

# Dronfield Town Council

Town Clerk:  
Andrew Tristram



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22<sup>nd</sup> December 2020

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 4<sup>th</sup> JANUARY 2021 AT 7.30pm  
VIRTUALLY VIA ZOOM AT**

<https://us02web.zoom.us/j/86498840968?pwd=MjZYWWpwMldZa09Xd3RhQzZMaXliUT09>

**Alternatively dial 0203 051 2874 and enter  
Meeting ID: 864 9884 0968 and Passcode: 741916**

Yours sincerely



Andrew Tristram  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

1. **Apologies**  
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**  
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

**The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes.**

**4.1 Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

**4.2 General Matters**

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

**4.3 Police Matters**

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 7<sup>th</sup> December 2020 (pages 459 – 470).
6. **Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
  - 7.1 **Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 7.2 **Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Local Plan Consultation response**  
To discuss the Town Council's response to the Local Plan consultation.
9. **Outside Services Report (Appendix 3)**  
To consider the written report submitted by the Outside Services Manager.
10. **Meeting Reports (Appendix 4)**  
To receive the meeting reports on various matters –
  - 10.1 Parks & Recreation Committee meeting held on 7<sup>th</sup> December
  - 10.2 Budget Committee meeting held on 7<sup>th</sup> December
  - 10.3 Christmas Committee meeting held on 14<sup>th</sup> December
  - 10.4 Budget Committee meeting held on 14<sup>th</sup> December
  - 10.5 Properties Committee meeting held on 21<sup>st</sup> December
11. **Civic Hall Rent Review (Appendix 5)**  
To note the rent increase with effect from 25<sup>th</sup> December 2020 and authorise the Town Mayor to sign the rent review memorandum on behalf of the Town Council.
12. **Town Clerks Report (Appendix 6)**  
To consider the written report submitted by the Town Clerk.
13. **Financial Report (Appendix 7)**
  - 13.1 Schedule of Payments including BACS breakdown for November 2020
  - 13.2 Schedule of Receipts for November 2020
  - 13.3 Bank Reconciliation at 30<sup>th</sup> November 2020
  - 13.4 Income and Expenditure to 30<sup>th</sup> November 2020
14. **Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 4th JANUARY 2021**

No	Reference	Applicant	Location	Details
1.	20/00956/FLH	Mr J Rathford	37 Firthwood Road	Construction of extension to garage and WC to front
2.	20/00991/TPO	The Guinness Partnership	1 Hassop Close	Application to prune 1no tree covered by DUDC Tree Preservation Order 7 (G3)
3.	20/01083/FLH	Mr & Mrs Kingwell	68 Hallows Rise	Two storey side extension and single storey rear extension
4.	20/01125/FLH	Mr J Crossley	46 Lea Road	Proposed rear and side extension
5.	20/01126/FLH	E Turton	26 Smithy Croft	Proposed single storey rear, two storey side and single storey front extension
6.	20/01128/FLH	Mr & Mrs R Yates	62 Melbourne Avenue	Proposed single storey rear extension with raising of roof height to form garden room with vaulted roof and creation of new pitched roofs over existing flat roofs
7.	20/01136/FLH	Lisa Tuckwell	62 Carr Lane	Two storey side and rear and single storey rear extensions
8.	20/01144/ DISCON	Mr T Lee	Land On The East Side Of Kilner Vaccumation Co Ltd At The East End Of Callywhite Lane	Application to discharge conditions 3 (Landscaping scheme), 13 (Himalayan Balsam treatment plan) and 14 (Ecological enhancement plan) pursuant of 19/00838/FL
9.	20/01149/FLH	Mr J Wostenholme	12A Highgate Drive	Application for two storey side and single storey front extension
10.	20/01150/FLH	Mr & Mrs Butcher	4 Oakdell Dronfield	Application for first floor side extension over existing ground floor with internal alterations including conversion of garage to habitable room
11.	20/01155/FLH	Vicky Hall	61A Firthwood Road	Application for proposed rear single storey extension with side utility and carport
12.	20/01159/TPO	Mr Shepley	Aston End House Cross Lane	Application for tree works to 1no Horse Chestnut (T16), 1no Sycamore (T15) 1no Oak ( T17) and 1no Lime (T14) of TPO order number DUDC4
13.	20/01161/ CATPO	Mr R Dobson	105 Chesterfield Road	Notification of intention to fell 1no Cedar Tree within the Dronfield Conservation Area

14.	20/01183/FLH	Mr R Bennett	73 Firthwood Road	Demolition of existing garage and erection of two storey side Extension
15.	20/01189/ AMEND	Mr G Law Atecy Developments Ltd	To boundary of plot 1 at Land Adjacent 125 Eckington Road	Non-material amendment to planning application 20/00223/FL to substitute driveway material and change planting species to cherry laurel to boundary of plot 1
16.	20/01226/FLH	Mr & Mrs Adam Weale	111 Holmley Lane	Application for first floor side and rear extensions over existing ground floor and garage conversion

**DRONFIELD TOWN COUNCIL**  
**SCHEDULE OF PLANNING DECISIONS**  
**SUBMITTED TO COUNCIL MONDAY 4 JANUARY 2021**

No	Reference	Location	Details	Decision
1.	20/00594/FL	46 Fanshaw Road	Application for construction of a pair of 3 bedroom semi-detached properties (Amended Plan)	Conditionally Approved
2.	20/00957/FLH	12 Radbourne Common	Conversion of existing detached garage to store/workshop with extension to rear to create a garden room	Conditionally Approved
3.	20/00994/FLH	30 Sherwood Road	Demolition of existing garage and conservatory and erection of two storey side and rear extension and single storey front extension	Conditionally Approved

**Appeal Decision**

**Appeal Ref: APP/R1038/W/20/3253391APP/R1038//W/20/3253391  
17 Green Lea, Dronfield Woodhouse S18 8YA**

- The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission.
- The appeal is made by Mr & Mrs David & Vanessa Kavanagh against the decision of North East Derbyshire District Council.
- The application Ref 19/00988/FL, dated 30 September 2019, was refused by notice dated 13 February 2020.
- The development proposed is erection of a new detached 2-bedroom bungalow.

**Decision**

The appeal is allowed and planning permission is granted for erection of a new detached 2 bedroom bungalow at 17 Green Lea, Dronfield Woodhouse S18 8YA in accordance with the terms of the application, Ref 19/00988/FL, dated 30 September 2019, subject to the conditions set out in the attached schedule.

**Dronfield Town Council**  
**January 2021**  
**Outside Services Managers Report**

The following tasks have been carried out up to 18<sup>th</sup> December 2020.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they carry out a visual inspection of the play areas/equipment at the same time. We are still waiting a delivery of some new dog bins – large/small to replace bins around the Town.

Anything that is picked up on the Visual inspection is entered on to the forms when they return to workshop and rectified as soon as possible.

Hedgerows - Cut back area around Fanshawe Bank.  
Cut down all bushes and hedgerow around High Street car park.  
Cut hedge back/down inside Hilltop play area.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Weed Spraying – We have weed sprayed all the flower beds and will be rotovated between 29<sup>th</sup> and 31<sup>st</sup> Dec, the aim is to try and kill back most of the chickweed and weeds that keep growing in the beds.

Tennis Courts – The tennis courts at Cliffe Park, Dronfield Woodhouse and Coal Aston have all been opened.

Hilltop Play Area – The old fencing has been removed from around the play area.

Christmas Trees/decoration – The Christmas lights were all installed and ready for switching on, they were switched on with the help of Town Councillors at each of the 6ft trees on Friday 27<sup>th</sup> November.

The batteries have been changed in the controllers of all 6ft trees and Sindlefingen tree.

Footpaths - Stonelow – Cliffe Park – Cleared the footpath of litter and paths and cleared all leaves.

Cleared the footpath next to 3 tons pub. Cut back branches that were overhanging onto the pub.

Hanging Baskets - Drilled holes in the bottom of all baskets (40), to allow rain water to escape through the tubs

These will then have a plug fitted for use during the summer.

Play Areas

Birches Fold – Tightened bolts up on 2 swing seats.

Cliffe Park – The roundabout has been reported to Creative Play. They will be attending site to check to see what the fault is. Creative play will also be attending to rectify some of the wood on the climbing frame that has cracked timbers.

Hilltop – The old fencing has been removed.

Moonpenny Way – Nothing to report

Sindlefingen Park – Nothing to report

Stonelow – Tighten up group swing.

Dronfield Woodhouse – Nothing to report

Lundy Rd – Nothing to report

Marsh Ave – Nothing to report

Cemetery Rd – The play area is now open.

New cradle swing seats have been ordered for Sindlefingen, Dronfield Woodhouse, Moonpenny and Cliffe Park.

### **Tennis courts**

Dronfield Woodhouse – Nothing to report

Coal Aston – Nothing to report

Cliffe Park - Nothing to report

### **Bowling Greens**

Winter maintenance work carried out by Smiths contractors.

They have cleared the gulley's of leaves and debris.

Banners - Installed banners around the Town ref Green Belt.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

Ronnie Dick

Outside Services Manager

**Minutes of the meeting of the Parks & Recreations Committee  
held virtually via Zoom on Monday 7<sup>th</sup> December 2020 at 9:30am**

**Present:**

Cllr. K Tait (Chair), Cllr. S. Burkitt, Cllr A. Hutchinson, Cllr M. Ireland and Cllr M. Hanrahan.

**In attendance:**

J. Mitchell (Office Manager & PA to Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Cemetery Road**

- a) Members were informed that the work on the refurbishment of Cemetery Road Play area had been completed by Kompan and that a post installation inspection had been conducted and the play area has passed.

Members were also informed that the thermoplastic graphics would be laid later that week.

Cllr Tait asked for the entrance to the park to be checked to see if there was anything that could be done to improve the ground and to also check out a loose fence panel.

The Outside Services Manager also confirmed that a swing would be removed from the playground for social distancing reasons.

It was RESOLVED to note these updates.

- b) Members has visited Cemetery Road play area to view the colour the wall had been painted.

It was RESOLVED to retain the colour of the wall and respond to the resident that had complained.

- c) Members reviewed the quote of £1,451 to resurface the path into Cemetery Road play area.



It was RESOLVED to refer the matter to the Town Clerk to investigate the exact boundaries of the Town Council's ownership of the footpath and bring back to the next committee meeting.

**4) Cliffe Park**

- a) Members were informed that the round-about still required fixing and that a number of split timbers also needed repairing but that Creative Play hadn't been in touch with repair dates.

It was RESOLVED to check the contract with Creative Play and the length of the warranties and guarantees.

It was RESOLVED to write to Creative Play requesting an update on the repairs to the equipment.

**5) Sindelfingen Park**

Members thanked the Outside Services Manager for his report on Sindelfingen Park and discussed the priority areas.

It was RESOLVED that the committee members would visit both Sindelfingen and Moonpenny Play areas so that a decision can be made at the next committee meeting about which park will be next for refurbishment.

**6) Lundy Road**

Members reviewed the three different quotes that had been received for replacement equipment at Lundy Road.

It was RESOLVED to recommend to council that the climbing frame that was removed at Lundy Road play area is replaced with a seesaw at a cost of £2,744.50 + VAT.

**7) Dronfield Woodhouse**

Members reviewed the three quotes that had been received to install a multi-person swing at Dronfield Woodhouse.

It was RESOLVED to make further enquires about whether grass matting surfacing could be used rather than wet pour and what impact this would have on the quote.

It was RESOLVED to gain three further quotes for a slide in the area at Dronfield Woodhouse and bring back to the next committee meeting.

**8) Residents Feedback**

Members reviewed comments that had been received from two local residents regarding equipment within the parks.

It was RESOLVED to invite the teenage resident to attend a meeting with the Parks & Recreation Committee to engage with them and understand what they were looking for.

It was RESOLVED to ask Lee Rowley's office to respond to the resident enquiring about adult fitness equipment to let them know that it would be considered by the Parks and Recreation Committee in the future.

**9) Tennis Court Resurfacing Brief**

Members reviewed the draft tender brief for the resurfacing of the tennis courts.

It was RESOLVED to make the following updates to the tender brief and then issue on the ESPO Framework;

- Request quotes for both sites individually and together
- To keep the fencing posts but replace the netting.
- Remove 'added value' from the scoring criteria and split warranty and completion deadline 25% each
- To mark out two tennis court with a basketball court at one end with two boards and nets at each site.
- Looking for Coal Aston to be fully re-laid, with a new fence and for Dronfield Woodhouse to be resurfaced and new edging and fencing.
- Completion date of early Summer / late Spring.

**10) Outstanding Tickets**

Members reviewed the current outstanding tickets for the parks.

Cllr M Hanrahan mentioned that the U3A dry stone walling group may be able to help at Hilltop to repair the wall.

It was RESOLVED to note this.

**11) Any other business**

There was no other business discussed.

**12) Date of next meeting**

It was RESOLVED that the next Parks & Recreation Committee Meeting will be held on Monday 15<sup>th</sup> February at 9:30am

Meeting closed at 12:00pm.

**Minutes of the meeting of the Budget Advisory Committee  
Of Dronfield Town Council  
held via Zoom on Monday 7<sup>th</sup> December 2020 at 2.30pm**

**Present:** Cllr A Foster, Cllr. R Welton, Cllr A Powell, Cllr R Spooner, Cllr W Jones

**In attendance:** A Tristram (Town Clerk) A. Hunt (RFO) and J. Mitchell (Office Manager & PA to Clerk)

**1. Apologies**

None

**2. Declaration of Interests**

There was no declaration of interests.

**3. 2021/2022 Budget**

Members discussed the initial budget draft for 2021-22.

Cllr A Powell joined the meeting at 2:58pm.

It was RESOLVED to make the discussed amendments and to present the revised draft budget at the next Budget Committee meeting.

It was RESOLVED to create various options for different percentage increases in the precept.

It was RESOLVED to create a list of possible earmarked reserves.

**4. Any other business**

There was no other business discussed.

**5. Date of next Meeting**

The next meeting will be held on Monday 14<sup>th</sup> December at 2:30pm via zoom.

Meeting closed 4:10pm

## **Minutes of the Christmas Advisory Committee of Dronfield Town Council Meeting held on 14<sup>th</sup> December 2020 at 9:30am held in the Civic Hall**

**Present:** Cllr. S. Burkitt, Cllr. M. Emmens (Chair), Cllr. A. Hutchinson, Cllr A Powell and Cllr R Welton

**In attendance:** J. Mitchell (Office Manager & PA to Town Clerk) L. Stonehouse (Project & Communications Officer) and R. Dick (Outside Services Manager)

### **1. Apologies**

There were no apologies.

### **2. Declaration of Interests**

There were no declarations of interests.

### **3. Competitions**

Members judged the 174 entries for the Christmas Tree Colouring Competition.

It was RESOLVED to inform the following residents that their entries had been selected as to arrange for the delivery of the Argos vouchers;

Under 5yrs – 1<sup>st</sup> Harry (age 2), 2<sup>nd</sup> Cory (age 2) and 3<sup>rd</sup> Louie (age 3)

5yrs to 10yrs – 1<sup>st</sup> Rosie (age 6), 2<sup>nd</sup> Isabella (age 6) and 3<sup>rd</sup> Stanley (age 5)

11yrs+ - 1<sup>st</sup> Millie (age 12), 2<sup>nd</sup> – Jasmine (age 11) and 3<sup>rd</sup> Isla (age 11)

Members discussed the Shop Window Display entries that they had viewed.

It was RESOLVED to award certificates to the following shops Cooplands Bakery (winner), Ilish Quality Clothing Alterations (Highly Commended) and Colante Jewellery (Highly Commended).

Members discussed the Festive House competition entries that they had viewed.

It was RESOLVED to award certificates to the following entries Netherdene Road (winner), Stonelow Road (Highly Commended), Westfield Road (Highly Commended) and Ashford Road (Highly Commended). The judges also wanted to acknowledge the effort made by many residents and in particular all of the homes on Ashford Road for helping to light up Dronfield.

### **4. Outside Services**

Members discussed the contribution made by the Outside Services Team.

It was RESOLVED to note the Christmas Committees thanks to the outside services team for the installation of all the Christmas Trees and lights throughout town.

### **5. Any other business**

There was no other business discussed.

### **6. Date of next meeting**

The newly formed Event Committee will meet at 9:30am on Tuesday 12<sup>th</sup> January 2021.

Meeting closed at 10:28am

**Minutes of the meeting of the Budget Advisory Committee  
Of Dronfield Town Council  
held via Zoom on Monday 14<sup>th</sup> December 2020 at 2.30pm**

**Present:** Cllr A Foster, Cllr. R Welton, Cllr A Powell, Cllr R Spooner, Cllr W Jones

**In attendance:** A Tristram (Town Clerk) A. Hunt (RFO) and J. Mitchell (Office Manager & PA to Clerk)

**1. Apologies**

None

**2. Declaration of Interests**

There was no declaration of interests.

**3. Reserves and Ear Marked Reserves**

Members were informed of the current reserve levels and discussed the proposed Ear Marked Reserves.

It was RESOLVED to add in additional ear marked reserves for the Civic Hall and any COVID incurred shortfall in letting income and then bring back to the next committee meeting.

**4. 2021/2022 Budget**

Members discussed the revised draft budget for 2021-22 following the previous committee meeting.

It was RESOLVED to make the discussed amendments and to present the revised draft at the next committee meeting.

Cllr A Powell left the meeting at 2:55pm.

**5. Any other business**

Members discussed possible increases to the Town Council element of Council Tax.

It was RESOLVED that the Town Clerk would email the different scenarios to the members of the budget committee ahead of the next committee meeting.

**6. Date of next meeting**

The next meeting will be held in January on a date to be agreed.

Meeting closed 3:20pm

**Minutes of the Meeting of the Properties Advisory Committee of Dronfield Town Council held virtually via Zoom on Monday 21<sup>st</sup> December 2020 at 2:00pm**

**Present:** Cllr. A. Powell (Chair), Cllr. A Foster, Cllr. M. Hanrahan, Cllr. W. Jones and Cllr. R. Spooner

**In attendance:** A. Tristram (Town Clerk), J. Mitchell (Office Manager & PA to Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Bus Shelter**

Members were informed of damage to a bus shelter in Coal Aston, which has resulted in the bus shelter being removed for safety reasons. The Police have been informed and we have a crime reference number but no witnesses have come forward. Derbyshire County Council have been out to the site and made recommendations with regards to replacing the shelter.

It was RESOLVED that Cllr Powell would speak with Cllr Hutchinson, Coal Aston Councillor, to establish how well the bus stop is used with a view to the possibility holding a consultation on the matter in the New Year to ascertain whether the shelter should be replaced.

**4. Cemetery Lodge**

Members were informed that Phil Turton had been out to inspect the property as no response had been received from Precision Damp Proofing. His recommendation was to provide a dehumidifier in the basement and possibly look to insulate and board the ceiling in the cellar. We are awaiting his full written report and recommendations.

It was RESOLVED that subject to a quote, to trial a dehumidifier in the cellar on a month's trial basis.

**5. Land to South of Dronfield Infant School**

Members were informed that paperwork had now been found which established that the land south of Dronfield Infant School is in fact owned by the Town Council.

It was RESOLVED to register the land as belonging to the Town Council and to write to the residents to ask them to remove any equipment they have on the land.

**6. Civic Hall Charges**

Members were informed that the Town Clerk and Office Manager were trying to simplify the charges for the hire of the Civic Hall.

It was RESOLVED to continue working on this and to arrange a meeting with Cllr Powell, the Town Clerk and Office Manager to further develop the rates and bring back to the next Committee meeting.

**7. Dronfield Woodhouse Sports and Social Club**

Cllr Powell and the Town Clerk gave a verbal update and report following their visit and meeting at Dronfield Woodhouse Sports and Social Club. It was reported that a lot of work had been carried on the inside of the building. However, the roof required a lot of work before anything could be carried out externally and the estimated cost to repair the roof was c£30k.

It was RESOLVED to recommend to council that the Town Council, in principle, support DWSSC and work with them to see what their business plan is for the short, medium and long term.

**8. Adoption of a footpath**

The footpath between Cemetery Road recreation ground and the Three Tuns was discussed.

It was RESOLVED to recommend to council that this footpath is adopted and maintained by the Town Council.

**9. Memorial Bench Request**

A request to install a memorial bench in Lucas Gardens was discussed by members. The proposed bench was shown to members and they were informed that there would be no cost to the council, as the resident will arrange the purchase and installation of the bench.

It was RESOLVED to recommend to council that permission is granted to install the proposed bench within Lucas Gardens at a location to be agreed with the Outside Services Manager.

**10. Land off Hilltop Road**

Members were informed that a response had not yet been received from the solicitor.

It was RESOLVED to write to the land owner regarding the tree complaints received and ask him what their intentions are to maintain it.

**11. Any other business**

Cllr R Spooner enquired about the transfer of energy supplier for the showers at Coal Aston Cricket Club.

It was RESOLVED that the Town Clerk would look to move this on by arranging a new connection rather than transferring it to an existing supply.

**12. Date of next meeting**

It was RESOLVED that the Properties Committee meetings would be at 2pm via Zoom on the following dates;

18<sup>th</sup> January 2021

15<sup>th</sup> February 2021

15<sup>th</sup> March 2021

19<sup>th</sup> April 2021

The meeting closed at 3:02pm

## Town Clerk's Report

### Council Meeting to be held on 4<sup>th</sup> January 2021

#### Items for Decision

- a) **Grant Committee** – The grant committee have made a recommendation to council that they provide a grant of £2,500 from the Environmental Grants Budget to fund an extended footpath on land at the back of Oaks Community Church which will be a circular route and allow for appropriate distancing. In addition, Lea Brook Valley will create a community garden in the central area of the circular path.

#### Items for Information

- a) **Mobile Library Service Timetable over Christmas** – for noting

#### Correspondence Received

- a) **Sindelfingen** – Christmas message received from Sindelfingen (passed on to councillors electronically)
- b) **NEDDC** – Chair's Charity Appeal
- c) **NEDDC** – The council have made a tree preservation order on an area of woodland at Highdale Fold, Dronfield on the South Side of Gomerall Lane, which came into effect from 17<sup>th</sup> December 2020.



## BANK ACCOUNT-NO 1

## List of Payments made between 01/11/2020 and 30/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/11/2020	OPUS - Cliffe Park	ddr7	889.60		Electric-Cliffe Park Oct
23/11/2020	Personnel Advice & Solutions L	ddr	120.00		Personnel Services Oct20
23/11/2020	NEST	NEST REFUN	36.93		Refund deduction error
23/11/2020	Spitfire Network Services Ltd	ddr5	39.60		Alam line rental - November
23/11/2020	IRIS Payroll Solutions Ltd	ddr6	22.85		Auto enrolment pakage
23/11/2020	Personnel Advice & Solutions L	ddr7	120.00		Purchase Ledger DDR Payment
23/11/2020	Personnel Advice & Solutions L	cancel	-120.00		Purchase Ledger DDR Payment
25/11/2020	BACS P/L Pymnt Page 2701	BACS Pymnt	960.00		BACS P/L Pymnt Page 2701
25/11/2020	Cathedral Leasing Ltd	ddr8	171.58		Nappy Bin Civic /GL-Nov-Jan
26/11/2020	NEST	DDR	308.58		NEST - Nov Pension deductions
27/11/2020	British Gas Trading Ltd	ddr9	6.60		Gas works unit 13.10-7.11.20
30/11/2020	Post Office Ltd	ddr	4,858.69		Nov -PAYE Tax&Ni
30/11/2020	Westfield Health Direct D	ddr10	47.10		Westfield November deductions
<b>Total Payments</b>			<u>48,065.10</u>		

## Cash Received between 01/11/2020 and 30/11/2020

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/11/2020	Sales Recpts Page 4435		Sales Recpts Page 4435	110.52
02/11/2020	Sales Recpts Page 4436		Sales Recpts Page 4436	100.00
02/11/2020	Sales Recpts Page 4437		Sales Recpts Page 4437	1,880.00
03/11/2020	Sales Recpts Page 4438		Sales Recpts Page 4438	307.00
03/11/2020	Sales Recpts Page 4439		Sales Recpts Page 4439	67.80
09/11/2020	Sales Recpts Page 4440		Sales Recpts Page 4440	100.00
09/11/2020	Sales Recpts Page 4441		Sales Recpts Page 4441	110.52
12/11/2020	Sales Recpts Page 4442		Sales Recpts Page 4442	147.36
12/11/2020	Sales Recpts Page 4443		Sales Recpts Page 4443	294.72
13/11/2020	Sales Recpts Page 4444		Sales Recpts Page 4444	615.00
13/11/2020	Sales Recpts Page 4445		Sales Recpts Page 4445	110.52
16/11/2020	Sales Recpts Page 4446		Sales Recpts Page 4446	100.00
20/11/2020	Sales Recpts Page 4447		Sales Recpts Page 4447	700.00
20/11/2020	Sales Recpts Page 4448		Sales Recpts Page 4448	147.36
23/11/2020	Sales Recpts Page 4449		Sales Recpts Page 4449	100.00
28/11/2020	Sales Recpts Page 4450		Sales Recpts Page 4450	203.40
30/11/2020	Sales Recpts Page 4451		Sales Recpts Page 4451	100.00
30/11/2020	Sales Recpts Page 4452		Sales Recpts Page 4452	310.00
23/11/2020	Sales Recpts Page 4453		Sales Recpts Page 4453	170.00
25/11/2020	Sales Recpts Page 4454		Sales Recpts Page 4454	125.00
24/11/2020	Saxton Mee	bacs	Lodge Rent/Water/Agent Fee	795.80
Total Receipts				6,595.00

Bank Reconciliation Statement as at 08/12/2020  
for Cashbook 1 - BANK ACCOUNT-NO 1

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	30/11/2020	0	1,070,385.04
			<hr/> 1,070,385.04
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
25/11/2020 BACS Pymnt BACS P/L Pymnt Page 2701		960.00	
			<hr/> 960.00
			1,069,425.04
<u>Receipts not Banked/Cleared (Plus)</u>			
20/11/2020 Chqs		700.00	
			<hr/> 700.00
			1,070,125.04
		Balance per Cash Book is :-	1,070,125.04
		Difference is :-	0.00

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 CIVIC HALL</u>								
1001 RENT RECEIVED	1,996	150	1,800	1,650			8.3%	
1010 LETTING INCOME	26,747	5,446	25,000	19,554			21.8%	
1017 RECHARGE CONTRACTOR FEES	0	0	1,000	1,000			0.0%	
1071 NEDDC GRANTS (Covid-19)	0	25,000	0	(25,000)			0.0%	
CIVIC HALL :- Income	<u>28,742</u>	<u>30,596</u>	<u>27,800</u>	<u>(2,796)</u>			110.1%	<u>0</u>
4001 STAFF COSTS	25,269	19,816	31,394	11,578	11,578		63.1%	
4011 RATES	24,550	0	25,041	25,041	25,041		0.0%	
4012 WATER	4,017	1,157	4,500	3,343	3,343		25.7%	
4014 ELECTRICITY	9,206	3,140	6,000	2,860	2,860		52.3%	
4015 GAS	5,382	2,098	5,000	2,902	2,902		42.0%	
4018 WASTE DISPOSAL	1,706	1,123	1,500	377	377		74.8%	
4020 MISCELLANEOUS EXPENSES	496	356	1,000	644	644		35.6%	
4025 INSURANCE	928	0	1,000	1,000	1,000		0.0%	
4036 PROPERTY MAINTENANCE	6,220	3,289	3,000	(289)	(289)		109.6%	
4038 MAINTENANCE CTRCTS	5,502	967	2,000	1,033	1,033		48.3%	
4040 EQUIPMENT REPLACEMENT	1,655	755	1,000	245	245		75.5%	
4042 EQUIPMENT MAINTCE	2,418	591	1,000	409	409		59.1%	
4061 EXTERNAL CONTRACTOR FEES	520	0	1,500	1,500	1,500		0.0%	
4062 LICENCES (PREMISES)	155	0	500	500	500		0.0%	
4100 RENT - CIVIC HALL	164,132	82,200	171,827	89,627	89,627		47.8%	
CIVIC HALL :- Indirect Expenditure	<u>252,157</u>	<u>115,491</u>	<u>256,262</u>	<u>140,771</u>	<u>0</u>	<u>140,771</u>	45.1%	<u>0</u>
Net Income over Expenditure	<u>(223,415)</u>	<u>(84,895)</u>	<u>(228,462)</u>	<u>(143,567)</u>				
<u>102 PARKS &amp; OPEN SPACES</u>								
1001 RENT RECEIVED	90	0	90	90			0.0%	
1077 GRANTS RECEIVED	495	0	495	495			0.0%	
1080 MISC INCOME	2,491	16	0	(16)			0.0%	
PARKS & OPEN SPACES :- Income	<u>3,076</u>	<u>16</u>	<u>585</u>	<u>569</u>			2.8%	<u>0</u>
4011 RATES	1,195	1,396	1,109	(287)	(287)		125.9%	
4019 LITTER & DOG BIN EMPTYING	1,120	1,123	2,200	1,077	1,077		51.0%	
4034 ENVIRONMENTAL IMPROVEMENTS	7,828	2,253	2,000	(253)	(253)		112.6%	
4037 GROUNDS MAINTENANCE	6,330	74,898	0	(74,898)	(74,898)		0.0%	
4046 TREE WORKS MAINTENANCE	7,230	(2,285)	10,000	12,285	12,285		(22.9%)	
4048 BENCHES - RELACE/MAINT	0	0	1,500	1,500	1,500		0.0%	
4049 GREEN ENVIRONMENT PROJECTS	0	0	15,500	15,500	15,500		0.0%	
PARKS & OPEN SPACES :- Indirect Expenditure	<u>23,702</u>	<u>77,385</u>	<u>32,309</u>	<u>(45,076)</u>	<u>0</u>	<u>(45,076)</u>	239.5%	<u>0</u>
Net Income over Expenditure	<u>(20,626)</u>	<u>(77,369)</u>	<u>(31,724)</u>	<u>45,645</u>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>103 ALLOTMENTS</u>								
1001 RENT RECEIVED	405	0	405	405			0.0%	
ALLOTMENTS :- Income	<u>405</u>	<u>0</u>	<u>405</u>	<u>405</u>			<u>0.0%</u>	<u>0</u>
Net Income	<u>405</u>	<u>0</u>	<u>405</u>	<u>405</u>				
<u>104 PLAY AREAS</u>								
4042 EQUIPMENT MAINTCE	860	2,391	2,500	109		109	95.7%	
PLAY AREAS :- Indirect Expenditure	<u>860</u>	<u>2,391</u>	<u>2,500</u>	<u>109</u>	<u>0</u>	<u>109</u>	<u>95.7%</u>	<u>0</u>
Net Expenditure	<u>(860)</u>	<u>(2,391)</u>	<u>(2,500)</u>	<u>(109)</u>				
<u>105 GOSFORTH LODGE</u>								
1010 LETTING INCOME	10,661	2,670	12,000	9,330			22.3%	
1071 NEDDC GRANTS (Covid-19)	0	10,000	0	(10,000)			0.0%	
GOSFORTH LODGE :- Income	<u>10,661</u>	<u>12,670</u>	<u>12,000</u>	<u>(670)</u>			<u>105.6%</u>	<u>0</u>
4001 STAFF COSTS	15,921	8,692	23,895	15,203		15,203	36.4%	
4011 RATES	4,861	0	4,995	4,995		4,995	0.0%	
4015 GAS	3,787	635	2,800	2,165		2,165	22.7%	
4020 MISCELLANEOUS EXPENSES	1,042	692	1,200	508		508	57.7%	
4021 TELEPHONE COSTS	295	166	600	434		434	27.7%	
4036 PROPERTY MAINTENANCE	13,751	8,606	2,000	(6,606)		(6,606)	430.3%	
4038 MAINTENANCE CTRCTS	2,455	218	1,000	782		782	21.8%	
4042 EQUIPMENT MAINTCE	252	208	900	692		692	23.1%	
GOSFORTH LODGE :- Indirect Expenditure	<u>42,365</u>	<u>19,219</u>	<u>37,390</u>	<u>18,171</u>	<u>0</u>	<u>18,171</u>	<u>51.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(31,703)</u>	<u>(6,548)</u>	<u>(25,390)</u>	<u>(18,842)</u>				
<u>106 CLIFFE PARK</u>								
1001 RENT RECEIVED	81	0	81	81			0.0%	
1020 PITCH FEES	23,301	1,774	22,000	20,226			8.1%	
1080 MISC INCOME	315	0	0	0			0.0%	
CLIFFE PARK :- Income	<u>23,697</u>	<u>1,774</u>	<u>22,081</u>	<u>20,307</u>			<u>8.0%</u>	<u>0</u>
4001 STAFF COSTS	13,293	8,700	19,980	11,279		11,279	43.5%	
4012 WATER	1,859	1,385	2,300	915		915	60.2%	
4014 ELECTRICITY	10,191	3,848	6,500	2,652		2,652	59.2%	
4018 WASTE DISPOSAL	2,673	2,461	3,100	639		639	79.4%	
4036 PROPERTY MAINTENANCE	1,485	3,404	1,500	(1,904)		(1,904)	227.0%	
4037 GROUNDS MAINTENANCE	2,380	395	0	(395)		(395)	0.0%	
4042 EQUIPMENT MAINTCE	0	57	0	(57)		(57)	0.0%	
CLIFFE PARK :- Indirect Expenditure	<u>31,880</u>	<u>20,251</u>	<u>33,380</u>	<u>13,129</u>	<u>0</u>	<u>13,129</u>	<u>60.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(8,183)</u>	<u>(18,477)</u>	<u>(11,299)</u>	<u>7,179</u>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>107 THE KIOSK</u>								
1015 KIOSK RENTAL INCOME	12,000	1,600	12,000	10,400			13.3%	
1080 MISC INCOME	0	452	0	(452)			0.0%	
THE KIOSK :- Income	<u>12,000</u>	<u>2,052</u>	<u>12,000</u>	<u>9,948</u>			<u>17.1%</u>	<u>0</u>
Net Income	<u>12,000</u>	<u>2,052</u>	<u>12,000</u>	<u>9,948</u>				
<u>109 COAL ASTON</u>								
1001 RENT RECEIVED	81	0	81	81			0.0%	
1020 PITCH FEES	1,300	160	1,500	1,340			10.7%	
1071 NEDDC GRANTS (Covid-19)	0	10,000	0	(10,000)			0.0%	
COAL ASTON :- Income	<u>1,381</u>	<u>10,160</u>	<u>1,581</u>	<u>(8,579)</u>			<u>642.6%</u>	<u>0</u>
4011 RATES	4,321	0	4,407	4,407	4,407	0.0%		
4012 WATER	310	317	300	(17)	(17)	105.7%		
4014 ELECTRICITY	457	311	600	289	289	51.8%		
4015 GAS	293	41	1,600	1,559	1,559	2.6%		
4036 PROPERTY MAINTENANCE	1,017	898	1,000	102	102	89.8%		
4037 GROUNDS MAINTENANCE	(203)	1,665	250	(1,415)	(1,415)	666.0%		
4038 MAINTENANCE CTRCTS	519	289	500	211	211	57.8%		
4042 EQUIPMENT MAINTCE	1,494	(543)	500	1,043	1,043	(108.5%)		
COAL ASTON :- Indirect Expenditure	<u>8,207</u>	<u>2,979</u>	<u>9,157</u>	<u>6,178</u>	<u>0</u>	<u>6,178</u>	<u>32.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(6,826)</u>	<u>7,181</u>	<u>(7,576)</u>	<u>(14,757)</u>				
<u>110 STONELOW REC</u>								
1001 RENT RECEIVED	45	0	45	45			0.0%	
1020 PITCH FEES	2,300	350	2,400	2,050			14.6%	
STONELOW REC :- Income	<u>2,345</u>	<u>350</u>	<u>2,445</u>	<u>2,095</u>			<u>14.3%</u>	<u>0</u>
4012 WATER	(3,460)	619	1,500	881	881	41.3%		
4014 ELECTRICITY	2,790	1,298	2,000	702	702	64.9%		
4015 GAS	1,443	475	1,200	725	725	39.6%		
4036 PROPERTY MAINTENANCE	1,330	0	500	500	500	0.0%		
4037 GROUNDS MAINTENANCE	230	0	1,000	1,000	1,000	0.0%		
4038 MAINTENANCE CTRCTS	414	183	600	417	417	30.6%		
4042 EQUIPMENT MAINTCE	32	356	750	394	394	47.4%		
STONELOW REC :- Indirect Expenditure	<u>2,779</u>	<u>2,931</u>	<u>7,550</u>	<u>4,619</u>	<u>0</u>	<u>4,619</u>	<u>38.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(434)</u>	<u>(2,581)</u>	<u>(5,105)</u>	<u>(2,524)</u>				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>111 DRONFIELD WOODHOUSE REC</b>								
1001 RENT RECEIVED	401	240	400	160			60.0%	
1020 PITCH FEES	1,700	0	1,700	1,700			0.0%	
1071 NEDDC GRANTS (Covid-19)	0	10,000	0	(10,000)			0.0%	
DRONFIELD WOODHOUSE REC :- Income	2,101	10,240	2,100	(8,140)			487.6%	0
4011 RATES	1,473	0	1,502	1,502	1,502		0.0%	
4036 PROPERTY MAINTENANCE	688	0	500	500	500		0.0%	
4038 MAINTENANCE CTRCTS	11	0	0	0	0		0.0%	
DRONFIELD WOODHOUSE REC :- Indirect Expenditure	2,172	0	2,002	2,002	0	2,002	0.0%	0
Net Income over Expenditure	(71)	10,240	98	(10,142)				
<b>118 HIGHWAYS &amp; ST FURNITURE</b>								
1081 DONATIONS RECEIVED	300	0	0	0			0.0%	
HIGHWAYS & ST FURNITURE :- Income	300	0	0	0				0
4035 BUS SHELTER REPAIRS	399	5,264	12,000	6,736	6,736		43.9%	
4045 NOTICEBOARDS/SEATS/SIGNS	548	0	3,000	3,000	3,000		0.0%	
HIGHWAYS & ST FURNITURE :- Indirect Expenditure	947	5,264	15,000	9,736	0	9,736	35.1%	0
Net Income over Expenditure	(647)	(5,264)	(15,000)	(9,736)				
<b>119 CEMETERY</b>								
1002 GRANT OF RIGHTS FEES	15,170	7,000	12,000	5,000			58.3%	
1003 MEMORIAL FEES	5,610	3,890	5,000	1,110			77.8%	
1004 INTERMENT FEES	26,435	16,200	20,000	3,800			81.0%	
1005 CHAPEL FEES	160	0	400	400			0.0%	
1011 LODGE - RENT RECEIVED	9,900	6,600	9,900	3,300			66.7%	
1012 LODGE - WATER RECEIVED	613	400	600	200			66.7%	
1073 UNSTONE - CONTRIBUTION	0	4,224	4,153	(71)			101.7%	
CEMETERY :- Income	57,888	38,314	52,053	13,739			73.6%	0
4001 STAFF COSTS	60,838	39,599	67,378	27,779	27,779		58.8%	
4005 GRAVEDIGGING	3,900	2,550	4,500	1,950	1,950		56.7%	
4011 RATES	6,136	6,861	6,259	(602)	(602)		109.6%	
4012 WATER	976	443	850	407	407		52.1%	
4014 ELECTRICITY	1,769	258	2,400	2,142	2,142		10.8%	
4018 WASTE DISPOSAL	3,271	519	3,000	2,481	2,481		17.3%	
4021 TELEPHONE COSTS	56	0	0	0	0		0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4024 SUBSCRIPTIONS	95	95	100	5		5	95.0%	
4036 PROPERTY MAINTENANCE	8,935	698	2,000	1,302		1,302	34.9%	
4037 GROUNDS MAINTENANCE	1,134	(310)	1,000	1,310		1,310	(31.0%)	
4038 MAINTENANCE CTRCTS	0	98	0	(98)		(98)	0.0%	
4044 VEHICLE COSTS & FUEL	432	0	0	0		0	0.0%	
4046 TREE WORKS MAINTENANCE	120	0	0	0		0	0.0%	
4059 LETTING AGENT FEES	866	528	800	272		272	66.0%	
CEMETERY :- Indirect Expenditure	88,527	51,340	88,287	36,947	0	36,947	58.2%	0
Net Income over Expenditure	(30,640)	(13,026)	(36,234)	(23,208)				
<b>121 CORPORATE MANAGEMENT</b>								
1075 PRECEPT SUPPORT GRANT	12,613	12,613	12,613	0			100.0%	
1076 PRECEPT	810,369	821,456	821,456	0			100.0%	
1091 INTEREST RECEIVED HSBC BOND	257	27	0	(27)			0.0%	
1092 INTEREST RECEIVED CCLA FUND	1,708	444	1,500	1,056			29.6%	
CORPORATE MANAGEMENT :- Income	824,948	834,540	835,569	1,029			99.9%	0
4057 AUDIT FEES	1,995	(10)	2,400	2,410		2,410	(0.4%)	
CORPORATE MANAGEMENT :- Indirect Expenditure	1,995	(10)	2,400	2,410	0	2,410	(0.4%)	0
Net Income over Expenditure	822,953	834,550	833,169	(1,381)				
<b>122 DEM REPRESENTATION &amp; MGT</b>								
1080 MISC INCOME	1,160	0	0	0			0.0%	
DEM REPRESENTATION & MGT :- Income	1,160	0	0	0				0
4204 Business Recovery	0	2,865	0	(2,865)		(2,865)	0.0%	
DEM REPRESENTATION & MGT :- Direct Expenditure	0	2,865	0	(2,865)	0	(2,865)		0
4008 TRAINING	150	0	500	500		500	0.0%	
4027 TWINNING COSTS	2,300	(2,300)	1,000	3,300		3,300	(230.0%)	
4028 ELECTION COSTS	21,172	44	7,500	7,456		7,456	0.6%	
4063 LOCAL PLAN	0	1,015	0	(1,015)		(1,015)	0.0%	
4201 MAYOR'S ALLOWANCE	3,000	1,750	3,000	1,250		1,250	58.3%	
4202 MAYORS EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4203 LOCAL EVENTS SPONSORSHIP	0	225	1,000	775		775	22.5%	
4211 CIVIC REGALIA	362	0	500	500		500	0.0%	
4221 CHRISTMAS EVENT COSTS	3,861	2,794	5,000	2,206		2,206	55.9%	
4230 VE DAY COMMEMORATIONS	0	0	5,000	5,000		5,000	0.0%	
4231 REMEMBRANCE SERVICE	735	60	1,000	940		940	6.0%	
4232 CIVIC SERVICE	23	0	100	100		100	0.0%	



	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4233 DRONFIELD GALA	3,204	0	4,000	4,000		4,000	0.0%	
4235 ROAD SAFETY	212	0	500	500		500	0.0%	
4714 CHURCH & CIVIC CLOCK	418	250	1,000	750		750	25.0%	
DEM REPRESENTATION & MGT :- Indirect Expenditure	35,438	3,837	31,100	27,263	0	27,263	12.3%	0
Net Income over Expenditure	(34,277)	(6,702)	(31,100)	(24,398)				
6000 plus Transfer from EMR	7,500	0						
Movement to/(from) Gen Reserve	(26,777)	(6,702)						
<u>123 GRANTS</u>								
4701 CRICKET CLUB GRANT	2,000	2,000	2,000	0		0	100.0%	
4711 GRANT AWARDS	1,542	0	3,000	3,000		3,000	0.0%	
4713 COMMUNITY BUS	(4,000)	0	4,000	4,000		4,000	0.0%	
GRANTS :- Indirect Expenditure	(458)	2,000	9,000	7,000	0	7,000	22.2%	0
Net Expenditure	458	(2,000)	(9,000)	(7,000)				
<u>125 CAPITAL PROGRAMME</u>								
4054 LOAN INTEREST PWLB	8,873	3,942	8,000	4,058		4,058	49.3%	
4055 LOAN CAPITAL REPAID	25,654	12,827	26,000	13,173		13,173	49.3%	
CAPITAL PROGRAMME :- Indirect Expenditure	34,527	16,769	34,000	17,232	0	17,232	49.3%	0
Net Expenditure	(34,527)	(16,769)	(34,000)	(17,232)				
<u>126 NEIGHBOURHOOD PLAN</u>								
4023 STATIONERY/PRINTING	1,095	0	0	0		0	0.0%	
4060 OTHER PROF FEES	800	0	0	0		0	0.0%	
NEIGHBOURHOOD PLAN :- Indirect Expenditure	1,895	0	0	0	0	0		0
Net Expenditure	(1,895)	0	0	0				
<u>131 OUTSIDE SERVICES</u>								
1001 RENT RECEIVED	10	0	0	0			0.0%	
1025 INSURANCE CLAIMS	683	0	0	0			0.0%	
1080 MISC INCOME	379	0	0	0			0.0%	
OUTSIDE SERVICES :- Income	1,073	0	0	0				0
4001 STAFF COSTS	117,701	73,230	143,474	70,244		70,244	51.0%	
4006 PROTECTIVE CLOTHING	2,058	602	2,000	1,398		1,398	30.1%	
4008 TRAINING	628	0	2,000	2,000		2,000	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 RATES	4,763	4,840	4,858	18		18	99.6%	
4012 WATER	225	181	300	119		119	60.3%	
4013 RENT	11,000	7,333	13,000	5,667		5,667	56.4%	
4014 ELECTRICITY	8,119	2,981	3,500	519		519	85.2%	
4015 GAS	84	57	250	193		193	22.9%	
4016 JANITORIAL	0	737	0	(737)		(737)	0.0%	
4018 WASTE DISPOSAL	506	881	600	(281)		(281)	146.9%	
4020 MISCELLANEOUS EXPENSES	302	680	800	120		120	85.0%	
4021 TELEPHONE COSTS	954	573	1,100	527		527	52.1%	
4036 PROPERTY MAINTENANCE	298	0	2,000	2,000		2,000	0.0%	
4037 GROUNDS MAINTENANCE	41,068	23,513	43,000	19,487		19,487	54.7%	
4038 MAINTENANCE CTRCTS	1,184	605	1,200	595		595	50.4%	
4040 EQUIPMENT REPLACEMENT	4,660	1,847	5,000	3,153		3,153	36.9%	
4041 EQUIPMENT HIRE	360	186	1,000	814		814	18.6%	
4042 EQUIPMENT MAINTCE	2,983	0	2,500	2,500		2,500	0.0%	
4044 VEHICLE COSTS & FUEL	6,583	3,794	8,000	4,206		4,206	47.4%	
OUTSIDE SERVICES :- Indirect Expenditure	203,475	122,042	234,582	112,540	0	112,540	52.0%	0
Net Income over Expenditure	(202,403)	(122,042)	(234,582)	(112,540)				
<u>132 CENTRAL SERVICES</u>								
1080 MISC INCOME	1,290	680	1,200	520			56.7%	
CENTRAL SERVICES :- Income	1,290	680	1,200	520			56.7%	0
4001 STAFF COSTS	97,330	65,562	106,537	40,975		40,975	61.5%	
4008 TRAINING	345	0	2,000	2,000		2,000	0.0%	
4016 JANITORIAL	3,618	2,676	2,600	(76)		(76)	102.9%	
4020 MISCELLANEOUS EXPENSES	219	23	250	227		227	9.1%	
4021 TELEPHONE COSTS	1,939	1,295	2,000	705		705	64.8%	
4022 POSTAGE	1,048	874	1,000	126		126	87.4%	
4023 STATIONERY/PRINTING	1,267	850	1,000	150		150	85.0%	
4024 SUBSCRIPTIONS	1,681	433	2,300	1,867		1,867	18.8%	
4025 INSURANCE	13,928	11,491	14,500	3,009		3,009	79.2%	
4026 PHOTOCOPY CHARGES	483	194	600	406		406	32.3%	
4030 RECRUITMENT ADVTG	112	0	500	500		500	0.0%	
4031 DIGITAL COMMUNICATIONS	0	0	6,000	6,000		6,000	0.0%	
4032 PUBLICITY	4,750	2,325	6,000	3,675		3,675	38.8%	
4033 COMPUTER MAINTENANCE	4,615	7,806	5,000	(2,806)		(2,806)	156.1%	
4040 EQUIPMENT REPLACEMENT	0	(27)	0	27		27	0.0%	
4042 EQUIPMENT MAINTCE	65	0	500	500		500	0.0%	
4051 BANK CHARGES	772	320	800	480		480	40.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4058 ACCOUNTANCY FEES	563	0	700	700		700	0.0%	
4060 OTHER PROF FEES	15,909	(2,009)	10,000	12,009		12,009	(20.1%)	
CENTRAL SERVICES :- Indirect Expenditure	148,644	91,813	162,287	70,474	0	70,474	56.6%	0
Net Income over Expenditure	<u>(147,354)</u>	<u>(91,133)</u>	<u>(161,087)</u>	<u>(69,954)</u>				
Grand Totals:- Income	971,067	941,393	969,819	28,427			97.1%	
Expenditure	879,113	536,566	957,206	420,640	0	420,640	56.1%	
Net Income over Expenditure	<u>91,955</u>	<u>404,827</u>	<u>12,614</u>	<u>(392,213)</u>				
plus Transfer from EMR	7,500	0						
Movement to/(from) Gen Reserve	<u>99,455</u>	<u>404,827</u>						

## Receipts for Month 8

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	1,111,685.14					1,111,685.14	
bacs	Banked:02/11/2020	110.52						
	Sales Recpts Page 4435	110.52	110.52		100			Sales Recpts Page 4435
bacs	Banked:02/11/2020	100.00						
	Sales Recpts Page 4436	100.00	100.00		100			Sales Recpts Page 4436
1880.00	Banked:02/11/2020	1,880.00						
	Sales Recpts Page 4437	1,880.00	1,880.00		100			Sales Recpts Page 4437
bacs	Banked:03/11/2020	307.00						
	Sales Recpts Page 4438	307.00	307.00		100			Sales Recpts Page 4438
bacs	Banked:03/11/2020	67.80						
	Sales Recpts Page 4439	67.80	67.80		100			Sales Recpts Page 4439
100.00	Banked:09/11/2020	100.00						
	Sales Recpts Page 4440	100.00	100.00		100			Sales Recpts Page 4440
110.52	Banked:09/11/2020	110.52						
	Sales Recpts Page 4441	110.52	110.52		100			Sales Recpts Page 4441
bacs	Banked:12/11/2020	147.36						
	Sales Recpts Page 4442	147.36	147.36		100			Sales Recpts Page 4442
bacs	Banked:12/11/2020	294.72						
	Sales Recpts Page 4443	294.72	294.72		100			Sales Recpts Page 4443
bacs	Banked:13/11/2020	615.00						
	Sales Recpts Page 4444	615.00	615.00		100			Sales Recpts Page 4444
bacs	Banked:13/11/2020	110.52						
	Sales Recpts Page 4445	110.52	110.52		100			Sales Recpts Page 4445
bacs	Banked:16/11/2020	100.00						
	Sales Recpts Page 4446	100.00	100.00		100			Sales Recpts Page 4446
Chqs	Banked:20/11/2020	700.00						
	Sales Recpts Page 4447	700.00	700.00		100			Sales Recpts Page 4447
bacs	Banked:20/11/2020	147.36						
	Sales Recpts Page 4448	147.36	147.36		100			Sales Recpts Page 4448
bacs	Banked:23/11/2020	100.00						
	Sales Recpts Page 4449	100.00	100.00		100			Sales Recpts Page 4449
bacs	Banked:23/11/2020	170.00						
	Sales Recpts Page 4453	170.00	170.00		100			Sales Recpts Page 4453
bacs	Banked:24/11/2020	795.80						
bacs	Saxton Mee	795.80		-13.20	1011	119	825.00	Lodge Rent
					1012	119	50.00	Lodge Water
					4059	119	-66.00	Letting Agent Fee

## Receipts for Month 8

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
bacs	Banked: 25/11/2020	125.00						
	Sales Recpts Page 4454	125.00	125.00		100			Sales Recpts Page 4454
bacs	Banked: 28/11/2020	203.40						
	Sales Recpts Page 4450	203.40	203.40		100			Sales Recpts Page 4450
bacs	Banked: 30/11/2020	100.00						
	Sales Recpts Page 4451	100.00	100.00		100			Sales Recpts Page 4451
bacs	Banked: 30/11/2020	310.00						
	Sales Recpts Page 4452	310.00	310.00		100			Sales Recpts Page 4452
Total Receipts for Month		6,595.00	5,799.20	-13.20			809.00	
Cashbook Totals		<u>1,118,280.14</u>	<u>5,799.20</u>	<u>-13.20</u>			<u>1,112,494.14</u>	

## Payments for Month 8

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/10/2020	Creative Play (UK) Ltd	ddr6	90.00	90.00		500			Parks-replacement parts
02/11/2020	Water Plus	ddr12	59.48	59.48		500			Water-S/Lw Fields 28.7-15.1.20
03/11/2020	British Gas Trading Ltd	ddr9	27.97	27.97		500			Gas - Works unit-Jul-Sep
03/11/2020	Business Stream	ddr10	44.62	44.62		500			Water-Works unit 12.6-16.10.20
03/11/2020	Water Plus	ddr11	31.29	31.29		500			Water CP Bowling 30.7-17.10.20
05/11/2020	NEDDC - CHURCH ST CAR PARK	ddr8	140.00	140.00		500			Rates - Church Street 20/21
05/11/2020	Festive Lights Ltd	ddr9	337.77	337.77		500			Icicle Lights/connectors etc
05/11/2020	Christmas Direct, DZD & Sparkl	ddr10	441.99	441.99		500			Wall mounted Xmas Trees-Shops
06/11/2020	Gamma Business Communications	ddr7	116.26	116.26		500			Telephone office-Oct
07/11/2020	Festive Lights Ltd	ddr11	87.84	87.84		500			Tree lights - 10 x sets
08/11/2020	HSBC Bank Plc	ddr6	26.28	26.28		500			Bank Charges- Sep/Oct
09/11/2020	Plusnet PLC	ddr2	52.60	52.60		500			Broadband-Civic-Nov
09/11/2020	TALKTALK DIRECTDEBIT	ddr3	29.00	29.00		500			Broadband-Works Unit-Nov
09/11/2020	OPUS - 42 Cemetery Road (Lodge)	ddr4	60.47	60.47		500			Electric-Cem Lodge-Sep/Oct
09/11/2020	HSBC Bank Plc	ddr5	32.60	32.60		500			Electronic Bank Charges-Sept
09/11/2020	Currys PC World	refund	-119.00	-119.00		500			Purchase Ledger DDR Payment
10/11/2020	Rotary Club	ROTARYCLUB	500.00			4221	122	500.00	Rotary Club Xmas payment
10/11/2020	Post Office Ltd	ddr	4,984.63	4,984.63		500			Oct 20 Tax & Ni
11/11/2020	BACS P/L Pymnt Page 2691	BACS Pymnt	-4,557.17	-4,557.17		500			BACS P/L Pymnt Page 2691
11/11/2020	Peel Centre	REFUNDPEEL	500.00			1080	132	500.00	Refund peel Centre - Covid
11/11/2020	PHS Group Plc	ddr	143.18	143.18		500			Sani Bins-G/L 15.11.20-14.2.21
11/11/2020	Festive Lights Ltd	refund2	-71.99	-71.99		500			Purchase Ledger DDR Payment
11/11/2020	Trusted PPE	ddr12	109.20	109.20		500			Face Masks/Sani Gel
13/11/2020	DTC BACS Sslaries November	BACS	17,694.08			515		17,694.08	DTC BACS Sslaries November
13/11/2020	O2 Direct Debit	ddr9	83.59	83.59		500			Mobile Phones-Sep
13/11/2020	CPC Premier Farnell Ltd	ddr	74.70	74.70		500			Xmas Lights- 3 sets
16/11/2020	Water Plus	ddr2	35.01	35.01		500			Water-Works Unit 9.8-30.10.20
16/11/2020	North East Derbyshire District	ddr3	531.42	531.42		500			Skips - Works Unit Apr-Sep
16/11/2020	NEDDC - WORKS UNIT	ddr4	484.00	484.00		500			Rates - Works Unit Apr 2020/21
16/11/2020	NEDDC Cemetery Lodge	ddr5	686.00	686.00		500			Rates - Cemetery April 20/21
16/11/2020	Business Stream	ddr7	165.49	165.49		500			Water-C/A Sports 12.6-15.10.20
16/11/2020	North East Derbyshire District	ddr8	1.00	1.00		500			Marsh Ave-Pedestrian Access
16/11/2020	CPC Premier Farnell Ltd	ddr2	152.93	152.93		500			Xmas lights 6 sets + battery
17/11/2020	BACS P/L Pymnt Page 2695	BACS Pymnt	16,118.83	16,118.83		500			BACS P/L Pymnt Page 2695

## Payments for Month 8

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
17/11/2020	FuelGenie	ddr	171.84	171.84		500			Vehicle?Machine Fuel - Oct
17/11/2020	CPC Premier Farnell Ltd	ddr3	249.00	249.00		500			xmas lights - 10 sets
18/11/2020	ZOOM Monthly Direct Debit	ddr5	11.99	11.99		500			Zoom monthly payment
20/11/2020	North East Derbyshire District	bacsrefund	-1,640.84	-1,640.84		500			Credit Cliffe park Bin Winter
20/11/2020	British Gas Trading Ltd	ddr	485.36	485.36		500			Gas -Civic Hall - Oct
20/11/2020	Contract Natural Gas Ltd	ddr2	138.68	138.68		500			Gas- Stonelow-Oct 20
20/11/2020	Contract Natural Gas Ltd	ddr3	257.68	257.68		500			Gas-Gos Lodge-Oct20
20/11/2020	Water Plus	ddr4	106.01	106.01		500			Water - C/park 15.1-5.11.20
21/11/2020	OPUS - Small Pavillion Stone	ddr	146.97	146.97		500			Electric-Sml Pav S/Low Oct
21/11/2020	OPUS - Civic Hall	ddr2	558.23	558.23		500			Electric-Civic Hall - Oct
21/11/2020	OPUS - Church Street	ddr3	12.17	12.17		500			Electric-Church Street Oct
21/11/2020	OPUS - Unit Callywhite Lane	ddr4	912.72	912.72		500			Electric Works Unit Oct
21/11/2020	OPUS - Coal Aston Pavilion	ddr5	30.04	30.04		500			Electric-C/Aston Pav Oct
21/11/2020	OPUS - Main Pavillion Stonelow	ddr6	159.65	159.65		500			Electric Main Pav S/Low Oct
21/11/2020	OPUS - Cliffe Park	ddr7	889.60	889.60		500			Electric-Cliffe Park Oct
23/11/2020	Personnel Advice & Solutions L	ddr	120.00	120.00		500			Personnel Services Oct20
23/11/2020	NEST	NEST REFUN	36.93			524		36.93	Refund deduction error
23/11/2020	Spitfire Network Services Ltd	ddr5	39.60	39.60		500			Alam line rental - November
23/11/2020	IRIS Payroll Solutions Ltd	ddr6	22.85	22.85		500			Auto enrolment pakage
23/11/2020	Personnel Advice & Solutions L	ddr7	120.00	120.00		500			Purchase Ledger DDR Payment
23/11/2020	Personnel Advice & Solutions L	cancel	-120.00	-120.00		500			Purchase Ledger DDR Payment
25/11/2020	BACS P/L Pymnt Page 2701	BACS Pymnt	960.00	960.00		500			BACS P/L Pymnt Page 2701
25/11/2020	Cathedral Leasing Ltd	ddr8	171.58	171.58		500			Nappy Bin Civic /GL-Nov-Jan
26/11/2020	NEST	DDR	308.58			524		308.58	NEST - Nov Pension deductions
27/11/2020	British Gas Trading Ltd	ddr9	6.60	6.60		500			Gas works unit 13.10-7.11.20
30/11/2020	Post Office Ltd	ddr	4,858.69	4,858.69		500			Nov -PAYE Tax&Ni
30/11/2020	Westfield Health Direct D	ddr10	47.10	47.10		500			Westfield November deductions
Total Payments for Month			48,155.10	29,115.51	0.00			19,039.59	
Balance Carried Fwd			1,070,125.04						
Cashbook Totals			1,118,280.14	29,115.51	0.00			1,089,164.63	