

**Minutes of the Events Advisory Committee of Dronfield Town Council**  
**Meeting held on 10th September 2024 at 10:00am in the**  
**Council Chamber, Dronfield**

**Present:** Cllr. S. Burkitt, Cllr M Emmens (Chair), Cllr P Jones

**In attendance:** M. Keys (Assistant Town Clerk) and L. Stonehouse (Projects and Communications Officer)

**1. Apologies**

Cllr M Ireland sent her apologies. Cllr C Smith did not attend.

**2.. Declarations of Interest**

There were no declarations of interest

**3.. Approval of minutes**

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on the 9th of July 2024 as a true and accurate record of the meeting.

**4. Any items for exclusion of the public**

There were no items for discussion which required the public to be excluded.

**5. Civic Service**

Members were updated on plans for the Civic Service.

Miniver Academy and Ladies Voices have both agreed to perform at the service.

It was RESOLVED to note the update.

**6. Remembrance Day Parade**

Members discussed the Remembrance Day Parade.

Members were informed that the Remembrance Day Parade Working Group would be meeting soon to discuss arrangements for the parade.

Members were informed that the Remembrance Day Parade road closure form had been submitted and were awaiting the decision from NEDDC.

Members were informed that Security has been arranged for the parade to assist staff in managing the six road closures.

It was RESOLVED to note the update.

**7. Christmas 2024**

Members discussed plans for the Christmas Light Switch On.

As there is uncertainty due to the redevelopment of the Civic Centre Car Park by NEDDC limited plans have been put in place for the Christmas Light Switch on. A meeting is to be held on the 12<sup>th</sup> of September between the Town Clerk and members of NEDDC.

It was RESOLVED to discuss plans further after the meeting between the Town Clerk and members of NEDDC.

Members discussed the replacement of the 'wrap around tree' Christmas lights in the library garden.

It was RESOLVED to bring a quote for new Christmas Lights to the next Events Committee Meeting.

Members also discussed the cost of purchasing of partitions for use in the Council Chamber at Christmas and then other future council events.

It was RESOLVED to bring a quote for the partitions to the next Events Committee Meeting.

The Assistant Town Clerk mentioned that the power supply in the Library Gardens needed some maintenance.

It was RESOLVED to contact Procheck for a quote to carry out the necessary repairs.

#### **8. Date of next meeting**

The date of the next meeting is yet to be agreed.

The meeting closed at 11.05 am.