

**9<sup>th</sup> May 2024**

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the  
**Properties Advisory Committee** of Dronfield Town Council  
**to be held on Wednesday 15<sup>th</sup> May 2024 at 11:00am**  
in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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## **AGENDA**

1. **Appointment of Chair**  
To appoint the Chair of the Committee
2. **Apologies**  
To receive apologies for absences.
3. **Declaration of Interests**
4. **To approve the minutes of the last meeting**  
To approve the minutes of the meeting held on 19<sup>th</sup> April 2024 as a true and accurate record.
5. **Terms of Reference**  
To review the Terms of Reference for the committee.
6. **Items for exclusion of the public**  
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Dronfield Woodhouse Sports & Social Club**  
To receive an update regarding the market rental figure and discuss how to progress forwards.  
To review the quote to install extra sockets within the premises.  
To review the quote to hire dehumidifiers.
8. **Stonelow Recreation Ground**  
To review new signage to install at Stonelow Recreation Ground.
9. **Defibrillators**  
To review quotes to replace the pads and batteries.
10. **Civic Hall**  
To provide an update on the repair of the lightning protection system.  
To review the quote to remove the platform lift.  
To review the quote to carry out the required work on the alarm system.
11. **Bus Shelters**  
To review an updated quote for the replacement of a bus shelter at the junction of Carr Lane and Great Croft and to inform members of a shattered shelter on Gosforth Lane.

**12. Trees**

To review the results of the tree survey undertaken in Jubilee and to review the quote to carry out the required work.

To review the feedback from the tree surgeon regarding the tree in Sindelfingen Park.

**13. Fire Safety Policy**

To review the draft Fire Safety Policy.

**14. Fire Risk Assessment**

To review three quotes to undertake the annual fire risk assessment.

**15. Roller Shutter Doors**

To provide members with feedback following the roller shutter door annual assessment.

**16. Land Registration**

To provide members with an update regarding the outstanding areas of land to be registered.

**17. Cliffe Park Café**

To review a request to install signage to promote the café at Cliffe Park.

**18. Coal Aston Football Teams**

To review a request for refunds from the two football teams that play at Coal Aston due to fixture cancellations.

**19. Equipment**

To review three quotes to replace a Hoover, microwave, fridge and laptop.

**20. Alma**

To review the quotes to repair the walls within the Alma area of land.

**21. Church Clock**

To provide members with an update on the Church Clock and a possible quote.

**22. Coal Aston Gala**

To review a request from Coal Aston Village Hall to use the car park behind the Village Hall for the Coal Aston Gala.

**23. Date of next meeting**

To agree the date for the next meeting.