

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on 24th October 2023

Present: Cllr S. Burkitt, Cllr M. Foster, Cllr A. Dale (Chair) and Cllr P. Jones

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk), P. Duncan (Outside Services team Leader)

1. Apologies

Cllr G. Baxter sent his apologies.

2. Declaration of Interests

There were no declarations of interest.

3. To approve the minutes of the last meeting

It was RESOLVED to approve the minutes of the meeting held on 14th September 2023 as a true and accurate record of the meeting.

4. Items for exclusion of the public

No other items required the exclusion of the public, other than those already identified on the agenda.

5. Properties

Members received an update on the Town Council owned properties built during the period of RAAC usage.

It was RESOLVED to approach Derbyshire County Council and obtain a quote to assess the properties in question and for the Outside Services team to carry out assessments where possible.

6. Stonelow Car Park

Members discussed whether to remove a pedestrian gate from the car park at Stonelow, reviewed a quote to repair three gate posts and received an update on a recent insurance claim.

It was RESOLVED to remove the pedestrian gate from the car park at Stonelow and keep it in storage.

It was RESOLVED to recommend to Council to accept the quote of £520 + VAT to repair three posts on the main gate into Stonelow car park.

It was RESOLVED to note the update on the insurance claim.

7. Stonelow Licence Agreements

Members were provided with feedback from both clubs regarding the signing of the licence agreements.

It was RESOLVED to note the feedback and request that Dronfield Town Football Club put all their concerns in writing before arranging a meeting with them at the pavilion at Stonelow.

8. Coal Aston Cricket Club

Members reviewed a request to pay half of the invoice for the end of season renovations to the bottom cricket pitch and reviewed a request to locate a small metal container in between the trees adjacent to the top tea hut.

It was RESOLVED to recommend to council to pay £607.50 (half of the invoice) for the end of season renovations to the bottom cricket pitch.

It was RESOLVED to recommend to council to grant permission for the cricket club to locate a small container on the site requested, subject to relevant planning permissions being achieved if required.

9. Bowling Pavilion Rental Fee

Members reviewed the bowling pavilion rental fee for 2023-2024.

It was RESOLVED to recommend to council to increase the bowling pavilion rental fee for 2023-2024 to £100.00.

10. Contract Review

Members reviewed a contract in place for the benefit of Coal Aston Bowling Club.

It was RESOLVED to approach Coal Aston Bowling Club to see if they are aware of the irrigation system and examine if the system can be maintained by the Outside Services Team.

11. Coal Aston Changing Rooms

Members were updated regarding an ongoing issue with the boiler at Coal Aston Changing Rooms.

It was RESOLVED to contact the boiler manufacturer to see if a local qualified service provider can be recommended or they can send one of their own engineers.

12. Utilities

Members discussed the potential options when utility contracts expire in December 2023 and March 2024.

It was RESOLVED to recommend to council to use Utility Aid, a partner of NALC, to propose new utility contracts for the contracts expiring in December 2023 before then potentially using them for the contracts that expire in March 2024.

13. Cliffe Park Bowling Green

Members reviewed a quote to repair the walling around the bowling green at Cliffe Park.

It was RESOLVED to recommend to council to accept the quote of £14,777.60 + VAT to repair the path and walling around the bowling green at Cliffe Park.

14. Works Depot

Members reviewed the CCTV options available for the works depot.

It was RESOLVED to recommend to council to accept the quote of £303.48 for a 6 camera CCTV system for the unit which outside services will install.

15. Land Valuation

Members reviewed the quotes to carry out a land valuation survey on an area of land.

It was RESOLVED to write to the landlord and acknowledge that the lease has expired and is now due for renewal with consideration of compound inflation and the potential option for purchase of the land.

16. Budget 2024 – 2025

Members reviewed the draft budget for the codes relevant to the Properties Committee for 2024 – 2025.

It was RESOLVED to note the 2024-2025 draft budget figures for codes relating to the Properties Committee.

17. Dronfield FC

Members reviewed a proposal from Dronfield FC about their future plans.

It was RESOLVED to invite Dronfield FC to the next Properties Committee meeting to discuss in further detail.

18. Access to Town Well Site

Members reviewed an email from a resident requesting disabled access to the well dressing site on Carr Lane.

It was RESOLVED to refer the resident to the Highways department at Derbyshire County Council to request dropped pavement access to the well dressing site.

19. Christmas Office Opening

Members reviewed the office opening hours between Christmas and New Year.

It was RESOLVED to recommend to council to close the office between Christmas and New Year from Wednesday 27th December to Friday 29th December in addition to the Bank Holidays.

20. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

21. Legal Advice

Members reviewed the latest legal advice regarding a lease following a meeting with solicitors.

It was RESOLVED to note the update and await further advice following a recent phone call.

22. Date of next meeting

The date of the next Properties Advisory Committee meeting will be called when required in November.

Meeting closed at 11:51am.