

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on Friday 19th April 2024

Present: Cllr G. Baxter, Cllr S. Burkitt, Cllr A. Dale (Chair) and Cllr M. Foster

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) P. Duncan (Outside Services Team Leader)

1. Apologies

Cllr P Jones sent her apologies.

2. Declaration of Interests

There were no declarations of interest.

3. To approve the minutes of the last meeting

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes of the meeting held on 11th March 2024 as a true and accurate record.

4. Items for exclusion of the public

There were no items for the exclusion of the public.

5. Dronfield Woodhouse Sports & Social Club

Members received a verbal update on the potential lease of Dronfield Woodhouse Sports & Social Club.

It was RESOLVED to inform the other interested parties that they were unsuccessful with their applications and the preferred bidder had now been identified.

It was RESOLVED to request a combined sale and rent valuation fee from Saxton Mee and negotiation on the cost of this service.

It was RESOLVED to defer the decision for the gas supply to a future meeting.

It was RESOLVED to obtain a quote for the temporary electrical sockets and dehumidifier rental.

It was RESOLVED to note the cost of the separate electrical connection for the bowling club for future reference.

It was RESOLVED to recommend to council to accept the quote from BT Business of £75 per month for five data only SIM cards for the CCTV.

Cllr S. Burkitt joined the meeting at 11:50am.

6. Rotary Club Bleed Kits

Members reviewed a request from the Rotary Club to install bleed kits at the Civic Hall and Gosforth Lodge at Cliffe Park.

It was RESOLVED to accept the request from the Rotary Club to install bleed kits at the Civic Hall and Gosforth Lodge, Cliffe Park.

7. Roller Shutters

Members were provided with an update following the annual service of the shutter doors and reviewed a quote for the maintenance required.

It was RESOLVED to seek further advice regarding each individual shutter door which required maintenance and bring feedback to the next committee meeting.

8. Civic Hall

Members were provided with an update regarding the lightning protection system on the Civic Hall.

It was RESOLVED to request a quote for a new lightning protection system from an alternative company and to note the building insurance policy.

Members were provided with an update on the platform lift at the Civic Hal.

It was RESOLVED to recommend to council to remove the platform lift and use the rear stage access for required disabled access, as all avenues for the repair and replacement lift part have been exhausted.

Members reviewed a quote for the renewal of the emergency lighting in the main lift.

It was RESOLVED to recommend to council to accept the quote of £125 for the renewal of the emergency lighting in the main lift at the Civic Hall.

Members reviewed a request from a Civic Hall hirer.

It was RESOLVED not to accept the request regarding payment terms and inform the hirer that the standard payment terms and Letting Conditions apply.

9. Alma

Members reviewed photos of the removal of stones from the wall and damaged fencing within the Alma area of land on Sheffield Road.

It was RESOLVED to recommend to Council to delegate the decision for the quote to replace the damaged wire fencing to the Town Clerk in consultation with the Chair of the Properties Committee.

It was RESOLVED to put a CCTV sign up at the site.

It was RESOLVED to recommend to council to purchase a trail camera for placement at the site at a cost of no more than £100 and to liaise with NEDDC regarding where they purchased cameras from.

It was RESOLVED to obtain quotes for repair of the walls and arrange a site visit for committee members.

10. Bus Shelters

Members reviewed a quote to replace the bus shelter at the junction of Carr Lane and Great Croft following a recent inspection.

It was RESOLVED to contact Derbyshire County Council to request if a smaller bus stop could be installed at the site and if so the estimated cost.

11. Defibrillators

Members reviewed quotes to renew the pads and batteries in the defibrillators at the Civic Hall and Cliffe Park.

It was RESOLVED to review quotes from an alternative suggested supplier and bring back to the next committee meeting.

12. Cemetery Lodge

Members reviewed a quote for repairs to the fencing at Cemetery Lodge.

It was RESOLVED recommend to council to delegate this decision to the Town Clerk in consultation with the Chair of the Properties Committee pending two further quotes for repairs to the fencing at Cemetery Lodge.

13. Photocopier

To review a quote for the renewal of the photocopier for Civic Hall.

It was RESOLVED to recommend to council to purchase a four-tray photocopier from Konica Minolta at a cost of £1,624.33 + VAT pending clarification of the costs and ongoing support.

14. Emergency Lighting

Members reviewed a quote to undertake work required following emergency lighting test.

It was RESOLVED to recommend to council to accept the quote of £310 for the work required following the emergency lighting service.

Cllr G. Baxter left the meeting at 1:02pm

15. Trees

Members were provided with an update regarding the damage caused to the tree and path light in Lea Brook Valley.

It was RESOLVED to note the update and recommend to council to go ahead with the repair of the path light at a cost of £138.77.

Members were provided with feedback from a resident regarding a tree request at Sindelfingen Park.

It was RESOLVED to contact an independent tree surgeon regarding whether the tree actually requires any work carrying out and bring feedback to the next meeting.

Members were provided with further details with regards to tree work requested by residents at Dronfield Woodhouse Recreation Ground, which they would cover the cost of.

It was RESOLVED to recommend to council to approve the request from the resident regarding the tree work at Dronfield Woodhouse if the residents cover the cost of the work.

16. Benches

Members reviewed a request from Friends of Dronfield Station.

It was RESOLVED not to approve the request and recommended that the sign would be better placed on the notice board at the train station.

17. New vehicle

Members reviewed updated quotes for a new tractor.

It was RESOLVED to recommend to council to accept the quote of £20,000 + VAT, which includes part-exchange for the existing tractor and some unused machinery, for a brand new replacement tractor with loader and bucket.

It was RESOLVED that once purchased to ensure the new tractor was electronically tagged as soon as possible.

18. Broadband Quotes

Members received an update on the new broadband connection at the Works depot.

It was RESOLVED to note the update.

19. Terms and Conditions of Hire

Members reviewed the terms and conditions of hire for the Civic Hall.

It was RESOLVED to limit the maximum daily charge to a 12 hour time period and to consult current hires regarding reducing the end of hire time to 11pm and bring back feedback to the next committee meeting.

20. Severn Trent Pipeline – Hathersage to Worksop

Members were informed that Severn Trent are proposing a 42km water main from Hathersage to Worksop to improve the resilience of the water network so that it can cope with the effects of climate change and customers increasing consumption of water, the pipe work for which may go across Town Council owned land.

It was RESOLVED to note this and bring any further updates back to committee as and when received.

21. Snape Hill Crescent

Members received an update on the expired lease at Snapehill Crescent.

It was RESOLVED to send a further letter to the lessee and inform them that the Council were considering their next steps.

22. Land South of Church Street

Members received an update regarding the registration of land south of Church Street and an expired lease.

Cllr A Dale declared an interest and did not take part in discussions or a vote on this agenda item.

It was RESOLVED to recommend to council to agree to the ongoing solicitors fees for the finalisation of the land registration and to review the lease once the land was officially registered to the Town Council.

23. Date of next meeting

The next meeting will be held on 15th May 2024 at 11:00am.

Meeting closed at 1:31pm.