of the Press and the Public

271/15-16 RESOLVED

That the press and public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of the Schedule 12A to the Local Government Act 1972 (as amended by the Freedom of Information Act (2004)).

18 Meeting Report Personnel Meeting Held On 11 January 2016

272/15-16 RESOLVED

That this report be noted.

Cliffe Park Kiosk

273/15-16 RESOLVED

That the rent is increased in accordance with the lease to include business rate charges.

274/15-16 RESOLVED

The payment on account for services charges is set at £2,000 for the forthcoming year.

275/15-16 RESOLVED

The charges are reviewed in twelve months

276/15-16 RESOLVED

The Council investigate the feasibility and costs of separate meters for gas and electricity.

Properties Finance Committee

277/15-16 RESOLVED

That a Properties Finance Committee be set up comprising Councillors E Pasley, C Smith, G Hopkinson, A Foster and R Welton

The meeting closed at 8.54pm

Chairman

Date

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 1ST FEBRUARY 2016

Reference	Applicant	Location	Details
14/01026/OL	Ms A Collins	Heart Of Oak Northern Common	Demolition of Public House and outline erection of 8 detached dwellings (all matters reserved) (Amended Plan) (Further Amended Plan) (Amended Title)
15/01250/FLH	Mr C Hemstalk	22 Firthwood Road	Proposed two storey extension to rear
15/01251/FL	Ms C Turner	Land To The East Of 37 Holmley Bank Dronfield	Construction of 1 No dormer bungalow with associated access hardstanding and garden
15/01283/FLH	Mr C Mather	61 Hollins Spring Avenue	Two storey side extension
15/01284/RM	Mr J Hillman – JD Hillman Property Ltd	66 Hallows Lane	Reserved matters application relating to 14/00741/OL (for a single dwelling) to consider access, appearance, landscaping, layout and scale (Resubmission of 15/00625/RM)
15/01300/LB	Mr K Yeardley	The Blue Stoops Inn, High Street	Application for listed building consent for alterations and extensions to existing public house to provide new Kitchen, WC's, Staff Room, Office and customer floor area. Alteration to existing dilapidated barn to distillery ancillary to public house
15/01167/FL	Mr S Leake	Little Holme Farm, Pighills Lane	Retention of two greenhouses and one potting shed
16/00008/FLH	Mr A Sutherst	13 Alexandra Road	Construction of a flat-roofed two-storey rear extension and dormer windows to front and rear
16/00014/TPO	Mr R Sleight	32 Pentland Road	Felling of tree G2 (Silver Birch) covered by TPO number 103 (Part 2)
16/00030/FLH	Mr R Severns	12 Summerwood Lane	Alterations and single storey rear extension
16/00033/FLH	Mr C Newbold	18 Eckington Road	Retention of replacement UPVC windows and doors to front and repainting of exterior (under Article 4 Direction) (Conservation Area/Affecting Setting of a Listed Building)
16/00035/FLH	Mr C Sinclair	106 Hilltop Road	Loft conversion and dormer to rear elevation
16/00042/FL	Mrs K Baines	16 Chesterfield Road	Demolition of existing retail unit and construction of a new two-storey building to provide accommodation for a Podiatry Clinic and associated therapies (conservation area)

16/00053/FL	MBS Construction Ltd	109 Green Lane	Proposed new dwelling
16/00056/FL	Mr K Yearley	The Blue Stoops Inn High Street	Alterations and extensions to existing public house to provide new Kitchen, WC's, Staff room, office and customer floor area. Alteration to existing dilapidated barn to distillery ancillary to public house (Listed building/ Conservation area)

At: 11:43

BANK ACCOUNT-NO 1

List of Payments made between 01/12/2015 and 31/12/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/12/2015	NEDDC - CIVIC HALL	deC 15	2,465.00		70644768A/2150/NEDDC - CIVIC H
07/12/2015	NEDDC CLIFF PARK	Dec 15	475.00		70786709A/2146/NEDDC CLIFF PAR
07/12/2015	NEDDC - COAL ASTON	dec 15	422.00		70425196A/2149/NEDDC - COAL AS
07/12/2015	NEDDC - UNIT	DEC 15	403.00		Purchase Ledger Payment
07/12/2015	NEDDC - CHURCH ST CAR PARK	dec15	89.00		Purchase Ledger Payment
07/12/2015	NEDDC - DRONFIELD	Dec15	144.00		Purchase Ledger Payment
08/12/2015	Arden Winch & Co Ltd	6640	70.74		Protective PPE
08/12/2015	Booker Cash & Carry	6641	478.72		Xmas sweets/Xmas Fest
08/12/2015	Derbyshire Landskills	6642	1,448.00		Training O/S strimmer assess
08/12/2015	Alfred Dunham & Son Ltd	6643	108.99		Timber LeaBrook Valley
08/12/2015	G & L Fletcher	6644	1,099.99		Rent Unit
08/12/2015	Gary Fletcher (Surfacing) Ltd	6645	1,626.00		Dog/Rubbish bins skips
08/12/2015	Hallamshire Heating Co Ltd	6646	72.00		Reinstate Gas Coal Aston CR
08/12/2015	Heron Publications Ltd	6647	150.00		Advert Christmaslight/Fest
08/12/2015	J & S Trophies & Engraving	6648	25.02		Mayor brass plates
08/12/2015	Lightwood Landscapes	6649	4,655.50		2297/2616/CONTRACT/Lightwood L
08/12/2015	NALC	6650	30.00		Subscription
08/12/2015	Rialtas Business Solutions Ltd	6651	662.40		Budget advice
08/12/2015	Underwood Tree Surgeons Ltd	6652	468.00		3661/2618/Underwood Tree Surge
08/12/2015	Viking Direct	6653	102.38		623940/2614/8003/Viking Direct
08/12/2015	ATC	500526	100.00		Remembrance - ATC
08/12/2015	St Johns Band	500527	100.00		St Johns Band - Remembrance
08/12/2015	Northfield Junior School	500528	60.75		Contra Payment
10/12/2015	TALKTALK DIRECTDEBIT	2656	20.31		DEC15/2656/TALKTALK DIRECTDEBI
10/12/2015	TALKTALK DIRECTDEBIT	2657	20.31		Broad band OS
15/12/2015	Co Op Bank direct debit	2655	35.80		Bank Charges
15/12/2015	FuelGenie	2658	295.10		1909213/2658/FuelGenie
15/12/2015	Frama Smart Mailing	2659	200.00		Postage
15/12/2015	Spitfire Network Services Ltd	2660	127.09		Alarm GL
15/12/2015	Salaries December 2015	BACS	17,644.17		Salaries December 2015
17/12/2015	Cash	500529	118.54		Petty Cash - Outside Services
21/12/2015	OPUS - Coal Aston	2663	30.28		19436085/2663/OPUS - Coal Asto
21/12/2015	OPUS - Small Pavillion Stone	2664	79.57		19436081/2664/OPUS - Small P
21/12/2015	OPUS - Main Pavillion Stonelow	2665	77.90		19436086/2665/OPUS - Main Pavi
21/12/2015	OPUS - Unit Callywhite Lane	2666	270.35		19436084/2666/OPUS - Unit Call
21/12/2015	OPUS - Cliffe Park	2667	638.35		19436087/2667/OPUS - Cliffe Pa
21/12/2015	OPUS - Library Gardens	2668	11.99		19436083/2668/OPUS - Library G
21/12/2015	OPUS - Civic Hall	2669	601.46		19436082/2669/OPUS - Civic Ha
22/12/2015	Severn Trent Water Ltd	2594	255.02		Water Farwater Allotment
22/12/2015	Co Op Bank direct debit	2654	1.50		Cost Petty Cash Cheque
29/12/2015	Abbey Auto Electrical	6654	66.20		Repairs NV55 JXR flasher
29/12/2015	Able Group	6655	198.00		Unblock ladies toilet CH
29/12/2015	Dancedaze	6656	50.00		DCC/01/2628/Dancedaze
29/12/2015	DCC Superannuation Fund	6657	3,965.91		DEC2015/2629/DCC Superannuatio
29/12/2015	Dronfield Equipment Hire & Gas	6658	360.00		Platform Lifter Repair Muga li
29/12/2015	Alfred Dunham & Son Ltd	6659	74.52		New Handrail Cliffe Park
29/12/2015	Empire Fire & Safety Ltd	6660	318.00		Replace glass Fire panel

At : 11:43

BANK ACCOUNT-NO 1

List of Payments made between 01/12/2015 and 31/12/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/12/2015	Eyre & Elliston	6661	42.00		Cable Xmas lights
29/12/2015	Frama Smart Mailing	6662	73.20		Ink Ribbon Franking machine
29/12/2015	G & L Fletcher	6663	1,099.99		Lease Unit
29/12/2015	Hall's Sound Systems	6664	420.00		Sound System Remembrance
29/12/2015	Intruder Alarm Systems	6665	708.00		Maintenance alarm GL
29/12/2015	Lightwood Landscapes	6666	3,095.50		Contrct pitches
29/12/2015	Metro (Dronfield) Limited	6667	1,055.55		Property Insurance CH
29/12/2015	NT Electrical	6668	210.00		Electrical repairs Xmas lights
29/12/2015	Personnel Advice & Solutions L	6669	120.00		HR Advice
29/12/2015	Prestige Street Furniture Ltd	6670	201.60		Repair Bus Shelter Dyche Lane
29/12/2015	Rialtas Business Solutions Ltd	6671	726.00		Maintenance Omega
29/12/2015	Trade UK Account	6672	216.71		Various tools
29/12/2015	Sheffield Concert Band	6673	120.00		Band Xmas Lights
29/12/2015	St John Ambulance	6674	228.00		St John Cover Xmas Lights
29/12/2015	Post Office Ltd	6675	3,882.57		DEC2015/2638/Post Office Ltd
29/12/2015	The Surgery@Wheatbridge	6676	87.00		Medical Report
29/12/2015	UCATT	6677	57.00		DEC2015/2651/UCATT
29/12/2015	Underwood Tree Surgeons Ltd	6678	180.00		Fallen tree removal
29/12/2015	Unison Finance & Membership	6679	31.55		DEC2015/2652/Unison Finance &
29/12/2015	Metro (Dronfield) Limited	2661	45,015.90		Rent Civic Hall
29/12/2015	British Gas Trading Ltd	2662	49.24		Gas Civic hall
29/12/2015	CORONA ENERGY DIRECT DEBIT2671/2672		418.37		Gas stonelow
29/12/2015	Metro (Dronfield) Limited	6680	50.00		Property Insurance CH
29/12/2015	Frama Smart Mailing	311215	126.00		90150282/2677/Frama Smart Mail
30/12/2015	O2 Direct Debit	ddr	115.09		Outside Services Mobile
30/12/2015	Westfield Contributory Health	ddr2	80.00		858468/2670/Westfield Contribu
Total Payments			99,126.13		

At : 11:43

BANK ACCOUNT-NO 1

Cash Received between 01/12/2015 and 31/12/2015

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/12/2015	Sales Recpts Page 2719		Sales Recpts Page 2719	79.20
02/12/2015	Sales Recpts Page 2720		Sales Recpts Page 2720	32.18
03/12/2015	Sales Recpts Page 2728		Sales Recpts Page 2728	117.60
04/12/2015	Co-Operative	bacs	Interest Received	146.60
04/12/2015	Sales Recpts Page 2729		Sales Recpts Page 2729	79.20
08/12/2015	Collection Xmas Lights for sch		Collection Xmas Lights for sch	60.75
08/12/2015	Giles Market		Giles Market	58.75
08/12/2015	Sales Recpts Page 2721		Sales Recpts Page 2721	59.18
08/12/2015	Sales Recpts Page 2722		Sales Recpts Page 2722	757.36
08/12/2015	Sales Recpts Page 2735		Sales Recpts Page 2735	916.67
09/12/2015	Sales Recpts Page 2724		Sales Recpts Page 2724	4,225.18
09/12/2015	Xmas Fest Refreshments		Xmas Fest Refreshments	198.12
09/12/2015	Xmas Fest stall		Xmas Fest stall	5.00
09/12/2015	Xmas Fest stalls		Xmas Fest stalls	100.00
10/12/2015	Sales Recpts Page 2723		Sales Recpts Page 2723	410.40
11/12/2015	Giles Market		Giles Market	46.25
11/12/2015	Sales Recpts Page 2725		Sales Recpts Page 2725	348.10
11/12/2015	Sales Recpts Page 2730		Sales Recpts Page 2730	22.61
14/12/2015	Sales Recpts Page 2731		Sales Recpts Page 2731	188.40
14/12/2015	Sales Recpts Page 2732		Sales Recpts Page 2732	927.08
15/12/2015	Sales Recpts Page 2733		Sales Recpts Page 2733	48.80
18/12/2015	Giles Market		Giles Market	53.75
18/12/2015	Sales Recpts Page 2734		Sales Recpts Page 2734	297.50
21/12/2015	Sales Recpts Page 2726		Sales Recpts Page 2726	626.60
21/12/2015	Sales Recpts Page 2727		Sales Recpts Page 2727	983.71
23/12/2015	Hilltop Sports & Social Club		Purchase 2 Speakers	100.00
23/12/2015	Sales Recpts Page 2736		Sales Recpts Page 2736	35.70
23/12/2015	Sales Recpts Page 2737		Sales Recpts Page 2737	216.00
23/12/2015	Sales Recpts Page 2738		Sales Recpts Page 2738	19.20
23/12/2015	Sales Recpts Page 2739		Sales Recpts Page 2739	38.40
24/12/2015	Mrs Reeves Damp Lea Rd		Mrs Reeves Damp Lea Rd	300.00
24/12/2015	Sales Recpts Page 2740		Sales Recpts Page 2740	242.55
29/12/2015	Administration charges		Administration charges	65.00
29/12/2015	Sales Recpts Page 2741		Sales Recpts Page 2741	100.00

Total Receipts	11,905.84
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