

Dronfield Town Council

Town Clerk:
Joanne Mitchell



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28th May 2024

To: The Chair and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

MONDAY 3rd JUNE 2024 AT 7.30pm
IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD

Yours sincerely

A handwritten signature in black ink that reads "J Mitchell".

Joanne Mitchell
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

The period of time designated for public participation at a meeting shall not exceed fifteen minutes as per Standing Order 3(f). A member of the public shall not speak for more than three minutes as per Standing Order 3(g). In accordance with Standing Order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

4.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

4.2 General Matters

An opportunity for members of the public to raise any matters relating to the town.

4.3 Police Matters

If a Police Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 13th May 2024 (Pages 1038 – 1055)
6. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
 - 7.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 7.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Planning Application 24/00154/FL**
To discuss planning application 24/00154/FL - Nether Birchitt Farm Cottage, Sheffield Road, Dronfield, S18 2GD following deferral from the May Council Meeting.
9. **Outside Services Report (Appendix 3)**
To consider the written report submitted.
10. **Meeting Reports (Appendix 4)**
To receive the meeting reports and recommendations on various matters:-
 - 10.1 Properties Advisory Committee held on 15th May 2024
 - 10.2 Parks & Recreation Advisory Committee held on 20th May 2024
11. **Town Clerk's Report (Appendix 5)**
To consider the written report submitted by the Town Clerk.
12. **Year-end accounts (Appendix 6)**
To note the final year end accounts for 2023/24.
13. **Internal Audit Report (Appendix 7)**
To receive the report from the Internal Auditor.
14. **Annual Governance Statement for 2023/24 (Appendix 8)**
To consider responses and approve the Annual Governance Statement for 2023/24.
15. **Accounting Statements for 2023/24 (Appendix 9)**
To approve the accounting statements prior to submission for External Audit.
16. **Financial Reports (Appendix 10)**
 - 16.1 Schedule of Payments including BAC breakdown for April 2024
 - 16.2 Schedule of Receipts for April 2024
 - 16.3 Income and Expenditure to 30th April 2024
 - 16.4 Bank Reconciliation as of 30th April 2024