

7th February 2024

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Properties Advisory Committee of Dronfield Town Council
to be held on Tuesday 13th February 2024 at 1:30pm
in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absences.
2. **Declaration of Interests**
3. **To approve the minutes of the last meeting**
To approve the minutes of the meeting held on 15th January 2024 as a true and accurate record.
4. **Items for exclusion of the public**
To determine what items on the agenda, if any, should be taken with public excluded.
5. **Dronfield Woodhouse Sports & Social Club**
To discuss the future of Dronfield Woodhouse Sports & Social Club.
6. **RAAC Surveys**
To receive the advice from DALC and review the quotes to carry out the RAAC surveys.
7. **Bowling Greens**
To review a request for timber to replace the wooden boards around the bowling green at Dronfield Woodhouse and Cliffe Park.
8. **Tree Work**
To review quotes for tree work at various locations around town.
9. **Lightning Protection System**
Results of remedial work on the lightning protection system at the Civic Hall.
10. **Civic Hall Platform Lift**
To discuss the maintenance of the Civic Hall Platform Lift.
11. **Gosforth Lodge**
To discuss a request from Dronfield Footpaths and Bridleways Society.
12. **IT Support Contract**
To review the annual contract for continued IT support.
13. **Bedding Plants & Hanging Baskets**
To review the quote for the annual bedding plants and hanging baskets for 2024

14. Cliffe Park Café Service Charge

To further review the Cliffe Park Café Service Charge.

15. Dronfield Town FC

To review the risk assessment for the Dronfield Town 10K run and funrun.

16. Land off Snape Hill Crescent

To update members on the land off Snape Hill Crescent and decide on next steps.

17. Insurance Claim

To update members on recent insurance claims.

18. EM Lawshare Framework

To update members on advice received regarding the EM Lawshare Framework.

19. Exclusion of the Press & Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to legal advice being discussed).

20. Allotments

To discuss the advice received and decide on the next steps.

21. Date of next meeting

To agree the date for the next meeting.