

**Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 2nd May 2023 at 10:00am in the
Council Chamber, Civic Hall, Dronfield**

Present: Cllr. S. Burkitt, Cllr M Emmens, Cllr. A Powell, Cllr R Welton and Cllr R Hall

In attendance: J Mitchell (Town Clerk), M. Keys (Assistant Town Clerk), L Stonehouse (Projects and Communications Officer) and P Duncan (Outside Services Team Leader)

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest.

3. Approval of Minutes

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 21st of March 2023 as a true and accurate record of the meeting.

4. Any items for exclusion of the public

There were no items for discussion which required the public to be excluded.

5. HM King Charles III Coronation

Members discussed and finalised plans for the Coronation.

It was RESOLVED that a tree planting ceremony will take place at Jubilee Park at 9am on Saturday 6th May - an oak tree has been sourced at a cost of £59.99.

Outside Services will prepare the site for the tree planting on Friday 5th May. Members of the public are to be invited to the event via website and Facebook.

It was RESOLVED that a portrait of the King be ordered, framed and displayed in the Council Chamber following the Coronation.

It was RESOLVED that the Coronation flag be flown over the Coronation weekend and bunting is to be put up on the High Street.

Members were informed that there were no entries for the colouring competition which was sent out to all the primary schools.

Cllr R Welton requested that the Dronfield Past Mayor Signage hanging in the Council Chamber be updated to incorporate all the past mayors and for the Mayoral chain to be updated.

6. Dronfield Gala 2023

The Projects and Communications Officer gave the following update on the 2023 Dronfield Gala:

Members were updated that at this point there were 8 community stalls confirmed 4 commercial and 6 food & drink stalls, giving a total of 18 stalls.

The fairground, local groups and bands are all booked in.

First aid arrangements have been confirmed and permission has been given to use the car park at WM Lees for visitors to the Gala.

It was RESOLVED to note this update.

Members discussed this year's Mayors stall.

It was RESOLVED to email councillors for donations of a bottle of wine from each councillor.

7. Civic Service

Members discussed a possible date for this year's Civic Service.

It was RESOLVED to recommend to Council to hold the Civic Service on Sunday 24th of September 2023 at the Civic Hall.

It was RESOLVED to contact all Reverends to arrange a meeting to confirm the time of the service and discuss a theme for this years' service.

8. Remembrance Sunday

Safety issues regarding the road closure were raised and discussed.

It was RESOLVED to recommend to council to hire professional security staff to manage the six road closures.

9. Christmas

Members were updated on the preparations for the Christmas Fest/Light Switch on.

It was RESOLVED to contact Rotary Club to check on their availability to attend this year's Christmas event.

Members were informed that a provisional road/car park closure application has been submitted to NEDDC, and that we were awaiting on confirmation of costings.

It was RESOLVED to contact NEDDC to finalise closure costs so that final applications and be submitted.

Members were informed that the ATC have formed a marching band and have been contacted to confirm if they will be playing at the Remembrance Sunday Parade.

It was RESOLVED to inform members at the next meeting of any response.

10. Date of Next Meeting

It was RESOLVED to hold the next meeting on Tuesday 6th June 2023 at 10:00 am.

The meeting closed at 10:50am