

**Minutes of the Events Advisory Committee of Dronfield Town Council**  
**Meeting held on 9th July 2024 at 10:00am in the**  
**Town Clerks Office, Dronfield**

**Present:** Cllr. S. Burkitt, Cllr M Emmens (Chair), Cllr P Jones, Cllr M Ireland and Cllr Christine Smith

**In attendance:** M. Keys (Assistant Town Clerk) L. Stonehouse (Projects and Communications Officer) and P. Duncan (Outside Services Team Leader)

**1. Appointment of Chair**

It was RESOLVED that Cllr Michelle Emmens is appointed Chair of the Events Committee.

**2. Apologies**

There were no apologies.

**3. Declarations of Interest**

There were no declarations of interest

**4. Terms of Reference**

Members reviewed and discussed the Terms of Reference.

It was RESOLVED to recommend to council that the Terms of Reference for the Events Advisory Committee are approved.

**5. Approval of minutes**

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on the 11th of June 2024 as a true and accurate record of the meeting.

**6. Any items for exclusion of the public**

There were no items for discussion which required the public to be excluded.

**7. Gala 2024**

Members gave excellent feedback on the Dronfield Gala Event.

Ideas discussed for the 2025 Gala were:

- Folding steel bollard / temporary fencing to be erected at the Stonelaw exit of Cliffe Park.
- More directional signs erected on gala day.
- Stalls that have historically sold out of stock to be erected nearer the exit.
- Two additional banners for the park entrance heras fencing – advertising “free parking available at William Lee” and a further “disabled parking only” banner.
- Ask Jamie to bring his burger van for the 2025 gala.
- Source a cheese toastie van as a food vendor for the 2025 gala.

It was RESOLVED to note this feedback.

Members discussed increasing the prices of the stalls for next year's Gala.

It was RESOLVED to recommend to the council to increase the stall cost for Commercial stalls to £35 and Food and Drink stalls to £80.

It was RESOLVED to keep the Charity/Community stall cost at £10.

Members discussed the free attractions at this year's gala and their importance to the gala.

It was RESOLVED to bring back the VR Stall, the petting zoo, unicorn pony rides and the Aviary back for the 2025 Gala.

It was RESOLVED to hire the trampolines from DB Entertainment along with another ride.

## **8. Civic Service**

Members discussed the Civic Service which will take place on the 29<sup>th</sup> of September at 11:00am in the Civic Hall. The theme this year will be 'Voices of Dronfield'

Rev Ian Price is liaising with the school St Andrews and Penny Acres who will be putting on performances. The Project and Communications Officer is liaising with Ladies Voices to see if they can perform at the Civic Service.

## **9. Christmas 2024**

Members discussed the car park and road closure plans for Christmas.

The Project and Communications Officer confirmed that the road closures are currently being applied for.

It was RESOVLED to note this feedback.

It was RESOLVED to apply to NEDDC for the closure the closure of the library car park.

Members discussed entertainment for the Christmas Lights Switch on. It was suggested holding off on stall bookings outside the Civic Hall, due to NEDDCs planned redevelopment of the Civic Centre, as this could limit the amount of space available for stall holders/entertainment. The timeframe for the work is also yet to be confirmed by NEDDC.

It was RESOLVED to discuss this further after the next Street Scene meeting regarding the planned redevelopment of the Civic Centre .

Members discussed the potential limited space due to the redevelopment of the Civic Centre car park.

It was RESOLVED to write to the Civic Centre, owner asking for permission to use the space outside the shops (not open on the night) to set up stalls.

## **10. Date of next meeting**

It was RESOLVED to hold the next Events Advisory Committee meeting on Tuesday 10<sup>th</sup> September 2024 at 10

The meeting closed at 10.52 am.