

Town Clerk's Report

Council Meeting to be held on 15th May 2023

Items for Decision

Sindelfingen Street Festival - Official invitation for a delegation from Dronfield to attend the international street festival from 15 – 18 June in Sindelfingen. A decision is required on who, if anyone, will be attending from Dronfield, as a response is required by Sindelfingen by 16th May.

Items for Information

DCC - Derbyshire Electric Vehicle Charging Survey - This consultation is asking for your views on electric charging infrastructure provision in our area. Consultation deadline is 31 December 2023. Link to survey [Electric vehicle charging in your area - Derbyshire County Council](#)

DCC Temporary Road Closure Notifications

Princess Road – the closure of Princess Road, Dronfield has been extended until 19th May 2023 or until the works are complete, whichever is sooner to facilitate gas main renewal works.

Longcroft Road, Dronfield Woodhouse on 22nd May 2023 to 22nd May 2023 09:30 to 14:30 at a point adjacent Croft Lea to facilitate manhole cover and frame renewal works.

Soaper Lane and Wreakes Lane, Dronfield for a period of no more than 10 individual days for each road listed, between 23rd May 2023 and 25th August 2023 to facilitate carriageway surface dressing and associated works.

B6057 Chesterfield Road / Sheffield Road / Bowshaw, Dronfield for no more than 10 individual days between 26th May 2023 and 28th July 2023 to facilitate carriageway surface dressing and associated works.

B6057 Chesterfield Road, Dronfield from 17th July 2023 to 2nd August 2023 between its junction with Southfield Drive to a point adjacent rail bridge, to facilitate highway drainage repair works.

Correspondence Received

DALC Newsletter – May 2023

UNISON – letter confirming UNISON members will be balloted on whether to take strike action over concerns regarding the rates of pay for 2023/2024 for all workers whose pay is based upon pay awards made by the National Joint Council for Local Government Services.

Town Clerk

From: Schahl, Julian <Julian.Schahl@sindelfingen.de>
Sent: 14 April 2023 10:14
To: Town Clerk
Cc: William Jones; David Goater
Subject: Invitation for the international street festival from 15. - 18 June in Sindelfingen
Attachments: Einladungsschreiben Dronfield.pdf

Dear Jo,

I hope that you are doing fine. Please find attached the official invitation for a delegation from Dronfield for the international street festival from 15. – 18. June in Sindelfingen.

The theme for the „kommunalpolitisches Gespräch“ on 16. June is:

"Attracting skilled workers in municipalities: challenges and opportunities".

We are looking forward hearing from you.

Best regards

Julian

Stadt Sindelfingen
Hauptamt
Internationale Angelegenheiten
Rathausplatz 1
71063 Sindelfingen



Telefon: +49 7031 94-403
Telefax: +49 7031 94-610
julian.schahl@sindelfingen.de
www.sindelfingen.de

Besuchen Sie uns auf Facebook und Instagram:

www.facebook.com/sindelfingen.de
www.instagram.com/stadtsindelfingen

Frau Bürgermeisterin
Lilian Deighton
Dronfield Civic Hall
Civic Center
S18 1PD Dronfield
GB

Rathausplatz 1
71063 Sindelfingen
Telefon
07031/94-314/315
Telefax
07031/94-206
E-Mail-Adresse
stadt@sindelfingen.de

im April 2023

Einladung zum 45. Internationalen Straßenfest 2023

Sehr geehrte Frau Bürgermeisterin Deighton,
liebe Kollegin,

ich freue mich, Ihnen mitteilen zu können, dass wir von Freitag, den 16. Juni, bis Sonntag, den 18. Juni 2023, unser 45. Internationales Straßenfest feiern werden. Ich lade Sie herzlich ein, nach Sindelfingen zu kommen und zusammen mit uns und den Besucherinnen und Besuchern ein friedliches Fest der verschiedenen Kulturen zu feiern.

Bevor das Internationale Straßenfest am Freitag, den 16. Juni, beginnt, laden wir Sie bereits am Donnerstag, den 15. Juni, ab 18 Uhr zum Partnerschaftsabend ein. Zudem findet am Freitagvormittag, den 16. Juni, wieder das kommunalpolitische Gespräch zum Thema Fachkräftegewinnung in Kommunen statt. Wir freuen uns, wenn Sie am Internationalen Straßenfest und dem damit verbundenen Rahmenprogramm mit einer kleinen Delegation aus Verwaltung, Gemeinderat und Bürgerschaft teilnehmen und unsere Gäste über diese Tage sind. Wir werden Ihnen ein abwechslungsreiches Programm während Ihres Aufenthalts in unserer Stadt bieten, und auch auf den Bühnen des Internationalen Straßenfests wird wieder Interessantes zu sehen sein. Freuen Sie sich auf partnerschaftliche Begegnungen und gute Gespräche.

Der Platz der Partnerstädte auf dem Internationalen Straßenfest ist ebenfalls wieder vorgesehen. Er soll Begegnungsstätte des partnerschaftlichen Austausches zwischen uns als Partnerstädte sein und diesen Austausch in den Mittelpunkt stellen. Unser Amt für Kultur sowie der Partnerschaftsverein ISPAS e.V. werden mit den zuständigen Stellen in Ihrer Verwaltung bzw. mit den Vereinen die notwendigen Absprachen und Vorbereitungen treffen, damit alle Besucherinnen und Besucher des Internationalen Straßenfestes auch von Ihrer Stadt einen bleibenden Eindruck mitnehmen werden.

Der Platz der Partnerstädte lebt aber nicht allein nur durch Begegnungen, sondern auch durch Musik, Gesang und Tanz. Deshalb freuen sich die Organisatoren auf rege Teilnahme der Partnerstädte. Wir würden uns freuen, wenn Gruppen Ihrer Vereine und Organisationen auf unserer Partnerschaftsbühne auftreten und durch kulturelle Beiträge das Programm bereichern.

Lassen Sie bitte unser Büro für Partnerschaften, Herrn Schahl (Telefon 0049 7031 94403, E-Mail julian.schahl@sindelfingen.de), bis zum 15. Mai wissen, ob und mit wie vielen Personen Sie am diesjährigen Internationalen Straßenfest teilnehmen werden.

Schon heute wünsche ich Ihnen eine angenehme Reise zu uns nach Sindelfingen. Ich freue mich auf ein Wiedersehen und auf die persönlichen Gespräche mit Ihnen.

Mit freundlichen Grüßen

A handwritten signature in blue ink, appearing to be 'Bernd Vöhringer', written in a cursive style.

Dr. Bernd Vöhringer

Town Clerk

From: Chris Tyler (Corporate Services and Transformation)
<Chris.Tyler@derbyshire.gov.uk>
Sent: 11 April 2023 17:15
To: CST Policy & Research (Corporate Services and Transformation)
Subject: Derbyshire Electric Vehicle Charging Survey

The DCC Sustainable Travel team are pleased to announce the launch of Derbyshire's Electric Vehicle charging survey.

Derbyshire County Council (DCC) are working towards developing a comprehensive network of on-street and destination charge points to provide practical and realistic alternative for those EV owners who do not have access to home or work charging facilities.

To determine where demand is highest for future charging infrastructure, DCC are collecting information through a dedicated webpage. If you're keen to register your interest in electric vehicle charging infrastructure please follow the below link,

[Electric vehicle charging in your area - Derbyshire County Council](#)

This survey is asking for resident, business, and visitor views on electric charging infrastructure provision in the County to provide an evidence base to help identify areas of demand and subsequently inform the most suitable locations to provide EV charge points in the future, so the wider audience this can reach the better.

We'd welcome your support in promoting this survey amongst your networks. Once registered, requests will be mapped alongside all other requests received across the County. This information will then be used to identify the most suitable locations to provide EV charge points in the future.

To help you identify your nearest existing charge point please visit www.zap-map.com, which provides live and up to date information on charge point locations.

We thank you for your support and if there are any further Electric Vehicle or Active Travel related enquiries, please contact the Sustainable Travel Team at sustainable.travel@derbyshire.gov.uk.

The Sustainable Travel team,

Derbyshire County Council,
County Hall, Matlock, Derbyshire DE4 3AG.

Join thousands of local residents who receive regular county council news direct to their inbox. Go to our [website](#) and click on the Sign Up button.

Think before you print! Save energy and paper. Do you really need to print this email?

Derbyshire County Council works to improve the lives of local people by delivering high quality services. You can find out more about us by visiting www.derbyshire.gov.uk.

If you want to work for us go to our job pages on www.derbyshire.gov.uk/jobs. You can register for e-mail alerts, download job packs and apply on-line.

Please Note

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Under the Data Protection Act 2018 and the Freedom of Information Act 2000 the contents of this email may be disclosed.

Any personal information you have given us will be processed in accordance with our privacy notices, available at www.derbyshire.gov.uk/privacynotices.

Derbyshire County Council reserves the right to monitor both sent and received emails.

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DERBYSHIRE COUNTY COUNCIL
TEMPORARY ROAD CLOSURE EXTENSION

Princess Road, Dronfield

NOTICE IS HEREBY GIVEN that the Order made by Derbyshire County Council on **3rd May 2023** under Section 14 of The Road Traffic Regulation Act 1984 (as amended) the effect of which was to close Princess Road, Dronfield has been extended.

The alternative route will be via Snape Hill Lane, Hartington Road, Green Lane, Callywhite Lane, Chesterfield Road and vice versa.

The road will be closed until 19th May 2023 or until the works are completed, whichever is the sooner to facilitate **gas main renewal works**.

Derbyshire County Council apologises for any inconvenience caused during the duration of the temporary restriction. Any member of the public requiring further information should ring Call Derbyshire on 01629 533190.

Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG

DERBYSHIRE COUNTY COUNCIL
TEMPORARY ROAD CLOSURE
Longcroft Road, Dronfield Woodhouse

WHEN: 22nd May 2023 to 22nd May 2023 09:30 to 14:30

WHERE: Longcroft Road, Dronfield Woodhouse at a point adjacent Croft Lea._____.

REASON: To facilitate manhole cover and frame renewal works._____.

ALTERNATIVE ROUTE: Longcroft Road (from point of closure), Smithy Croft, Longcroft Road (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG

DERBYSHIRE COUNTY COUNCIL
TEMPORARY ROAD CLOSURE
Various Roads, North East Derbyshire

WHEN: For a period of no more than 10 individual days for each road listed, between 23 May 2023 and 25 August 2023

WHERE:

Soaper Lane and Wreakes Lane, **Dronfield**

Compton Street, **Holmewood**

Bridge Street and Sheepcote Road, **Killamarsh**

New Street, **North Wingfield**

Slacks Lane, **Pilsley**

Beresford Lane, **Woolley Moor**

REASON: To facilitate carriageway surface dressing and associated works.

ALTERNATIVE ROUTE: Appropriate diversion routes will be signed accordingly.

Notice boards informing of the actual closure dates will be in place on site 1 week in advance.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG

DERBYSHIRE COUNTY COUNCIL

TEMPORARY ROAD CLOSURE

B6057 Chesterfield Road / Sheffield Road / Bowshaw, Dronfield

WHEN: For no more than 10 individual days between 26th May 2023 and 28th July 2023

WHERE: Chesterfield Road, Sheffield Road, Bowshaw, Dronfield (between No.27 Chesterfield Road and Bowshaw roundabout).

REASON: To facilitate carriageway surface dressing and associated works.

ALTERNATIVE ROUTE: A61 Bowshaw roundabout, B6057 Jordanthorpe Parkway, B6158 Dyche Lane, Eckington Road, Green Lane, B6057 Chesterfield Road (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Advance warning signs will be placed out prior to closures taking effect.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG

DERBYSHIRE COUNTY COUNCIL
TEMPORARY ROAD CLOSURE
B6057 Chesterfield Road, Dronfield

WHEN: 17th July 2023 to 2nd August 2023

WHERE: B6057 Chesterfield Road, Dronfield between its junction with Southfield Drive to a point adjacent rail bridge._____.

REASON: To facilitate highway drainage repair works._____.

ALTERNATIVE ROUTE: B6057 (from point of closure) to Sheepbridge, A61 Unstone Dronfield Bypass to Bowshaw Interchange, B6057 (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

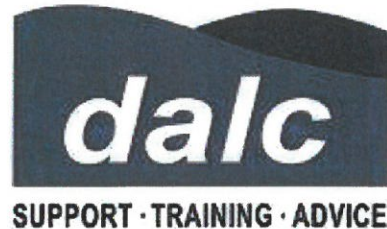
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Chris Henning, Executive Director - Place Department, County Hall, MATLOCK DE4 3AG

Newsletter – May 2023

Derbyshire Association of Local Councils



In this newsletter:

1. [*Your annual meeting of the Council ... the rules*](#)
2. [*Updated: new councillor induction pack*](#)
3. [*Councillor Essentials – bespoke 'full council' training available*](#)
4. [*Excellence Awards – last chance to enter!*](#)
5. [*Training update...*](#)
6. [*Now you can direct-book your finance, comms and e-learning courses via DALC portal*](#)
7. [*DALC Day is coming!*](#)
8. [*Electric Avenues – where in Derbyshire?*](#)
9. [*Two meetings or one? Annual meeting update for joint councils...*](#)
10. [*Want to grow your council's allotment income?*](#)
11. [*Legal Topic Note updates*](#)
12. [*Clerk forum invite*](#)

1. *Your annual meeting of the Council ... the rules*

As noted in previous newsletters, the Annual Meeting needs to take place between 10th and 25th May (9th May is acceptable so long as the election is uncontested and you have been notified of the elected councillors). The first item of business on the agenda is the election of Chair. This agenda item is chaired by the outgoing Chair. For details regarding the process and voting procedure, please refer to [NALC's legal topic note 2](#)

If your council is inquorate following the closing of nominations, please make sure you are in contact with your district or borough council as they have powers to resolve this situation.

If there are vacancies on your council following the election it is possible to co-opt, without having to post notices of an election, for a period of 35 days following the election (excluding weekends, bank holidays and public mourning or thanksgiving). Please refer to our [!\[\]\(830769b31eeeaca920791081939ff8ba_img.jpg\) briefing note on co-option following elections](#) for more details.

2. *Updated: new councillor induction pack*

With many new councillors taking their seats following the May 4th elections, we've updated our 'Councillor Induction Pack' checklist – please feel free to use and amend to suit your council. The [new checklist can be accessed here](#).

3. Councillor Essentials – bespoke ‘full council’ training available

Want to get all your councillors (old and new!) on the same page when it comes to roles and responsibilities, finance and powers, code of conduct and standing orders? Our ever-popular *Councillor Essentials* training is available on a bespoke basis, at a venue of your choice. So, if you'd like to arrange training for all your councillors, just get in touch and we can discuss dates.

4. Excellence Awards – last chance to enter!

With just two months to go before our annual Excellence Awards are presented at DALC Day on June 27th, this is the final call for entries! Categories are the BHIB Council of the Year, Blachere Illumination Clerk of the Year, and CCLA Councillor of the Year. Making a nomination couldn't be easier – just send (in 500 words max, and photos if relevant) a description of why your council, clerk or councillor has 'gone the extra mile' or really excelled themselves in the past year. An [application form is available here](#).

Training update...

Want to make sure your council is resilient in a crisis? Unsure about the ins and outs of procurement? Keen to check the trees in your parish are safe and secure? If the answer to any of these is yes, then three of our upcoming training courses will be well worth signing up for...

Council resilience: how well did your council respond to a challenge like the Covid-19 pandemic? How can you position your council to weather the next crisis? What lessons have you learned and incorporated as a result of the massive changes of the past few years? This short course will outline how to build-in more resilience for your council.

Procurement for Councils: learn about the tendering process, inviting quotes, managing contracts and achieving value-for-money, amongst the many ins and outs of procurement as it relates to councils. This course is led by former town clerk and accountant Steve Parkinson of The Parkinson Partnership.

Basic Tree Survey and Inspection: tired of paying out fees for expensive tree surveys? Not sure of your obligations regarding the safety of your council's trees? Recent cases have shown the tragic cost to individuals, as well as the financial cost to councils, of not surveying and reacting to concerns. This ever-popular DALC course, led by industry experts, will equip you to carry out a basic tree survey and identify situations that require action.

All the above courses can be booked via the DALC portal, with a full list of all DALC's internal and external courses available on the DALC training calendar.

5. Now you can ‘direct-book’ your finance, comms and e-learning courses via DALC portal

We've now added 'direct-book' buttons to the Parkinson Partnership, Breakthrough Comms and NALC e-learning training courses on our new portal – so you can book and confirm your places in a single step, avoiding the risk of delegate places selling out while we act as booking agent!

6. DALC Day is coming!

Arrangements for DALC Day on Tuesday 27th June are in full swing! Scheduled to replace the original Spring Seminar, DALC Day will incorporate a mixture of speakers and practical workshops, covering topics such as community engagement, volunteering, environmentalism, IT and playground safety. In addition to an excellent buffet lunch, it will also include the presentation of the annual DALC Excellence Awards – recognising the best of our clerks, councillors and councils across Derbyshire. Delegate places for DALC Day, which will be held at the excellent Technique Stadium in Chesterfield, can be booked via the DALC portal.

7. Electric Avenues – where in Derbyshire?

For electric vehicle owners without easy access to charging facilities at home or work, the county's Sustainable Travel team is gauging demand for new EV charging points. Their study, [which can be accessed here](#), aims to help develop “a comprehensive network of on-street and destination charge points”, and seeks input from Derbyshire residents, businesses and visitors. Current charging locations can be found via www.zap-map.com, and any questions regarding the study can be sent to sustainable.travel@derbyshire.gov.uk.

8. Two meetings or one? Annual Parish meeting update for councils covering more than one parish...

Every county has a handful of parish councils that represent the interests of more than one parish. In law, each parish must hold its own annual meeting, but NALC's legal team was recently asked whether it was possible to combine the meetings. Given that Section 13 (1) of the Local Government Act 1972 clearly states that a parish's annual meeting shall consist of the local government electors for that parish, NALC have advised that separate meetings are still a legal necessity.

9. Want to grow your council's allotment income?

Councils seeking to increase allotment rents have been reminded of the legal rights of tenancy holders. NALC's legal team says that unless a tenancy includes a term specifically allowing an increase, then a new agreement is needed. If allotment holders disagree with the terms of the new agreement, then 12 months' notice to quit must be given, before April 6th or after September 29th in any given year.

10. Legal Topic Note updates

Updates have been issued to LTN 31 (now 31E), relating to Section 137 (£9.93 per elector for 2023/4) and the General Power of Competence, taking into account the diverging regimes in England, and clarifying the scope of the general powers and what councils can and cannot do. There's also an update to LTN 76 regarding energy performance requirements, giving reliable sources of information regarding certification, how to improve a building's energy efficiency, and the inspection of air-conditioning systems.

11. Clerk forum invite – Wednesday 17th May 1pm

Join us for an opportunity to have an election debrief and discuss co-option (as well as new elections for inqorate councils), plus audit matters and councillor induction.

Join Zoom Meeting

<https://us02web.zoom.us/j/4663925358?pwd=SUNVcFcyG5JalFsZVZGSkhXVGpyZz09>

Meeting ID: 466 392 5358

Passcode: DALC22

Best regards

Wendy Amis

Our Ref 1441/20661/LOI



Joanne Mitchell, Town Clerk
Dronfield Town Council
Dronfield Civic Hall
Dronfield Civic Centre
Dronfield
Derbyshire
S18 1PD

UNISON
Unison Centre
130 Euston Road
London
NW1 2AY
Email: m.ballots@unison.co.uk

2 May 2023

Dear Joanne Mitchell, Town Clerk

**TRADE UNION AND LABOUR RELATIONS (CONSOLIDATION) ACT 1992:
NOTICE TO EMPLOYER OF AN OFFICIAL INDUSTRIAL ACTION BALLOT**

UNISON is in dispute concerning the rates of pay for 2023/2024 for all workers whose pay is based upon pay awards made by the National Joint Council for Local Government Services. UNISON seeks an increase of RPI Inflation plus 2% at every spinal column point in pay for all such workers, payable from 1 April 2023.

Your organisation employs workers whose pay is based on pay awards made by the National Joint Council for Local Government Services. Unless and until your organisation agrees to a pay increase of RPI Inflation plus 2% at every spinal column point in pay for all such workers, a trade dispute subsists between your organisation and members of this union employed by it.

UNISON intends to hold a ballot for industrial action to include its members employed by a number of employers with which it is in dispute in relation to the above matters. Included within that ballot will be all members employed by your organisation. We reasonably believe that ballot papers will be despatched on 23 May 2023.

We therefore intend to send ballot papers to all members of UNISON employed by your organisation.

These members comprise:

- (i) all members employed by your organisation paying subscriptions by DOCAS from which information, in relation to these employees, you will be able readily to deduce:
 - a. the total number of employees concerned,
 - b. the categories of employee to which the employees concerned belong and the number of employees concerned in each of those categories, and
 - c. the workplaces at which the employees concerned work and the number of them who work at each of those workplaces

and, in addition:

- (ii) any members employed by your organisation who do not pay subscriptions by DOCAS who are listed overleaf by: category, workplace, the number in each category and at each workplace, and the total number.

The lists and figures described at (ii) above have been arrived at by retrieving information from our membership database as to the categories and workplaces of members, and the number in each category at each workplace. We updated the database for the purpose of the ballot to ensure accuracy.

The information provided is as accurate as is reasonably practicable in light of the information in the union's possession. If there are any inaccuracies, this will have been caused by factors outside of our control, such as members not informing the union of any changes.

An independent scrutineer has been appointed:

Civica Election Services
Independence House
33 Clarendon Road
London
N8 0NW.

A sample ballot paper is attached to this notice.

Any communication regarding this notice should be addressed to me.

Yours sincerely

Jon Richards

Jon Richards
Assistant General Secretary (Bargaining, Negotiating and Equalities)