



Derbyshire Environmental Trust Funding Scheme 2023

Guidance Notes



The Derbyshire Environmental Trust (DET) is once again inviting applications to its own funding scheme in 2023. This year the Trust has up to £80,000 in total available for distribution to a number of projects. The maximum award is £25,000 and the minimum £2,500.

Changes made to the assessment criteria in 2022 will be maintained – these were to give consideration to environmental impact / carbon reduction and energy efficiency; a preference not to support projects reliant on fossil fuels where alternatives are an option (see point 7 below); and to take note of the level of deprivation in the area of the project. In addition, for 2023, the Trust wishes to focus further on community led projects which will improve environmental sustainability and the Trust is particularly seeking community led projects including schemes that address environmental sustainability, biodiversity, and green energy generation.

The DET Funding Scheme has operated annually since 2016/17 subject to the availability of funding and a decision about continuing the scheme for 2024 onwards is likely to be made in the spring/summer of that year.

The funding criteria and timetable for 2023 funding round are set out below.

Funding Criteria

1. The project must be located within the county of Derbyshire and within 10 miles of a licensed landfill site (DET staff can check this on request if potential applicants provide a postcode for the project site. Licensed landfill site details can also be checked with ENTRUST by sending your project postcode to Helpline@entrust.org.uk)
2. Applications will be considered from not-for-profit community/environmental organisations (having a constitution and elected officers as a minimum) and parish/town councils. County and district councils can be involved as partners in community-led applications. Applicant groups should either have their own bank account or be working with an organisation who has a bank account which is willing to act as the accountable body.

3. The maximum award is £25,000 and the minimum £2,500
4. **Closing date for applications is 6 October 2023.** Projects do not have to have match funding and there is no upper limit on the total project cost, however where applications require match funding this must be in place / confirmed no later than 30 November 2023.
5. Projects must not have started and if successful cannot start work until an Agreement for Grant has been signed with Derbyshire Environmental Trust. All payments will be retrospective and must be supported by a receipt(s), invoice(s), architects certificate(s) or other appropriate evidence. Successful applicants will have a period of one year from grant offer to complete the project (ie until January 2025).
6. School related projects, car parks, allotments, purchase of vehicles and footpaths adjacent to roads are **not** eligible. Submitted projects must be eligible under the rules of the Landfill Communities Fund – see www.entrust.org.uk or contact the DET office for details. Capital items only (no revenue funding). All applicants are encouraged to check the eligibility of their proposed project with the Trust before submitting an application.

Examples of the type of project that would be eligible include the provision, maintenance and repair of: children's play areas, skate parks, Multi Use Games Areas, sports fields and other recreational facilities, nature reserves, footpaths/bridleways, community outdoor spaces and centres/village halls.

7. The following criteria will be taken into account before reaching a decision:
 - a) Need for and scope of the project and the use of the grant funded elements. To include level of deprivation in local area / community.
 - b) Level of community support or involvement (eg fundraising, volunteering, letters of support from partner/user organisations or groups or individuals)
 - c) Long term sustainability (environmental, financial and management). **Note: The Trust will give consideration to environmental impact / carbon reduction and energy efficiency, with a preference not to support projects reliant on fossil fuels where alternatives are an option.**
 - d) Value for money (competitive tendering, size of grant in relation to project cost, number of potential beneficiaries, availability of alternative facilities and longer term implications of alternative energy efficiency solutions etc). **Note: The Trust acknowledges and accepts that more sustainable / energy efficient alternatives can be higher cost but still has a preference to support projects that are not reliant on fossil fuels where alternatives are possible and as such will take into account the longer-term implications of value for money rather than just the short term cost.**
 - e) The amount of matched funding secured by the applicant (including own fundraising and voluntary and in-kind support to carry out the project).
 - f) Environmental benefit – natural, built and social
 - g) Community benefit (including level of public access - which must as a minimum be 2 days/4 evenings per week or equivalent, opening hours, number of users/visitors, how wide a cross section of the local community will benefit from the project)
 - h) Ability to complete the project within the timetable (see below).

8. Applicants must submit full details of the project including plans, specification, cost breakdown and any planning or other decisions (if required) in accordance with the timetable. The Trust do not anticipate running more than one funding round per year.
9. The DET Management Committee will make the decisions. Funding may be awarded to more than one project or not at all at their discretion. The decision of DET will be final.
10. The timetable is anticipated to be:

July 2023 onwards – Publicise availability of funding, advise potential applicants, issue guidance notes and link to online application form to potential applicants.

6 October 2023 – closing date for submission of applications

October – November 2023 – DET check / evaluate applications and raise any queries / request further details

30 November 2023 – final date for confirming outstanding details eg match funding, planning permission etc

mid December 2023 – DET Management Committee meeting to consider applications and make decisions

December 2023 / January 2024 – decisions communicated to applicants

January 2025 – funded projects to be completed

DET reserves the right to vary the above timetable or to not award any funding, depending on circumstances

11. How to apply

Please click on the link to access the online application form

https://my.derbyshire.gov.uk/en/AchieveForms/?form_uri=sandbox-publish://AF-Process-75a77803-2496-4ba1-9373-54f8f1ac64a9/AF-Stage-728d861c-ba09-4d7a-9209-8bddcbc391f4/definition.json&redirectlink=%2Fen&cancelRedirectLink=%2Fen&consentMessage=yes

Please ensure that you have registered an account on the “My Derbyshire Customer Portal” [Self \(derbyshire.gov.uk\)](https://my.derbyshire.gov.uk)

Please note that if you complete this application form without registering for an account your submission will not be accepted

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