

**DRONFIELD TOWN COUNCIL**

**Meeting**

**Monday 3 March 2014**

**At**

**7.30pm**

**In The**

**Council Chamber**

**Civic Hall**

**AGENDA**  
**APPENDICES**

# Dronfield Town Council



Dronfield Civic Hall  
Dronfield Civic Centre  
Dronfield  
S18 1PD

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Website: [www.dronfield.gov.uk](http://www.dronfield.gov.uk)

Clerk to the Council: Liz Boswell, MAAT

25 February 2014

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on **Monday 3 March 2014 at 7.30pm in the COUNCIL CHAMBER, CIVIC HALL** to discuss the following business.

Yours sincerely

Liz Boswell  
Clerk to the Council

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## AGENDA

### **NON CONFIDENTIAL INFORMATION**

1. **Activate Standing Orders**

To confirm the activation of the Standing Orders for all remaining items of business.

2. **Apologies**

To receive apologies and reasons for absence from the meeting.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

a) **Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

b) **General Matters**

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

c) **Police Matters**

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter.

d) **North East Derbyshire District Council**

Environmental Services in North East Derbyshire (Kevin Revell)

5. **Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held Monday 3 February 2014 (Pages 101 to 112)
6. **North East Derbyshire District Council – Environmental Enforcement (Appendix 1)**  
To consider the provision of dog waste disposal bags (“poop scoop bags”) to dog owners in Dronfield.
7. **Co-option**  
To consider the co-option of a Councillor to fill Casual Vacancy
8. **Planning Matters**  
*Pursuant to a resolution of this Council, Members of Dronfield Town Council, who also sit on the Planning Committee of North East Derbyshire District Council, will not speak, or vote, on any planning application under consideration.*
  - 8.1 **Planning Applications (Appendix 2)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> And th0.en by inputting the application reference number.
  - 8.2 **Planning Decisions (Appendix 3)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
9. **Youth Matters**  
To consider any items raised by Councillors concerning Youth Matters.
10. **Advisory Committees of the Council (Appendix 4)**
  - 10.1 Properties Advisory Committee Meeting 24 February 2014
11. **Outside Services Report (Appendix 5)**  
To consider a written report from the Outside Services Foreman
12. **Meeting Reports (Appendix 6)**  
To receive the Clerk to the Council’s report upon various matters.
13. **Financial Report (Appendix 7)**
  - 13.1 Schedule of Payments for January 2014
  - 13.2 Schedule of Receipts for January 2014
  - 13.3 Bank Reconciliation at 31 January 2014

Dear Parish Clerk

As you are probably aware, dog fouling is a problem all over the Country and here at North East Derbyshire District Council (NEDDC) we treat this very seriously. Dog fouling is unsightly, unpleasant and may cause severe health problems. The reason I am making contact with you is to ask for your support in dealing with dog fouling and also to tell you about the new Joint Environmental Health service (covering North East Derbyshire and Bolsover District Councils)

New Joint Environmental Health service:

The new service has a dedicated Environmental Enforcement Team of 5 Officers who deal specifically with stray dogs, the investigation of dog fouling incidents, littering offences and the investigation of fly tipping incidents across both districts. This includes the issue of Fixed Penalty Notices, responsible dog ownership advice and educational/promotional events (see attached press release) and initiatives in the community.

The District Council is keen to punish those irresponsible dog owners and others who flout the law by the use of our full enforcement powers so it is important that we work closely with the Parish Councils so that we can be as efficient as possible and target our resources effectively.

Since 1<sup>st</sup> April 2013, **twenty five fixed penalty notices** have been issued for littering offences and **three fixed penalty notices** have been issued for dog fouling offences in NEDDC

Myself and two Officers from the Environmental Enforcement team recently met up with a number of Parish Clerks in NEDDC to discuss areas of concern and how we can increase the level of enforcement in relation to dog fouling and littering. At this meeting we were able to share some of the successes and outcomes that we have had in the Bolsover District over the last 5 years which we are already rolling out in the NEDDC area. We found this meeting really worthwhile and we would like to meet up with other Parish Clerks to discuss our approach and explain how we can work together to deal with any specific problems.

Support requested from Parish Councils:

We would like to provide free dog poop scoop bags to dog owners in the NEDDC area which is currently in place for Bolsover District residents. A number of Parish Clerks in the NEDDC area have already indicated that they would be willing to contribute £100 per year to enable a supply of bags to be purchased by NEDDC. (This is the arrangement in the Bolsover District area)

If the Parish Councils could make a donation then NEDDC would purchase a bulk order of bags and provide each Parish Council with £100 worth of bags for you to distribute to your parishioners or alternatively we could do that on your behalf as part of our initiatives.

In addition NEDDC will provide information (see attached) and copies of press releases for the Parish Councils to use in their newsletters or on Websites. NEDDC will also target enforcement initiatives and patrols in the worst affected areas. We will

also publish details of offenders in an effort to raise awareness of dog fouling and littering problems and to deter others.

At this stage I am asking if your Parish Council would be prepared to make a £100 contribution please and dependant on interest, I can then decide how this can be taken forward? I appreciate that this may need to be taken to a Parish Council meeting for a decision.

How to report incidents of dog fouling, littering or fly tipping:

**You should continue to report dog fouling, littering and fly tipping incidents via the Contact Centre on 01246 231111**

But if you would like more information on the content of this email or for an officer to attend one of your meetings, please contact myself or Kevin Revell, Environmental Enforcement Officer on Tel 01246 217869 or email [Kevin.revell@bolsover.gov.uk](mailto:Kevin.revell@bolsover.gov.uk) We also welcome any suggestions from you on how our services can be improved?.

To enable me to assess the level of interest by the Parish Councils I would be grateful if you could let me know by the **18<sup>th</sup> November 2013** whether or not your Parish Council can make a donation of £100 for the 2013/14 period please?

As I mentioned earlier, the new service is keen to work in partnership with Parish Councils in our efforts to reduce the amount of dog fouling and littering and any support you can provide is appreciated.

Thank you

Kind Regards

Sharon Gillott

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 3<sup>rd</sup> MARCH 2014**

No	Reference	Applicant	Location	Details
1.	14/00017/FLH	Mr & Mrs Mellor	6 Stublely Close	Construction of a two storey extension
2.	14/00064/FLH	Mr J Bowes	35 Hallows Drive	Proposed conversion of garage and first floor room above into a living space annexe to the main property and construction of a porch to the rear and the side
3.	14/00074/FL	Rykneild Homes	Land Adjacent The South Side of 68 Marsh Avenue	Construction of 2 no. two bedroom houses with associated car parking and amenity space (NEDDC Owned)
4.	14/00075/FL	Rykneild Homes	Site of 2 Sycamore Avenue	Construction of 2 no. three bedroom houses with associated car parking and amenity space (NEDDC Owned)
5.	14/00078/FLH	Mr C Swift	194 Carr Lane	Proposed front porch, single storey side extension, rear dormer window and widening of drive access and alterations to the window design at the front elevation
6.	14/00081/FLHPD	Mr G Veitch	59 Derwent Road	Notification under Householder Neighbour Consultation Scheme for a single-storey rear extension
7.	14/00087/TPO	Mr R Mackinley	6 Hilltop Way	Application to prune 1 no. oak tree (T13) of NEDDC TPO 41 to rear
8.	14/00092/FLH	Mr M Atkinson	71 Barnes Avenue	Construction of a two storey side extension and single storey front and rear extensions (Resubmission of NED/13/00443/FLH)
9.	14/00114/TPO	Mr Chadwick	41 Chesterfield Road	Application to carry out works to trees covered by a Tree Preservation Order (TPO 172) (Conservation Area/Listed Building)
10.	14/00115/CATPO	Mr Chadwick	41 Chesterfield Road	Notification of intention to carry out works to trees
11.	14/00116/FLH	Mr R Mintoft	46 Barnes Avenue	Construction of a single storey rear extension

**Street Naming and Numbering: (As attached sheet)**

A street name for a road off Snape Hill Lane. I believe from the communications that the choice of name is Snape Hill Gardens or South Dene Gardens.

I appreciate that it is desirable to have a name linked to the area, as stated in our guidance information; however there are five existing streets in the immediate vicinity with the name Snape Hill. The only distinguishing factor being the terminal name, close, road, crescent, etcetera.

**Carole Dick**

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**From:** Town Clerk  
**Sent:** 26 February 2014 10:09  
**To:** Carole Dick  
**Subject:** FW: Street Naming and Numbering

**From:** Malcolm Clinton [mailto:malcolm.clinton@bcnconsultancy.co.uk]  
**Sent:** 20 February 2014 12:55  
**To:** Cllr.laws@ne-derbyshire.gov.uk; cllr.barnes@ne-derbyshire.gov.uk; cllr.smith@ne-derbyshire.gov.uk; Baxter,G;  
Town Clerk  
**Subject:** Street Naming and Numbering

Dear Councillor

In the absence of Bill Richards I am endeavouring to finalise a street name for a road off Snape Hill Lane. I believe from the communications that the choice of name is Snape Hill Gardens or South Dene Gardens.

I appreciate that it is desirable to have a name linked to the area, as stated in our guidance information, however there are five existing streets in the immediate vicinity with the name Snape Hill. The only distinguishing factor being the terminal name, close, road, crescent, etcetera.

From past examples and previous discussions with emergency services where the 999 caller has given the wrong terminal name, this has resulted in delayed response due to their attendance at the wrong address. I would recommend that South Dene Gardens be the preferred name in this instance.

I would propose to prepare the decision notice early next week and would appreciate any observations or comments as soon as possible

Regards  
Malcolm Clinton

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**DRONFIELD TOWN COUNCIL**  
**SCHEDULE OF PLANNING DECISIONS**  
**SUBMITTED TO COUNCIL MONDAY 3<sup>rd</sup> MARCH 2014**

No	Reference	Location	Details	Decision
1.	13/01080/FL	The Holme, Green Lane	Construction of a 3 bed bungalow with detached garage (revised scheme of 13/00577/FL)	Approved
2.	13/01130/FLH	54 Bowshaw	Construction of a two storey side extension single storey rear extension and front porch (Amended Plans)	Approved/PD Removed
3.	13/01143/TPO	Trees T1 To T8 To Rear Of 9 To 19 Langdale Drive on Bents Crescent	Proposed works to various trees protected by DUDC TPO98	Approved
4.	13/01144/FL	William Lee Ltd, Callywhite Lane	Construction of a single-storey portal framed extension to existing works	Approved
5.	13/01170/FLH	38 Holmesdale Road	Removal of existing garage and construction of a 2-storey side extension	Approved/PD Removed
6.	13/01185/FLH	3 Wentworth Road	Alterations to existing bungalow with extensions to side and rear	Approved
7.	13/01206/FLH	5 Hall Close	Construction of an attached garden room to replace existing conservatory to the rear	Approved
8.	13/01219/FLH	12 Cemetery Road	Retention of a single storey rear extension	Approved
9.	14/00044/FLHPD	43 Paddock Way	Notification under householder neighbour consultation scheme for a single storey rear extension	Permitted Development
10.	14/00016/FLH	3 Stonelow Crescent	Demolition of existing kitchen bay and conservatory and construction of new rear extension and conservatory	Approved/PD Removed



**Dronfield Town Council - Properties Advisory Committee  
Held on 21 February 2014 at 4.00pm in the Town Clerk's Office**

Present: Councillor G Baxter, Councillor D Oxspring, Councillor L Blanshard  
Also Present: Amanda Hunt – RFO, Ronnie Dick – Outside Services Foreman

**1 Apologies**

Councillor N Foster, Councillor S Allsop, Councillor W Temple, Councillor P Blackburn

**2 Declaration of Interests**

None

**3 Civic Hall**

The committee received quotations for the sound & lighting system. 5 quotations were received as follows:

Quote A	£28,678.23
Quote B	£28,500.00
Quote C	£64,838.60
Quote D1	£65,084.00
D2	£39,919.00
D3	£25,348.00
Quote E1	£29,547.40
E2	£26,758.24

All quotations were considered and discussed. Quote B was rejected due to the company not being able to undertake an on-site visit at the civic hall. Quotes C, D1, D2 and E1 were rejected on price. Quote D3 was rejected as it was deemed that the quote didn't seem to include the same level of detail and did not seem value for money.

**Resolved:** To recommend to Council that Quotes A and E2 are to be presented to Council at the meeting dated 3rd March. Both Quotes are to be contacted with a view that both are to provide a 15minute presentation to councillors at the meeting.

*Post Meeting Note: Following further consideration of the quotations, 15 minutes is not an adequate timescale for appropriate assessment of the technical specifications involved for a major refit. It is therefore recommended that the contactors be invited to present their quotations to members of the Properties Advisory Committee on site so that the implications and specifications can be fully considered.*

**4 Gosforth Lodge**

The committee recommended that the items on the agenda for discussion are to be actioned by the Town Clerk/RFO and dealt with accordingly.

It was discussed that no Bond should be chargeable and that separate utility meters are to be installed to ensure the tenant pays for the consumption used only.

**Resolved:** Officers to finalise the lease and investigate the installation costs of separate utility meters for the Kiosk.

**5 Any Other Property Matters**

**Cliffe Park fitness equipment** – Quotations have been received for the fitness equipment at Cliffe Park from 5 companies.

**Resolved:** Officers to select the winning quote to be presented to council at the meeting 3<sup>rd</sup> March 2014.

***Post Meeting Note:***

*Quote A £15086.41 plus VAT  
6 pieces of equipment plus surfacing  
Safety and installation advice received*

*Quote B £10417.00 plus VAT  
6 pieces of equipment plus surfacing  
Safety and installation advice received*

*Quote C £9020.00 plus VAT  
5 pieces of equipment plus surfacing*

*Quote D £14414.20 plus VAT  
6 pieces of equipment plus surfacing  
Safety and installation advice received*

*Quote E £17453.00 plus VAT  
6 pieces of equipment plus surfacing*

***Resolved:*** It is Officers recommendation that Quote B is accepted as it represents both best value for money and appropriate information on standards and safety.

**DRONFIELD TOWN COUNCIL**  
**FEBRUARY 2014**  
**OUTSIDE SERVICES FOREMANS REPORT**

**Litter Bins** – The Dog and Litter bins continue to be emptied on a weekly basis.

**Culverts** - The culverts along the Leabrook Valley area are being inspected on a daily basis, and are being cleaned out by Outside Services staff daily.

**Play Areas** – Maintenance continues on the play areas.

**Cemetery** – The Cemetery is being maintained by Outside Service staff, we currently go in and tidy up the area and empty the bins on a Mon/Wed and Friday and attend to/and help out at funerals when required.

**Bus Shelters** – The Bus Shelters have been cleaned and 2 x sheets of glass replaced due to damage.

**Cliffe Park** - The refurbishment of the outside store is under way and has now been plaster boarded and skimmed, new door and window have been installed, skirting board, sink and worktop with 2 x under bases, the 2<sup>nd</sup> fix electrics have been done and all required inside is the decoration i.e. painting.

**Dronfield Woodhouse Play Area** – All the equipment that was left in working order i.e. Swing set and Elephant rocker and perimeter fencing have been removed. The area is now ready for works to start on preparing the ground for the installation of the new play equipment.

**Gardening** – We have been busy out and around most of the areas, we cut back shrubs and hedge rows, The area around Dronfield Woodhouse Sports took 5 tipper loads of green waste of which we stored at Cliffe Park along with cuttings from the other areas. This has all been chipped and is being used on the shrub beds around Cliffe Park. There are still a few areas to do prior to the start of grass requires cutting.

**Flower Beds** – All flower beds have been deweeded and dug over.

**Servicing** – All gardening machinery- strimmer's, hedge cutters, lawn mowers blowers have been serviced and are in good working order ready for the cutting season. There were 2 x blowers that were due to be serviced but the cost of parts required for repairing, it is more beneficial to purchase 2 x new ones opposed to repairing them.

**Notice Boards** – The boards have had all old notices removed and new notices placed up for the month of March.

**Surveys** – I have been undertaking surveys on the Council Buildings to produce a comprehensive list on how many Fire Extinguishers, Emergency Lights, Fire Alarms, Fire Detectors and Fire Sounders that we have in each Location.

We have also taken photos of all Roller Doors located on or within Council owned buildings this is so I can produce a servicing schedule and get quotes in from several companies for the servicing of roller doors.

**Various Other Tasks** –

Various reports have been actioned around the town.

Maintenance to Council buildings.

**Ronnie Dick**

**Outside Services Foreman**

**DRONFIELD TOWN COUNCIL**  
**MONDAY 3 MARCH 2014**  
**MEETING REPORTS**

**Twinning Matters**

**Visit to Dronfield 8 to 12 May 2014**

Organisation of the Twinning Visit for the 8 to 12 May 2014 is well underway. Roland Stein in Sindelfingen wishes to thank the Town Council for the generous invitation.

**Strassenfest June 2014**

The Strassenfest will take place from the 19 to 22 June 2014 in Sindelfingen.

*-Council to consider who will form part of the official party representing the Town Council*

**Germeinsames Projekt der Partnerstadte**

Sindelfingen are co-ordinating a project to put together an exhibition with newspaper reports, photos, letters and other memories to commemorate the start of the First World War. It is envisaged that the exhibition will then move around the twin towns

*-Council to consider whether they wish to participate in the project*

**Corbeil-Essonnes**

A letter has been received from The Mayor of Corbeil-Essonnes; informing us that two officials from the French town are visiting Lenthall School on the 9 May in connection with furthering the exchanges between Lenthall School and Jacque Prévert School. The Two delegates have been invited to the Gala on Sunday 11 May and to join with the visitors from Sindelfingen in Gosforth Lodge on the Sunday evening.

**Request for a Market Stall**

A number of organisations are working in partnership to roll out a scheme for the Carers Association. Derbyshire Constabulary are looking to provide all officers leaflets to distribute to anyone in the community that needs help and support; meetings are being set up with each GP surgery in the town to aid in referrals and it is hoped that this linking up of organisations will help those in need access the help they require.

The Town Council is asked can the organisation have a stall at each Thursday market to aid in the rolling out of the scheme.

**Request to Use Cliffe Park**

Request received from the RSPCA to use Cliffe Park for a dog show in August / September 2014 and a request to provide their own refreshments from the Lodge.

*-Council to consider whether to grant permission to use the park and whether any charge would be applicable for the park element of the booking*

**Communication Received**

Standards Survey – A short survey on ethical stands which has been developed by the District Council's Standards Committee. The aim of the survey is to enable District and Parish/Town Councils to understand what standards of conduct are being observed and identify areas where further awareness raising and training are needed. All responses may be anonymously and information provided will remain confidential.(To be given out at the meeting)

**Invitations Received**

Digital Derbyshire Parish Council Event 20 March 2014 2.00pm to 4.00pm in the Members Room, County Hall, Matlock

**Information Received**

Derbyshire County Council – Temporary Road Closure and Suspension of 7.5 Tonne Weight Restriction Wreakes Lane / High Street/ Stubley Lane Roundabout, Dronfield from 2 March 2014 to 10 March 2014 between 6.00pm and 5.00am each night.

Derbyshire Fire and Rescue – Outcomes of recent Consultation regarding the future of Derbyshire Fire and Rescue Service to be discussed at meeting of 13 February 2014

North East Derbyshire District Council – Meetings Timetable 10 March 2014 – 16 May 2014

Friends of Dronfield Station Meeting No 60 held 7<sup>th</sup> January 2014.

**Publications Received**

Derbyshire Association of Local Councils –

2/2004 – DALC Spring Seminar. War Memorial Conservation Work, NTS Bursary Scheme, Certificate in Local Council Administration, DALC Subscription Rates 2014/15, Spring Training Dates, Sawley Parish Council Clerk vacancy

3/2014 – CiLCA Skills, Induction Courses, Whole Council Training, Chair Training, Basic Finance and Internal and External Audit, Bespoke VAT and Payroll Training, Cemetery Management and Legal Compliance.

4/2014 – DALC Repeal of s.150 (5) of the Local Government Act 1972

05/2014 DALC DALC Subscriptions' renewals, NALC Policy Consultation PC01-14, Quality Council Scheme Portfolios, Are you satisfied with you bank and banking arrangements?, The Big Allotment Challenge. Clerk Vacancy – Clipstone parish Council, Mansfield

Derbyshire Unemployed Workers' Centres – Annual Report 2013  
Linkline February 2014

**Liz Boswell**

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**From:** Julia Johnson <juliajohnson28@hotmail.com>  
**Sent:** 04 February 2014 11:11  
**To:** Town Clerk  
**Subject:** Fwd: WG: Gemeinsames Projekt der Partnerstädte

Hi Liz

Please find below a translated letter we've received from Roland Stein in Sindelfingen. We will discuss this at our committee meeting tomorrow. It sounds like a good project to get involved in and I'm sure the committee will be supportive.

It would be good if you could indicate to Roland whether you're happy to be involved.

Regards  
Julia

Dear colleague

The first world war started 100 years ago. It brought great suffering for people in Europe and beyond. Our countries and many of our families were involved in this.

Colleagues in Corbeil-Essonnes had the idea to remember this time together. We would like to extend this project beyond Germany and France and would like to involve all of our twin towns.

We're at the beginning of putting together our plans for this. One suggestion is to put together an exhibition with newspaper reports, photos, letters and other memories of that time from our towns. We are hoping that this exhibition can then move around all the twin towns involved. I would be grateful for your ideas and suggestions.

My colleague Frau Kocher who works in our Europe office will check whether this project would be entitled to any EU funding.

Would you be interested in taking part in this project?

Kind regards  
Roland Stein

Sent from my iPhone

Begin forwarded message:

Tel: 0345 123 3333  
www.derbyshire.police.uk

RECEIVED  
12 FEB 2014

Dronfield Police Station,  
37-39 Lea Road,  
Dronfield,  
Chesterfield,  
S18 - 0LX.

9<sup>th</sup> February 2014.

Dear Dronfield Town Council,

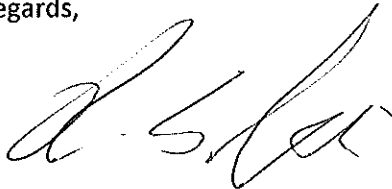
I am writing to you to ask for permission for The Derbyshire Carer's Association to have a stall present every Thursday at market day? This will help as a point of contact, and currently supports carers of 153 people in and around the Dronfield area alone. The Association is a non-profit charity (no. 1062777), which has seen a rise in recent years for the number of carers and people needing care in Dronfield for adults with Alzheimer's and Dementia.

It is probable that this figure will be significantly higher if there is a larger awareness in the town, as the majority of carers do not know what support they are entitled to. The venue would be either the Civic Hall, the Sports Centre, or the actual market itself (weather permitting).

Derbyshire Police are backing this, with the view to getting on board all GP surgeries in the town. It will be an excellent media opportunity for the town, with the view to rolling this out to all towns in NE Derbyshire.

If you would like to contact me further to discuss this, please contact me on 101 or email Richard.lee.4596@derbyshire.pnn.police.uk, or alternatively you can visit <http://www.derbyshirecarers.co.uk/> and contact the Association there.

Regards,



Richard Lee  
PCSO 4596.  
Dronfield Safer Neighbour Team.



## Liz Boswell

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**From:** hotmail\_64af752510596598@live.com on behalf of Laura Breslin <lb@chesterfield-rspca.org.uk>  
**Sent:** 10 February 2014 16:22  
**To:** Town Clerk  
**Subject:** Booking Cliffe Park

Hi,

I am emailing to enquire about the availability of Cliffe Park for our annual dog show throughout August and September.

Our "paws in the park" event is an annual thing that involves various dog classes and stalls. We have approx 500 people visit the event on the day.

We would like to be able to do our own refreshments.

Please can you let me know if there is any availability during these months and if this is an event that you would be able to accommodate.

With Thanks  
Regards from

Laura Breslin  
Branch Administrator  
RSPCA Chesterfield & North Derbyshire Branch

Telephone: 01246 273358  
Email: [lb@chesterfield-rspca.org.uk](mailto:lb@chesterfield-rspca.org.uk)  
Twitter: @RSPCA\_chester  
Facebook: [www.facebook.com/rspcachesterfield](http://www.facebook.com/rspcachesterfield)



At : 14:39

## BANK ACCOUNT-NO 1

## List of Payments made between 01/01/2014 and 31/01/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/01/2014	Scottish Power (Library Garden)	stmt	3.00		Purchase Ledger Payment
02/01/2014	Scottish Power (Coal Aston)	stmt 284a	32.00		Purchase Ledger Payment
02/01/2014	Scottish Power (Small Pavillio)	stmt 284b	35.00		Purchase Ledger Payment
02/01/2014	Scottish Power (Main Pavillion)	stmt 284c	79.00		Purchase Ledger Payment
02/01/2014	Scottish Power (Callywhite Lan)	stmt 284d	139.00		Purchase Ledger Payment
02/01/2014	Scottish Power (Cliffe Park)	stmt 284e	461.00		Purchase Ledger Payment
02/01/2014	Scottish Power (Civic Hall)	stmt 284f	788.00		Purchase Ledger Payment
06/01/2014	NEDDC - CHURCH ST CAR PARK	stmt 284	85.00		Purchase Ledger Payment
06/01/2014	NEDDC - DRONFIELD	stmt 284b	121.00		Purchase Ledger Payment
06/01/2014	NEDDC - COAL ASTON	stmt 284c	358.00		Purchase Ledger Payment
06/01/2014	NEDDC CLIFF PARK	stmt 284d	457.00		Purchase Ledger Payment
06/01/2014	NEDDC - CIVIC HALL	stmt 284e	2,355.00		Purchase Ledger Payment
09/01/2014	Petty Cash Office	500342	71.80		Petty Cash Office
14/01/2014	Ash Signs	5961	285.00		25/26/1251/Ash Signs
14/01/2014	CBC Computer Systems Ltd	5962	477.60		SI77878/1252/CBC Computer Syst
14/01/2014	Gary Fletcher (Surfacing) Ltd	5963	2,494.80		1787/1253/Gary Fletcher (Surfa
14/01/2014	HPSS Ltd	5964	1,060.30		13-0508/1254/7742/HPSS Ltd
14/01/2014	Intruder Alarm Systems	5965	912.00		QUOTE4552/1255/7749/Intruder A
14/01/2014	North East Derbyshire District	5966	836.42		20068332/1259/North East Derby
14/01/2014	Public Works Loan Board	5967	21,612.23		loan 490916
14/01/2014	Sheffield International Venues	5968	600.00		3030069/1261/7563/Sheffield In
14/01/2014	Underwood Tree Surgeons Ltd	5969	858.00		3271/1264/Underwood Tree Surge
14/01/2014	Petty cash Cliffe Park	500343	22.25		Petty cash Cliffe Park
15/01/2014	Co Op Bank direct debit	20	30.00		20/1272/Co Op Bank direct debi
15/01/2014	Salaries & Wages Jan 14 mth 10	BACS	23,062.85		Salaries & Wages Jan 14 mth 10
16/01/2014	Sainsburys Fuel Card	1275	340.36		880206/1275/Sainsburys Fuel Ca
16/01/2014	Global Payment	1276	29.23		DEC13/1276/Global Payment
16/01/2014	TALKTALK DIRECTDEBIT	jan14	30.62		JAN14/1273/TALKTALK DIRECTDEBI
20/01/2014	Spitfire Network Services Ltd	1278	140.49		SBS0450272/1278/Spitfire Netwo
20/01/2014	Peninsula Business	Jan14	254.80		JAN14/1277/Peninsula Business
20/01/2014	NEDDC - UNIT	ON ACC 8	388.00		Purchase Ledger Payment
31/01/2014	Anixter Industrial	5970	198.86		681-130207/1284/7751/Anixter I
31/01/2014	Bell & Buxton LLP	5971	141.00		6117/1310/Bell & Buxton LLP
31/01/2014	Broadfield Mowers Ltd	5972	519.22		009736/1287/7732/Broadfield Mo
31/01/2014	Derbyshire County Council	5973	3,376.36		JAN14/1292/Derbyshire County C
31/01/2014	Empire Fire & Safety Ltd	5974	468.00		8448/1313/Empire Fire & Safety
31/01/2014	G & L Fletcher	5975	1,099.99		GF/PM/126/1311/G & L Fletcher
31/01/2014	Johnston Publishing Ltd	5976	132.41		1449942/1293/7743/Johnston Pub
31/01/2014	Kalamazoo Secure Solutions Ltd	5977	337.63		IN0067146/1294/7756/Kalamazoo
31/01/2014	Lightwood Landscapes	5978	3,095.50		1997/1297/Lightwood Landscapes
31/01/2014	Moss Valley Nurseries	5979	338.00		JAN14/1298/Moss Valley Nurseri
31/01/2014	Oven Revive	5980	75.00		2544/1301/7744/Oven Revive
31/01/2014	PHS Group Plc	5981	155.47		60790189/1302/PHS Group Plc
31/01/2014	W G Pollard	5982	199.87		86274/1319/7693/W G Pollard
31/01/2014	Ricoh UK Ltd	5983	169.82		87728614/1316/Ricoh UK Ltd
31/01/2014	Trade UK	5984	95.58		0549124780/1304/7750/Trade UK
31/01/2014	Severn Trent Water Ltd	5985	1,552.46		658114347/1305/Severn Trent Wa

At : 14:39

## BANK ACCOUNT-NO 1

## List of Payments made between 01/01/2014 and 31/01/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/01/2014	Post Office Ltd	5986	5,632.90		JAN14/1256/Post Office Ltd
31/01/2014	Tribute Acts Management Ltd	5987	240.00		TAM377/1312/Tribute Acts Manag
31/01/2014	UCATT	5988	74.90		JAN14/1262/UCATT
31/01/2014	Unison Finance & Membership	5989	28.45		JAN14/1263/Unison Finance & Me
31/01/2014	Anixter Industrial	5991	6.41		681-130781/1324/7751/Anixter I
31/01/2014	Arden Winch & Co Ltd	5992	534.84		383809/1325/7733/Arden Winch &
31/01/2014	Severn Trent Water Ltd	5993	247.38		852044054/1328/Severn Trent Wa
31/01/2014	E & D Steel	5994	30.90		317/1327/E & D Steel
31/01/2014	Underwood Tree Surgeons Ltd	5995	438.00		3264/1330/7726/Underwood Tree
31/01/2014	O2 Direct Debit	1279	92.82		58105145/1279/O2 Direct Debit
31/01/2014	Westfield Contributory Health	1280	89.30		694771/1280/Westfield Contribu
31/01/2014	CORONA ENERGY DIRECT DEBIT	1281/1282	552.06		08944826/1281/CORONA ENERGY DI

Total Payments 78,342.88

Printed On : 14/02/2014

Dronfield Town Council

Page No 1

At : 14:39

**BANK ACCOUNT-NO 1****Cash Received between 01/01/2014 and 31/01/2014**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/01/2014	Co-Op Untaxed Interest		Co-Op Untaxed Interest	90.50
03/01/2014	Coop Bank Interest		Coop Bank Interest	0.20
03/01/2014	Sales Recpts Page 2117		Sales Recpts Page 2117	337.92
13/01/2014	Cliffe Park football takings		Cliffe Park football takings	100.80
13/01/2014	Giles Market		Giles Market	57.75
13/01/2014	Sales Recpts Page 2114		Sales Recpts Page 2114	2,219.62
13/01/2014	Sales Recpts Page 2121		Sales Recpts Page 2121	138.96
14/01/2014	Sales Recpts Page 2113		Sales Recpts Page 2113	138.60
14/01/2014	Sales Recpts Page 2115		Sales Recpts Page 2115	92.92
14/01/2014	Sales Recpts Page 2116		Sales Recpts Page 2116	263.52
16/01/2014	VAT refund		VAT refund	13,852.10
17/01/2014	Giles Market		Giles Market	57.75
17/01/2014	Sales Recpts Page 2118		Sales Recpts Page 2118	580.00
17/01/2014	Sales Recpts Page 2119		Sales Recpts Page 2119	697.82
20/01/2014	Sales Recpts Page 2122		Sales Recpts Page 2122	1,033.12
21/01/2014	Sales Recpts Page 2120		Sales Recpts Page 2120	796.80
22/01/2014	AYMTM Ltd		Refund Card machine	50.00
24/01/2014	Giles Market		Giles Market	52.75
24/01/2014	Muga Pitch		Muga Pitch	69.60
24/01/2014	Muga Pitch		Muga Pitch	22.00
24/01/2014	Sales Recpts Page 2123		Sales Recpts Page 2123	580.00
24/01/2014	Sales Recpts Page 2125		Sales Recpts Page 2125	1,270.20
27/01/2014	Peel Centre Admin charge		Peel Centre Admin charge	40.00
30/01/2014	Sales Recpts Page 2126		Sales Recpts Page 2126	589.10
30/01/2014	Sales Recpts Page 2127		Sales Recpts Page 2127	897.32
<b>Total Receipts</b>				<b>24,029.35</b>

Date: 14/02/2014

Dronfield Town Council

Page No: 1

Time: 13:49

User: AH

## Bank Reconciliation Statement as at: 31/01/2014 for Cash Book 1 BANK ACCOUNT-NO 1

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
PSBR Account	31/01/2014	62	304,614.44
Current Account (65320851)	31/01/2014	288	2,000.00
			<u>306,614.44</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
30/08/2013 500314	Land Registry		7.00
31/01/2014 5970	Anixter Industrial		198.86
31/01/2014 5971	Bell & Buxton LLP		141.00
31/01/2014 5972	Broadfield Mowers Ltd		519.22
31/01/2014 5973	Derbyshire County Council		3,376.36
31/01/2014 5974	Empire Fire & Safety Ltd		468.00
31/01/2014 5975	G & L Fletcher		1,099.99
31/01/2014 5976	Johnston Publishing Ltd		132.41
31/01/2014 5977	Kalamazoo Secure Solutions Ltc		337.63
31/01/2014 5978	Lightwood Landscapes		3,095.50
31/01/2014 5979	Moss Valley Nurseries		338.00
31/01/2014 5980	Oven Revive		75.00
31/01/2014 5981	PHS Group Plc		155.47
31/01/2014 5982	W G Pollard		199.87
31/01/2014 5983	Ricoh UK Ltd		169.82
31/01/2014 5984	Trade UK		95.58
31/01/2014 5985	Severn Trent Water Ltd		1,552.46
31/01/2014 5986	Post Office Ltd		5,632.90
31/01/2014 5987	Tribute Acts Management Ltd		240.00
31/01/2014 5988	UCATT		74.90
31/01/2014 5989	Unison Finance & Membership		28.45
31/01/2014 5991	Anixter Industrial		6.41
31/01/2014 5992	Arden Winch & Co Ltd		534.84
31/01/2014 5993	Severn Trent Water Ltd		247.38
31/01/2014 5994	E & D Steel		30.90
31/01/2014 5995	Underwood Tree Surgeons Ltd		438.00
			<u>19,195.95</u>
			287,418.49
<u>Receipts not Banked/Cleared (Plus)</u>			
24/01/2014		1,270.20	
			<u>1,270.20</u>
			288,688.69
			<u>288,688.69</u>
			Balance per Cash Book is :-
			288,688.69
			Difference is :-
			0.00

phone 08457 654 654

MRS A J HUNT  
Dronfield Town Council  
Dronfield Civic Hall  
Dronfield Civic Centre  
Dronfield  
S18 1PD

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- 6 FEB 2014

M16566/J1049875000

33800

## Corporate Psr Account

Summary

Date	Description	Withdrawals	Deposits	Balance
31 DEC 13	OPENING BALANCE			353,095.21
2 JAN 14	T/FER-65320851 00	1,537.00		351,558.21
3 JAN 14	T/FER-65320851 00		4,329.97	
3 JAN 14	UNTAXED INTEREST. 1090/121		90.50	355,978.68
6 JAN 14	T/FER-65320851 00	8,889.58		347,089.10
7 JAN 14	T/FER-65320851 00	4,738.76		342,350.34
8 JAN 14	T/FER-65320851 00	672.85		341,677.49
9 JAN 14	T/FER-65320851 00	199.93		341,477.56
10 JAN 14	T/FER-65320851 00		96.60	341,574.16
13 JAN 14	T/FER-65320851 00	319.12		341,255.04
14 JAN 14	T/FER-65320851 00	64.50		341,190.54
15 JAN 14	T/FER-65320851 00	24,879.85		316,310.69
16 JAN 14	T/FER-65320851 00		14,106.49	330,417.18
17 JAN 14	T/FER-65320851 00	171.43		330,245.75
20 JAN 14	T/FER-65320851 00	254.80		329,990.95
21 JAN 14	T/FER-65320851 00	679.29		329,311.66
22 JAN 14	T/FER-65320851 00	1,522.03		327,789.63
23 JAN 14	T/FER-65320851 00	22,672.53		305,117.10
24 JAN 14	T/FER-65320851 00	285.00		304,832.10
27 JAN 14	T/FER-65320851 00	1,112.06		303,720.04
28 JAN 14	T/FER-65320851 00	382.12		303,337.92
30 JAN 14	T/FER-65320851 00		1,298.77	304,636.69
31 JAN 14	T/FER-65320851 00	22.25		304,614.44
<b>Statement closing balance</b>				<b>304,614.44</b>

Abbreviations: S Sub Total (Intermediate Balance) OD Overdrawn Balance OD/S Overdrawn Intermediate Balance NSTF Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Account title  
**DRONFIELD TOWN COUNCIL**

Sort code  
**089299**

Account number  
**65321067 50**

Statement date  
**31 January 2014**

Statement number  
**62**

Page number  
**1 of 1**

Statement opening balance  
**353,095.21**

Total withdrawals  
**68,403.10**

Total deposits  
**19,922.33**

Statement closing balance  
**304,614.44**

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Dronfield Civic Hall  
Civic Centre  
Dronfield  
S18 1PD

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17 JAN 2014

M3745/J1049874000

17700

## Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title DRONFIELD TOWN COUNCIL	30 JAN 14	OPENING BALANCE			513.58
	30 JAN 14	D Sabido 3369, 3461, 3512		589.10	
	30 JAN 14	COAL AST PUB SD5680		897.32	2,000.00
Sort code 089299	31 JAN 14	500343	22.25		
Account number 66320861 00	31 JAN 14	T/FER-65321067 50		22.25	2,000.00
Statement date 31 January 2014	<b>Statement closing balance</b>				<b>2,000.00</b>

Abbreviations: \$ Sub Total (Intermediate Balance) OD Overdrawn Balance OD/S Overdrawn Intermediate Balance NSTF Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement opening balance  
613.58

Money out  
22.25

Money in  
1,508.67

Statement closing balance  
2,000.00

International Bank  
Account Number

GB34 CPEK 0932 9965 3208 61

Bank Identification Code  
CPEK GB22

Please see the important information overleaf about the Financial Services Compensation Scheme (FSCS).