

16th October 2024

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Properties Advisory Committee of Dronfield Town Council
to be held on **22nd October 2024 at 1:30pm** in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absences.
2. **Declaration of Interests**
3. **To approve the minutes of the last meeting**
To approve the minutes of the meeting held on 20th September 2024 as a true and accurate record.
4. **Items for exclusion of the public**
To determine what items on the agenda, if any, should be taken with public excluded.
5. **Bus Shelters**
To review costs to repair two bus shelters.
6. **Shutter Doors**
To review the feedback regarding shutter doors.
7. **Trees**
To discuss various requests from residents.
8. **War Memorial**
To review quotes to clean the War Memorial.
9. **Civic Hall**
To discuss the banner display on the outside of the building.
To discuss the noise detection system.
To review quotes for the stage stairs.
To review quotes to purchase a projector.
10. **Gosforth Lodge**
To review the detailed quotes to professional clean the extractor fan within Gosforth Lodge.
11. **Nature Park**
To review the cost to repair a fence within the Nature Park.
12. **Church Clock**

To review the quotes for the removal of the birds' nest and repairing of the netting over the clock faces.

13. Charges & Fees

To undertake the annual review of charges and fees for the hire of premises and sports facilities.

14. Allotments

To review the content for the public meeting regarding the management of the allotment sites.

15. Electricity Meter

To review the proposed disconnection of an electricity meter.

16. Fire Checks

To review quotes for checks of fire equipment.

17. Office Christmas Closure

To discuss closing the office between Christmas and New Year.

18. Exclusion of the Press & Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to commercially sensitive information being discussed).

19. Lease of Land

To discuss how to progress with regards to updating the leases for the use of land off Snape Hill Crescent and by Dronfield Junior School.

20. Date of next meeting

To agree the date for the next meeting.