

Dronfield Town Council

Clerk to the Council:
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26th May 2015

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 1st JUNE 2015 at 7.30pm in the
COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

Keith Bradshaw
Clerk to the Council

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and
 2. Reminded that it is not permitted for oral commentary to be provided during a meeting.
- The Chair may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. Apologies

To receive apologies and reasons for absence from the meeting.

2. Declarations of Interest

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

3. Public Speaking

3.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

3.2 General Matters

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

Quality Service from a Quality Council



3.3 Police Matters

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter.

4 Council Minutes

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on Tuesday 5th May 2015 (Pages 123 to 131) and the Annual Meeting of Dronfield Town Council held on Monday 18th May 2015 (Pages 1 to 5)

5 Planning Matters

Pursuant to a resolution of this Council, Members of Dronfield Town Council, who also sit on the Planning Committee of North East Derbyshire District Council, will not speak, or vote, on any planning application under consideration.

5.1 Planning Applications (Appendix 1)

To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> And then by inputting the application reference number.

5.2 Planning Decisions (Appendix 2)

To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.

6 Youth Matters

To consider any items raised by Councillors concerning Youth Matters.

7 Outside Services Report (Appendix 3)

To consider the written report submitted by the Outside Services Foreman

8 Meeting Reports

None to consider

9 Financial Report (Appendix 4)

- 9.1 Schedule of Payments for April 2015
- 9.2 Schedule of Receipts for April 2015
- 9.3 Bank Reconciliation at 30th April 2015

10 Town Clerk's Report (Appendix 5)

To consider the written report submitted by the Town Clerk

11 Derbyshire Association of Local Councils

Council to note the following Circulars received from DALC:-
Circular No. 13/2015 - Good Councillor Guide – Addendum; New Documents – Finance and Audit section of DALC website; Governance and Accountability; Connecting Derbyshire – Consultation; Derbyshire Dales CVS – Funding Talk; Clerk/RFO Vacancy – Holbrook Parish Council

12 Appointment of Representatives to Outside bodies (Appendix 6)

Council to consider the following amendments to the appointments made on 18th May 2015

- 12.1 Only members of the Council can be appointed as representative – Mr. J Whiteley and Mrs. W Temple to be removed from the list of Council representatives.
- 12.2 Further appointments are needed to complete the correct level of representation
 - Dronfield Old Peoples' Welfare – one
 - Dronfield in Bloom – two
 - Coal Aston Bowls Pavilion – one

- 13 **Committees of the Council – Terms of Reference (Appendices 7 to 13)**
Council to consider the terms of reference for the Committees of the Council
- 14 **Committees of the Council (Appendix 14)**
Council to consider membership of the Council's Committees
- 15 **Provision of Meeting Rooms**
Council to consider the motion that elected recognised political groups of the Dronfield Town Council should be granted the use of a meeting room, once a month, free of charge for the purpose of discussing council business. This would be in addition to the allocation of a meeting room for pre-council group meetings. This should be specifically for members of the said DTC political Group.
- 16 **Annual Return and Accounts for the year ended 31st March 2015**
16.1 Council to consider the Financial Accounts for the year ended 31st March 2015 (Appendix 15)
16.2 Council to approve the Accounting Statements in the Annual Return for 2014/15 (Appendix 16)
16.3 Council to approve the Annual Governance Statement for 2014/15 (Appendix 17)
16.4 Council to consider the Internal Auditor's report (Appendix 18)
- 17 **Risk Assessment**
Council to consider and approve the Risk Assessment prepared by the Clerk (Appendix 19)
- 17 **Cheque Signatories**
Council to consider the appoint cheque signatories for the Council's Bank Accounts
- 18 **Christmas Fest**
Council to consider holding the Christmas Fest on Saturday December 5th 2015
- 19 **Fitness Sessions – Sindelfingen Park (Appendix 20)**
Council to consider a request to hold fitness sessions in Sindelfingen Park
- 20 **Provision of lighting on new car park**
Council to consider the provision of lighting on the new car park as requested at the meeting held on 5th May 2015.
- 21 **Cycle Dronfield**
21.1 Council to consider an invitation for a member of the Council to join the Committee of Cycle Dronfield.
21.2 Council to consider a request from Cycle Dronfield to hold a picnic in Sindelfingen Park in September.
- 20 **Sealing of Document**
Council to approve the affixing of the official seal of the Council to the Consent form from DCC regarding the cultivation license for the roundabout at Sainsbury's