

28 May 2013

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on **Monday 3 June 2013 at 7.30pm in the COUNCIL CHAMBER, CIVIC HALL** to discuss the following business.

Yours sincerely

Liz Boswell
Clerk to the Council

AGENDA

NON CONFIDENTIAL INFORMATION

1. **Activate Standing Orders**

To confirm the activation of the Standing Orders for all remaining items of business.

2. **Apologies**

To receive apologies and reasons for absence from the meeting.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

a) **Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

b) **General Matters**

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

c) **Police Matters**

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter.

5. **Council Minutes**

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on Tuesday 7 May 2013 (Pages 134 to 145)

To receive and consider adopting as a true and accurate record, the draft Minutes of the Annual Meeting of the Council held on Tuesday 14 May 2013 (Pages 1 to 5)

6. **Representatives on Advisory Committees (Appendix 1)**
To review Representatives on Advisory Committees
7. **Standing Orders and Financial Regulations (Appendix 2)**
Annual review of Standing Orders and Financial Regulations
8. **Inventory of Land and Assets (Appendix 3)**
Annual review of Land and Assets Inventory from Accounts System
9. **Review of Insurance**
Annual Review of Insurance cover – paperwork awaited from insurance company
10. **Planning Matters**
Pursuant to a resolution of this Council, Members of Dronfield Town Council, who also sit on the Planning Committee of North East Derbyshire District Council, will not speak, or vote, on any planning application under consideration.
 - 10.1 **Planning Applications (Appendix 4)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> And then by inputting the application reference number.
 - 10.2 **Planning Decisions (Appendix 5)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
11. **Youth Matters**
To consider any items raised by Councillors concerning Youth Matters.
12. **Advisory Committees of the Council (Appendix 6)**
 - 12.1 To consider the Minutes of Dronfield Gala held on 15 May 2013
 - 12.2 To consider the Minutes of Party in the Park Meeting 15 May 2013
 - 12.3 To consider the Minutes of the Properties Advisory Committee 23 May 2013
13. **Outside Services Report (Appendix 7)**
To consider a written report from the Outside Services Foreman
14. **Clerk to the Council's Report (Appendix 8)**
To receive the Clerk to the Council's report upon various matters.
15. **Financial Report (Appendix 9)**
 - 15.1 Schedule of Payments for April 2013
 - 15.2 Schedule of Receipts for April 2013
 - 15.3 Bank Reconciliation at 30 April 2013
 - 15.4 Budget Monitoring at 30 April 2013

PART II – CONFIDENTIAL INFORMATION

16. **Exclusion of Public and Press**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
Matters to be considered.
 - 16.1 Minutes of the Personnel Working Group meeting held on 16 May 2013 (Appendix 10)