

Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 25th July 2023 at 10:00am in the
Council Chamber, Civic Hall, Dronfield

Present: Cllr. S. Burkitt, Cllr M Emmens, Cllr. P Jones

In attendance: M. Keys (Assistant Town Clerk), L Stonehouse (Projects and Communications Officer)

1. Terms of Reference

Members reviewed and discussed the Terms of Reference.

It was RESOLVED to recommend to council that the Terms of Reference for the Events Committee are approved.

2. Apologies

Cllr M Ireland and Cllr D Cheetham sent their apologies.

3. Declaration of Interests

There were no declarations of interest.

4. Approval of Minutes

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 6th of June 2023 as a true and accurate record of the meeting.

5. Any items for exclusion of the public

There were no items for discussion which required the public to be excluded.

6. Dronfield Gala 2023

Members gave excellent feedback on the Dronfield Gala Event. Different ideas were discussed for 2024 these included:

- Extra cones to be used at the front entrance of the car park along with a chair and an umbrella
- Staff manning the park entrance to be on a rota
- Banner/A3 poster 'Disabled Parking Only' to be displayed along front entrance/gate
- Double check with William Lee the Friday before the gala that the gate will be unlocked for the gala
- Community stalls area to be where the beer tents/food area was this year
- Put posters up in Henry Fanshawe and ask them to put them on their twitter page.
- Put gala banner on top entrance to the park.
- Discuss with Jamie starting the rides on Friday night – discuss crowd control/ health and safety/litter etc.
- Look at more free rides for teenagers

It was RESOLVED to note this feedback.

Members discussed increasing the prices of the stalls for both this year's Christmas Light Switch on and for next year's Gala.

It was RESOLVED to recommend to council to increase the cost of the stalls for Charity stalls to £10, for Community to £25 and for Food and Drink to £60.

Members discussed a fee to donate to Dronfest for the use of their marquee for the 2023 Gala.

It was RESOLVED to recommend to Council to donate £100.00 from the remaining balance of the Gala budget to Dronfest for the use of their marquee.

Members discussed the council purchasing their own marquee, as we have already spent £350 in hiring one over a two-year period.

It was resolved to looking into the cost of purchasing a 8m x 4m marquee. Quotes to be brought to the next events meeting.

Members discussed a VR attraction a next years Gala. They do two packages of either £5 per play or for the council to hire at £500 for a 8hr day.

It was RESOLVED to get MadeitVR to pencil the gala date in and ask them to send us a quote for 5 hrs.

7. Christmas Light Switch On 2023

Members were updated on the preparations for the Christmas Fest/Light Switch on.

Members were informed that the Rotary Club has confirmed that they will be providing a Father Christmas and have asked us to confirm if he will be greeting the children outside on the Library garden steps this year.

It was RESOLVED that due to a large queue build up it would best for Father Christmas to stay on the stage.

Members were provided with the quote for security at the Christmas Light Switch on

It was RESOLVED to recommend to Council to accept the quote of £423.60 for security staff.

Members discussed the replacement of the 'Merry Christmas' Christmas lights in the library garden.

It was RESOLVED to recommend to Council to accept the quote of £639.99 for the new lights.

Members discussed brightening the town centre with Christmas Lights. Councillor Burkitt mentioned looking into getting the Peel Monument which used to light up, repaired.

It was RESOLVED to look into ownership of the monument and location of power supply.

8. D Day Landing 80th Anniversary

Members discussed the potential activities for the event which included having a fish and chip wagon and asking Jamie to provide rides at the event.

It was RESOLVED to evaluate the VE day Anniversary event in 2019 and discuss preparations for the 80th D Day Landing Anniversary Landing in more detail at the next Events Committee meeting.

9. Date of Next Meeting

It was RESOLVED to hold the next meeting on Tuesday 12th September 2023 at 10:00 am.

The meeting closed at 11.28 am.